

City/County Association of Governments of San Mateo County (C/CAG)

Bicycle and Pedestrian Advisory Committee (BPAC)

Meeting Minutes

January 23, 2020

1. Call to Order

Chair Self called the meeting to order at 7:08 PM.

Name	Agency	Jan 2020
Matthew Self – Chair	Public (County of San Mateo)	X
Malcolm Robinson – Vice Chair	Public (San Bruno)	X
Marge Colapietro	Public (Millbrae)	
Ann Schneider	Millbrae	X
Marina Fraser	Half Moon Bay	
Don Horsley	County of San Mateo	X
Emily Beach	Burlingame	X
Karyl Matsumoto	South San Francisco	X
Ann Wengert	Portola Valley	X
Herb Perez	Foster City	
Daina Lujan	Public (South San Francisco)	X
Karen Cunningham	Brisbane	X
Alan Uy	Public (Daly City)	X
Brian Levenson	Public (Redwood City)	X

Members Present: Matthew Self, Malcolm Robinson, Ann Schneider, Don Horsley, Emily Beach, Karyl Matsumoto, Ann Wengert, Karen Cunningham, Alan Uy, Daina Lujan, Brian Levenson

Members Absent: Marge Colapietro, Marina Fraser, Herb Perez

Staff Attending: Mikaela Hiatt, John Hoang – C/CAG

Others in Attendance: Ted Selker, Drew - Public

2. Public Comment on items not on the agenda

Ted Selker from Palo Alto, CA – representing Shoulders for Rural Roads in San Mateo County

Ted Selker spoke to the BPAC regarding interest in shoulder for rural roads in San Mateo County specifically on Skyline Boulevard and Kings Mountain Road through Palo Alto, Portola Valley, Woodside, and Lahonda. Ted expressed interest from a funding source to help see these projects through and encouraged the BPAC to connect with him regarding this project.

3. Approval of Meeting Minutes of October 24, 2019

Approved with changes. Chair Self's representing agency to be changed from "Public (Redwood City)" to "Public (County of San Mateo)". Alan Uy's representing agency to be changed from "Public" to "Public (Daly City)".

Motion: Don Horsley moved to approve/Ann Schneider seconded. Motion passed unanimously.

4. Receive presentation from Toole Design Group on Work Plan for San Mateo County Comprehensive Bicycle and Pedestrian Plan Update (Information)

Laura Krull presented to the BPAC on the San Mateo County Comprehensive Bicycle and Pedestrian Plan Update from 2011. The presentation included information regarding the work on the plan that took place during Phase 1, results from the survey sent to local jurisdictions, and next steps for the plan. The presentation is available to view on the C/CAG website.

BPAC Members expressed concern for seniors riding in the bike lanes without adequate sidewalks, providing public workshops on traffic calming, and gathering input from Bicycle and Pedestrian Advisory Groups throughout the county.

One Public Speaker card was submitted for this item by Drew. Drew expressed concern for engagement throughout the county with the public. Laura Krull and Mikaela Hiatt expressed that public engagement will occur during the early to late summer months of 2020.

5. Receive a presentation on the San Mateo County Safe Routes to School FY 2018-2019 Annual Report (Information)

Theresa Vallez-Kelly from the San Mateo County Office of Education (SMCOE) presented the Annual Report for the Safe Routes to School FY 2018-2019 to the BPAC. The report consisted of surveys sent to parents, numbers on school district and student participation, and other activities that took place during FY 2018-2019.

6. Review the process for selecting TDA Article 3 Bicycle and Pedestrian projects and direct staff to make changes to be incorporated into the next call for project cycle (Action)

The BPAC discussed and reviewed the process for nominating TDA Article 3 Bicycle and Pedestrian projects for the future cycles of TDA Article 3 funding. The BPAC discussed the process for reviewing projects and the order by which presentations, site visits, and scoring occurred historically and how the process should occur now. After discussion, the BPAC decided to move forward with the process of project presentations to the BPAC from TDA Article 3 Applicants, discuss the projects and gauge input for site visits, then select projects for site visits, and have no discussion at the scoring meeting.

The Chair requested a motion to approve the process of project presentations to the BPAC from TDA Article 3 Applicants, discuss the projects and gauge input for site visits, then select projects for site visits, and have no discussion at the scoring meeting.

Motion: Don Horsley motioned to approve/Daina Lujan seconded. Motion passed unanimously.

7. Member Communications

Ann Schneider shared information regarding the upcoming BART Grant with the BPAC.

8. Adjourn (Action)

Chair Self motioned to adjourn at 8:56 PM.

Motion: Karen Cunningham motioned to approve/Daina Lujan seconded. Motion passed unanimously.