

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

C/CAG BOARD

MINUTES

Meeting No. 345
September 9, 2021

On March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. On June 11, 2021, the Governor issued Executive Order N-08-21 extending the suspension of these provisions to September 30, 2021. Thus, pursuant to Executive Order N-08-21, C/CAG Board meetings will be conducted via remote conferencing. Members of the public may observe or participate in the meeting remotely via one of the options below.

1.0 CALL TO ORDER/ ROLL CALL

Chair Marie Chuang called the meeting to order at 6:30p.m. Roll call was taken.

Atherton	– Elizabeth Lewis
Belmont	– Justin Mates
Brisbane	– Karen Cunningham
Burlingame	– Ricardo Ortiz
East Palo Alto	– Lisa Gauthier
Foster City	– Sanjay Gehani
Half Moon Bay	– Debbie Ruddock
Hillsborough	– Marie Chuang
Menlo Park	– Cecilia Taylor
Millbrae	– Ann Schneider
Pacifica	– Sue Vaterlaus
Portola Valley	– Maryann Moise Derwin
Redwood City	– Alicia Aguirre
San Bruno	– Michael Salazar
San Carlos	– Adam Rak
San Mateo	– Diane Papan
San Mateo County	– David Canepa
South San Francisco	– Mark Adieggo
SMCTA (Non-Voting)	– Julia Mates

Absent:

Daly City
Woodside

SMCTD (Non-Voting)

Others:

Sean Charpentier	– C/CAG Executive Director
Mima Guilles	– C/CAG Clerk of the Board
Claire Cunningham	– C/CAG Legal Counsel
Kaki Cheung	– C/CAG Staff
Reid Bogert	– C/CAG Staff
Susy Kalkin	– C/CAG Staff
Van Ocampo	– C/CAG Staff
Jeff Lacap	– C/CAG Staff
Mikaela Hiatt	– C/CAG Staff
Kim Wever	– C/CAG Staff
Kim Springer	– C/CAG Staff
Leo Scott	– Gray-Bowen-Scott
Gina Papan	– MTC Commissioner
John Ford	– Commute.org
Corinne Dutra-Roberts	– Advance Mobility
Matt Fabry	– Public Member

Other members of the public attended.

2.0 BRIEF OVERVIEW OF TELECONFERENCE MEETING PROCEDURES

Mima Guilles, Clerk of the Board, provided an overview of the Zoom meeting procedures.

3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Note: Public comment is limited to two minutes per speaker. Please refer to the instructions at the end of this agenda for details regarding how to provide public comments during a videoconference meeting.

3.1 Update from MTC representative.

None.

3.2 Other public comment on items not on the agenda.

Clerk of the Board, Mima Guilles has read aloud a public comment from Darryl Yip and Jennifer Garstang.

4.0 PRESENTATIONS/ ANNOUNCEMENTS

4.1 Certificate of Appreciation to Matt Fabry for his years of dedicated service to C/CAG.

Chair Chuang presented the Certificate of Appreciation to Matt Fabry for his years of dedicated services to C/CAG.

Board Member Derwin thanked Matt for all that he has done. Wished him good luck in his new and very well-deserved chapter in his life.

Matt Fabry thanked everyone for all the kind words and the recognition.

4.2 Receive a presentation update on the Construction of San Mateo 101 Express Lanes Project.

Van Ocampo, C/CAG staff, gave a brief introduction on the quarterly update on the San Mateo 101 Express Lanes project.

The Board received a presentation update from Leo Scott, Gray-Bowen-Scott on the Construction of San Mateo 101 Express Lanes Project.

Board Member Schneider asked if rubberized asphalt was used and Leo said yes. She would like specific dates when rubberized asphalt was placed. He and Van will follow-up.

Board Member Rak had concerns on notifications that are not placed before exits. Leo said for many years, it has been Caltrans practice and is applied statewide at all corridors. Signing and messaging of detours are at the closed ramp for the next ramp. It can be improved however it's a matter of cost and effectiveness.

