

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

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Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside

C/CAG BOARD MEETING NOTICE

Meeting No. 336

DATE: Thursday, January 14, 2021

TIME: 6:30 P.M.

On March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. Pursuant to the Shelter-in-Place Orders issued by the San Mateo County Health Officer and the Governor, and the CDC's social distancing guidelines, which discourage large public gatherings, C/CAG meetings will be conducted via remote conferencing. Members of the public may observe or participate in the meeting remotely via one of the options below.

Join by Zoom:

<https://us02web.zoom.us/j/84520364179?pwd=QXc3aXlhblJkSmtJYTBRalRTS0dlldz09>

Meeting ID: 845 2036 4179

Password: 725630

Join by Phone:

(669) 900-6833

Meeting ID: 845 2036 4179

Persons who wish to address the C/CAG Board on an item to be considered at this meeting, or on items not on this agenda, are asked to submit written comments to mguilles@smcgov.org. Spoken public comments will also be accepted during the meeting through Zoom. Please see instructions for written and spoken public comments at the end of this agenda.

- 1.0 CALL TO ORDER/ ROLL CALL
- 2.0 BRIEF OVERVIEW OF TELECONFERENCE MEETING PROCEDURES
- 3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Note: Public comment is limited to two minutes per speaker. Please refer to the instructions at the end of this agenda for details regarding how to provide public comments during a

videoconference meeting.

4.0 PRESENTATIONS/ ANNOUNCEMENTS

- 4.1 Receive a presentation from ABAG staff on the ABAG/MTC Regional Early Action Program (REAP) and Priority Development Area (PDA) Technical Assistance and Planning Grants. p. 1

5.0 ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA ITEMS

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

- 5.1 Approval of the minutes of regular business meeting No. 335 dated December 10, 2020. ACTION p. 2

- 5.2 Review and approval of Resolution 21-01 authorizing the C/CAG Chair to execute the Cooperative Agreement between Caltrans, San Mateo County Transportation Authority (SMCTA) and C/CAG for the Project Approval & Environmental Document (PA&ED) Phase of the US 101/SR92 Interchange Long-Term Direct Connector Project. ACTION p. 9

- 5.3 Review and approval of Resolution 21-02 authorizing the C/CAG Chair to execute a funding agreement with City of South San Francisco for the construction phase of the South San Francisco Smart Corridor Expansion project in an amount not to exceed \$917,000 and approve a contingency in an amount of \$137,550 (equivalent to 15% of the funding agreement value) to be used at the discretion of Executive Director or her designee. ACTION p. 14

- 5.4 Review and approval of Resolution 21-03 authorizing the C/CAG Chair to execute Amendment No. 4 to the agreement with Advanced Mobility Group to update the Congestion Management Plan Land Use Impact Analysis Program to add \$15,000, for a new not to exceed contract amount of \$75,666, and extend the term of the contract to June 30, 2021. ACTION p. 18

- 5.5 Receive copy of agreement(s) executed by the C/CAG Chair or Executive Director consistent with C/CAG Procurement Policy:

- 5.5.1 Receive a copy of executed Task Order URD-02 with Urban Rain Design to develop outreach materials for the Countywide Water Pollution Prevention Program during Fiscal Year 2020-21 at a cost not to exceed \$11,358. INFORMATION p. 24

- 5.5.2 Receive a copy of the executed Amendment No. 1 to the agreement with Fehr & Peers for development of the Vehicle Miles Traveled (VMT) Estimation Tool, amending the scope of work to include additional tasks. INFORMATION p. 32

- 5.6 Review and approval of the appointment of Azalea Mitch, Acting Public Works Director from the City of San Mateo, to the C/CAG Congestion Management Program Technical Advisory

Committee and Stormwater Committee. ACTION p. 34

5.7 Review and approval of the appointment of Councilmember Donna Colson from the City of Burlingame to the C/CAG Finance Committee to fill one vacancy. ACTION p. 38

