

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS COMMITTEE ON CONGESTION  
MANAGEMENT AND ENVIRONMENTAL QUALITY (CMEQ)**

**MINUTES  
MEETING OF APRIL 26, 2021**

The meeting was called to order by Vice Chair O’Neill at 3:01 p.m. via Zoom Videoconference. Roll call for attendance was taken. Attendance sheet is attached.

**1. Brief Overview of Teleconference Meeting Procedures**

Jeff Lacap, C/CAG Staff, provided an overview of the teleconference meeting procedures.

**2. Public comment on items not on the agenda**

None.

**3. Issues from the April 2021 C/CAG Board meeting. (Information)**

Jeff Lacap, C/CAG Staff, noted the agenda listed the status of items recently addressed by the C/CAG Board, and offered to respond to any questions.

**4. Approval of minutes of the March 29, 2021 meeting. (Action)**

*Motion – To approve the minutes of the March 29, 2021 CMEQ meeting, Bonilla/Koelling. Beach, Bonilla. Mates, O’Neill, Reddy, Brown, Holober, McCune, Koelling, and Alba approved. Sullivan and Roberts abstained. Motion passed 10-0-2. Member Papan was not present at the time of voting.*

**5. Review and recommend approval of the C/CAG distribution policy for Fiscal Year 2021-22 State Transit Assistance (STA) Population-Based funds among the STA-eligible transit operators and funds that will be spent benefiting Communities of Concern for the subsequent fiscal year. (Action)**

Jeff Lacap, C/CAG Staff, presented on the proposed C/CAG distribution policy for State Transit Assistance (STA) population-based funds for fiscal year 2021-22 in San Mateo County. In previous cycles, MTC assigned STA funds to each county and then split each county’s share to fund a) Paratransit service and b) to fund the Lifeline Transportation Program.

On February 28, 2018, under MTC resolution 4321, MTC established the new STA County Block Grant Program policy whereby C/CAG would determine how to invest the population-based STA funds in public transit services and lifeline transportation services. C/CAG staff is proposing to continue the split based on previous averaged cycle splits of 37% for paratransit and 63% for the Lifeline program.

Committee members had the following questions:

- In response to Member Holober’s question, the distribution of the STA funding among the region is based on the population in Communities of Concern of a given county.
- Committee Members asked if there is an interest to serve low-income populations traveling into the county. Sean Charpentier, C/CAG Program Director, responded that at a regional level, the Clipper Start subsidy program is in its early stages as well as an equity component for the Express Lanes project.
- Committee members were interested in reviewing data regarding needs and usage for the programs.
- Member Bonilla made a motion to not recommend approval of the distribution policy due to lack of data included in the staff report.
- Sean noted that the request today is to establish a distribution policy, not allocate funding to specific projects in the Lifeline Transportation Program.
- Sandy Wong communicated that staff did not have the information immediately available, but one option would be to have the Committee vote on the staff recommendation, and then staff could bring back available data to the CMEQ Committee.
- Member Ratto noted that paratransit ridership is down about 65% during the COVID Crisis.
- Member Bonilla withdrew his original motion.
- Committee members requested that staff provide additional information, including demand for and usage of STA Population based funds, Lifeline Transportation data, and paratransit ridership data, for next fiscal year’s distribution policy discussion.

*Motion – To recommend approval of the C/CAG distribution policy for Fiscal Year 2021 -22 State Transit Assistance (STA) Population- Based funds among the STA-eligible transit operators and funds that will be spent benefiting Communities of Concern for the subsequent fiscal year, Reddy/Beach. Beach, Bonilla, Mates, O’Neill, Reddy, Brown, Holober, Roberts, McCune, Koelling, and Alba approved. Motion passed 11-0. Members Sullivan and Papan were not present at the time of voting.*

**6. Review and recommend Board acceptance the Measure M Fiscal Year 2019/20 Performance Report. (Action)**

C/CAG Staff, Kim Wever, provided committee members an overview of the Measure Fiscal Year 2019/20 Performance Report, an annual fee of ten dollars (\$10) on motor vehicles registered in San Mateo County for transportation related traffic congestion and water pollution mitigation programs. A summary of the program’s revenue and expenditure over the previous fiscal year period was presented as well as program performance.

Committee members had the following questions:

- In response to Member Koelling’s question regarding school districts participating in the Safe Routes to School (SRTS) Program, C/CAG Program Director Kaki Cheung responded that the San Mateo County Office of Education, who C/CAG contracts with for program implementation, continues to reach out to districts in the county that are not part of the SRTS program to increase participation.