Board Member Gauthier asked questions on what have we learned on the work on 880 managed lane, how will pricing be determined, equity plan and transponders. Leo said the configuration on 880 includes striped buffers that are illegal to cross, the 101 corridor will not have buffers, anyone will be able to get in and out at any time throughout the corridor. The pricing structure is a zone based priced. How much you pay will depend on when you drive, the direction you're driving and how far you drive. The JPA has a consultant that is leading the effort. Board Member Papan chimed in and said the equity program has two components, a one-time funding of a transponder and we're looking at funding clipper start cards for people who don't have cars. And as far as the transponders, it'll depend on what type of transponder you have. You'll need the transponder with a switch.

5.0 ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA ITEMS

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

5.1 Approval of the minutes of regular business meeting No. 344 dated July 8, 2021. APPROVED

5.2 Review and approval of Resolution 21-50 adopting an updated Records Retention Policy. APPROVED

5.3 Review and approve the Fiscal Year 2022/23 Cycle Transportation Development Act Article 3 Program Call for Projects and schedule. APPROVED

5.4 Review and approval of Resolution 21-57 determining that the proposed Serramonte Del Rey Precise Plan, including associated General Plan and Zoning Amendments, enabling redevelopment of a 22-acre site at 699 Serramonte Boulevard, Daly City, is conditionally

consistent with the Comprehensive Airport Land Use Compatibility Plan for the Environs of San Francisco International Airport. APPROVED

5.5 Review and approval of Resolution 21-58 determining that the proposed Serramonte Del Rey Parcel B Multi-Family Residential project at 699 Serramonte Blvd., Daly City, is conditionally consistent with the Comprehensive Airport Land Use Compatibility Plan for the Environs of San Francisco International Airport. APPROVED

5.6 Review and approval of Resolution 21-59 determining that the proposed Westlake South mixed-use project at 99 Southgate Avenue, Daly City, is conditionally consistent with the Comprehensive Airport Land Use Compatibility Plan for the Environs of San Francisco International Airport. APPROVED

5.7 Receive a copy of a Resolution of the Millbrae City Council giving notice to the C/CAG Board, as the San Mateo County Airport Land Use Commission (ALUC), of its intent to consider an override of the ALUC determination that the proposed Amendments to the Millbrae Station Area Specific Plan related to "Biosafety Level 2" uses in a portion of the Employment Center/Light Industrial Zone are not consistent with the noise policies of the Airport Land Use Compatibility Plan for the Environs of San Francisco International Airport. INFORMATION

5.8 Review and approval of amendments to three on-call consultant service agreements for airport/land use consistency review to add \$40,000 to the previously approved aggregate amount of \$140,000 to be shared among three firms, and to extend contract terms to September 30, 2023:

5.8.1 Review and approval of Resolution 21-60 authorizing the C/CAG Chair to execute Amendment No. 4 to the agreement with Ricondo & Associates for airport/land use consistency review services to add \$40,000 for a new aggregate amount of \$180,000 to be shared among three firms, and to extend the contract term to September 30, 2023. APPROVED

5.8.2 Review and approval of Resolution 21-61 authorizing the C/CAG Chair to execute Amendment No. 4 to the agreement with Coffman Associates for airport/land use consistency review services to add \$40,000 for a new aggregate amount of \$180,000 to be shared among three firms, and to extend the contract term to September 30, 2023. APPROVED

5.8.3 Review and approval of Resolution 21-62 authorizing the C/CAG Chair to execute Amendment No. 5 to the agreement with ESA Airports for airport/land use consistency review services to add \$40,000 for a new aggregate amount of \$180,000 to be shared among three firms, and to extend the contract term to September 30, 2023. APPROVED

5.9 Review and approval of Resolution 21-63 authorizing the C/CAG Executive Director to issue task orders in full compliance with the terms and conditions of the on-call airport/land use consistency review service agreements. APPROVED

