



Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside

AGENDA

Congestion Management & Environmental Quality (CMEQ) Committee

Date: Monday, February 22, 2021

Time: 3:00 p.m.

On March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. Pursuant to the Shelter in-Place Orders issued by the San Mateo County Health Officer and the Governor, and the CDC’s social distancing guidelines, which discourage large public gatherings, C/CAG meetings will be conducted via remote conferencing. Members of the public may observe or participate in the meeting remotely via one of the options below.

Join Zoom Meeting:

<https://us02web.zoom.us/j/84396290261?pwd=d2lhL1BiNUNDRVVPRzhjK0c2TFdSQ0T09>

Meeting ID: 843 9629 0261

Password: 907474

Join by Phone: +1-669-900-6833

Meeting ID: 843 9629 0261

Password: 907474

Persons who wish to address the C/CAG CMEQ Committee on an item to be considered at this meeting, or on items not on this agenda, are asked to submit written comments to jlacap@smcgov.org. Spoken public comments will also be accepted during the meeting through Zoom. Please see instructions for written and spoken public comments at the end of this agenda.

-
- | | | |
|--|-------------------------------------|--------------|
| 1. Brief Overview of Teleconference Meeting Procedures | Information (Lacap) | No Materials |
| 2. Public comment on items not on the agenda | Presentations are limited to 3 mins | No Materials |
| 3. Issues from the February 2021 C/CAG Board meeting: | Information (Lacap) | No Materials |
| <ul style="list-style-type: none"> • Approval of Reso 21-05 authorizing the C/CAG Chair to execute Amendment No. 4 of the Iteris Smart Corridor ITS Network Monitoring and Maintenance Support Agreement • Approval of Reso 21-06 authorizing the approval of FY 21/22 Expenditure Plan for the TFCA County Program Manager Fund • Approval of Reso 21-08 adopting the San Mateo Countywide Sustainable Streets Master Plan | | |
| 4. Approval of minutes of January 25, 2021 meeting | Action (O’Neill) | Pages 1 - 4 |
| 5. Receive an update on the Metropolitan Transportation Commission (MTC) Safe and Seamless Mobility Quick Strike Program development and provide direction regarding the draft project list | Action (Charpentier) | Pages 5 - 15 |



Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside

- | | | |
|--|-----------------------|---------------|
| 6. Receive information on current transportation and transit trends during the COVID-19 pandemic | Information (Lacap) | Pages 16 - 17 |
| 7. Executive Director Report | Information (Wong) | No Materials |
| 8. Member comments and announcements | Information (O’Neill) | No Materials |
| 9. Adjournment and establishment of next meeting date:
March 29, 2021 | Action (O’Neill) | No Materials |

PUBLIC NOTICING: All notices of C/CAG regular Board meetings, standing committee meetings, and special meetings will be posted at the San Mateo County Transit District Office, 1250 San Carlos Ave., San Carlos, CA, and on C/CAG’s website at: <http://www.ccag.ca.gov>.

PUBLIC RECORDS: Public records that relate to any item on the open session agenda for a regular Board meeting, standing committee meeting, or special meeting are available for public inspection. Those public records that are distributed less than 72 hours prior to a regular Board meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members, of the Board. The Board has designated the City/County Association of Governments of San Mateo County (C/CAG), located at 555 County Center, 5th Floor, Redwood City, CA 94063, for the purpose of making public records available for inspection. Such public records are also available on C/CAG’s website at: <http://www.ccag.ca.gov>. Please note that C/CAG’s office is temporarily closed to the public; please contact Mima Guilles at (650) 599-1406 to arrange for inspection of public records.

PUBLIC PARTICIPATION DURING VIDEOCONFERENCE MEETINGS: Persons with disabilities who require auxiliary aids or services to participate in this meeting should contact Mima Guilles at (650) 599-1406, five working days prior to the meeting date.

Written comments should be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to jlacap@smcgov.org.
2. Your email should include the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received at least 2 hours prior to the meeting, it will be provided to the C/CAG CMEQ Committee members, made publicly available on the C/CAG website along with the agenda. We cannot guarantee that emails received less than 2 hours before the meeting will be read during the meeting, but such emails will be included in the administrative record of the meeting.

Spoken comments will be accepted during the meeting through Zoom. Please read the following instructions carefully:

1. The C/CAG Board meeting may be accessed through Zoom at the online location indicated at the top of this agenda.
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by your name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When C/CAG staff or CMEQ Chair call for the item on which you wish to speak, click on “raise hand.” Staff will activate and unmute speakers in turn. Speakers will be notified shortly before they are called on to speak.
5. When called, please limit your remarks to the time allotted.

