

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

C/CAG BOARD and SAN MATEO COUNTY AIRPORT LAND USE COMMISSION MEETING MINUTES

Meeting No. 338
March 11, 2021

In compliance with Governor's Executive Order N-29-20, the San Mateo County Health Order of June 17, 2020 and the Guidance for Gatherings issued by the California Department of Public Health, this meeting was conducted via remote conferencing.

1.0 CALL TO ORDER/ ROLL CALL

Chair Marie Chuang called the meeting to order at 6:30p.m. Roll call was taken.

Atherton	– Elizabeth Lewis
Belmont	– Davina Hurt
Brisbane	– Karen Cunningham
Burlingame	– Ricardo Ortiz
Colma	– John Goodwin
Daly City	– Pamela DiGiovanni
East Palo Alto	– Lisa Gauthier
Foster City	– Sanjay Gehani
Half Moon Bay	– Harvey Rarbak
Hillsborough	– Marie Chuang
Menlo Park	– Cecilia Taylor
Millbrae	– Ann Schneider
Pacifica	– Sue Vaterlaus
Portola Valley	– Maryann Moise Derwin
Redwood City	– Alicia Aguirre
San Bruno	– Michael Salazar
San Mateo	– Diane Papan
San Mateo County	– David Canepa
South San Francisco	– Mark Addiego
Woodside	– Ned Fluet

SMCTA (Non-Voting) – Emily Beach

Absent:

SMCTD

San Carlos

Others:

Sandy Wong	– C/CAG Executive Director
Mima Guilles	– C/CAG Clerk of the Board
Melissa Adrikopoulos	– C/CAG Legal Counsel
Matt Fabry	– C/CAG Staff
Sean Charpentier	– C/CAG Staff
Kaki Cheung	– C/CAG Staff
Reid Bogert	– C/CAG Staff
Susy Kalkin	– C/CAG Staff
Van Ocampo	– C/CAG Staff
Jeff Lacap	– C/CAG Staff
Mikaela Hiatt	– C/CAG Staff
Kim Wever	– C/CAG Staff
Kim Springer	– San Mateo County
Josh Becker	– Senator Representing District 13
Gina Papan	– MTC Commissioner
Matt Click	– HNTB
Anders Fung	– Councilmember of Millbrae
Matt Robinson	– Shaw Yoder Antwih Schmelzer & Lange
Theresa Vallez-Kelly	– San Mateo County Office of Education

Other members of the public attended.

2.0 BRIEF OVERVIEW OF TELECONFERENCE MEETING PROCEDURES

Mima Guilles, Clerk of the Board, provided an overview of the Zoom meeting procedures.

3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Note: Public comment is limited to two minutes per speaker. Please refer to the instructions at the end of this agenda for details regarding how to provide public comments during a videoconference meeting.

Gina Papan, MTC Commissioner, provided the following information to the C/CAG Board:

1. The Blue Ribbon Task Force which Commissioner Papan is a member of is working with Assembly Member David Chiu on legislation to improve transit, focusing on riders, and improve connectivity, safety, reliability.
2. MTC will be approving a bench of Equity Consultants. They will be available for local agencies as well.
3. Commissioner Papan is being recommended to be the Vice Chair of the MTC Programming and Allocations Committee.
4. MTC is proposing to program approximately \$802 million of Coronavirus Response and Relief Supplementary Appropriation Act of 2021 funding to Bay Area transit operators. MTC has worked with transit operators, also in concert with the previous tranch of CARE Act funds. Commissioner Papan has confirmed with SamTrans staff that they are happy with the MTC proposed allocation. In addition, there will be a future round of funding.
5. Commission Papan shared (via email through staff) the “Plan Bay Area Final Blueprint: Transportation Element”, which is a MTC approved Fiscally-Constrained Projects List. It

includes all the regionally significant projects. She encourages folks in San Mateo County work towards advancing San Mateo County projects. She also reminded the C/CAG Board that San Mateo County projects were recommended by this Board.