5.8 Review and approve the appointments of Mary Bier, Mayor Pro Tem of Pacifica, and Patrick Sullivan, Councilmember of Foster City, to fill two vacant elected member seats on the C/CAG Bicycle and Pedestrian Advisory Committee (BPAC) ACTION p. 41

6.0 REGULAR AGENDA

6.1 Review and approval of appointments to C/CAG standing committees: p. 48

6.1.1 Review and approval of appointments to the Congestion Management & Environmental Quality (CMEQ) Committee to fill four (4) vacant seats for elected officials. ACTION p. 50

6.1.2 Review and approval of appointments to the Legislative Committee to fill **four** (4) ~~three (3)~~ vacant seats for elected officials. ACTION p. 65

6.1.3 Review and approval of appointments to the Resource Management and Climate Protection (RMCP) Committee to fill one (1) vacant seat for elected official. ACTION p. 80

6.2 Review and approval of the C/CAG legislative policies, priorities, positions, and legislative update (A position may be taken on any legislation, including legislation not previously identified). ACTION p. 87

6.3 Receive a presentation on the current efforts to update the five-year Measure M Strategic Plan, covering Fiscal Years 2021/22 to 2025/26. INFORMATION p. 90

7.0 COMMITTEE REPORTS

7.1 Committee Reports (oral reports)

7.2 Chairperson's Report

7.3 Board Members Report/ Communication

8.0 EXECUTIVE DIRECTOR'S REPORT

9.0 COMMUNICATIONS - Information Only

9.1 Letter from Marie Chuang, Chair C/CAG Board of Directors, to State Senator Josh Becker, Senate District 13; dated 12/28/20. RE: welcome and the adopted C/CAG Legislative Policies for 2021 p. 93

10.0 ADJOURNMENT

Next scheduled meeting February 11, 2021

PUBLIC NOTICING: All notices of C/CAG regular Board meetings, standing committee meetings, and special meetings will be posted at the San Mateo County Transit District Office, 1250 San Carlos Ave., San Carlos, CA, and on C/CAG's website at: <http://www.ccag.ca.gov>.

PUBLIC RECORDS: Public records that relate to any item on the open session agenda for a regular Board meeting, standing committee meeting, or special meeting are available for public inspection. Those public records that are distributed less than 72 hours prior to a regular Board meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members, of the Board. The Board has designated the City/County Association of Governments of San Mateo County (C/CAG), located at 555 County Center, 5th Floor, Redwood City, CA 94063, for the purpose of making public records available for inspection. Such public records are also available on C/CAG's website at: <http://www.ccag.ca.gov>. Please note that C/CAG's office is temporarily closed to the public; please contact Mima Guilles at (650) 599-1406 to arrange for inspection of public records.

PUBLIC PARTICIPATION DURING VIDEOCONFERENCE MEETINGS: Persons with disabilities who require auxiliary aids or services to participate in this meeting should contact Mima Guilles at (650) 599-1406, five working days prior to the meeting date.

Written comments should be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to mguilles@smcgov.org.
2. Your email should include the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received at least 2 hours prior to the meeting, it will be provided to the C/CAG Board members, made publicly available on the C/CAG website along with the agenda, and read aloud by C/CAG staff during the meeting. We cannot guarantee that emails received less than 2 hours before the meeting will be read during the meeting, but such emails will be included in the administrative record of the meeting.

Spoken comments will be accepted during the meeting through Zoom. Please read the following instructions carefully:

1. The C/CAG Board meeting may be accessed through Zoom at the online location indicated at the top of this agenda.
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by your name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When the C/CAG Clerk or Chair call for the item on which you wish to speak, click on "raise hand." The Clerk will activate and unmute speakers in turn. Speakers will be notified shortly before they are called on to speak.
5. When called, please limit your remarks to the time allotted.

If you have any questions about this agenda, please contact C/CAG staff:

Executive Director: Sandy Wong (650) 599-1409

Clerk of the Board: Mima Guilles (650) 599-1406