If you have any questions about this agenda, please contact C/CAG staff: Jeff Lacap, jlacap@smcgov.org

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS COMMITTEE ON CONGESTION
MANAGEMENT AND ENVIRONMENTAL QUALITY (CMEQ)**

**MINUTES
MEETING OF JANUARY 25, 2021**

The meeting was called to order by Vice Chair O’Neill at 3:00 p.m. via Zoom Videoconference. Roll call for attendance was taken. Attendance sheet is attached.

1. Brief Overview of Teleconference Meeting Procedures

Jeff Lacap, C/CAG Staff, provided an overview of the teleconference meeting procedures.

2. Public comment on items not on the agenda

None.

3. Issues from the January 2021 C/CAG Board meeting. (Information)

Jeff Lacap, C/CAG Staff, noted the agenda listed the status of items recently addressed by the C/CAG Board, and offered to respond to any questions.

4. Approval of minutes of the November 30, 2020 meeting. (Action)

Motion – To approve the minutes of the November 30, 2020 CMEQ meeting, Bonilla/Koelling. Beach, Bonilla, O’Neill, Koelling, Roberts, and Alba approved. Sullivan, Brown, and Holober abstained. Motion passed 6-0-3. (Member Papan joined the meeting after this item)

5. Receive information on the proposed MTC Safe and Seamless Mobility Quick Strike Program and proposed C/CAG approach. (Information)

C/CAG staff, Jeff Lacap, provided information on the proposed MTC Safe and Seamless Mobility Quick Strike Program and proposed C/CAG approach. Each County Transportation Agency (CTA) in the Bay Area are asked to submit a Letter of Interest nominating projects that can be obligated for construction by September 30, 2022. Because the deadline for C/CAG to submit a Letter of Interest is March 30, 2021 there is insufficient time for a formal call for projects. Staff is proposing to look into unfunded projects from the three recent Call for Projects processes in the county and make a selection from those calls. Those processes will form as the basis to create a draft list of nominated projects for the Quick Strike program. The project list will be presented to the C/CAG CMP TAC, CMEQ Committee, and BPAC for review and recommendation of approval in February.

Committee members had the following questions/comments:

- Committee members would like to see projects nominated that will be fully funded and implemented quickly rather than projects that would still need additional funding. Jeff responded that staff will be taking those factors into consideration in addition to the criteria from MTC before presenting a list of projects to the C/CAG Board in March.

Committee members provided comments only. No formal action needed.

6. Review and recommend approval of the Fiscal Year 2021/22 Expenditure Plan for the Transportation Fund for Clean Air (TFCA) County Program Manager Fund for San Mateo County. (Information)

Kim Wever, C/CAG staff, presented the Fiscal Year 2021/22 Expenditure Plan for the Transportation Fund for Clean Air (TFCA) County Program Manager Fund for San Mateo County. The Expenditure Plan includes allocations to Commute.org, SamTrans BART Shuttle, and to future projects to address post-COVID transportation challenges and rideshare and transit initiatives.

Committee members had the following questions/comments:

- What is the process of selecting the future projects? Members would like projects selected as soon as possible.
 - Kim responded that the Air District has a deadline to submit project scopes by November, but C/CAG staff will present project scopes to the Committees and Board sooner.
- In response to a question regarding program administration, Kim explained that the Air District instructed Program Managers to set program administration allocation closer to 6.25%
- Member Bonilla suggested incentivizing the purchase of electric vehicles (EV's) and innovative ideas for people that cannot work from home.
- In response to a question regarding current transit and transportation trends by Member Brown, Member Papan provided an update to the latest activities of the MTC Blue Ribbon Transit Recovery Task Force

Motion –To recommend approval of the Fiscal Year 2021/22 Expenditure Plan for the Transportation Fund for Clean Air (TFCA) County Program Manager Fund for San Mateo County, Bonilla/Koelling: Beach, Bonilla, O’Neill, Brown, Holober, Sullivan, Papan, Koelling, Roberts, and Alba approved. Motion passed 10-0.

7. Nomination/Election of the CMEQ Committee Chair and Vice Chair. (Action)

Motion - To nominate and elect Mike O’Neill as the Chair and Jessica Alba as the Vice Chair of the CMEQ Committee, Beach/Koelling. Beach, Bonilla, O’Neill, Brown, Holober, Sullivan, Papan, Koelling, Roberts, and Alba approved. Motion passed 10-0.