4.0 PRESENTATIONS/ ANNOUNCEMENTS

4.1 Introduction and Welcome for State Senator Josh Becker.

Chair Chuang gave a warm welcome and introduction of Senator Josh Becker.

Senator Becker greeted the C/CAG Board with an appreciation for all the work done at the local level. He gave a brief personal background and mentioned his parents had an influence on his value towards education and economic mobility. He also mentioned his volunteer work in Guatemala and El Salvador which help shaped his passion for public service. He provided an update on his current work at the legislature and believed much of that is in line with the C/CAG legislative platform. He mentioned former Senator Hill is a big act to follow but he is grateful that he can call on Hill for advices. Working through the pandemic and getting everyone vaccinated, Senator Becker's work includes fighting climate change, housing, childcare, community colleges, infrastructure, transportation funding, innovative technology on clean energy, and so on.

Chair Chuang thanked Senator Becker for his leadership and efforts in getting teachers vaccinated.

Board Member Canepa thanked Senator Becker for his leadership, being accessible, and his continued advocacy during COVID-19. He expressed appreciation for the Senator's effort in advocating for San Mateo County.

4.2 Presentation and update on the Equity Program Alternatives for the San Mateo County Highway 101 Express Lanes Project.

Sean Charpentier, Program Director, provided background information on the San Mateo 101 Express Lanes Project (Project) that is jointly sponsored by both C/CAG and the TA. During the project development stage, Equity was in the forefront of the discussion. Subsequently, C/CAG and the TA formed the SMCEL-JPA to own and operate the express lanes. At present, C/CAG staff as well as TA staff provide staffing support to the SMCEL-JPA. The SMCE-JPA has commissioned an Equity Study which is the topic of this agenda item.

Matt Click of HNTB, a consultant to the SMCEL-JPA serving as the Policy/Program Manager, provided a presentation on the Equity Study as well as the proposed equity program alternatives being contemplated for the Express Lanes Project.

Board members had the following comments and discussion:

Board Member Schneider asked a clarifying question regarding eligibility of a low-income person who resides outside the 15 targeted geography for the benefits proposed by the equity program alternatives. She also suggested staff to make clear such eligibility requirement to the SMCEL-JPA Board.

Board Member Papan commented that the available funds for the Equity program is not sufficient to serve meaningfully both types of targeted recipients, ie, \$70 in Transponder for those who rely on driving and \$50 in Clipper for those who rely on public transit. She would like to increase the equity dollars by proposing the SMCEL-JPA to ask the TA to designate the \$400k credit enhancement fee to fund the Equity program. She mentioned the \$400K credit enhancement fee is something that the TA will receive as provided in the Loan Agreement for the TA to loan \$100 million to the SMCEL-JPA for express lanes construction. She further mentioned if that \$400k is used to support the Clipper alternative, it will not only enhance the Equity program but also support our local transit agencies, including CalTrain, while doing so. She was interested in hearing thoughts from her fellow C/CAG board members regarding her proposal to ask if the SMCEL-JPA is interested in exploring the possibility for the TA to set aside the credit enhancement fee to fund the Equity program so that it can help, in a meaningful way, low-income folks who either rely on transit or driving.

Board Member Vaterlaus encouraged Mr. Click to include the coast side for outreach. She stated the importance in outreaching to the coast side Community. She would like people on the coast side be notified of the program outreach.

Board Member Cunningham made a comment on how difficult it is for people who are in need the most to apply for any of these benefits. She mentioned generally people who are savvy or connected would be able to access benefits, while people with the most need may not even get the information until after the money is gone. She emphasized the importance of reaching to people in most need first regarding eligibility.

Board Member Canepa thanked member Papan for her proposal. He was in support of having a conversation to explore the Transponder option as well as other options. He asked if the committee has considered it. He mentioned he had always had issues with the toll lanes, but he has worked his way to it because his colleagues on this board have reassured him that equity is going to be a high priority. He is very interested in finding ways to help the working class, such as the service workers, and provide them with subsidies. He stated looking at the \$400k approach might be the best direction.

