

**CONGESTION MANAGEMENT PROGRAM (CMP)
TECHNICAL ADVISORY COMMITTEE (TAC)**

**September 17, 2020
MINUTES**

2020 TAC Roster and Attendance								
No.	Member	Agency	Jan	Feb	April	May	Aug	Sept
1	Jim Porter (Co-Chair)	San Mateo County Engineering	x	x	x	x		x
2	Joseph Hurley (Co-Chair)	SMCTA / PCJPB / Caltrain	x	x	x		x	x
3	Robert Ovadia	Atherton Engineering	x		x	x	x	x
4	Peter Brown	Belmont Engineering	(x)		x	x		x
5	Randy Breault	Brisbane Engineering	x	x	x	x	x	x
6	Syed Murtuza	Burlingame Engineering	x		x	x	x	x
7	Sandy Wong	C/CAG	x	x	x	x	x	x
8	Brad Donohue	Colma Engineering	x	x	x		x	
9	Richard Chiu	Daly City Engineering	x	x	x	x	x	x
10	Tatum Mothershead	Daly City Planning	x	x	x			x
11	Norm Dorais	Foster City Engineering	x	x	x	x	x	x
12	Paul Willis	Hillsborough Engineering	x	x	x	x		x
13	Maz Bozorginia	Half Moon Bay Engineering	x			x	x	x
14	Nikki Nagaya	Menlo Park Engineering		x	x	x		x
15	Andrew Yang	Millbrae Engineering			x	x		x
16	Lisa Petersen	Pacifica Engineering						x*
17	Jessica Manzi	Redwood City Engineering	x	x	x	x	x	x
18	Jimmy Tan	San Bruno Engineering	x	x	x	x	x	x
19	Steven Machida	San Carlos Engineering	x	x	x	x	x	
20	Brad Underwood	San Mateo Engineering		x	x	x	x	x
21	Eunejune Kim	South San Francisco Engineering	x	x				
22	Billy Gross	South San Francisco Planning	x	x	x	x	x	x
23	Sean Rose	Woodside Engineering	x	x	x	x		x
24	James Choe	MTC	x	x	x	x	x	x

* Member Petersen was appointed at the September C/CAG Board meeting.

The two hundred sixty-second (262nd) meeting of the Technical Advisory Committee (TAC) was held virtually via Zoom. Co-Chair Porter called the meeting to order on Thursday, September 17, 2020 at 1:16 p.m.

TAC members attending are listed on the Roster and Attendance table on the preceding page. Others attending the meeting were: Mikaela Hiatt, Kaki Cheung, Sean Charpentier, Jeffrey Lacap, Kim Wever, Van Ocampo – C/CAG; Drew – Public; Leo Scott – Gray Bowen Scott; and others not noted.

1. Brief Overview of Teleconference Meeting Procedures.

Mikaela Hiatt explained how the TAC Meeting would run virtually.

2. Public Comment on items not on the Agenda (presentations are customarily limited to 2 minutes).

There was no public comment on items not on the Agenda.

3. Issues from the last C/CAG Board Meeting

Mikaela Hiatt shared items passed at the last C/CAG Board Meeting. Mikaela also shared that there was a presentation to the C/CAG Board on the Comprehensive Bicycle and Pedestrian Plan Update.

- Approved – Appointment of Lisa Petersen to the Technical Advisory and Stormwater Committees for City of Pacifica
- Approved – Amendment No. 3 to the Agreement with Advanced Mobility Group for the Land Use Impact Analysis Program of the Congestion Management Plan
- Approved – Finance Committee recommendation of no change to the investment portfolio and accept Quarterly Investment Report
- Approved – Resolution 20-51, rescinding Resolution 20-16, waiving the RFP process and authorizing the C/CAG Chair to execute an agreement with VTA for Countywide Transportation TDM services in an amount not to exceed \$253,000 through June 30, 2022.

4. Approval of Minutes from August 20, 2020.

Co-Chair Hurley requested a correction to a name in the August meeting minutes.

Public Member Drew provided clarification on a comment recorded on the item of Bicycle and Pedestrian Plan update. He stated that he was questioning the feasibility of getting public input on all segments of the backbone network. Drew requested amendment to the August meeting minutes per the clarification.