8. Executive Director Report (Information)

C/CAG Executive Director Sandy Wong announced her upcoming retirement after 17 years of service to C/CAG.

9. Member comments and announcements (Information)

Member Brown requested for information that provides insight into the future of transportation needs post-COVID to help with future decisions. Sandy responded that there are other agencies tracking relevant information and will forward to the committee once they become available

and C/CAG is currently exploring methods to analyze post-COVID traffic data. Member Papan provided updates from MTC that is currently tracking transit and transportation trends.

10. Adjournment and establishment of next meeting date

The meeting adjourned at 3:57 pm.

The next regular meeting was scheduled for February 22, 2021.

2021 C/CAG Congestion Management & Environmental Quality (CMEQ) Committee Attendance Report													
Name	Representing	Jan	Feb	Mar	Apr	May	Jun	Jul (No Mtg.)	Aug	Sept	Oct	Nov	Dec (No Mtg.)
Emily Beach (Burlingame City Council Member)	Elected Official	X											
Rick Bonilla (San Mateo City Council Member)	Elected Official	X											
Julia Mates (Belmont City Council Member)	Elected Official												
Mike O'Neill (Pacifica City Council Member)	Elected Official	X											
Diana Reddy (Redwood City Council Member)	Elected Official												
Dick Brown (Woodside Town Council Member)	Elected Official	X											
Reuben Holoher (Millbrae City Council Member)	Elected Official	X											
Tom McCune (Belmont City Council Member)	Elected Official												
Patrick Sullivan (Foster City Council Member)	Elected Official	X											
Gina Papan (MTC Commissioner)	Metropolitan Transportation Commission (MTC)	X											
Lennie Roberts	Environmental Community	X											
Adina Levin	Agencies with Transportation Interests												
Linda Koelling	Business Community	X											
Peter Ratto	San Mateo County Transit District (SamTrans)												
Jessica Alba	Public Member	X											
<i>Peninsula Corridor Joint Powers Board (Caltrain)</i>	<i>Vacant</i>												

Staff and Guests in attendance for the January 25, 2021 Meeting
Sandy Wong, Sean Charpentier, Kaki Cheung, Kim Wever, Jeff Lacap -
C/CAG Staff

C/CAG AGENDA REPORT

Date: February 22, 2021

To: C/CAG Congestion Management and Environmental Quality Committee

From: Sean Charpentier, Program Director

Subject: Receive an update on the Metropolitan Transportation Commission (MTC) Safe and Seamless Mobility Quick Strike Program development and provide direction regarding the draft project list

(For further information, contact Sean Charpentier at scharpentier@smcgov.org)

RECOMMENDATION

That the C/CAG CMEQ Committee receive an update on the Metropolitan Transportation Commission (MTC) Safe and Seamless Mobility Quick Strike Program development and provide direction regarding the draft project list

FISCAL IMPACT

No direct fiscal impact to C/CAG other than staff time. Upon C/CAG and MTC approval, the Safe and Seamless Mobility Quick Strike funds will be allocated to project sponsors directly.

SOURCE OF FUNDS

Federal funds are allocated by MTC via the Safe and Seamless Mobility Quick Strike Program include Congestion Mitigation and Air Quality (CMAQ) funds and Surface Transportation Program (STP) funds.

BACKGROUND

The Metropolitan Transportation Commission (MTC) is preparing a one-time regional competitive call for approximately \$54 million in additional Surface Transportation Block Grant Program/Congestion Mitigation and Air Quality Improvement (STP/CMAQ) funds. MTC proposes setting aside \$5 million for implementation of the MTC Blue Ribbon Transit Recovery Task Force near-term strategies and the remaining approximately \$49 million for bike/pedestrian and transit connection projects that can be quickly implemented.

The MTC process will be a competitive one, with each County Transportation Agency (CTA) in the Bay Area submitting a Letter of Interest nominating projects. MTC has established County Project Submission Targets based on the OBAG 2 county program distribution formula. San Mateo County's percentage is about 8%, which would equal approximately \$4 million. The County Project Submission Targets are not guarantees.

Eligible projects include:

1. Quick-build bike, pedestrian and transit access improvements; including bike share enhancements.
2. Local safe and seamless mobility projects, including projects that advance equitable mobility, safety, improved connections to transit, and seamless strategies within a corridor.