Board Member Gauthier expressed interest in learning more on how the resources will be managed and allocated and was looking forward to the deep dive at the March 18th Community meeting. She mentioned she also likes the hybrid approach in giving the individuals the choice on how they'll receive their benefits. She would like to understand more about the concept Board Papan was proposing. She asked clarifying question whether the benefit (subsidy) is one-time only or on an annual basis, as well as how the subsidy dollar amounts of either \$50 or \$70 were derived.

Board Member Aguirre mentioned she is the Chair of the Advisory Committee (ESAC) for this Equity Study, as appointed by the SMCEL-JPA. The study team has considered many options, including hybrid option, and the possibility of moving funds between alternatives. She mentioned there are many factors at play, including data showing most carpools are not from a low-income community. She also appreciated her colleague's comment regarding the coast side and not leaving people out. She and the SMCEL-JPA Board are taking this topic very seriously.

Board Member Ortiz stated option 1 appears to be the least environmentally friendly

compared to the other options and asked if option 1 would increase congestion and encourage more single occupancy trips. Mr. Click clarified the increase in number of single driver trips resulting from the equity benefit of option 1 is very small compared to the overall total traffic volume, hence, would not move the needle in terms of increasing congestion or single occupancy trips.

Alternate Board Member Beach stated she was glad to attend tonight's meeting representing SMCTA since former representative Karyl Matsumoto has done it so well for so many years. She expressed appreciation for Member Aguirre for serving on the ESAC, and she echoed Equity is a high priority as expressed by C/CAG Board, TA Board, and SMCEL-JPA Board. She mentioned the dollar amount for equity (\$1 million upfront plus \$600k annually) as provided in the Loan structure was determined with consideration and input from expert financial advisors. It was the floor, not the ceiling. While wishing there is unlimited amount of funds, there are trade-offs to consider including how to fund the express lane extension north of I-380 so that we won't end up with an express lane to nowhere, as well as balancing the loan payback to the TA to continue funding other infrastructures such as the 92 overpass, grade separations, and bike/ped projects. She looks forward to hearing more community input.

Board Member Derwin stated in her role as a member of the SMCEL-JPA Board, similar to her colleagues, she struggled with the credit enhancement fee at the time of loan negotiation. She and her colleagues also realized and struggled with not enough funds for Equity. She referenced Supervisor Canepa's earlier comment on Equity and reminded him she never forgot Equity as she serves on the SMCEL-JPA Board. She stated her view of Member Papan's proposal as a way to address both of those concerns and would be very supportive of exploring that.

Board Member Papan thanked everyone for the robust discussion and couldn't agree more with everyone that equity is very important. Whether it will be in a form of a pilot or otherwise, she said, we need to enhance equity program in a meaningful way. She looked forward to further discussion at the SMCEL-JPA Board, there was a scheduled meeting the next day. She said, if the equity program includes the Clipper option, and if the credit enhancement fee could be directed to such funding, it will be a win-win solution because funds will go towards San Mateo County transportation agencies as well as our community.

Board Member Vaterlaus asked if this topic can be put this on the agenda on the next meeting. Chair Chuang said it makes sense to wait for feedback from the SMCEL-JPA representatives first.

4.3 Receive an update of the San Mateo County Safe Routes to School Program activities in FY 2019-2020.

The Board received a powerpoint presentation from Theresa Vallez-Kelly, County Office of Education, on the update of the San Mateo County Safe Routes to School Program activities in FY 2019-2020.

