

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS COMMITTEE ON CONGESTION
MANAGEMENT AND ENVIRONMENTAL QUALITY (CMEQ)**

**MINUTES
MEETING OF NOVEMBER 30, 2020**

The meeting was called to order by Chair Garbarino at 3:00 p.m. via Zoom Videoconference. Roll call for attendance was taken. Attendance sheet is attached.

1. Brief Overview of Teleconference Meeting Procedures

Jeff Lacap, C/CAG Staff, provided an overview of the teleconference meeting procedures.

2. Public comment on items not on the agenda

None.

3. Issues from the October/November 2020 C/CAG Board meeting. (Information)

Jeff Lacap, C/CAG Staff, noted the agenda listed the status of items recently addressed by the C/CAG Board, and offered to respond to any questions.

4. Approval of minutes of the September 21, 2020 meeting. (Action)

Motion – Committee member Bonilla/ 2nd Committee member Lee: To approve the minutes of the September 21, 2020 CMEQ meeting. Papan, Beach, Roberts, O’Neill, Garbarino, Mates, Koelling, Reddy, Bonilla, and Lee and Alba approved. Motion passed 11-0. (Member Levin joined the meeting after this item)

5. Receive a presentation on the current efforts to update the five-year Measure M Strategic Plan, covering Fiscal Years 2021/22 to 2025/26. (Information)

C/CAG staff, Kim Wever, introduced Julia Wean of Steer, who is the consultant developing the Measure M Strategic Plan. Julia provided background about Steer as a consultant, history of the Measure M funding, and a high-level project scope and expected timeline for the Plan.

Committee members had the following questions/comments:

- Statewide stormwater regulation compliance support to be considered in the strategic plan
- More detailed information from the past five years of Measure M activities to help guide in future planning. Julia responded that the upcoming Performance Assessment will provide that information.
- In response to Member Papan’s question, C/CAG Program Director Kaki Cheung provided an update to the Countywide Safe Routes to School Program mentioning that funding has shifted to virtual programs due to the pandemic and to small school site improvements.
- Whether the 5% allocated for Program Administration is capped annually. Kim confirmed that the 5% is capped.

Committee members provided comments only. No formal action needed.

6. Receive a presentation on the Draft Sustainable Streets Master Plan. (Information)

Reid Bogert, C/CAG staff, presented the Draft San Mateo Countywide Sustainable Streets Master Plan, including details on a virtual public engagement website and the January 6, 2021 comment deadline. Reid presented various project concepts addressing different sustainable streets typologies and are currently receiving input from the respective agencies.

Committee members had the following questions/comments:

- Whether the assumed climate planning assumptions made in the plan were suitable. Reid responded that they would follow up with the consultant.
- Member Papan suggested that the plan be presented to MTC at a future meeting

Committee members provided comments only. No formal action needed.

Before Item 7, Chair Garbarino announced that it is his last meeting and thanked committee members and staff before leaving to spend time with family. Vice Chair O'Neill stepped in to chair the rest of the meeting.

7. Review and recommend approval of the C/CAG Lifeline Transportation Program Cycle 6 Call for Projects and schedule. (Action)

C/CAG staff, Jeff Lacap, presented the Call for Projects for Cycle 6 of the Lifeline Transportation Program. Jeff gave background information on the funding program and explained that this cycle is focused on improving mobility for low-income residents. Jeff shared the schedule for the Call for Projects, including Board approval on December 10th, 2020 and release of the Call for Projects on December 11th, 2020.

Motion – Committee member Lee/ 2nd Committee member Koelling: To recommend approval of the C/CAG Lifeline Transportation Program Cycle 6 Call for Projects and schedule. Papan, Beach, Roberts, O'Neill, Bonilla, Mates, Levin, Reddy, Lee, Koelling and Alba approved. Motion passed 11-0. (Chair Garbarino left the meeting before the vote was taken).

8. Review and approval of the 2021 CMEQ meeting calendar. (Action)

Jeff Lacap, C/CAG Staff, presented the proposed meeting calendar for 2021.

Motion – Committee member Lee/ 2nd Committee member Papan: To approve the 2021 CMEQ meeting calendar and for staff to denote on the attendance sheet any excused absences by committee members in the future. Beach, Roberts, O'Neill, Bonilla, Levin, Koelling, Mates, Reddy, Lee, Papan, and Alba approved. Motion passed 11-0.

9. Executive Director Report (Information)

C/CAG Executive Director Sandy Wong thanked Members Garbarino, Masur, and Lee for their service to the CMEQ committee.

10. Member comments and announcements (Information)

Member Lee announced that it was his last CMEQ meeting and thanked committee members and staff.

11. Adjournment and establishment of next meeting date

The meeting adjourned at 4:36 pm.

The next regular meeting was scheduled for January 25, 2021.

2020 C/CAG Congestion Management & Environmental Quality (CMEQ) Committee Attendance Report

Name	Representing	Jan	Feb	Mar (Canceled)	Apr	May	Jun (Canceled)	Jul (No Mtg.)	Aug	Sept	Oct (Canceled)	Nov	Dec (No Mtg.)
Gina Papan (MTC Commissioner)	Metropolitan Transportation Commission (MTC)	X	X		X	X				X		X	
Shelly Masur (Redwood City Council Member)	Elected Official	X	X			X						N/A	
Emily Beach (Burlingame City Council Member)	Elected Official	X	X		X	X			X	X		X	
Lennie Roberts	Environmental Community	X			X					X		X	
Mike O'Neill (Pacifica City Council Member)	Elected Official	X			X	X			X	X		X	
Rich Garbarino (South San Francisco City Council Member)	Elected Official	X	X		X				X			X	
Wayne Lee (Millbrae City Council Member)	Elected Official	X	X		X	X			X	X		X	
Rick Bonilla (San Mateo City Council Member)	Elected Official	X			X	X			X	X		X	
Adina Levin	Agencies with Transportation Interests	X	X		X	X			X	X		X	
Linda Koelling	Business Community	X	X		X	X			X			X	
Peter Ratto	San Mateo County Transit District (SamTrans)	X	X		X	X			X	X		X	
Julia Mates (Belmont City Council Member)	Elected Official	X			X				X	X		X	
Jessica Alba	Public Member	N/A	X		X	X			X	X		X	
Diana Reddy (Redwood City Council Member)	Elected Official	N/A	N/A		N/A	X				X		X	
<i>Peninsula Corridor Joint Powers Board (Caltrain)</i>	<i>Vacant</i>												
<i>Elected Official</i>	<i>Vacant</i>												

Staff and Guests in attendance for the November 30, 2020 Meeting
 Sandy Wong, , Sean Charpentier, Kaki Cheung, Kim Wever, Jeff Lacap
 Reid Bogert, Matt Fabry - C/CAG Staff

Peter Skinner – SamTrans
 Julia Wean - Steer