The programming requirements/evaluation criteria that MTC will use to evaluate projects will include, but are not limited to the following:

- The Environmental (ENV), Plans, Specifications and Estimates (PS&E), Preliminary Engineering (PE) and Right of Way (ROW) phases are eligible for capital projects as long as the **construction (CON) phase of the project is delivered and funds obligated by September 30, 2022.**
- Project must adhere to federal project delivery guidelines as stated in MTC Resolution No. 3606
- Projects must generally have a grant minimum of \$250,000.
- Eligible projects must be in or connected to a Priority Development Area (PDA), Transportation Priority Area (TPA) or Community of Concern.
- Projects be the direct result or outcome of a community engagement process.
- Addresses transit connectivity gaps, especially in areas significantly impacted from the pandemic
- Supplanting of existing funds on fully funded projects is prohibited

As discussed at the previous January 25th C/CAG Congestion Management and Environmental Quality (CMEQ) Committee meeting, there is insufficient time for C/CAG to administer a formal call for projects to solicit project proposals due to the expedited timelines set forth by MTC.

However, there are existing relevant Call for Projects in San Mateo County that solicited projects in the same categories of projects as MTC's Quick Strike program: C/CAG TFCA Call for Projects, C/CAG TDA Article III Call for Projects, San Mateo County Transportation Authority (SMCTA) Call for Projects, and Active Transportation Program (ATP) Cycle 5 Call for Projects.

C/CAG staff proposes to use those existing Call for Projects as a basis to identify projects and create a draft list of nominated projects for the Quick Strike program. In addition, in response to comments received by the C/CAG TAC Committee at the January 18th meeting, C/CAG staff are open to consider new projects that did not compete in the previous Calls for Projects but that meet the criteria of the MTC Quick Strike Program.

On February 5, 2021, MTC issued final guidelines and project information forms to be filled out by project sponsors. C/CAG staff sent an e-mail to all Public Works Directors and project sponsors that did not receive funding from the existing Calls for Projects mentioned above requesting project sponsors to confirm interest and submit Project Information Form for consideration for the MTC Quick Strike nomination. All projects must fill out the Project Information Forms to be considered for the MTC Quick Strike with a deadline of Tuesday, February 16, 2021. That deadline was later extended to Friday, February 19, 2021 at 5pm to account for the Presidents Day holiday.

C/CAG staff will present to the CMEQ Committee the list of projects received by the February 19th deadline to be considered for the MTC Quick Strike and request that the committee provide input on the next steps of the project nomination process.

Upon input from the CMEQ, TAC, and BPAC committees, staff will recommend a Letter of Nomination to the C/CAG Board for approval at the March 11, 2021 meeting, nominating projects from San Mateo County.

Below is MTC’s proposed schedule, with C/CAG actions in Bold.

Event	Date
C/CAG TAC Information Item	January 21, 2021
C/CAG CMEQ Committee Information Item	January 25, 2021
C/CAG BPAC Informational Item	January 28, 2021
MTC releases call for letters of interest	February 5, 2021
C/CAG CMP TAC Review of Project List Letter of Interest	February 18, 2021
Deadline for Project Sponsors to submit Nomination Forms to C/CAG	February 19, 2021
C/CAG CMEQ Committee Review of Project List Letter of Interest	February 22, 2021
C/CAG BPAC Review of Project List Letter of Interest (Special Meeting)	February 24, 2021
C/CAG Board Approval of Project List Letter of Interest	March 12, 2021
Deadline for CTA’s to submit letters of interest	March 30, 2021
MTC Partnership Board: Discussion of MTC Staff Recommendations	April/May 2021
C/CAG BPAC review of each project’s Complete Streets Checklist	April/May 2021
MTC Programming and Allocation Committee reviews program of projects	June 9, 2021
MTC Commission Approval	June 23, 2021

