

# C/CAG

## CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park  
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

### C/CAG BOARD

### MINUTES

Meeting No. 346  
October 14, 2021

On March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. On June 11, 2021, the Governor issued Executive Order N-08-21 extending the suspension of these provisions to September 30, 2021. Thus, pursuant to Executive Order N-08-21, C/CAG Board meetings will be conducted via remote conferencing. Members of the public may observe or participate in the meeting remotely via one of the options below.

#### 1.0 CALL TO ORDER/ ROLL CALL

Chair Marie Chuang called the meeting to order at 6:30p.m. Roll call was taken.

Belmont	– Davina Hurt
Brisbane	– Karen Cunningham
Colma	– John Goodwin
Daly City	– Pamela DiGiovanni
East Palo Alto	– Lisa Gauthier
Foster City	– Sanjay Gehani
Half Moon Bay	– Harvey Rarback
Hillsborough	– Marie Chuang
Menlo Park	– Cecilia Taylor
Millbrae	– Ann Schneider
Pacifica	– Sue Vaterlaus
Redwood City	– Alicia Aguirre
San Bruno	– Michael Salazar
San Carlos	– Adam Rak
San Mateo	– Diane Papan (arrive 7:11 p.m.)
San Mateo County	– David Canepa (departed 7:42 p.m.)
Woodside	– Ned Fluet
SMCTA (Non-Voting)	– Julia Mates

Absent:

Atherton  
Burlingame  
Portola Valley

South San Francisco  
SMCTD (Non-Voting)

Others:

Sean Charpentier	– C/CAG Executive Director
Mima Guilles	– C/CAG Clerk of the Board
Melissa Adrikopolous	– C/CAG Legal Counsel
Kaki Cheung	– C/CAG Staff
Van Ocampo	– C/CAG Staff
Jeff Lacap	– C/CAG Staff
Reid Bogert	– C/CAG Staff
Susy Kalkin	– C/CAG Staff
Kim Wever	– C/CAG Staff
Kim Springer	– C/CAG Staff
Daniel Shockley	– SamTrans
Patrick Gilster	– SamTrans
Daniel Jacobson	– Fehr & Peers
Karen Cowan	– CASQA

Other members of the public attended.

2.0 BRIEF OVERVIEW OF TELECONFERENCE MEETING PROCEDURES

Mima Guilles, Clerk of the Board, provided an overview of the Zoom meeting procedures.

3.0 Review and approval of Resolution 21-79 finding that, as a result of the continuing COVID-19 pandemic state of emergency declared by Governor Newsom, meeting in person would present imminent risks to the health or safety of attendees. APPROVED

Melissa Andrikopoulos, Deputy County Counsel, gave a brief presentation on the ability of the Board to continue to meet virtually due to the continuing COVID-19 pandemic state of emergency. The Governor signed AB361 into law in mid-September which allows legislative bodies to continue to conduct meetings virtually without complying with the Brown Act traditional teleconference rules. AB361 allows these virtual meeting only in certain circumstances including when there is a proclaimed state of emergency and when the legislative body finds that meeting in person would present an imminent risk to the health or safety of attendees. AB361 also includes particular requirements around public access to these virtual meetings. A slight change from the version of the resolution included in the packet was made to allow the C/CAG Board's adoption of the resolution to also include all C/CAG committees. AB361 allows for these authorizations to stay in effect for 30 days. If there's a desire to continue virtual meeting beyond that time, additional finding would need to be made.

Board Member Rak MOVED approval on item 3.0. Board Member Cunningham SECONDED. Roll call was taken. **MOTION CARRIED 16-0-0.**

4.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

*Note: Public comment is limited to two minutes per speaker. Please refer to the instructions at*

*the end of this agenda for details regarding how to provide public comments during a videoconference meeting.*

4.1 Update from MTC representative.

None.

4.2 Other public comment on items not on the agenda.

None.

## 5.0 PRESENTATIONS/ ANNOUNCEMENTS

5.1 Receive a presentation on the SamTrans Shuttle Study.

The Board received a presentation on the SamTrans Shuttle Study from Daniel Shockley, Senior Planner, who gave an overview of the study's draft recommendations on new service and management structures for shuttle operations.