- 5.10 Review and approval of Resolution 21-64 determining that the proposed 7-story multifamily housing project at 124 Airport Blvd./100 Produce Ave., South San Francisco, including associated General Plan, Specific Plan and Zoning Amendments, is conditionally consistent with the Comprehensive Airport Land Use Compatibility Plan for the Environs of San Francisco International Airport. APPROVED
- 5.11 Review and approval of the Finance Committee’s recommendation of no change to the investment portfolio and accept the Quarterly Investment Report as of June 30, 2021. APPROVED
- 5.12 Review and approval of Resolution 21-65 adopting the C/CAG Investment Policy Update. APPROVED
- 5.13 Receive a copy of the Actuarial Valuation of Other Post-Employment Benefit (OPEB) Programs as of July 1, 2021 and GASB 75 Report for the fiscal year ending June 30, 2022. APPROVED
- 5.14 Review and approve Resolution 21-66 authorizing the C/CAG Executive Director to execute Amendment No. 1 to Task Order EOA-13, adding an additional amount not to exceed \$253,263 for program management transitional support and enhanced trash capture opportunity analyses. APPROVED
- 5.15 Review and approval of Draft RFP for Federal Advocacy Services. APPROVED

Board Member Ortiz MOVED to approve the consent agenda items 5.1, 5.2, 5.3, 5.4, 5.5, 5.6, 5.7, 5.8.1, 5.8.2, 5.8.3, 5.9, 5.10, 5.11, 5.12, 5.13, 5.14 and 5.15, Board Member Cunningham SECONDED. Roll call was taken. **MOTION CARRIED 19-0-0**

6.0 REGULAR AGENDA

- 6.1 Review and approval of the C/CAG legislative policies, priorities, positions, and legislative update (A position may be taken on any legislation, including legislation not previously identified). NO ACTION

C/CAG staff, Reid Bogert, summarized the high points from the September, focusing the conclusion of the first year of the 2021-2022 Legislative Session and the process that C/CAG staff is undergoing to work with the Chairs of the Legislative Committee and the C/CAG Board to submit letters requesting the Governor’s signature or veto on bills that C/CAG took positions on this year. C/CAG’s legislative consultant will be available for a presentation to the C/CAG Board in October, though the Legislative Committee will not meet until December. No action was recommended by the Legislative Committee.

- 6.2 Review and comment on scope of services for C/CAG Equity Assessment. INFORMATION

The Board received a presentation from Kim Springer, C/CAG staff on the scope of services for C/CAG Equity Assessment.

Kim will give regular updates and the first update will be bringing the contract to the C/CAG Board for approval.

Alternate Member Mates thinks it would be a good starting point to find out where we are and assessed programs.

Board Member Ruddock appreciates the leadership on the issue.

Gina Papan, MTC Commissioner commented that MTC has a bench of equity consultants for use.

- 6.3 Conduct a public hearing on the draft update to the Congestion Management Plan Land Use Impact Analysis Program (TDM Policy); review and approval of Resolution 21-67 to amend the 2019 Congestion Management Plan to revise Chapter 6 – Land Use Impact Analysis Program *Tier 2: Individual Large Development Analysis* component and Appendix I to incorporate the updated TDM Policy. (*Special Voting Procedures apply*)
(*Public hearing opened on July 8, 2021 and continued to September 9, 2021*)

APPROVED

The Board received an update from Susy Kalkin, C/CAG staff, on the CMP TDM policy update.

Board Member Cunningham MOVED to approve item 6.3. Board Member Lewis SECONDED.

A Special Voting Procedure was taken by roll call. **MOTION CARRIED 19-0-0.**
Results: 19 Agencies approving. This represents 90% of the Agencies representing 99% of the population.

Ayes:

- Atherton - Elizabeth Lewis
- Belmont - Justin Mates
- Brisbane - Karen Cunningham
- Burlingame - Ricardo Ortiz
- Colma - John Goodwin
- East Palo Alto - Lisa Gauthier
- Foster City - Sanjay Gehani
- Half Moon Bay - Debbie Ruddock
- Hillsborough - Marie Chuang
- Menlo Park - Cecile Taylor
- Millbrae - Ann Schneider
- Pacifica - Sue Vaterlaus
- Portola Valley - Maryann Moise Derwin
- Redwood City - Alicia Aguirre
- San Bruno - Michael Salazar
- San Carlos - Adam Rak
- San Mateo - Diane Papan
- South San Francisco - Mark Addiego
- San Mateo County - David Canepa