ATTACHMENTS

- MTC Safe and Seamless Mobility Quick-Strike Program Guidelines



February 5, 2021

Scott Haggerty, Chair
Alameda County

Alfredo Pedroza, Vice Chair
Napa County and Cities

Margaret Abe-Koga
Cities of Santa Clara County

Eddie Abn
San Francisco Bay Conservation
and Development Commission

David Canepa
San Mateo County

Cindy Chavez
Santa Clara County

Damon Connolly
Marin County and Cities

Carol Dutra-Vernaci
Cities of Alameda County

Dina El-Tawansy
California State
Transportation Agency

Dorene M. Giacomini
U.S. Department of Transportation

Federal D. Glover
Contra Costa County

Nick Josefowitz
San Francisco Mayor's Appointee

Sam Liccardo
San Jose Mayor's Appointee

Jake Mackenzie
Sonoma County and Cities

Gina Papan
Cities of San Mateo County

David Rabbitt
Association of Bay Area Governments

Hillary Ronen
City and County of San Francisco

Libby Schaaf
Oakland Mayor's Appointee

James P. Spering
Solano County and Cities

Amy R. Worth
Cities of Contra Costa County

Vacant
U.S. Department of Housing
and Urban Development

Therese W. McMillan
Executive Director

Alix Bockelman
Deputy Executive Director, Policy

Andrew B. Fremier
Deputy Executive Director, Operations

Brad Paul
Deputy Executive Director,
Local Government Services

TO: CTA Executive Directors

RE: Safe and Seamless Mobility Quick-Strike Program – Call for Nominations

Dear CTA Executive Directors:

On January 27, 2021, the Metropolitan Transportation Commission (MTC) approved MTC Resolution No. 4202, Revised, which included the policy framework for the Safe and Seamless Mobility Quick-Strike program. The detailed program guidelines, located in Appendix A-11 to the One Bay Area Grant (OBAG 2) program resolution, are provided as an attachment (**Attachment 1**). OBAG 2 policies, procedures, and requirements apply to the Safe & Seamless program unless specified otherwise in Appendix A-11.

The purpose of this letter is to release the call for project nomination letters for the Safe & Seamless grant program and provide additional guidance on the solicitation process. Project nomination letters for projects submitted as part of county targets are to be submitted by the Bay Area County Transportation Agencies (CTAs). Project sponsors and interested stakeholders are encouraged to work with the applicable CTA (or multiple CTAs for multi-county projects) for submittal of project nominations. This call does not include the projects to be identified by the Blue Ribbon Transit Recovery Task Force, which will follow a different process.

Project Nominations

CTAs are invited to submit project nomination letters to MTC for projects located within their counties, as well as multi-county and regional projects for the respective county target. Letters should describe the CTA's process to identify and prioritize projects for this competitive grant opportunity. CTAs should also list, in narrative form or in a table, the projects being nominated, along with brief project descriptions and the amount of funds requested for each project.

Attached to the project nomination letters, CTAs must also provide completed project information forms for each project (**Attachment 2**).

In addition to these materials required to be submitted directly by the CTAs, project sponsors must submit a Complete Streets checklist for each nominated project into MTC's Complete Streets Database: <https://completestreets.mtc.ca.gov/>.

Nomination letters, project information forms, and Complete Streets checklists must be submitted no later than Tuesday, March 30, 2021. Nomination letters and project information forms should be sent to Mallory Atkinson at matkinson@bayareametro.gov. Complete Streets checklists should be uploaded directly into the online database, linked above.

Project Evaluation & Final Project Applications

In April, MTC staff will evaluate project nominations using the established program criteria, funding eligibility, and focus areas. Staff will consider each CTA's nominations independently as well as in relation to other county submissions and regional priorities to develop its initial funding proposal. Staff will share its initial funding proposal with the Bay Area Partnership Board for discussion and feedback.

CTAs and project sponsors will be notified of MTC staff's funding recommendation by May 3, 2021. Project sponsors recommended for funding must submit the final application materials to MTC by May 21, 2021.

Final application materials include:

- ❖ Project submission in MTC's Financial Management System (FMS) <https://fms.mtc.ca.gov/fms/home.ds>, which will include detailed information on project scope, funding, and performance metrics.
- ❖ Written response to any remaining project-specific questions from MTC's evaluation team.
- ❖ Project map with sufficient detail to clearly identify the location and extent of the project.
- ❖ A signed Local Agency Compliance Checklist (**Attachment 3**). CTAs and local agencies should review this checklist carefully. Although these requirements were included in the OBAG 2 County Program, additional actions will be required for sponsors to satisfy the requirements for the Safe & Seamless grant program. These requirements include a review of the project's Complete Streets checklist by the appropriate Bicycle and Pedestrian Advisory Council, submission of the Housing Element annual progress report for 2020, and adoption of a Resolution of Local Support for the project. In addition, sponsors that have not yet adopted a resolution affirming compliance with California's Surplus Lands Act must now do so. This final requirement will primarily affect charter cities, which were not required to adopt such a resolution at the time of the OBAG 2 County Program adoption.

