



**TRANSPORTATION DEVELOPMENT ACT ARTICLE 3 PEDESTRIAN  
AND BICYCLE PROGRAM CALL FOR PROJECTS  
FOR FISCAL YEAR 2022/23  
PLANNING PROJECT APPLICATION**

**I. Project Name and Funding Request**

a. Applicant Agency:	
b. Funds Requested:	
c. Project Title:	\$
d. Brief Project Summary:	

e. Are you partnering with another agency? Yes No

**If YES, please provide Partnering Agency information and describe the roles of both the lead agency and partners:**

f. Partnering Agency Name: 

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g. Project Type:  Comprehensive Pedestrian/Bicycle Plan  
 Comprehensive Pedestrian Plan Only  
 Comprehensive Bicycle Plan Only

**II. Project Screening**

a. Is the project sponsor the County of San Mateo, a City within San Mateo County or a Joint Powers Agency operating in San Mateo County? Answer must be “Yes” to continue.

Yes  No

e. Does the project adhere to [MTC qualifications](#)?  Yes  No



**III. Project Description**

a. Describe the project elements.

b. Check one:  New Plan

Update to existing plan

Date of previous plan:

**IV. No Section IV for Planning Application**

**V. Community Support**

a. Bicycle and Pedestrian Advisory Committee (BPAC): Applicant agency has a designated BPAC that is a standing committee and has approved the proposed project. (Note: a BPAC is required prior to award of TDA3 funds)

Yes  No

If the agency does not have a BPAC, please describe the equivalent committee that has reviewed and approved the proposed project:

b. Project has been approved by other organized group(s) with demonstrated knowledge of walking and bicycling needs (see instructions):

Yes  No

*Names of other group(s):*

*Type of support: (letters, resolution, minutes,*




If you are partnering with another agency, please confirm you have attached a letter of support from the partnering agency.

Yes, it is attached.  N/A

- c. Describe the public outreach that has been conducted for the project and include relevant attachments:

**VI. Meets Program Objectives:**

- a. Describe the need for the project and how the project addresses an identified problem. Specifically, describe how the project achieves or demonstrates the following:

- Vision/Mission Statement
- Budget and Tasks
- Schedule
- Outreach methods
- Data collection/evaluation
- Specific Improvements
- Programs/initiatives
- Multi-modal/complete streets concepts
- Equity
- Consistency with local, regional, state and or federal policies and plans

**VII. Funding and Local Match:**

- a. Enter total project cost, totaling funds from all sources here: \$

TDA Funds requested:	\$
Local Funds provided:	\$
Local match percentage:	%



To calculate % Local Match Percentage, please use the following equation:

$$\frac{\text{Local Matching Funds}^*}{\text{Total Project Cost}} = \text{Local Match \%}$$

*\*Local Cash Match only. Planning Projects are required to provide at least a 10% match to qualify for TDA Article 3 grant funding.*

- b. Can this project be partially funded?  Yes  No
  
- c. Have you received funding from the TDA Article 3 Grant Program in the past 10 years?  
 Yes  No
  
- d. Do you currently have an active TDA Article 3 Grant from a previous funding cycle?  
 Yes  No

If yes, when do you expect to complete the project? Do you anticipate any constraints, such as staff capacity, in administering the TDA Article 3 FY 2022/23 project in time?

**VIII.** Is there any additional information you would like to include?

**IX. Single Point of Project Contact Information**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Agency: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_



**X. Confirmation**

*Data Collection Confirmation*

\_\_\_\_\_ (Name of jurisdiction), agrees to submit data collected upon project completion, including but not limited to, bike and pedestrian counts, collision data, speed data, and photos.”

X \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

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*MTC Guideline Confirmation*

\_\_\_\_\_ (Name of jurisdiction), confirms that the proposed project meets and adheres to MTC TDA Article 3 guidelines. (seen here: [MTC qualifications](#))

X \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

*Project Application Checklist*

Attachments		Application Question	Content Description
<input type="checkbox"/>	Project Location Maps	VI (a)	Provide a vicinity and a site map indicating project location*.
<input type="checkbox"/>	Policy Consistency Documentation	VI (a)	Documentation of the Plans and Policies with which the project is consistent.
<input type="checkbox"/>	Local Cash Match	VII(a)	Documentation or resolutions which detail responsibilities and contributions towards the project.
<input type="checkbox"/>	Letters of Support	V (b)	Letters indicating stakeholder support.

\* The maps provided should show the project’s relationship to local transit services including Caltrain, BART, SamTrans, or other local operators.