

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS COMMITTEE ON CONGESTION  
MANAGEMENT AND ENVIRONMENTAL QUALITY (CMEQ)**

**MINUTES  
MEETING OF May 18, 2020**

The meeting was called to order by Vice Chair O’Neill at 3:03 p.m. via Zoom Videoconference. Roll call for attendance was taken. Attendance sheet is attached.

**1. Public comment on items not on the agenda**

None.

**2. Issues from the May 2020 C/CAG Board meeting. (Information)**

Jeff Lacap, C/CAG Staff, noted the agenda listed the status of items recently addressed by the C/CAG Board, and offered to respond to any questions.

**3. Approval of minutes of the April 27, 2020 meeting. (Action)**

*Motion – Committee member Lee/ 2<sup>nd</sup> Committee member Bonilla: To approve the minutes of the April 27, 2020 CMEQ meeting. Papan, Beach, O’Neill, Lee, Bonilla, Koelling, and Alba approved. Motion passed 7-0-2, with members Masur and Reddy abstaining. (Member Levin joined the meeting after this item)*

**4. Review Economic Stimulus Staff report and receive update on Economic Stimulus Activities. (Information)**

Sean Charpentier, C/CAG staff, provided an update on C/CAG’s response to potential economic stimulus legislation in response to COVID-19. C/CAG staff has begun to prepare lists of potential construction ready transportation projects based on past economic stimulus efforts often focused on the immediate investment of funds for construction. Also, at the request of the Metropolitan Transportation Commission (MTC) and based on their criteria, C/CAG has sent a list of construction ready projects for consideration.

Sean explained that the next steps were to work with project sponsors, explore adding an “electric vehicle infrastructure” category, work with MTC on project identification, and prepare a letter from C/CAG to the Federal representative.

Committee Members had the following questions/comments:

- Whether the US-101 Express Lanes project was included in the list
- Member Papan, MTC Commissioner, provided an update on MTC’s response to potential economic stimulus packages and recovery strategies post-COVID-19
- If return on investment of bicycle/pedestrian or complete streets projects were considered to prioritize projects

*Committee members provided comments only. No formal action needed.*

**5. Review and recommend approval C/CAG distribution policy for Fiscal Year 2020 -21 State Transit Assistance (STA) Population- Based funds among the STA-eligible transit operators and funds that will be spent benefiting Communities of Concern for the subsequent fiscal year. (Action)**

Sean Charpentier, C/CAG Staff, presented an updated staff recommendation based on the State's recent 40% reduction in STA Block grant funding and conversations with Samtrans regarding the negative impact of COVID-19 Crisis on the sources of Paratransit funding. Sean explained the updated fund estimate went from \$2.3 million in February to about \$1.4 million in May.

The revised recommendation and motion is to continue the established distribution of 37% for Paratransit and 63% for Lifeline programs, with C/CAG making a one-time transfer of approximately \$356,000 from the Lifeline Program to the Paratransit program, and for C/CAG to continue with a Lifeline Call for Projects with Lifeline set asides from FY 18-19 and 19-20 and the remaining funds for FY 20-21. The one-time transfer of \$356,000 to the Paratransit program would maintain the \$884,000 that was estimated for Paratransit before the State reduced the funding by 40%.

Committee Members had the following questions/comments:

- The types of projects have received Lifeline funding in the past
- Whether taxi companies are part of the services provided by Samtrans Paratransit
- Whether the recommendation would affect available funding for the next Lifeline call for projects
- In short, C/CAG has banked Lifeline funding from the past two previous fiscal years and will augment the allocated FY20-21 funding when the Call for Projects is released later this year

*Motion – Committee member Papan: Recommend approval C/CAG distribution policy for Fiscal Year 2020 -21 State Transit Assistance (STA) Population- Based funds among the STA-eligible transit operators and funds that will be spent benefiting Communities of Concern for the subsequent fiscal year. Member Lee seconded. Papan, Masur, Beach, O'Neill, Lee, Bonilla, Levin, Koelling, Alba, and Reddy approved. Motion passes (10-0).*

**6. Executive Director Report (Information)**

Executive Director Sandy Wong provided the following updates:

- Marie Chaung of Hillsborough and Davina Hurt of Belmont were elected as the new C/CAG Chair and Vice Chair, respectively, at the April C/CAG Board meeting
- A chart depicting the overall vehicles miles traveled in San Mateo County before and after shelter in place orders were issued
- The US-101 Express Lane project construction hours have been adjusted due to light traffic

**7. Member comments and announcements (Information)**

Member Papan provided an update to the MTC Blue Ribbon Transit Recovery Task Force.

**8. Adjournment and establishment of next meeting date**

The meeting adjourned at 3:53 pm.

The next regular meeting was scheduled for June 29, 2020.

**2020 C/CAG Congestion Management & Environmental Quality (CMEQ) Committee Attendance Report**

Name	Representing	Jan	Feb	Mar (Canceled)	Apr	May	Jun	Jul (No Mtg.)	Aug	Sept	Oct	Nov	Dec (No Mtg.)
Gina Papan (MTC Commissioner)	Metropolitan Transportation Commission (MTC)	X	X		X	X							
Shelly Masur (Redwood City Council Member)	Elected Official	X	X			X							
Emily Beach (Burlingame City Council Member)	Elected Official	X	X		X	X							
Lennie Roberts	Environmental Community	X			X								
Mike O'Neill (Pacifica City Council Member)	Elected Official	X			X	X							
Rich Garbarino (South San Francisco City Council Member)	Elected Official	X	X		X								
Wayne Lee (Millbrae City Council Member)	Elected Official	X	X		X	X							
Rick Bonilla (San Mateo City Council Member)	Elected Official	X			X	X							
Adina Levin	Agencies with Transportation Interests	X	X		X	X							
Linda Koelling	Business Community	X	X		X	X							
Peter Ratto	San Mateo County Transit District (SamTrans)	X	X		X	X							
Julia Mates (Belmont City Council Member)	Elected Official	X			X								
Jessica Alba	Public Member	N/A	X		X	X							
Diana Reddy (Redwood City Council Member)	Elected Official	N/A	N/A		N/A	X							
<i>Peninsula Corridor Joint Powers Board (Caltrain)</i>	<i>Vacant</i>												
<i>Elected Official</i>	<i>Vacant</i>												

**Staff and guests in attendance for the May 18, 2020 Meeting**  
 Sandy Wong, Jeff Lacap, Sean Charpentier - C/CAG Staff