

# C/CAG

## CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park  
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

### C/CAG BOARD and SAN MATEO COUNTY AIRPORT LAND USE COMMISSION MEETING MINUTES

Meeting No. 334  
November 12, 2020

In compliance with Governor's Executive Order N-29-20, the San Mateo County Health Order of June 17, 2020 rescinds the County shelter in place order. This meeting was conducted via remote conferencing.

#### 1.0 CALL TO ORDER/ ROLL CALL

Chair Marie Chuang called the meeting to order at 6:30p.m. Roll call was taken.

Atherton	– Cary Weist
Belmont	– Davina Hurt
Brisbane	– Karen Cunningham
Burlingame	– Ricardo Ortiz
Daly City	– Pamela DiGiovanni (arrive 6:47 p.m.)
East Palo Alto	– Lisa Gauthier
Foster City	– Catherine Mahanpour
Half Moon Bay	– Debbie Ruddock
Hillsborough	– Marie Chuang
Menlo Park	– Catherine Carlton
Millbrae	– Gina Papan
Pacifica	– Sue Vaterlaus
Portola Valley	– Maryann Moise Derwin
Redwood City	– Alicia Aguirre
San Bruno	– Michael Salazar
San Carlos	– Adam Rak
San Mateo	– Diane Papan (arrive 6:51 p.m.)
South San Francisco	– Karyl Matsumoto
Woodside	– Ned Fluet
SMCTA & SamTrans (Non-Voting)	– Karyl Matsumoto

Absent:

Colma  
San Mateo County

Others:  
Sandy Wong – C/CAG Executive Director

Melissa Adrikopoulos – C/CAG Legal Counsel  
 Matt Fabry – C/CAG Staff  
 Sean Charpentier – C/CAG Staff  
 Kaki Cheung – C/CAG Staff  
 Reid Bogert – C/CAG Staff  
 Susy Kalkin – C/CAG Staff  
 Van Ocampo – C/CAG Staff  
 Jeff Lacap – C/CAG Staff  
 Mikaela Hiatt – C/CAG Staff  
 Kim Wever – C/CAG Staff  
 Kim Springer – San Mateo County  
 Leo Scott – Grey Bowen Scott  
 John Ford – Commute.Org  
 Gillian Adams, Brad Paul, Heather Peters – ABAG & MTC  
 Carlos Romero – Vice Mayor of East Palo Alto  
 Rick Bonnilla – Councilmember of San Mateo  
 Ron Collins – Mayor of San Carlos  
 Betsy Nash – Councilmember of Menlo Park

Other members of the public attended.

## 2.0 BRIEF OVERVIEW OF TELECONFERENCE MEETING PROCEDURES

Sean Charpentier, C/CAG Program Director, provided an overview of the Zoom meeting procedures.

## 3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

*Note: Public comment is limited to two minutes per speaker. Please refer to the instructions at the end of this agenda for details regarding how to provide public comments during a videoconference meeting.*

None.

## 4.0 PRESENTATIONS/ ANNOUNCEMENTS

Chair Chuang announced that item 6.1 has been canceled. The ALUC committee has tabled the item to a future date.

### 4.1 Update on the Construction of San Mateo 101 Express Lanes Project

The Board received an update from Leo Scott, Gray Bowan Scott, on the Construction of San Mateo 101 Express Lanes Project including the effects of Covid-19 on the project's progress as well as the community outreach efforts.

### 4.2 Receive a presentation on Commute.org's transportation demand management efforts.

The Board received a presentation from John Ford, Executive Director of Commute.org on its transportation demand management efforts. Mr. Ford also provided information on other Commute.org programs, discussed their COVID-19 pandemic response and shared the latest on Commute.org's strategic plan development.

- 4.3 Receive a presentation from ABAG staff on the Regional Housing Needs Allocation 6 (RHNA) Proposed Methodology and Illustrative Allocations.

The Board received a presentation from Gillian Adams of ABAG-MTC on the Regional Housing Needs Allocation 6 (RHNA) Proposed Methodology and Illustrative Allocations, who noted this was an information meeting and requested that official comments be transmitted directly to ABAG-MTC.

Board members offered individual perspectives on the allocation process, many noting their jurisdictions will be submitting formal comment letters. Additionally, several noted concern with the 30-minute commute factor included in the draft methodology, requesting ABAG provide additional clarification.

An additional presentation on ABAG’s Housing Technical Programs will be rescheduled due to technical issues.

