

# C/CAG

## CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

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Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

### SPECIAL MEETING NOTICE

#### 2021 C/CAG ANNUAL FORUM

Meeting No. 340

**DATE:** Thursday, April 8, 2021

**TIME:** 6:45 P.M.

**(or immediately following the conclusion of regular C/CAG Board Meeting)**

On March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. Pursuant to the Shelter-in-Place Orders issued by the San Mateo County Health Officer and the Governor, and the CDC's social distancing guidelines, which discourage large public gatherings, C/CAG meetings will be conducted via remote conferencing. Members of the public may observe or participate in the meeting remotely via one of the options below.

**Join by Zoom:**

<https://us02web.zoom.us/j/81121351114?pwd=amVjcmU2QVFNUFFFR3RGaHZyYXdBQT09>

**Meeting ID:** 811 2135 1114

**Password:** 204463

**Join by Phone:** (669) 900-6833

**Meeting ID:** 811 2135 1114

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#### 2021 C/CAG Annual Forum

- 1.0 Welcome, Introduction, and Overview of Annual Forum
- 2.0 Public comments on items not on the agenda.
- 3.0 Breakout Session 1 – Discussion of GHG-reduction initiatives such as vehicle miles traveled (VMT) reduction and electrification.
- 4.0 Breakout Session 2 – Discussion of stormwater funding shortfall solutions.
- 5.0 Breakout Session 3 Discussion of micro-mobility - A small tool to tackle big transportation

challenges.

## 5.0 Reconvene and Summary of Breakout Sessions.

## 6.0 ADJOURNMENT

**PUBLIC NOTICING:** All notices of C/CAG regular Board meetings, standing committee meetings, and special meetings will be posted at the San Mateo County Transit District Office, 1250 San Carlos Ave., San Carlos, CA, and on C/CAG's website at: <http://www.ccag.ca.gov>.

**PUBLIC RECORDS:** Public records that relate to any item on the open session agenda for a regular Board meeting, standing committee meeting, or special meeting are available for public inspection. Those public records that are distributed less than 72 hours prior to a regular Board meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members, of the Board. The Board has designated the City/County Association of Governments of San Mateo County (C/CAG), located at 555 County Center, 5th Floor, Redwood City, CA 94063, for the purpose of making public records available for inspection. Such public records are also available on C/CAG's website at: <http://www.ccag.ca.gov>. Please note that C/CAG's office is temporarily closed to the public; please contact Mima Guilles at (650) 599-1406 to arrange for inspection of public records.

**PUBLIC PARTICIPATION DURING VIDEOCONFERENCE MEETINGS:** Persons with disabilities who require auxiliary aids or services to participate in this meeting should contact Mima Guilles at (650) 599-1406, five working days prior to the meeting date.

Written comments should be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to [mguilles@smcgov.org](mailto:mguilles@smcgov.org).
2. Your email should include the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received at least 2 hours prior to the meeting, it will be provided to the C/CAG Board members, made publicly available on the C/CAG website along with the agenda, and read aloud by C/CAG staff during the meeting. We cannot guarantee that emails received less than 2 hours before the meeting will be read during the meeting, but such emails will be included in the administrative record of the meeting.

Spoken comments will be accepted during the meeting through Zoom. Please read the following instructions carefully:

1. The C/CAG Board meeting may be accessed through Zoom at the online location indicated at the top of this agenda.
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by your name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When the C/CAG Clerk or Chair call for the item on which you wish to speak, click on "raise hand." The Clerk will activate and unmute speakers in turn. Speakers will be notified shortly before they are called on to speak.
5. When called, please limit your remarks to the time allotted.

If you have any questions about this agenda, please contact C/CAG staff:

Executive Director: Sandy Wong (650) 599-1409

Clerk of the Board: Mima Guilles (650) 599-1406

**C/CAG AGENDA REPORT**

Date: April 8, 2021  
To: C/CAG Board of Directors  
From: Sandy Wong, Executive Director  
Subject: Annual Forum Discussions for Breakout Sessions 1, 2, and 3

(For further information, contact Sandy Wong at [slwong@smcgov.org](mailto:slwong@smcgov.org))

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**RECOMMENDATION**

That the C/CAG Board and other attendees actively engage in three strategic planning breakout sessions related to greenhouse gas (GHG) emissions/vehicle miles traveled (VMT) reduction strategies, micro-mobility programs, and stormwater funding needs. This is an informational item. No action will be taken.

**FISCAL IMPACT**

NA

**DISCUSSION**

C/CAG traditionally has an annual retreat/forum at its April meeting to discuss key topics of interest. This year, the annual forum will focus on engaging Board members and attendees on what role C/CAG should take in advancing efforts related to reducing greenhouse gas emissions/vehicle miles traveled, implementing micro-mobility programs, and addressing countywide funding needs for stormwater management. The forum will include three virtual breakout sessions for each topic, each of which will be repeated three times, allowing meeting attendees to cycle through each of the three topics in succession, but in groups small enough to allow for engaged discussion. More information on each of the three sessions follows.

- Recent State of California Governor's Executive Orders (B-55-18 and N-79-20) have established significant State Climate Resiliency goals such as a State target of carbon neutrality by 2045; and that 100% of in-state sales of new passenger cars and trucks be zero emission by 2035, respectively. About 50% of San Mateo County's greenhouse gas emissions come from various forms of transportation and another 40% from buildings. Cities and the County will need support to both reduce and fund these reductions in emissions. Is C/CAG heading the right direction and/or should C/CAG consider additional planning and resources for the county? Board members will provide input to staff on what C/CAG role can be to help reduce VMT and GHG.
- Micro-mobility, also known as bike-share and scooter-share, holds great promise for reducing short distance vehicle trips, addressing first- and last-mile public transit challenges, and increasing transportation access. Can this be one of the tools to solving some of the

transportation challenges we face in San Mateo County? The session will explore the C/CAG Board's interest in initiating a micro-mobility program in the County. Board members will also be able help define the role that C/CAG should play in the process.

- In the stormwater session, Board members and attendees will engage in discussion about how to address the significant funding needs to address regional mandates for keeping pollution out of stormwater runoff, upgrading and maintaining existing drainage infrastructure, and building resilience to a changing climate that may bring more frequent, intense storms. Board members will be asked to provide input on C/CAG's role in helping to address countywide funding needs.

Powerpoint presentations will be provided at each breakout session.

#### **ATTACHMENTS**

1. April 2021 Annual Forum Flyer



# C/CAG 2021 Annual Forum



**To:** C/CAG Board Members and Alternate Members,

You are invited to the **C/CAG 2021 Annual Forum** to explore greenhouse gas (GHG) reduction strategies, innovative micro-mobility approaches, and options to address the funding gap for keeping pollution out of stormwater runoff while building climate resilience and ensuring equity. Please bring your exciting ideas or questions to the initial dialogues on these topics as we begin to craft roadmaps for C/CAG to collaborate with and assist member agencies to achieve common goals.

**When:** April 8, 2021

**Time:** 6:45 p.m. or immediately after the C/CAG Board Regular Meeting

**Place:** Zoom (Meeting ID - to be provided with agenda packet)

**Topics on Breakout Sessions included:**

1. GHG-reduction initiatives such as vehicle miles traveled (VMT) reduction and electrification.
2. Stormwater funding shortfall solutions.
3. Micro-mobility – A small tool to tackle big transportation challenges.