Please note that project sponsors have only *two weeks* to submit the final required materials to MTC. To meet this aggressive timeline, project sponsors are encouraged to submit their project into FMS in advance of being notified of MTC staff's funding recommendation. Additionally, sponsors should seek early Council or Board approvals of the resolutions required in the Local Agency Compliance Checklist.

The responses to project-specific questions, project maps, and the completed Local Agency Compliance Checklist must be submitted no later than Friday, May 21, 2021. Project data should be uploaded directly into FMS, linked above. Responses to project questions, project maps, and checklists should be sent to Mallory Atkinson at matkinson@bayareametro.gov.

Program Approval

Staff anticipates presenting its recommended program of projects to the MTC Commission for consideration and approval at its June 2021 meeting.

Sincerely,



Theresa Romell
Funding Policy and Programs

Attachments

Attachment 1: Safe & Seamless Mobility Quick-Strike Program – MTC Resolution No. 4202,
Revised, Appendix A-11

Attachment 2: Project Information Form

Attachment 3: Local Agency Compliance Checklist

TR:MA

<J:\PROJECT\Funding\T5-FAST\STP-CMAO\FHIP - STP-Bump\Safe & Seamless Quick-Strike>

Appendix A-11: Safe and Seamless Mobility Quick-Strike Program

The Safe and Seamless Mobility Quick-Strike program is a one-time, competitive grant program within the One Bay Area Grant program (OBAG 2) framework. Federal funding is available to support local and regional projects that can be implemented quickly to benefit communities responding and adapting to the COVID-19 environment.

Available funding includes a mix of Surface Transportation Block Grant Program (STP), Congestion Mitigation and Air Quality Improvement (CMAQ) and Federal Highway Infrastructure Program (FHIP) funds, with FHIP funds exchanged with STP/CMAQ funds to the extent possible to meet federal other funding deadlines and requirements. CMAQ funds will be used for eligible projects that demonstrate air quality benefits and implement Plan Bay Area's climate initiative goals and priorities.

Project Eligibility & Focus Areas

The program emphasizes bicycle/pedestrian safety and mobility, connections to transit, and projects that advance equitable mobility. Eligible project types include:

- Quick-build bike, pedestrian, and transit improvements; including bike share enhancements.
- Local safe and seamless mobility projects, including projects that advance equitable mobility; invest in bicycle/pedestrian safety; improve connections to transit; or implement seamless strategies within a corridor.
- In addition to capital projects, programs that support safe and seamless mobility or advance equitable mobility are also eligible (ex. safe routes to school/transit programs); a limited amount of funding, (up to \$200,000 per county) may also be directed towards countywide implementation of safe and seamless mobility planning and programming efforts).
- Other near-term implementation of strategies emerging from the Blue-Ribbon Transit Recovery Task Force and Partnership Board's Connected Mobility Subcommittee.

Fund commitments for specific focus areas include:

- One-quarter of the total program is targeted for bicycle/pedestrian safety (including local road safety).
- \$5 million is set aside to support early implementation efforts anticipated from the Blue-Ribbon Transit Recovery Task Force.

Evaluation Criteria

MTC staff will evaluate nominated projects against the following program criteria.

Nominated projects should:

- Align with Connected Mobility Framework Values and Goals (see inset below)
- Be the direct result or outcome of a community engagement process
- Be within or directly connected to a Priority Development Area (PDA) or Transportation Priority Area (TPA) and/or serve a Community of Concern (CoC), Community Air Risk Evaluation (CARE) program area, or similar local designation. PDAs and TPAs may be existing or recently designated as part of the Plan Bay Area 2050 growth framework.
- Addresses transit connectivity gaps, especially in areas significantly impacted from the pandemic

- Demonstrate partnership among jurisdictions, transit agencies, and counties.
- Demonstrate ability to quickly deliver, and meet federal funding requirements, as funds must be obligated by September 30, 2022.

To ensure consistency with the implementation of county and regional plans and priorities, as well as encourage discussion and coordination in developing investment proposals, projects co-nominated by MTC and a CTA will be given extra consideration if meeting regional goals and priorities.