Noes:

Absent:

- Daly City
- Woodside

- 6.4 Receive the Draft 2022 State Transportation Improvement Program (STIP) for San Mateo County. INFORMATION

The Board received a brief presentation from Jeff Lacap, C/CAG staff on the Draft 2022 State Transportation Improvement Program (STIP) for San Mateo County, a five-year funding plan updated every two years. For the 2022 STIP, there is approximately \$16 million in programming capacity. Jeff stated that the current estimate for the available STIP funds is \$13 million for the FY 2025-26 and FY 2026-27 with \$3 million in CRSSAA funds to be made available for programming in FY 2022-23 and FY 2023-24. The proposed projects must meet certain requirements to be eligible.

7.0 COMMITTEE REPORTS

- 7.1 Committee Reports (oral reports)

None.

- 7.2 Chairperson’s Report

The Chair has announced that the Governors Executive Order for remote meetings will expire at the end of this month. There is an urgency legislation AB 361 that will go into effect immediately that will permit public agencies to continue to meet remotely as long as the public agencies make findings regarding the emergency condition. Staff is monitoring AB 361. If passed by the Legislator and signed by the Governor, we can most likely continue to have remote meetings. A special C/CAG Board meeting to make the finding pursuant to AB 361 might be necessary prior to the October meeting.

7.3 Board Members Report/ Communication

None.

8.0 EXECUTIVE DIRECTOR'S REPORT

Sean Charpentier, C/CAG Executive Director reported out that for future Board meetings, C/CAG has begun exploring options for a Zoom related room to better facilitate public involvement. Prior to Covid we did not stream or televised meetings. We will transition to action summary minute format. He will continue to attend each City Council meetings to introduce himself to the full City Councils and reaching out to each Board Member.

Board Member Papan congratulated Sean with the newsletter. Very comprehensive of the updates of all the things C/CAG has been working on. Sean gave the credit to staff.

Board Member Cunningham thanked Sean and welcomes him in introducing himself to staff and City Council.

9.0 COMMUNICATIONS - Information Only

9.1 Letters from Marie Chuang, Chair C/CAG Board of Directors, to The Honorable Senators Feinstein and Padilla; dated 7/21/21. RE: Support for C/CAG \$10 million funding request for US 101 Managed Lane Project North of I-380 (Project)

9.2 Letter from Marie Chuang, Chair, C/CAG Board of Directors, and Gina Papan, Chair, C/CAG Legislative Committee, to the Honorable Assemblymember Marc Berman, dated 8/3/21. RE: C/CAG Thank You Letter for San Mateo County State Legislative Delegation Meeting.

9.3 Letter from Marie Chuang, Chair, C/CAG Board of Directors, and Gina Papan, Chair, C/CAG Legislative Committee, to the Honorable Senator Scott Wiener, dated 8/3/21. RE: C/CAG Thank You Letter for San Mateo County State Legislative Delegation Meeting.

9.4 Letter from Marie Chuang, Chair, C/CAG Board of Directors, and Gina Papan, Chair, C/CAG Legislative Committee, to the Honorable Senator Josh Becker, dated 8/3/21. RE: C/CAG Thank You Letter for San Mateo County State Legislative Delegation Meeting.

9.5 Letter from Marie Chuang, Chair, C/CAG Board of Directors, and Gina Papan, Chair, C/CAG Legislative Committee, to the Honorable Assemblymember Kevin Mullin, dated 8/24/21. RE: C/CAG Thank You Letter for San Mateo County State Legislative Delegation Meeting.

9.6 Letters from Sandy Wong, C/CAG Executive Director; dated 7/20/21. RE: C/CAG Comments on MTC Plan Bay Area 2050 and DEIR.

10.0 ADJOURNMENT – 7:56 p.m.

The Chair adjourned the meeting in memory of Rosalie O'mahony. Rosellie was former C/CAG Board Member representing Burlingame, a five-time Mayor of City of Burlingame and she was a Professor of Mathematics at the College of San Mateo.