

**CONGESTION MANAGEMENT PROGRAM (CMP)
TECHNICAL ADVISORY COMMITTEE (TAC)**

May 20, 2021

MINUTES

No.	Member	Agency	Jan	Feb	Mar	Apr	May
1	Jim Porter (Co-Chair)	San Mateo County Engineering	x		x	x	x
2	Joseph Hurley (Co-Chair)	SMCTA / PCJPB / Caltrain	x	x	x	x	
3	Robert Ovadia	Atherton Engineering	x	x	x	x	x
4	Peter Brown	Belmont Engineering	x	x		x	x
5	Randy Breault	Brisbane Engineering	x	x	x	x	
6	Syed Murtuza	Burlingame Engineering	x	x	x	x	x
7	Sandy Wong	C/CAG	x	x	x	x	x
8	Brad Donohue	Colma Engineering	x			x	x
9	Richard Chiu	Daly City Engineering	x	x	x	x	x
10	Tatum Mothershead	Daly City Planning	x	x	x	x	x
11	Dante Hall*	Foster City Engineering				x	
12	Paul Willis	Hillsborough Engineering	x	x	x	x	x
13	Maz Bozorginia	Half Moon Bay Engineering	x	x		x	x
14	Nikki Nagaya	Menlo Park Engineering	x	x			x
15	Andrew Yang	Millbrae Engineering	x	x		x	x
16	Lisa Petersen	Pacifica Engineering	x	x	x	x	x
17	Jessica Manzi	Redwood City Engineering	x	x	x	x	x
18	Jimmy Tan	San Bruno Engineering	x	x	x	x	
19	Steven Machida	San Carlos Engineering	x	x	x	x	x
20	Azalea Mitch	San Mateo Engineering	x	x	x	x	x
21	Eunejune Kim	South San Francisco Engineering	x	x	x	x	x
22	Billy Gross	South San Francisco Planning	x	x	x	x	x
23	Sean Rose	Woodside Engineering	x	x	x	x	x
24	James Choe	MTC	x	x	x	x	x

*appointed to the TAC at the February C/CAG Board Meeting

The two hundred sixty-eighth (268th) meeting of the Technical Advisory Committee took place on May 20th, 2021 at 1:17 p.m.

TAC members attending are listed on the Roster and Attendance table on the preceding page. Others attending the meeting were: Mikaela Hiatt, Kaki Cheung, Jeffrey Lacap, Sean Charpentier, Kim Wever, Van Ocampo, Reid Bogert – C/CAG; Peter Skinner and Patrick Gilster – San Mateo County Transportation Authority; Julia Wean – Steer; Brooke DuBose – Toole; Jeff Peel – Streetlight, Chris Espiritu, Howard Young, Dave Bockhaus, Jason Mansfield, Hae Won Ritchie, Batoool Zaro, Vicki, Drew, and others not noted.

1. Brief Overview of Teleconference Meeting Procedures.

C/CAG staff Kaki Cheung described how the Committee Meeting would run virtually.

2. Public Comment on items not on the Agenda (presentations are customarily limited to 2 minutes).

There were no public comments regarding items not on the Agenda.

3. Issues from the last C/CAG Board Meetings.

C/CAG staff Kaki Cheung described the items of interest from the May 2021 C/CAG Board meeting.

4. Approval of Minutes from April 15, 2021.

Member Murtuza moved to approve the minutes. Member Bozorginia seconded the motion. Roll call was taken. All other members in attendance voted to approve. Motion passed.

5. Review and recommend approval of the Measure M Strategic Plan Fiscal Year 2021/22 to 2025/26. (Action)

C/CAG staff Kim Wever stated that staff was still reviewing the full draft Measure M Strategic Plan. In the mean time, staff provided an Executive Summary for the Plan as background material. Staff requested to modify the recommended action to review and recommend Board approval of the updated funding allocation percentages for the various Countywide Programs. Staff will bring the full Strategic Plan for the Committee to review and recommend Board approval at the June meeting. This will provide additional time for the Committee to review the full Strategic Plan.

