

# San Mateo County Express Lanes Joint Powers Authority (JPA)

City/County Association of Governments of San Mateo County ❖ San Mateo County Transportation Authority

**Board of Directors**  
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Date: July 7, 2021

TO: ALL INTERESTED PARTIES:

RE: Request for Proposal (RFP) for Fiscal Agent – Due Dates Reminder

The following are excerpts from the RFP – Fiscal Agent RFP document posted June 28, 2021, as a reminder of the due dates and timeline. No changes have been made to the RFP or due dates. RFP Documents are here: <https://ccag.ca.gov/opportunities/rfpsrfqs/>

## Questions and Requests for Clarifications and Responses

Questions and Requests for Clarifications must be emailed to Kim Springer: [kspringer@smcgov.org](mailto:kspringer@smcgov.org) by 5:00 p.m. on July 12, 2021. Questions or Requests for Clarifications emailed after that time will not be responded to. Please include in the Subject line: “Fiscal Agent RFP Clarifications”.

Staff will respond to questions and requests for clarifications by posting a document on the C/CAG website, at the following link: <https://ccag.ca.gov/opportunities/rfpsrfqs/>, by 5:00 p.m. on July 15, 2021.

Proposals to this RFP must be received by email to [kspringer@smcgov.org](mailto:kspringer@smcgov.org) **NO LATER THAN July 23, 2021 at 5:00 p.m. PST.** Please include in the Subject line: “Fiscal Agent RFP Submittal”.

## Solicitation Timeline:

Activity	Date
RFP Issued	June 28, 2021
Questions and Requests for Clarifications (RFCs) Due	July 12, 2021
Agency’s Response to and RFCs	July 16, 2021
<b>Proposals Due</b>	<b>July 23, 2021</b>
Interviews	August 6, 2021
SMCEL-JPA BOD Approval	September 10, 2021

The Interview date is set for August 6, 2021. Please plan accordingly.