

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS COMMITTEE ON CONGESTION
MANAGEMENT AND ENVIRONMENTAL QUALITY (CMEQ)**

**MINUTES
MEETING OF AUGUST 31, 2020**

The meeting was called to order by Chair Garbarino at 3:05 p.m. via Zoom Videoconference. Roll call for attendance was taken. Attendance sheet is attached.

1. Brief Overview of Teleconference Meeting Procedures

Jeff Lacap, C/CAG Staff, provided an overview of the teleconference meeting procedures.

2. Public comment on items not on the agenda

None.

3. Issues from the July 2020 C/CAG Board meeting. (Information)

Jeff Lacap, C/CAG Staff, noted the agenda listed the status of items recently addressed by the C/CAG Board, and offered to respond to any questions. Member Bonilla asked a question regarding the Co-op Funding Agreement with SMCEL-JPA.

4. Approval of minutes of the May 18, 2020 meeting. (Action)

Member Bonilla initially commented that the minutes did not accurately capture the committee's comments on Transportation Network Companies (e.g. Lyft and Uber). However, later in the meeting after Agenda Item 7, Member Bonilla stated that the minutes were correct and, therefore, the action to approve the minutes occurred after Agenda Item 7 (Executive Director Report).

Motion – Committee member Bonilla/ 2nd Committee member Lee: To approve the minutes of the May 18, 2020 CMEQ meeting. Beach, O’Neill, Garbarino, Lee, Bonilla, Levin, Koelling, and Alba approved. Motion passed 8-0-1, with member Mates abstaining.

5. Receive an update of the San Mateo County project list submitted for the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) also known as Plan Bay Area 2050. (Information)

Jeff Lacap, C/CAG staff, provided an update on the San Mateo County project submitted for the update of Plan Bay Area 2050. Since the approval of the project list by the C/CAG Board in April, MTC provided updated financial projections and requested that C/CAG finalize the county list in August. C/CAG staff made minimal changes to the San Mateo County project list to provide the MTC with a fiscally constrained project list. However, no changes were made to the overall funding amount assigned to individually listed projects as approved by the C/CAG Board in April.

Committee Members had the following questions/comments:

- How highway projects on the list will be analyzed by MTC for GHG reduction and air quality conformity
- A request to receive an update on the 92/101 Interchange project at a future meeting
- Consider expanding some of the programmatic categories by listing individual projects they fall under
- Staff provided clarification on what it means for a project to be on the list and incorporated in Plan Bay Area 2050

Committee members provided comments only. No formal action needed.

6. Receive an update on C/CAG's Bicycle and Pedestrian Program, as well as progress made on the Comprehensive Bicycle and Pedestrian Plan update. (Action)

Mikaela Hiatt, C/CAG Staff, presented an update on C/CAG's Bicycle and Pedestrian Program and a progress update on the Comprehensive Bicycle and Pedestrian Plan.

Updates to the Bicycle and Pedestrian Program include recent advocacy roles, information on quick build projects, and information on C/CAG funding of bicycle and pedestrian programs and projects.

The Comprehensive Bicycle and Pedestrian Plan update tasks include an update to the vision and goals of the previous 2011 plan, an update to the programs from the previous plan, and the development of the Existing Conditions Report. Mikaela highlighted several items out of the Existing Conditions Report including the existing facilities and barriers, level of traffic stress, and the equity focus areas. Mikaela further elaborated on the plans for the development of Countywide Backbone Network and Pedestrian Focus Areas.

Committee Members had the following questions/comments:

- Include better wayfinding in bicycle routes, such as the Bay Trail, for bicyclists to get to work and other destinations in other counties.
- Consideration for micro-mobility (e.g. shared e-bikes and scooters) to have the same safety pre-requisites and infrastructure support as other modes of active transportation
- Consider monitoring changes in legislation to the determination of speed limits based on the 85th percentile speed.
- If the plan can address guidance on Vision Zero and other best practices guidance for smaller jurisdictions to use
- Mikaela responded that the plan will have a design toolkit for jurisdictions

Committee members provided comments only. No formal action needed.

7. Executive Director Report (Information)

Executive Director Sandy Wong provided the following updates:

- Public outreach for the update of the Community Based Transportation Plan (CBTP) will be initiated in the upcoming weeks

- The work on the Transportation Demand Management (TDM) Update, part of the Congestion Management Program, will be presented to this committee at an upcoming meeting
- C/CAG staff has kicked off work on the Measure M Strategic Plan
- C/CAG and San Mateo County Transportation Authority, and a number of participating local jurisdictions, purchased a one-year subscription of Streetlight, a big data traffic analytics tool

Member Levin asked if recordings of the CMEQ meetings are posted online. Sandy replied that C/CAG staff will investigate the feasibility of posting recordings of future meetings on the C/CAG website.

8. Member comments and announcements (Information)

None.

9. Adjournment and establishment of next meeting date

The meeting adjourned at 4:10 pm.

The next regular meeting was scheduled for September 21, 2020.

2020 C/CAG Congestion Management & Environmental Quality (CMEQ) Committee Attendance Report													
Name	Representing	Jan	Feb	Mar (Canceled)	Apr	May	Jun (Canceled)	Jul (No Mtg.)	Aug	Sept	Oct	Nov	Dec (No Mtg.)
Gina Papan (MTC Commissioner)	Metropolitan Transportation Commission (MTC)	X	X		X	X							
Shelly Masur (Redwood City Council Member)	Elected Official	X	X			X							
Emily Beach (Burlingame City Council Member)	Elected Official	X	X		X	X			X				
Lennie Roberts	Environmental Community	X			X								
Mike O'Neill (Pacifica City Council Member)	Elected Official	X			X	X			X				
Rich Garbarino (South San Francisco City Council Member)	Elected Official	X	X		X				X				
Wayne Lee (Millbrae City Council Member)	Elected Official	X	X		X	X			X				
Rick Bonilla (San Mateo City Council Member)	Elected Official	X			X	X			X				
Adina Levin	Agencies with Transportation Interests	X	X		X	X			X				
Linda Koelling	Business Community	X	X		X	X			X				
Peter Ratto	San Mateo County Transit District (SamTrans)	X	X		X	X			X				
Julia Mates (Belmont City Council Member)	Elected Official	X			X				X				
Jessica Alba	Public Member	N/A	X		X	X			X				
Diana Reddy (Redwood City Council Member)	Elected Official	N/A	N/A		N/A	X							
<i>Peninsula Corridor Joint Powers Board (Caltrain)</i>	<i>Vacant</i>												
<i>Elected Official</i>	<i>Vacant</i>												

Staff and Guests in attendance for the August 31, 2020 Meeting
Sandy Wong, Jeff Lacap, Sean Charpentier, Mikaela Hiatt, Kaki Cheung -
C/CAG Staff