C/CAG staff Kim Wever introduced Steer’s project manager, Julia Wean. Julia described the process of how the allocation percentages were derived and provided the recommended funding allocations as follows:

Countywide Program	Current Allocation	Recommendation	Est. Annual Change
Senior Mobility	22%	18%	(\$250,000)
Technology/Smart Corridor	10%	11%	\$60,000
Safe Routes to School	6%	6%	-
Stormwater	12%	15%	\$190,000

Member Manzi motioned to approve the modified action, which is recommending Board approval of the updated funding allocation percentages for the various Countywide Programs. Member Murtuza seconded the motion. All members in attendance voted to approve. Motion passed.

6. Review and recommend adoption of the Final San Mateo County Comprehensive Bicycle and Pedestrian Plan Update. (Action)

C/CAG staff Mikaela Hiatt presented the Final 2021 C/CAG San Mateo County Comprehensive Bicycle and Pedestrian Plan Update. Staff expressed appreciation to the Committee for their time and assistance throughout the plan development process, and also thanked the San Mateo County Transportation Authority for their funding contribution. Staff requested the Committee's review and recommendation of the Final Plan adoption by the C/CAG Board.

Member Ovadia had a question on page 69 where the Town of Atherton was listed as the lead agency for a Highway 101 overcrossing project at Marsh Road. C/CAG staff Mikaela Hiatt would coordinate directly with Member Ovadia to resolve the issue.

Member Ovadia motioned to approve staff's recommendation, with pending clarification on the Town of Atherton project. Member Brown seconded the motion. All members in attendance voted to approve. Motion passed.

7. Review and recommend approval of a subscription to StreetLight Data Services for one year beginning September 1, 2021, in the amount of \$363,000 (Action)

C/CAG staff Mikaela Hiatt provided a brief overview of the joint StreetLight data subscription service for San Mateo County. All current active users confirmed that they are interested in continuing the subscription for a second year. Additionally, the Town of Colma and the City of Brisbane decided to join the subscription service during its second year. In total, 15 jurisdictions will be participating in the program to. Per the agreement with StreetLight Data, the subscription cost is set to increase from the \$275,000 in Year 1 to \$363,000 in Years 2 and 3. Staff presented a breakdown of the estimated cost by jurisdiction sizes. This new rate would begin on September 1, 2021, one year following the initial service activation date. Staff asked that the Committee recommends this item for C/CAG Board approval.

Member Gross motioned to approve. Member Murtuza seconded the motion. All members in attendance voted to approve. Motion passed.

8. Regional Project and Funding Information

C/CAG staff Jeff Lacap stated that the agenda packet included the inactive list by Caltrans and encouraged jurisdictions to continue submitting invoices. Staff also mentioned that some jurisdictions have expired Pavement Management Program certifications. Staff suggested local jurisdictions reach out to MTC staff to confirm their current statuses.

Jeff also provided an update on MTC Safe and Seamless Quick-Strike grant program where C/CAG submitted 15 projects totaling to \$9.7 million. MTC staff recommended the following projects for funding: Redwood City - Roosevelt Avenue Quick-build Traffic Calming Project, San Bruno - Transit Corridor Pedestrian Connection Phase 4, South San Francisco - East of 101 Transit Expansion Project, and South San Francisco - El Camino Real Grand Boulevard Initiative Phase III. MTC is planning to use an additional \$17 million in Coronavirus Response and Relief Supplemental Appropriations (CRRSAA) Funding to pay for additional Quick Strike projects throughout the region.

The staff report also included links to funding opportunities, including Rebuilding American Infrastructure with Sustainability and Equity (RAISE) and Air District's VW Light Duty Electric Vehicle Infrastructure Program.

9. Executive Director Report

C/CAG Executive Director Sandy Wong mentioned that a Special C/CAG Board Meeting will take place on Monday, May 24, 2021 at 6:00pm. The agenda included a discussion of the Plan Bay Area 2050 alternatives.

At the last Express Lane Joint Powers Authority (JPA) meeting, the JPA approved an equity program, which included providing low income eligible residents with \$50 clipper cards or a free \$50 pre-loaded Fastrak transponder to use the express lanes. The Express Lane JPA reviewed the draft toll ordinance. The ordinance is anticipated to be approved at the June meeting.

Co-Chair Porter asked about overlaying Highway 101. C/CAG staff Van Ocampo responded that there is funding set aside for the overlay, but it will not happen right away.

10. Member Reports

Member Choe mentioned that a MTC Mobility Hub pilot grant webinar would take place on May 27, 2021 at 11:00am.

Co-Chair Porter adjourned the meeting at 2:06 PM.