

City/County Association of Governments of San Mateo County (C/CAG)
Bicycle and Pedestrian Advisory Committee (BPAC)
Meeting Minutes
February 24, 2021

1. Call to Order

Chair Robinson called the meeting to order at 6:01 PM.

| Name | Agency | Jan 2021 | Feb* 2021 |
|----------------------------|---------------------|-------------|--------------|
| <u>Public</u> | | | |
| Malcolm Robinson – Chair | San Bruno | X | X |
| Matthew Self | County of San Mateo | X | |
| Marina Fraser | Half Moon Bay | X | X |
| Justin Yuen | South San Francisco | X | X |
| Alan Uy | Daly City | X | X |
| Brian Levenson | Redwood City | | |
| Vacant Seat | | | |
| <u>Elected</u> | | | |
| Ann Schneider – Vice Chair | Millbrae | X | X |
| Don Horsley | County of San Mateo | | X |
| Emily Beach | Burlingame | X | X |
| Mary Bier | Pacifica | X | X |
| Patrick Sullivan | Foster City | X | X |
| Vacant Seat | | | |
| Vacant Seat | | | |
| Vacant Seat | | | |

*This meeting was a special meeting and not originally on the BPAC 2021 Meeting Calendar.

A list of the members in attendance at the February 24, 2021 meeting can be found above.

Staff Attending: Mikaela Hiatt, Kaki Cheung, Jeff Lacap, Sean Charpentier, Van Ocampo, Sandy Wong – C/CAG

Others in Attendance: Eric Wohlford, Katie Behroozi, Sonia Elkes – Public Members

2. Review of Meeting Procedures

C/CAG staff Mikaela Hiatt reviewed procedures related to how the meeting would be conducted via Zoom.

3. Public Comment on items not on the agenda

C/CAG staff Mikaela Hiatt stated that there were two public comments submitted pertaining to Item 5 and that these comments would be read during that item. There were not any additional public comments.

4. Approval of Meeting Minutes of January 28, 2021

Vice Chair Schneider requested her comment on the Countywide Bicycle and Pedestrian Plan for San Anselmo Avenue in Millbrae to specifically state that this project serves a regional connection and provides an alternate route to El Camino Real.

Motion: Member Sullivan motioned to approve. Vice Chair Schneider seconded the motion. Roll call was taken. All in attendance voted to approve. The motion passed.

5. Receive an update on the Metropolitan Transportation Commission (MTC) Safe and Seamless Mobility Quick Strike Program development and provide input regarding the draft project list (Action)

C/CAG Staff Sean Charpentier introduced the item and provided updates on the program since the last Bicycle and Pedestrian Advisory Committee meeting in January 2021. Sean stated that the Call for Project nominations had been extended through 2/18 at 5 PM. Between 2/19 and 2/22, C/CAG staff reviewed 14 project nominations, requesting approximately \$9.3 million. A list of recommended projects was presented to the Congestion Management Environmental Quality Committee on February 22nd. The CMEQ Committee approved the list with the recommendation that if reductions were to be made, the grant amount for the South San Francisco Grand Boulevard Initiative should be reduced due to the funding size. Sean explained the process of developing two tiers of recommended projects. He added that C/CAG also recommended setting aside \$200,000 to plan and implement programs listed in the Countywide Bicycle and Pedestrian Plan.

Vice Chair Schneider commented that Millbrae submitted two new projects, and was frustrated that neither of these projects were selected for funding.

Public Member Katie Behroozi commented that she was lobbying for the Ringwood project, which was not recommended in the Tier 1 bin. She requested additional details on the ranking. Further, Katie stated that this project spanned across multiple jurisdictions.

Member Beach asked why the South San Francisco project is receiving a majority share of funds, in comparison to the other projects. She requested clarifications for funding one large project versus several smaller projects. Sean explained that MTC did not provide

guidelines on a maximum project funding amount, the South San Francisco project was regionally competitive. C/CAG staff Sean Charpentier added that the MTC had a tight project submittal schedule, and that staff did not have a final ranked project list to present to the C/CAG Technical Advisory Committee (TAC). Member Beach expressed some concerns that the TAC did not review the list of projects. Sean elaborated that the TAC was presented the partial list of projects because the TAC meeting occurred before the project submission deadline, and that the TAC gave staff directions to rank projects based on merit first, then give priority to projects that previously submitted funding applications.