Below are the regional connected mobility values and goals guiding these investments:

CONNECTED MOBILITY VALUES AND GOALS	
Values	Goals
Think Regionally Act Locally	Be coordinated, interconnected, and contiguous
Provide Great Travel Choices	Provide choices that are better than driving alone, are viable and intuitive for all trips
Put the Traveler First	Ensure a dignified traveler experience, focusing on customer care and needs
Be Equitable & Inclusive	Address disparities and be transparent for all people and all trips
Be Sustainable	Strive for a healthy planet, people, and full-cost accounting

Project Nominations

To address local needs throughout the region, and encourage community-based project investments, each County Transportation Agency (CTA) will act on MTC's behalf and submit project nominations for their county area. County targets have been provided as a guide, for each county (see table at right). However, final project selection by MTC will not necessarily adhere to these targets. Target amounts are based on the OBAG 2 county program distribution.

In addition to county submissions, MTC may consider projects that would be implemented regionwide or in more than one county. Where applicable, MTC staff will work with CTAs to coordinate on co-nominations for regional projects.

As the final program of projects must reflect regional or multi-county priorities, in addition to local priorities within each county, the final programming per county will not correspond exactly to nomination targets.

To ensure each county is provided sufficient funding to have a meaningful community impact, each county's nomination target will be a minimum of \$1 million.

County Nomination Targets

(\$ millions, rounded)

	%
Alameda	19.9%
Contra Costa	14.6%
Marin	2.8%
Napa	2.1%
San Francisco	12.5%
San Mateo	8.4%
Santa Clara	27.0%
Solano	5.5%
Sonoma	7.2%
	100.0%

Note: Final project selection and fund programming will not correspond exactly to nomination targets.

Project Selection Process

The prioritization process is designed to quickly distribute funds to competitive and impactful investments throughout the region.

- **Letters of Interest:** County Transportation Agencies (CTAs) submit Letters of Interest to nominate projects within their counties. In addition to basic project information (project description, sponsor, total cost, funding request), submittals should also describe how the project meets the program eligibility requirements and evaluation criteria, and how well the proposed project sponsor meets state and federal funding requirements.
- **Evaluation:** MTC staff evaluate CTA nominations as well as regional program considerations to develop a recommended program of projects. Program recommendations presented to Bay Area Partnership Board for review and discussion.
- **Project Applications:** MTC and CTA staff work with project sponsors to submit project applications with a detailed scope, delivery schedule, and funding plan.
- **Program Approval:** MTC Commission consideration and approval of projects and fund programming.

Programming Policies and Requirements

Unless otherwise noted within these guidelines, OBAG 2 General Programming Policies (see MTC Resolution No. 4202, Attachment A, pages 6-11), and Regional Project Funding Delivery Policy (MTC Resolution No. 3606) apply.

- **Project sponsors:** Eligible sponsors are those approved by Caltrans to receive FHWA federal-aid funds (including cities, counties, transit agencies, CTAs, and MTC). Sponsors must also have a demonstrated ability to meet timely use of funds deadlines and requirements (see Project Delivery and Monitoring, below).
- **Minimum Grant Size:** Project nominations should be consistent with OBAG 2 minimum grant size requirements per county (\$500,000 grant minimum for counties with population over 1 million, and \$250,000 minimum for all other counties). Final funding awards may deviate from grant minimums per county, should one or more grant awards span multiple counties or regionwide.

Additionally, deviations from the OBAG 2 minimum grant size requirements for project nominations may be considered on a project-by-project basis. However, grant awards must be at least \$100,000.

- **Local Match:** Toll credits may be requested in lieu of non-federal cash match.
- **Supplanting of Funds Prohibited:** Supplanting of existing funds on fully-funded projects is prohibited, as the program is intended to infuse transportation investment into communities responding and adapting to the COVID-19 environment. If funds are

requested to address a funding shortfall on a project due to reduced local revenues, CTAs must demonstrate why the project should be a priority for regional funding, if it was not the highest priority for available local funding. In their nomination, CTAs should describe how the county and local jurisdictions determined which projects are prioritized for reduced local revenues.

- **Project Phases:** The Environmental (ENV), Plans, Specifications and Estimates (PS&E), Preliminary Engineering (PE) and Right Of Way (ROW) phases are eligible for capital projects as long as the construction (CON) phase of the project is delivered and funds obligated by September 30, 2022.

