

STORMWATER COMMITTEE
Regular Meeting
Thursday, January 21, 2021
2:30 p.m.

Meeting Minutes

The Stormwater Committee met remotely via Zoom, per C/CAG's shelter-in-place policy and consistent with state and county directives to manage COVID-19. Attendance at the meeting is shown on the attached roster (note – Member Petersen joined the meeting at 3:36 p.m. and did not vote on Item 5). In addition to the Committee members, also in attendance were Matt Fabry (C/CAG Program Manager), Reid Bogert (C/CAG staff), Sandy Wong (C/CAG Executive Director), Susan Wright (County of San Mateo), Jennifer Lee (City of Burlingame), Sarah Scheidt (City of San Mateo), Raymund Donguines (City of Pacifica), Hae Won Ritchie (City of San Bruno), Kelly Carrol (CGS on behalf of the Town of Colma), Nick Zigler (CSG on behalf of City of Half Moon Bay), Makena Wong (San Mateo County Flood and Sea Level Rise Resiliency District), Scott Durbin (Lotus Water), Stephen Carter (Paradigm Environmental), Garret Ward (Paradigm Environmental), Dustin Bambic (Paradigm Environmental), and Darren Choy (RRM). Chair Breault called the meeting to order at 2:48 p.m.

1. Public comment: None

2. Stormwater Issues from December and January C/CAG Board Meetings: December – Received presentation on the Draft Sustainable Streets Master Plan; approved funding agreements with Geosyntec and Craftwater for developing a business case for countywide collaboration and analysis of regional stormwater project opportunities; approved agreements with American Rivers/Corona and WaterNow Alliance to support business case for countywide collaboration stormwater management. January – Approved appointment of Azalea Mitch (Acting Public Works Director, City of San Mateo) to the Stormwater Committee and Congestion Management Technical Advisory Committee; approval of Task Order for Urban Rain Design to support GI Design Guide and green infrastructure engagement collateral.

3. ACTION – Approval of the draft minutes from the November 19, 2020, Stormwater Committee meeting. Motion: Member Donahue; second: Member Machida. Approved (13:0:3). Members Nagaya, Mitch and Donahue abstained).

4. INFORMATION – The following items were covered in announcements:

- Funding Opportunities – Matt Fabry noted an open solicitation from the California Coastal Conservancy with a focus on San Francisco Bay climate resiliency efforts, with \$5.7 million available and project maximums of \$1 million – proposals are accepted on a rolling basis starting in January, and a pre-proposal submission is required.
- Other – Fabry provided an updated on the regional stormwater project and business case for countywide collaboration on stormwater management, including the first scheduled Technical Advisory Committee (TAC) on January 22. The TAC includes representatives from the existing Ad-hoc MRP Implementation Workgroup. Fabry mentioned the first TAC will focus on the drivers and objectives of working collaboratively on regional scale stormwater projects. Fabry also mentioned progress with the Resilient San Carlos Schoolyards project, including a successful pre-proposal workshop. Proposals are due January 25. Lastly, Fabry provided a status on the

anticipated release of the Administrative Draft of MRP 3.0, which is expected to be released in early February prior to the next MRP 3.0 Steering Committee. Fabry mentioned the desire to also engage the Ad-hoc workgroup on MRP 3.0 negotiations. Member Mitch offered to participate in the Ad-hoc workgroup moving forward. Member Rose inquired about whether the Stormwater Committee would be an appropriate venue for project-specific permitting issues. Committee members discussed potentially bringing this topic back to a future meeting if desired. Member Nagaya asked that staff circulate information on the Coastal Conservancy Climate Adaptation grant opportunity.

5. ACTION – Matt Fabry presented the draft Sustainable Streets Master Plan for consideration of a recommended approval of adoption of the plan by the C/CAG Board at the February 11, 2021 meeting. Fabry summarized the Master Plan and final project deliverables, including the Master Plan and prioritized sustainable streets opportunities, climate change modeling, project concepts, catalogue of typical details, model policies, web-based mapping and tracking tool, community engagement, and associated appendices and additional technical resources for advancing sustainable streets projects in San Mateo County. Fabry reviewed the public engagement process, including designing a community engagement hub, hosting a virtual open house (December 8, 2020), and promoting a public comment period through January 6, 2021. Overall the comments were positive and supportive of the effort. A majority of comments addressed the desire to incorporate consideration of native plants in bioretention and green infrastructure designs. Several recommendations addressed site-specific needs for bike/pedestrian improvements, congestion/traffic concerns, possible additional topics to address via sustainable streets, and one set of very detailed comments about the approach and methodologies within the plan. The project team plans to identify the priority changes to the plan and areas within the chapters based on public comments. For detailed comments on specific projects, C/CAG staff will refer to the relevant member agencies for follow-up. Comments from C/CAG member agencies that were not addressed in the previous draft will also be addressed in the final draft. The matrix of public comments was included in the agenda packet. The timeline is to conclude the project by the end of February, propose adoption by the C/CAG Board in February, and plan to address additional desired work on or maintenance of the plan beyond what was scoped for the Caltrans grant, based on comments received, in future fiscal years.

Motion to recommend the C/CAG Board of Directors approve the Sustainable Streets Master Plan at the February 11, 2021 meeting.

Motion: Member Ovadia; second: Member Porter. Approved (16:0:0).

After the roll-call vote on the above motion, Dustin Bambic provided an overview of the GI Tracking Tool, which is being developed under the Master Plan. Bambic's summary focused on the main notable improvements to the user interface, on both the public-facing and the member agency specific version of the site, and also the back-end development to prepare for project data uploads and downloads. Bambic surveyed the project metrics and search/filter features, including the custom view for unique dashboards that can be saved by users for future reference. Bambic also provided an overview of the project upload process and linkages to the cloud engine of the tool, which simulates stormwater management metrics for average annual runoff and under climate change scenarios. The reporting feature/project download provides a vast number of outputs for filtered/selected projects for looking at performance metrics for different design storms under current and future storm conditions. Fabry mentioned C/CAG would continue to engage the New Development Subcommittee to further advance the tracking tool beyond the grant project. The tool will be submitted to Caltrans via a link on the

www.flowstobay.org website - <https://www.flowstobay.org/data-resources/plans/sustainable-streets-master-plan/>.

6. Regional Board Report: None.

7. Executive Director's Report: Executive Director, Sandy Wong, announced her planned retirement from C/CAG. Wong stated she anticipates remaining in her current role through the recruitment process.

8. Member Reports: Member Tan reported the City of San Bruno is currently pursuing a stormwater fee increase via a Prop 218 process. The City has recognized significant ongoing gaps in capital funding for stormwater infrastructure and the City has moved forward with proposing a new stormwater fee, including having contracted with a consultant for services to conduct a fee study. The anticipated fee increase would be from \$46 per single family home to \$154 annually, plus consumer price index (CPI) adjustments. Notices will be distributed by the City on January 22, followed by a protest period and protest hearing. If the 50 percent plus 1 threshold for protesting properties is not achieved during the protest process, the City would proceed with the ballot measure. Member Mitch also stated agency interest in advancing stormwater funding studies. Matt Fabry mentioned C/CAG's ongoing budget reserve for reinitiating a countywide fee initiative, given several member agencies showing interest. Members also discussed the option of an alternative process using SB 231 as the legal basis for instating a new stormwater fee as a utility fee under "sewer," and the need for a test case to get through opposition from the Jarvis Taxpayers Association.

Chair Breault adjourned the meeting at 3:54 p.m.