

**CONGESTION MANAGEMENT PROGRAM (CMP)
TECHNICAL ADVISORY COMMITTEE (TAC)**

**August 20, 2020
MINUTES**

2020 TAC Roster and Attendance							
No.	Member	Agency	Jan	Feb	April	May	Aug
1	Jim Porter (Co-Chair)	San Mateo County Engineering	x	x	x	x	
2	Joseph Hurley (Co-Chair)	SMCTA / PCJPB / Caltrain	x	x	x		x
3	Robert Ovadia	Atherton Engineering	x		x	x	x
4	Peter Brown	Belmont Engineering	(x)		x	x	
5	Randy Breault	Brisbane Engineering	x	x	x	x	x
6	Syed Murtuza	Burlingame Engineering	x		x	x	x
7	Sandy Wong	C/CAG	x	x	x	x	x
8	Brad Donohue	Colma Engineering	x	x	x		x
9	Richard Chiu	Daly City Engineering	x	x	x	x	x
10	Tatum Mothershead	Daly City Planning	x	x	x		
11	Norm Dorais	Foster City Engineering	x	x	x	x	x
12	Paul Willis	Hillsborough Engineering	x	x	x	x	
13	Maz Bozorginia	Half Moon Bay Engineering	x			x	x
14	Nikki Nagaya	Menlo Park Engineering		x	x	x	
15	Andrew Yang	Millbrae Engineering			x	x	
16	Sam Bautista	Pacifica Engineering		x	x	x	
17	Jessica Manzi	Redwood City Engineering	x	x	x	x	x
18	Jimmy Tan	San Bruno Engineering	x	x	x	x	x
19	Steven Machida	San Carlos Engineering	x	x	x	x	x
20	Brad Underwood	San Mateo Engineering		x	x	x	x
21	Eunejune Kim	South San Francisco Engineering	x	x			
22	Billy Gross	South San Francisco Planning	x	x	x	x	x
23	Sean Rose	Woodside Engineering	x	x	x	x	
24	James Choe	MTC	x	x	x	x	x

The two hundred sixty-second (262nd) meeting of the Technical Advisory Committee (TAC) was held virtually via Zoom. Co-Chair Hurley called the meeting to order on Thursday, August 20, 2020 at 1:18 p.m.

TAC members attending are listed on the Roster and Attendance table on the preceding page. Others attending the meeting were: Mikaela Hiatt, Kaki Cheung, Sean Charpentier, Jeffrey Lacap, Kim Wever, Van Ocampo – C/CAG; Drew – Public; and Leo Scott – Gray Bowen Scott..

1. Brief Overview of Teleconference Meeting Procedures.

Mikaela Hiatt and Co-Chair Hurley explained the meeting procedures for virtual Committee meeting..

2. Public Comment on items not on the Agenda (presentations are customarily limited to 2 minutes).

There was no public comment on items not on the Agenda.

3. Issues from the last C/CAG Board Meeting

Mikaela Hiatt shared items passed at the last C/CAG Board Meeting.

- Approved – Time extension and contract extensions and/or amendments for the OUT project, the Smart Corridor project, ESA Airport Agreement, and TFCA Transit Signal Prioritization Project
- Approved – Agreement with Steer for the Measure M 5-Year Strategic Plan - Approved – Co-op between Caltrans, SMCTA, and C/CAG for Toll System Integration Oversight for the US 101 Express Lanes Project
- Approved – Resolution 20-46 to Amend the Model Use Agreements between C/CAG and consulting firms for C/CAG-VTA SMC TDM
- Approved – Amendment to the Agreement with Econolite for Smart Corridor Maintenance for 2 additional years and \$520,000.
- Approved – Amendment to the Co-op Funding Agreement with SMCEL-JPA in the amount of \$917,244 to partially fund operations

4. Approval of Minutes from May 21, 2020.

Member Murtuza moved to approve. Member Gross seconded the motion. Motion passed unanimously.

5. Receive a presentation and update on the construction on the US 101 Express Lanes Project. (Information)

Leo Scott of Gray Bowen Scott presented to the Committee the most recent construction updates for the US 101 Express Lanes Project. The project is divided into two phases, north of Whipple Avenue and south of Whipple Avenue in Redwood City. Through June, the northern segment of the project is at 18% completion. Work to date includes demolition of the shoulder, sewer work,

freeway grading, and new sign installation. For the southern segment, plan review has been taking place for the tolling system. Leo described the impacts of COVID-19 on the project, which affected the overall project risk and schedule. Leo also share the outreach efforts that have taken place.

6. Receive information on the San Mateo County Transportation Authority Short Range Highway Plan (Information)

Co-Chair Hurley shared information on the upcoming San Mateo County Transportation Authority (TA) Short Range Highway Plan. This Plan will inform Measures A and W's investment decisions over the next 10 years. The TA was reaching out to project sponsors to make sure the project list is comprehensive, capturing all of the proposed projects in the next 10 years. The TA requested that jurisdictions review the project list and inform the TA of any incorrect information.