*Motion – To recommend Board acceptance of the Measure M Fiscal Year 2019/20 Performance Report, Bonilla/Koelling. Beach, Bonilla, Mates, O’Neill, Reddy, Brown, Holober, McCune, Sullivan, Papan, Roberts, Koelling, and Alba approved. Motion passed 13-0.*

**7. Review and provide input on the draft Fiscal Year 2021/22 to 2025/26 Measure M Strategic Plan recommendations. (Information)**

C/CAG staff Kim Wever introduced Julia Wean of Steer, who shared the latest developments of the draft Measure M Strategic Plan. Julia presented the draft recommendations for the Local Streets and Roads Program, as well as the four Countywide Transportation Programs. The proposed recommendations focused on five major thematic areas: flexible planning, innovative programming, efficient delivery, monitoring and evaluation, and insight driven planning.

Committee members had the following questions:

- Committee members were generally in favor of the Needs Based Allocation Model, especially giving consideration to factors such as risk and program needs outside of the C/CAG purview.
- Member Beach stated that the landscape has changed in the last 10 years with future stormwater state mandates, new funding sources like Measure W, and infrastructure needs for autonomous vehicles.
- In response to Member Papan’s question regarding data collection and how COVID may have affected it, it was clarified that staff and the consultants looked at the revenue and expenditures for each program under Measure M from inception to June 30, 2020. Additionally, staff explained that ridership information for senior mobility program was not a determining factor for program allocations.
- Member Papan requested staff to encourage cities to partner in project delivery.
- In general, Committee members encouraged not to drastically reduce Senior Mobility allocation and supported allocating funding to Active Transportation.
- In response to Member Sullivan’s questions, Technology/Mobility Program of Measure M deals with efficiently managing incidents on roadways through the Smart Corridor Program, and addresses future technology needs to improve roadway operations.

*Committee members provided comments only. No formal action needed.*

**8. Review and provide input on the Draft Companion Monitoring Network of the 2021 Congestion Management Program (CMP). (Information)**

C/CAG Staff, Jeff Lacap, introduced the CMP Companion Network project as well as Cory Peterson from TJKM. Cory Peterson presented information on the Draft Companion Monitoring Network that would aid in traffic monitoring of additional locations beyond the CMP Monitoring Network, including background information as to why each intersection and roadway segment was recommended. The Companion Network will be monitored for informational purposes only and will not be used in the CMP conformity findings process.

Committee members had the following questions:

- Committee members expressed the importance to see more locations on the coastside be monitored along with weekend monitoring due to the large number of visitors traveling to the major attractions along the coast on weekends

*Committee members provided comments only. No formal action needed.*

## **9. Executive Director Report (Information)**

Sandy Wong, C/CAG Executive Director, provided the following updates:

- A special C/CAG Board meeting is scheduled for May 24 at 6pm with presentations on *Reimagine SamTrans* Phase 2 update and a presentation from MTC/ABAG, highlighting the Plan Bay Area 2050 Preferred Alternative.
- In an effort to receive unbiased feedback, there is a survey currently out from Peninsula Clean Energy under the C/CAG logo. In addition, Member Papan informed the committee of other surveys currently being circulated in the region on various topics such as transit integration.

## **10. Member comments and announcements (Information)**

None.

## **11. Adjournment and establishment of next meeting date**

The meeting adjourned at 4:40 pm.

The next regular meeting was scheduled for May 24, 2021.

2021 C/CAG Congestion Management & Environmental Quality (CMEQ) Committee Attendance Report													
Name	Representing	Jan	Feb	Mar	Apr	May	Jun	Jul (No Mtg.)	Aug	Sept	Oct	Nov	Dec (No Mtg.)
Emily Beach (Burlingame City Council Member)	Elected Official	X	X	X	X								
Rick Bonilla (San Mateo City Council Member)	Elected Official	X		X	X								
Julia Mates (Belmont City Council Member)	Elected Official		X	X	X								
Mike O'Neill (Pacifica City Council Member)	Elected Official	X	X	X	X								
Diana Reddy (Redwood City Council Member)	Elected Official		X	X	X								
Dick Brown (Woodside Town Council Member)	Elected Official	X	X	X	X								
Reuben Holoher (Millbrae City Council Member)	Elected Official	X	X	X	X								
Tom McCune (Belmont City Council Member)	Elected Official		X	X	X								
Patrick Sullivan (Foster City Council Member)	Elected Official	X			X								
Gina Papan (MTC Commissioner)	Metropolitan Transportation Commission (MTC)	X	X	X	X								
Lennie Roberts	Environmental Community	X			X								
Adina Levin	Agencies with Transportation Interests		N/A	N/A	N/A								
Linda Koelling	Business Community	X	X	X	X								
Peter Ratto	San Mateo County Transit District (SamTrans)		X	X	X								
Jessica Alba	Public Member	X	X	X	X								
<i>Peninsula Corridor Joint Powers Board (Caltrain)</i>	<i>Vacant</i>												

**Staff and Guests in attendance for the April 26, 2021 Meeting**

Sandy Wong, Sean Charpentier, Kaki Cheung, Kim Wever, Jeff Lacap, Kim Springer, Mikaela Hiatt - C/CAG Staff

Julia Wean – Steer, Cory Peterson - TJKM