Member Horsley responded to Katie Behroozi that the County of San Mateo is committed to working on the Ringwood project.

Member Sullivan asked if these projects being recommended were on existing routes or new routes. C/CAG staff Sean Charpentier responded that the South San Francisco project was phase three of a multi-phase project. C/CAG Executive Director Sandy Wong said she believed a majority of the proposed projects were new projects. Member Sullivan requested information on which projects represent new facilities and which are upgrades to existing trails. Sean responded that these projects are not rehabilitation projects and all projects are either new facilities or improvements to existing facilities. Sandy stated that given these are federal funds, the funds cannot be used for rehabilitation and would be used for new improvements.

Public Member Sonia Elkes commented that temporary infrastructure would help stretch the dollars more than pouring concrete. She stated that a complete street should include pedestrian and bicycle facilities. C/CAG staff Sean Charpentier responded that some of the recommendations are Quick Build projects, which include the cost-effective infrastructure project types.

Vice Chair Schneider asked what criteria was shared with city staff prior to the release of the call for projects. C/CAG staff Sean Charpentier stated that all criteria used were shared with city staff. Vice Chair Schneider stated that Millbrae staff proposed quick build projects with the assumptions that this was the main criteria for this funding program. She further expressed frustration that Millbrae's projects were not selected, including the San Anselmo project which the City previously had applied for funding twice. Sean responded that selected projects have to adhere to the quick implementation timeline, as directed by MTC. Projects recommended for this funding have to be in the construction phase by September 2022.

Member Beach commented that in the future, the Committee could include quick build projects and history of project funding in call for projects.

With no further comments from Committee members, C/CAG staff Mikaela Hiatt read the two written public comments received. These public comments are posted on the C/CAG website.

Public Member Sonia Elkes shared that there are new bicycle improvements founded in the Netherlands called Advisory Bike Lanes, and encouraged staff and the Committee to look more into Advisory Bike Lanes.

Chair Robinson asked for clarification on the necessary Committee action. C/CAG staff Sean Charpentier explained that the action would be to recommend the project list and that the Committee could recommend changes if needed.

Vice Chair Schneider commented that a large amount of funding going to the South San Francisco project. She believed that funding should be allocated to more projects requesting smaller funding amounts. Chair Robinson echoed this statement and that the Backbone should include alternate routes away from El Camino Real.

Motion: Member Beach motioned to approve the recommendation as presented by C/CAG staff. Member Horsley seconded the motion. Roll call was taken. Chair Robinson and Vice Chair Schneider voted against the motion. All other members in attendance voted to approve. The motion passed with 7 in favor and 2 opposed.

6. Receive a presentation and provide input on the San Mateo County Comprehensive Bicycle and Pedestrian Plan (CBPP) Update (Information)

C/CAG staff Mikaela Hiatt presented an update on the CBPP to the Committee, including an update on the project list and that the Draft Plan was available for public review through March 10, 2021. Mikaela requested the Committee members review and provide comments on the Draft Plan by the deadline.

7. Member Communications

Member Fraser commented that Samtrans is offering free rides to vaccination sites. Chair Robinson requested this information be shared via SMC Alerts.

Member Horsley commented that the County is working to vaccinate farmer workers every Friday and is currently looking for sites on the Coast to set this up. Member Horsley encouraged everyone to keep up COVID safe practices.

Vice Chair Schneider commented that the High Speed Rail project recently released an updated business plan, which stated that Millbrae and High Speed Rail have an agreement even though they do not. Vice Chair Schneider requested other Committee members and county partners review and comment on this document.

C/CAG Executive Director Sandy Wong thanked the Committee for taking the time for a special meeting. Sandy stated that she empathized with the Committee's concerns about a large amount of quick strike funding going to the South San Francisco project. She wished

that there have been more time for a more comprehensive call for projects process, and that MTC establishes a maximum funding amount.

8. Adjourn

Chair Robinson adjourned the meeting at 6:58 PM.