- **Project Delivery and Monitoring:** Project sponsors must have a record of consistently meeting state and federal timely use of funds deadlines and requirements, or demonstrate/identify revised/new internal processes to ensure they will meet funding deadlines and requirements moving forward at the time of project nomination. In addition to the provisions of the Regional Project Funding Delivery Policy (MTC Resolution No. 3606), the following specific funding deadlines/requirements apply:
 - Funds must be obligated (authorized in a federal E-76, or transferred to FTA) no later than September 30, 2022.
 - Funds must be encumbered or awarded in a contract within 6 months of federal obligation.
 - Funds must be invoiced against within 3 months of encumbrance/award and invoiced against and receive a federal reimbursement quarterly thereafter.
 - If there could be complications with invoicing against the construction phase within 9 months of federal obligation, then the sponsor should consider including Construction Engineering (CE) in the federal obligation so that eligible costs may be invoiced in order to meet the invoicing deadline.
 - Project sponsor must meet all other timely use of funds deadlines and requirements, for all other state and federal transportation funds received by the agency, during the duration of project implementation (such as, but not limited to, project award, federal invoicing, and project reporting).
 - To help ensure compliance with state and federal invoicing requirements, as part of the application submittal, the Finance/Accounting Manager/Director for the agency receiving the funds must provide written documentation on the agency's internal process and procedures for complying with FHWA federal-aid timely use of funds requirements, especially with regards to meeting federal invoicing requirements.
 - CTAs nominating successful projects must monitor the project sponsors within their respective county in meeting the timely use of funds deadline requirements in MTC Resolution No. 3606 and report quarterly to MTC on the agency's status in meeting regional, state, and federal timely use of funds deadlines and requirements.

- **Additional Requirements Apply:**
 - Project sponsor must comply with MTC's Complete Street Policy and submit a Complete Streets Checklist for the project.

- Project sponsor must adopt a Resolution of Local Support prior to adding the project into the Transportation Improvement Program (TIP).
- Project sponsor must satisfy the OBAG 2 housing policy requirements – have a certified Housing Element, submit the Annual Progress Report for the Housing Element, and have adopted a resolution affirming compliance with the California Surplus Lands Act.
- CTAs must make each project's Complete Streets Checklist available for review by the appropriate Bicycle and Pedestrian Advisory Committee (BPAC) prior to MTC Commission approval of projects and fund programming. Documentation this has occurred must be included with the project application.

C/CAG AGENDA REPORT

Date: February 22, 2021
To: C/CAG Congestion Management and Environmental Quality (CMEQ) Committee
From: Jeff Lacap, Associate Transportation Systems Coordinator
Subject: Receive information on current transportation and transit trends during the COVID-19 pandemic

(For further information or response to questions, contact Jeff Lacap at jlacap@smcgov.org)

RECOMMENDATION

That the C/CAG CMEQ Committee receive information on current transportation and transit trends during the COVID-19 pandemic.

FISCAL IMPACT

None. This is an informational item.

SOURCE OF FUNDS

N/A.

BACKGROUND

At the January 25th meeting, the CMEQ committee expressed interest in receiving transportation related data to gain insight on how the pandemic has affected transportation. While the effect from the pandemic is still evolving, as a starting point, C/CAG staff has researched various data sources from other agencies in the Bay Area that are tracking the observed trends in transportation and transit during the COVID-19 pandemic and found the below links of interest.

- **2021 Silicon Valley Index by Joint Venture Silicon Valley.** The Silicon Valley Index is an annual publication that has been providing analysis on Silicon Valley trends since 1995. Released by Joint Venture every February, the Index includes research and indicators that measure the strength of our economy and the health of our community—highlighting challenges and providing an analytical foundation for decision-making. The transportation chapter begins on **Page 110**.
<https://jointventure.org/images/stories/pdf/index2021.pdf>
- **Metropolitan Transportation Commission (MTC) Operational Statistics.** MTC in October 2020 expanded the Operational Statistics report presented each month to the Commission to better reflect the impact of the COVID-19 pandemic on the Bay Area transportation system. Additions to the report include monthly vehicle-miles traveled across the nine-county region, and transit ridership trends as measured by the number of Clipper-paid trips on vehicles operated by Bay Area transit agencies.
 - October 2020 Operational Statistics:
https://mtc.ca.gov/sites/default/files/MTC_operational_stats_10-2020.pdf

- January 2021 Operation Statistics:
https://mtc.ca.gov/sites/default/files/MTC_operational_stats_1-21.pdf
- **MTC Blue Ribbon Transit Recovery Task Force (BRTRTF) – Transit Agency Recovery Update.** At the December 14, 2020 MTC BRTRTF meeting, Bay Area transit agencies provided an update to ridership, revenue, and near-term goals for transit recovery. A convenient link is provided here:
<https://ccag.ca.gov/wp-content/uploads/2021/02/Transit-Operator-Recovery-Update-Presentation.pdf>

ATTACHMENTS

None.