5.0 ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA ITEMS

This item is to set the final consent and regular agenda, and to approve the items listed on the

consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

- 5.1 Approval of the minutes of regular business meeting No. 337 dated February 11, 2021, amended to show the proper title for Gina Papan, MTC Commissioner, on the attendance list, as requested by Board member Schneider. APPROVED
- 5.2 Review and approval of Resolution 21-09 approving the population data to be used by C/CAG. APPROVED
- 5.3 Review and approval of Resolution 21-10 authorizing the C/CAG Chair to execute an agreement with Bay Tree Design, Inc., in an amount not to exceed \$97,761, to develop schoolyard greening concept plans for the Resilient San Carlos Schoolyards Project. APPROVED
- 5.4 Review and accept the Finance Committee’s recommendation of no change to the investment portfolio and accept the Quarterly Investment Report as of December 31, 2020. APPROVED
- 5.5 Review and approval of Resolution 21-11 authorizing the C/CAG Chair to execute an agreement with TJKM Transportation Consultants, in an amount not to exceed \$119,329, for the 2021 update of the Congestion Management Program (CMP) and development of a CMP Companion Network. APPROVED
- 5.6 Review and approval of Resolution 21-12 determining that the Bayhill Specific Plan and related General Plan and Zoning Amendments to increase the build-out potential in and around San Bruno’s Bayhill Office Park are conditionally consistent with the Comprehensive Airport Land Use Compatibility Plan for the Environs of San Francisco International Airport. APPROVED
- 5.7 Review and approval of Resolution 21-13 determining that the proposed YouTube Phase 1 Development, 900 & 1000 Cherry Avenue, San Bruno, comprised of two 3-story office buildings totaling 440,000 square feet, is conditionally consistent with the Comprehensive Airport Land Use Compatibility Plan for the Environs of San Francisco International Airport. APPROVED
- 5.8 Review and approval of Resolution 21-14 determining that the proposed San Bruno Hotel, a 28 room, 3-story hotel at 160 El Camino Real, San Bruno, is conditionally consistent with the Comprehensive Airport Land Use Compatibility Plan for the Environs of San Francisco International Airport. APPROVED
- 5.9 Review and approval of the recruitment plan for the Executive Director position. APPROVED

Board Member Aguirre MOVED to approve 5.1 as amended, and 5.2, 5.3, 5.4, 5.5, 5.6, 5.7, 5.8 and 5.9. Board Member Cunningham SECONDED. Roll call was taken.
MOTION CARRIED 20-0-0

6.0 REGULAR AGENDA

- 6.1 Review and approval of the C/CAG legislative policies, priorities, positions, and legislative update (A position may be taken on any legislation, including legislation not previously identified). APPROVED

C/CAG staff, Reid Bogert, summarized the legislative update from the Legislative Committee, focusing on the early progress in the State Legislature on bill introductions and hearings, as well as the funding allocations from the Federal government on COVID response and relief, namely the recently signed American Rescue Plan Act of 2021 (which includes an estimated \$148 million for San Mateo County) and the COVID Response and Relief Supplemental Appropriations Act of 2020 (which includes approximately \$911 million for Caltrans funding to be allocated via a yet to be determined funding strategy for state, regional and local programs). Staff introduced the bills for which the Legislative Committee made recommendations for position letters to state representatives, including SUPPORT for SB 339 (Weiner – Road User Charge Pilot), SUPPORT for AB 1499 (Daly – Design Build Procurement), and OPPOSE for AB 377 (Rivas – Water Quality Regulations). The Board voted for each in turn.

Board Member Aguirre MOVED approval of a SUPPORT letter for SB 339. Board Member Gauthier SECONDED. Roll call was taken. **MOTION CARRIED 20-0-0**

Board Member Ortiz MOVED approval of a SUPPORT letter for AB 1499. Board Member Salazar SECONDED. Roll call was taken. **MOTION CARRIED 18-2-0**. Board Members Lewis and Addiego opposed.

Board Member Vaterlaus MOVED approval of an OPPOSE letter for AB 377. Board Member Salazar SECONDED. Roll call was taken. **MOTION CARRIED 19-0-0** (Board Member Cunningham did not respond to roll call.)