5.0 ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA ITEMS

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

- 5.1 Approval of the minutes of regular business meeting No. 333 dated October 15, 2020, and regular business meeting No. 332 dated September 10, 2020, corrected to indicate that Half Moon Bay was present. APPROVED

- 5.2 Receive a copy of executed Amendment No. 1 to the Fiscal Year 2020/21 Transportation Fund for Clean Air (TFCA) Funding Agreement with San Mateo County Transit District (SamTrans) for the SamTrans BART Shuttle Program, reducing the funding amount from \$300,000 to \$150,000. INFORMATION

- 5.3 Receive a copy of a Resolution of the South San Francisco City Council giving notice to the C/CAG Board, as the San Mateo County Airport Land Use Commission (ALUC), of its intent to consider an override of the ALUC determination that the 410 Noor Project is inconsistent with the noise policies of the Airport Land Use Compatibility Plan for the Environs of San Francisco International Airport, and authorize the C/CAG Chair to forward a response. APPROVED

Board Member G. Papan (Millbrae) MOVED approval of Items 5.1, 5.2, and 5.3. Board Member Aguirre SECONDED. Roll call was taken. **MOTION CARRIED 19-0-0**

**Item 5.4 has been removed from the consent agenda**

- 5.4 Review and approval of Resolution 20-57 determining that the Amendments to the Millbrae Station Area Specific Plan to allow uses classified as “Biotechnology Level 2” within portions of the Transit Oriented Development and Employment Center/Light Industrial Zones, south of Millbrae Avenue, which are located within Safety Compatibility Zone 2, are not consistent with the policies of the Comprehensive Airport Land Use Compatibility Plan for the Environs of San Francisco International Airport. APPROVED

Susy Kalkin, C/CAG staff, gave a brief summary of the staff report, including an overview of the request, the rationale behind the recommendation, including input from the Airport Land Use Committee, and clarified that the purview of the Airport Land Use Commission (ALUC) is very narrowly defined to making a determination of whether the proposed amendments are consistent with the adopted policies of the SFO Airport Land Use Compatibility Plan. She further outlined the process provided by State law where a jurisdiction may overrule a determination by the ALUC.

Member G. Papan noted her belief that the ALUCP is out of date and does not reflect current conditions. She further commented that the proposed amendments would not increase risk in the area given existing power lines, gas stations and the High Speed Rail project.

Roscoe Mata, Millbrae Planning Manager, spoke against the proposed recommendation, in favor of the proposed amendments.

Michael Conneran, Millbrae Deputy Attorney, noted concern with how the ALUCP utilizes a one-size-fits-all approach for safety zones which disproportionately impacts Millbrae.

The limited role of the ALUC and the override process provided by State law were discussed at some length. Board members noted Millbrae had a path forward via that process where they could consider other relevant factors if they decide to pursue an override.

Chair Chuang noted it was 8:47 p.m. and requested a motion on whether to extend the meeting past 9:00 p.m. Board Member G. Papan (Millbrae) **MOVED** to end the meeting at 9:00 p.m. Board Member Wiest **SECONDED**. Roll call was taken. **MOTION CARRIED 16-3-0**. Board Members DiGiovanni, Ortiz and Carlton **OPPOSED**.

Board Member G. Papan (Millbrae) made a **MOTION** to deny the staff recommendation and find the proposal consistent with the intent of the plan. Board Member Cunningham **SECONDED**. Roll call was taken. **MOTION FAILED 2-17-0**. Board Members Wiest, Hurt, Ortiz, DiGiovanni, Gauthier, Mahanpour, Ruddock, Chuang, Carlton, Vaterlaus, Derwin, Aguirre, Salazar, Rak, D. Papan (San Mateo), Matsumoto and Fluet **OPPOSED**.

Board Member Hurt made a **MOTION** to approve the staff recommendation that the proposal is not consistent. Board Member Ortiz **SECONDED**. Roll call was taken. **MOTION CARRIED 17-2-0**. Board Members Cunningham and G. Papan (Millbrae) **OPPOSED**.

## 6.0 REGULAR AGENDA

- 6.1 **Canceled - Agenda Item 6.1** –Conduct a Public Hearing on proposed amendments to the Comprehensive Airport Land Use Compatibility Plan for the Environs of San Carlos Airport intended to enhance the clarity and effectiveness of the overflight notification and avigation easement policies. **CANCELED**

The Chair announced that this item has been canceled and the ALUC committee has tabled this to a future date.

## 7.0 COMMITTEE REPORTS

### 7.1 Committee Reports (oral reports)

None.

### 7.2 Chairperson's Report

Chair Chuang announced for those that are not returning to this Board, that we would like to invite them back for the December Board meeting to honor their service. Also, a reminder to fill out the evaluation form link that was sent by Jeremy Dennis for the Executive Director.

### 7.3 Board Members Report/ Communication

Board Member G. Papan (Millbrae) commented to evaluate the need for updating the Airport Land Use Compatibility Plan for SFO.

Board Member Vaterlaus announced there is no Council of Cities this month but will have meeting in December at Colma via Zoom.

## 8.0 EXECUTIVE DIRECTOR'S REPORT

Sandy Wong announces that the Equity Study for the Express Lanes is hosting a virtual community meeting November 17, 2020 at 5:30 p.m. She also congratulated those who received supports from their constituents during election.

## 9.0 COMMUNICATIONS - Information Only

### 9.1 Letter from Sandy Wong, Executive Director, City/County Association of Governments, to Toks Omishakin, Director, Caltrans, dated 10/22/20. RE: C/CAG comment letter on Draft Caltrans California Transportation Plan 2050

## 10.0 ADJOURNMENT – 9:00 p.m.