Member Murtuza asked what the eligibility criteria were. Co-Chair Hurley explained that the primary focus of the list is for improvements to the highway plan and each project must have a sponsor.

Member Bozorginia asked if new projects could be included. Co-Chair Hurley said yes. Co-Chair Hurley also explained that TA staff Michelle Cheung and representative from the consultant team, Stantec, were listening in and available for questions.

7. Receive a presentation on the San Mateo County Comprehensive Bicycle and Pedestrian Plan Update (Information)

C/CAG staff Mikaela Hiatt presented an overview of the Comprehensive Bicycle and Pedestrian Plan Update effort. These tasks include a revision of the Vision and Goals of the previous 2011 Plan, an update to the programs, and development of an Existing Conditions Report. Mikaela highlighted several items in the Existing Conditions Report, including the existing facilities and barriers, level of traffic stress, and the equity focus areas. Mikaela further elaborated on the plans to develop the Countywide Backbone Network and Pedestrian Focus Areas. Staff sought Committee input on the proposed criteria for project prioritization.

Member Murtuza asked how race and ethnicity were incorporated into the equity focus areas. Mikaela Hiatt explained that the race and ethnicity were compared for the county following a demographic analysis.

Member Chiu asked if there would be a closer view of the equity focus areas. Mikaela Hiatt said she would send the map following the presentation.

Member Chiu asked if the planning team considered incorporating government centers, parks, and things of the like. Mikaela Hiatt explained that these activities centers would be incorporated into the key destinations section.

Co-Chair Hurley asked if a project's ability to reduce Vehicle Miles Travelled (VMT) could be incorporated to demonstrate environmental benefits. Mikaela Hiatt said the planning team would look into incorporating it.

Member Chiu asked if coordination with other projects, such as paving projects, can be a consideration factor for project prioritization. Mikaela Hiatt responded that the Agency can consider timing of the plan development with grant programs such as Transportation Development Act (TDA) Article 3 and One Bay Area Grant (OBAG).

Public Member Drew asked if more criteria could be added or if the categories could be broken down. Mikaela Hiatt responded that these are umbrella terms which hold subcategories underneath them.

Member Ovadia asked if the criteria of public input meant outreach efforts or letters of support. Mikaela Hiatt explained that the criteria will model after what is requested in grants, such as Measure A and W and Active Transportation Program (ATP) Cycle 5.

Member Ovadia asked if a project helps to improve connectivity between two equity focus areas, would that project receive equity points? Mikaela Hiatt said that the team would look into incorporating the suggestion.

Sandy Wong asked for clarification on the process and next steps. Mikaela Hiatt explained that currently the planning team was developing the countywide backbone network and pedestrian focus areas, then proposing a project list based on the gaps in the network, followed with public and stakeholder outreach, and a finalization of the grant screening process.

Member Murtuza asked if for future calls for projects, there would be consideration of other regional and local plans. Mikaela Hiatt explained that other plans will also be considered in calls for projects.

Public Member Drew asked if public support could be incorporated into all segments of the network given the breadth of the project scope covering the entire county. Kaki Cheung explained that yes, the project scope is expansive, but the current plan was to run all of the projects in the region through the grant screening process. Factors such as public outreach and letters of support could be incorporated at the call for project phase for specific grants.

8. Receive an update of the San Mateo County project list submitted for the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) also known as Plan Bay Area 2050. (Information)

Jeff Lacap presented an update to the fiscally constrained project list to MTC for Plan Bay Area 2050. Jeff explained the nature of the project list and the changes that were made recently. C/CAG staff was able to make the adjustment without making a change to the overall funding amount assigned to the remaining Programmatic Categories as approved by the Board in April, but the forecast revenues for the two bins were updated to meeting the new fiscal constraint

provided by MTC most recently.

Member Manzi requested for more information to show how the list changed from when it was approved by the C/CAG Board in April to changes made in July. . Jeff Lacap replied that he would revise the list to show the changes made

9. Regional Project and Funding Information

Jeff Lacap shared information with the TAC regarding regional project and funding updates. Jeff explained that the following programs and Call for Projects have extended deadlines and other updates.

- HSIP Cycle 10 Call for Projects deadline extended to October 19, 2020.
- Continue invoicing Caltrans to remain off the inactive project list.
- Renew your Pavement Management Program Certification if necessary.
- MTC Annual Obligation Plan projects for FY 20-21 will be subject to regional project delivery policy and deadlines.
- TFCA Call for Projects for ITS and Quick Build projects deadline is August 21, 2020

10. Executive Director Report

None.

11. Member Reports

Co-Chair Hurley spoke on the TA Bicycle and Pedestrian Call for Projects. There is about \$8 million available and applications are due on September 21, 2020.