- 6.2 Review and approval of Resolution 21-15 authorizing the C/CAG Chair to sign a Letter of Interest nominating 15 projects requesting \$9.7 million for the Metropolitan Transportation Commission (MTC) Safe and Seamless Mobility Quick Strike Program. APPROVED

The Board received a presentation and recommendation from Sean Charpentier, C/CAG Program Director, on the Metropolitan Transportation Commission (MTC) Safe and Seamless Mobility Quick Strike Program.

Board Member Canepa MOVED approval of item 6.2. Board Member Addiego SECONDED. Roll call was taken. **MOTION CARRIED 19-1-0**. Board Member Schneider opposed.

- 6.3 Review and approval of Resolution 21-16 authorizing the C/CAG Chair to execute an MOU with Peninsula Clean Energy for communication branding related to the 2021 Community Awareness Survey. APPROVED

Board Member Rarback MOVED approval of item 6.3. Board Member Ortiz SECONDED. Roll call was taken. **MOTION CARRIED 19-0-0**. (Board Member Cunningham did not respond to roll call.)

After the Agenda Item 6.3 was approved, the time was 8:53 pm. At that time, the C/CAG approved a motion to extend the end time for this meeting.

Board Member Cunningham MOVED to extend the meeting until 9:30pm. Board Member Hurt SECONDED. Roll call was taken. **MOTION CARRIED 20-0-0.**

- 6.4 Review and approval of appointment to the Resource Management and Climate Protection (RMCP) Committee to fill one (1) vacant seat representing Business/ Chamber of Commerce. APPROVED

Kim Springer, staff, informed the Board that there was one (1) vacant seat representing the business/chambers of commerce sector on the Resource Management and Climate Protection (RMCP) Committee. Interest letters were received from the following two candidates. The Board received a presentation from one candidate:

Jeff Smith, Director, Residential Development
 Richard Raybin. Lifetime Capital Group

Results from balloted votes were announced for the RMCP Committee:

March 11, 2021 - RMCP Committee
 One (1) Vacancy

Jurisdiction	Jeff Smith	Richard Raybin
Atherton	X	
Belmont	X	
Brisbane	X	
Burlingame	X	
Colma		X
Daly City		X
East Palo Alto	X	
Foster City	X	
Half Moon Bay	X	
Hillsborough	X	
Menlo Park	X	
Millbrae	X	
Pacifica	X	
Portola Valley	X	
Redwood City	X	
San Bruno	X	
San Carlos		
San Mateo	X	
San Mateo County	X	
South San Francisco	X	
Woodside	X	
Total Votes Received	18	2

Name	Total Votes Received
Jeff Smith	18
Richard Raybin	2

The Board confirmed the appointment of Jeff Smith to the Resource Management and Climate Protection (RMCP) Committee. The confirmation was done via Roll call. **Confirmed unanimously 20-0-0.**

- 6.5 Receive update on reissuance of the Municipal Regional Stormwater Permit. INFORMATION

The Board received a presentation from Matt Fabry, Stormwater Program Manager, on reissuance of the Municipal Regional Stormwater Permit.

6.6 Election of a C/CAG Chairperson and a C/CAG Vice Chairperson APPROVED

Board Member Ortiz MOVED to elect Marie Chuang as the C/CAG Chairperson. Board Member Vaterlaus SECONDED. Roll call was taken. **MOTION CARRIED 20-0-0.**

Board Member Aguirre MOVED to elect Davina Hurt as the C/CAG Vice Chair. Board Member Gauthier SECONDED. Roll call was taken. **MOTION CARRIED 20-0-0.**

7.0 COMMITTEE REPORTS

7.1 Committee Reports (oral reports)

7.2 Chairperson's Report

7.3 Board Members Report/ Communication

8.0 EXECUTIVE DIRECTOR'S REPORT

None.

9.0 COMMUNICATIONS - Information Only

Letter from Marie Chuang, Chair C/CAG Board of Directors, to The Honorable Cecilia Aguiar-Curry; dated 3/4/20. RE: SUPPORT for Assembly Constitutional Amendment 1 (Aguiar-Curry)

10.0 ADJOURNMENT – 9:34 p.m.