Member Ovadia moved to approve with amendments to the minutes. Member Gross seconded the motion. Motion passed. Co-Chair Porter, Member Brown, Member Willis, Member Nagaya, Member Petersen and Member Mothershead abstained from the vote.

5. Receive a presentation on the current efforts to update the five-year Measure M Strategic Plan, covering Fiscal Year 2021/22 to 2025/26 (Information)

C/CAG staff Kim Wever introduced Julia Wean of Steer, who is the consultant developing the Measure M Strategic Plan. Julia provided background about Steer as a consultant, history of the Measure M funding, and a high level project scope and expected timeline for the Plan. Julia requested members of the TAC to complete a survey that was previously distributed to collect information on Measure M.

6. Receive a presentation on the US 101 Mobility Action Plan (Information)

C/CAG staff Susy Kalkin gave a presentation on the final US 101 Mobility Action Plan. Susy gave background on the goals of the plan, described the work completed to date, and shared the final results, which include a total of 59 strategies.

Member Underwood asked if any of the strategies have changed in light of COVID-19. Susy Kalkin responded that these recommendations were viewed as tools for the implementation agency. Therefore, the strategies have not changed and continue to remain relevant.

Member Murtuza asked if there would be future review of the plan and update. Susy Kalkin responded that the plan may be updated and reviewed if deemed necessary by the involved agencies in the future.

7. Review and recommend the C/CAG Board awards the Fiscal Year 2020/21 Transportation Fund for Clean Air (TFCA) County Program Manager Fund to selected traffic calming and arterial management projects within the County (Action)

Kim Wever presented to the TAC a list of project recommendations for the TFCA Limited Call for Projects. Kim provided background on the project solicitation, described the project evaluation process and recommended a total of five projects for the Committee to review and recommend approval to the C/CAG Board.

Member Brown motioned to approve. Member Nagaya seconded the motion. Motion passed unanimously.

8. Receive a presentation on the State Highway System Congestion and Safety Performance Assessment for San Mateo County 2019 Update (Information)

Jeff Lacap gave a presentation on the San Mateo County State Highway System Congestion and Safety Performance Assessment for 2019. Jeff explained the nature of the analysis, shared results from the study, and discussed the future efforts to come.

9. Receive information on the San Mateo County Short Range Highway Transportation Plan (Information)

Co-Chair Hurley provided information on the update to the San Mateo County Short Range Highway Transportation Plan. The Co-Chair asked the Committee to review the updated project list. The San Mateo County Transportation Authority will be preparing a new Capital Improvement Program based on information submitted to the Short- Range Highway Plan.

Member Chiu inquired about a missing Daly City project. Co-Chair Hurley responded that project sponsors should take the step to inform the Transportation Authority that a project needs to remain on the list.

10. Regional Project and Funding Information

C/CAG staff Jeffrey Lacap shared information with the TAC regarding regional project and funding updates. Notable items included:

- HSIP Call for Project deadline was extended to Friday, October 9
- Caltrans inactive list was updated.
- Pavement Management Program (PMP) certification was included in the TAC packet
 - MTC PMP will be accepting projects in mid-October
- SMCTA Bicycle and Pedestrian call for projects were due Monday, September 21
- The 2019 Regional Pavement Condition Report was recently released at Regional Streets and Roads meeting. The report will be released to public soon.
- Caltrans offered video training topics related to Architectural Engineering.
- Caltrans Statewide innovation exposition is scheduled to be held in November
- Caltrans would approve of certain projects performing preliminary engineering at risk, except for projects requiring allocation from CTC
- A list of updates to Caltrans Exhibits was provided.

Member Ovadia asked if the dates for PTAP grants were extended. Jeff Lacap said he would get in touch with MTC for an answer.

11. Executive Director Report

Sandy Wong shared that the SMCTA and the San Mateo County Express Lanes (SMCEL) JPA had worked out a \$100,000,000 loan agreement for the US 101 Express Lanes project. Future toll revenue generated from the US 101 Express Lanes project will be used to repay the loan.

12. Member Reports

Co-Chair Hurley requested that should there be any comments on noise or otherwise related to the US 101 Express Lanes project, please reach out to voice the concerns.

Member Underwood expressed that a resident had complained about noise, but it may be relating to another project.