

# San Mateo County Express Lanes Joint Powers Authority Board of Directors Meeting Minutes

Meeting No. 19  
January 15, 2021

In compliance with Governor’s Executive Order N-29-20, and pursuant to the Shelter-in-Place Order issued by the San Mateo County Health Officer, this meeting was conducted via remote conferencing.

**Board of Directors:** Don Horsley (Chair), Diane Papan (Vice Chair), Alicia Aguirre, Emily Beach, Maryann Moise Derwin, and Rico Medina

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## 1.0 CALL TO ORDER/ ROLL CALL

Chair Horsley called the meeting to order at 9:00 a.m. Roll call was taken.

**Members Present:**

C/CAG Members:

Diane Papan, Maryann Moise Derwin, Alicia Aguirre

SMCTA Members:

Don Horsley, Rico Medina, Emily Beach

**Members Absent:**

None.

**Staff Present:**

Sandy Wong – Executive Council

Jim Hartnett – Executive Council

Mima Guilles – Secretary

Tim Fox – Legal Counsel

Matthew Click – Program/Policy Manager (PPM) for SMCEL JPA, HNTB

Sean Charpentier, Van Ocampo – C/CAG staff supporting SMCEL JPA

April Chan, Derek Hansel, Joe Hurley, Jessica Epstein – SMCTA staff supporting SMCEL JPA

Samantha Soules – HNTB

Other members of staff and the public were in attendance.

## 2.0 BRIEF OVERVIEW OF TELECONFERENCE MEETING PROCEDURES

Mima Guilles, Clerk of the Board, provided an overview of the teleconference meeting procedures.

### 3.0 PUBLIC COMMENT

*Note: Public comment is limited to two minutes per speaker. Public comment permitted on both items on the agenda and items not on the agenda.*

Mima Guilles reported there was no public comment submitted before the meeting. There was no public comment.

### 4.0 APPROVAL OF CONSENT AGENDA

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

4.1 Approval of the minutes of Board of Directors regular business meeting No. 18 dated December 11, 2020. APPROVED

4.2 Accept the Sources and Uses of Funds for the FY21 Period Ending November 30, 2020. APPROVED

Director Medina MOVED approval of consent agenda. Director Aguirre SECONDED. Roll call was taken. **MOTION CARRIED 6-0-0**

### 5.0 REGULAR AGENDA

5.1 Receive a presentation on MTC's means-based toll program pilot and information on adopted BATA/Fastrak policies the SMCEL-JPA will need to consider.

Matthew Click, PPM, from HNTB, presented to the Board an update on the MTC means-based toll program pilot, a recommendation that the SMCEL-JPA defer the consideration of a SMCEL-JPA means-based toll until the completion of the MTC's means based toll pilot program (estimated to be completed in 2023) to learn from the lessons from the MTC pilot.

Chair Horsley asked if the Fastrak responder will be for both bridges and express lanes?

Staff answered: Yes, the Fastrak works on all toll facilities in California.

Director Aguirre asked which communities the MTC was engaging with for its Means Based Toll Pilot?

Staff answered: The MTC is just starting the outreach phase, and we do not know yet which communities they are going to reach out to. MTC staff are on our SMCEL-JPA ESAC and SMCEL-JPA staff participate in MTC advisory committees.

Director Beach asked what the MTC start up budget was going to fund?

Staff answered: Our understanding is that a portion of it is for software changes to process means based tolls.

Vice Chair Papan asked: if the if MTC invests in the software for means based tolls now, could that potentially benefit our potential means-based toll system; where the funding for MTC's means based toll come from; and why does the MTC use 200% of the Federal poverty rate?

Staff answered: It is possible that the MTC Pilot program will facilitate other means-based tolls. Staff do not know the sources of the MTC funding. MTC is using the same threshold for the means-based toll pilot (200% of the Federal poverty rate) as it currently uses for the Clipper Start program.

Samantha Soules, from HNTB, presented that regional consistency is critical for a regionally seamless express lane user experience; and how all current express lanes in the Bay Area incorporate the penalty and business practices from BATA Resolution 52 into their respective toll policies.

Director Beach asked if consistency with Resolution 52 would negatively impact the SMCEL-JPA's ability to consider other toll policies related to express buses or HOVs or clean air vehicles? Commented that the SMCEL-JPA Board would like to know sooner than later if there were policy decisions that might negatively impact the opening of the lanes.

Staff answered: Those differences are generally in the toll policy and implemented through lane side business rules.

Vice Chair Papan asked if the Resolution 52 deals with the Fastrak mechanics?

Staff answered: Yes, that is accurate.

## 6.0 REPORTS

a) Chairperson Report.

None.

b) Member Communication.

None.

c) Executive Council Report - Executive Council Verbal Report.

Jim Hartnett, Executive Council, noted that it is an exciting year for this Board, and that his last meeting with the Board is in April, based on his previously announced retirement.

Sandy Wong, Executive Council, announced her retirement after working with C/CAG over 17 years. At this time, the C/CAG Chair is working on a recruitment process, and Sandy will assist through the transition.

d) Policy/Program Manager Report.

7.0 WRITTEN COMMUNICATIONS

None

8.0 NEXT REGULAR MEETING

February 12, 2021

9.0 ADJOURNMENT – 10:04 a.m.