

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS COMMITTEE ON CONGESTION  
MANAGEMENT AND ENVIRONMENTAL QUALITY (CMEQ)**

**MINUTES  
MEETING OF JANUARY 25, 2021**

The meeting was called to order by Vice Chair O’Neill at 3:00 p.m. via Zoom Videoconference. Roll call for attendance was taken. Attendance sheet is attached.

**1. Brief Overview of Teleconference Meeting Procedures**

Jeff Lacap, C/CAG Staff, provided an overview of the teleconference meeting procedures.

**2. Public comment on items not on the agenda**

None.

**3. Issues from the January 2021 C/CAG Board meeting. (Information)**

Jeff Lacap, C/CAG Staff, noted the agenda listed the status of items recently addressed by the C/CAG Board, and offered to respond to any questions.

**4. Approval of minutes of the November 30, 2020 meeting. (Action)**

*Motion – To approve the minutes of the November 30, 2020 CMEQ meeting, Bonilla/Koelling, Beach, Bonilla, O’Neill, Koelling, Roberts, and Alba approved. Sullivan, Brown, and Holober abstained. Motion passed 6-0-3. (Member Papan joined the meeting after this item)*

**5. Receive information on the proposed MTC Safe and Seamless Mobility Quick Strike Program and proposed C/CAG approach. (Information)**

C/CAG staff, Jeff Lacap, provided information on the proposed MTC Safe and Seamless Mobility Quick Strike Program and proposed C/CAG approach. Each County Transportation Agency (CTA) in the Bay Area are asked to submit a Letter of Interest nominating projects that can be obligated for construction by September 30, 2022. Because the deadline for C/CAG to submit a Letter of Interest is March 30, 2021 there is insufficient time for a formal call for projects. Staff is proposing to look into unfunded projects from the three recent Call for Projects processes in the county and make a selection from those calls. Those processes will form as the basis to create a draft list of nominated projects for the Quick Strike program. The project list will be presented to the C/CAG CMP TAC, CMEQ Committee, and BPAC for review and recommendation of approval in February.

Committee members had the following questions/comments:

- Committee members would like to see projects nominated that will be fully funded and implemented quickly rather than projects that would still need additional funding. Jeff responded that staff will be taking those factors into consideration in addition to the criteria from MTC before presenting a list of projects to the C/CAG Board in March.

*Committee members provided comments only. No formal action needed.*

**6. Review and recommend approval of the Fiscal Year 2021/22 Expenditure Plan for the Transportation Fund for Clean Air (TFCA) County Program Manager Fund for San Mateo County. (Information)**

Kim Wever, C/CAG staff, presented the Fiscal Year 2021/22 Expenditure Plan for the Transportation Fund for Clean Air (TFCA) County Program Manager Fund for San Mateo County. The Expenditure Plan includes allocations to Commute.org, SamTrans BART Shuttle, and to future projects to address post-COVID transportation challenges and rideshare and transit initiatives.

Committee members had the following questions/comments:

- What is the process of selecting the future projects? Members would like projects selected as soon as possible.
  - Kim responded that the Air District has a deadline to submit project scopes by November, but C/CAG staff will present project scopes to the Committees and Board sooner.
- In response to a question regarding program administration, Kim explained that the Air District instructed Program Managers to set program administration allocation closer to 6.25%
- Member Bonilla suggested incentivizing the purchase of electric vehicles (EV's) and innovative ideas for people that cannot work from home.
- In response to a question regarding current transit and transportation trends by Member Brown, Member Papan provided an update to the latest activities of the MTC Blue Ribbon Transit Recovery Task Force

*Motion –To recommend approval of the Fiscal Year 2021/22 Expenditure Plan for the Transportation Fund for Clean Air (TFCA) County Program Manager Fund for San Mateo County, Bonilla/Koelling: Beach, Bonilla, O’Neill, Brown, Holober, Sullivan, Papan, Koelling, Roberts, and Alba approved. Motion passed 10-0.*

**7. Nomination/Election of the CMEQ Committee Chair and Vice Chair. (Action)**

*Motion - To nominate and elect Mike O’Neill as the Chair and Jessica Alba as the Vice Chair of the CMEQ Committee, Beach/Koelling. Beach, Bonilla, O’Neill, Brown, Holober, Sullivan, Papan, Koelling, Roberts, and Alba approved. Motion passed 10-0.*

**8. Executive Director Report (Information)**

C/CAG Executive Director Sandy Wong announced her upcoming retirement after 17 years of service to C/CAG.

**9. Member comments and announcements (Information)**

Member Brown requested for information that provides insight into the future of transportation needs post-COVID to help with future decisions. Sandy responded that there are other agencies tracking relevant information and will forward to the committee once they become available

and C/CAG is currently exploring methods to analyze post-COVID traffic data. Member Papan provided updates from MTC that is currently tracking transit and transportation trends.

**10. Adjournment and establishment of next meeting date**

The meeting adjourned at 3:57 pm.

The next regular meeting was scheduled for February 22, 2021.

2021 C/CAG Congestion Management & Environmental Quality (CMEQ) Committee Attendance Report													
Name	Representing	Jan	Feb	Mar	Apr	May	Jun	Jul (No Mtg.)	Aug	Sept	Oct	Nov	Dec (No Mtg.)
Emily Beach (Burlingame City Council Member)	Elected Official	X											
Rick Bonilla (San Mateo City Council Member)	Elected Official	X											
Julia Mates (Belmont City Council Member)	Elected Official												
Mike O'Neill (Pacifica City Council Member)	Elected Official	X											
Diana Reddy (Redwood City Council Member)	Elected Official												
Dick Brown (Woodside Town Council Member)	Elected Official	X											
Reuben Holoher (Millbrae City Council Member)	Elected Official	X											
Tom McCune (Belmont City Council Member)	Elected Official												
Patrick Sullivan (Foster City Council Member)	Elected Official	X											
Gina Papan (MTC Commissioner)	Metropolitan Transportation Commission (MTC)	X											
Lennie Roberts	Environmental Community	X											
Adina Levin	Agencies with Transportation Interests												
Linda Koelling	Business Community	X											
Peter Ratto	San Mateo County Transit District (SamTrans)												
Jessica Alba	Public Member	X											
<i>Peninsula Corridor Joint Powers Board (Caltrain)</i>	<i>Vacant</i>												

**Staff and Guests in attendance for the January 25, 2021 Meeting**  
Sandy Wong, Sean Charpentier, Kaki Cheung, Kim Wever, Jeff Lacap -  
C/CAG Staff