The Board provided a number of comments, many focused on the equity component of the program, noting a desire to see coordination among the various agencies on how equity communities are defined. It was suggested that Shireen Malekafzali, Chief Equity Officer with the County Manager's office, would be a good resource.

5.2 Receive a presentation on the 2021 California Stormwater Quality Association Awards for the San Mateo County Sustainable Streets Master Plan and the Flows To Bay website.

The Board received a presentation from C/CAG staff, Reid Bogert on the 2021 California Stormwater Quality Association Awards for the San Mateo County Sustainable Streets Master Plan and the Flows To Bay website.

Karen Cowan, CASQA, presented two awards to the C/CAG Board the "Outstanding News Information Outreach and Media Project for Flows to Bay" and "Outstanding Sustainable Stormwater Project or Program for Sustainable Streets Masterplan"

## 6.0 ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA ITEMS

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

6.1 Approval of the minutes of regular business meeting No. 345 dated August 9, 2021.

APPROVED

6.2 Review and approval of Resolution 21-69 supporting the Dumbarton Corridor Project Initiation Document project, authorizing submittal of an application for the 2021 Measure A and Measure W Highway Program Funding, and committing \$500,000 in matching funds.

APPROVED

- 6.3 Review and approval of Resolution 21-70, authorizing the C/CAG Chair to execute Amendment No. 2 to Cooperative Agreement 04-2687, Amendment No. 1 to Cooperative Agreement 04-2726, and Amendment No. 1 to Cooperative Agreement 04-2767, of the San Mateo 101 Express Lanes Project. APPROVED
- 6.4 Review and approval of Resolution 21-71 awarding an aggregate total of \$421,000 in Fiscal Year 2021/22 Transportation Fund for Clean Air (TFCA) County Program Manager Funds to Millbrae’s citywide virtual bicycle and pedestrian detection and San Bruno’s bicycle route installation projects, and further authorize the C/CAG Chair to execute associated funding agreements with project sponsors. APPROVED
- 6.5 Review and approval of Resolution 21-72 authorizing the C/CAG Chair to execute Amendment No. 2 to the agreement with Fehr & Peers for development of the Vehicle Miles Traveled (VMT) Estimation Tool to add \$21,100 for a new not to exceed total of \$241,100 and time extension to December 31, 2022. APPROVED
- 6.6 Review and approval of Resolution 21-73 adopting Caltrans Local Assistance Procedures Manual Chapter 10: Consultant Selection. APPROVED
- 6.7 Review and approval of Resolution 21-78 amending the One Bay Area Grant 2 (OBAG 2) Program to reflect a reallocation of \$797,250 to two new projects in the Cities of Daly City and Millbrae. APPROVED
- 6.8 Receive copy of agreement(s) executed by the C/CAG Chair or Executive Director consistent with C/CAG Procurement Policy:
- 6.8.1 Receive a copy of executed Amendment No. 1 to the Fiscal Year 2020/21 Transportation Fund for Clean Air (TFCA) Funding Agreement with City of Half Moon Bay for the Main Street Traffic Calming project, expanding their scope of work to include Town Boulevard at no additional cost. APPROVED
- 6.8.2 Receive a copy of executed Amendment No. 1 to the Fiscal Year 2020/21 Transportation Fund for Clean Air (TFCA) Funding Agreement with City of South San Francisco for the East of 101 Bicycle Safety Improvement project, removing two intersections in their scope of work at no additional cost. APPROVED
- 6.8.3 Receive a copy of the executed Amendment No. 1 to the agreement with City of South San Francisco to extend the design phase of the South San Francisco Smart Corridor extension project through December 31, 2022. APPROVED
- 6.9 Review and approval of Resolution 21-74 authorizing the C/CAG Chair to execute Amendment No.1 to an agreement between C/CAG and County Office of Sustainability for staff services for the San Mateo County Energy Watch Program adding \$405,620 for a new amount not to exceed of \$882,600. APPROVED
- 6.10 Review and approval of Resolution 21-75 authorizing the C/CAG Chair to execute Amendment No. 6 to the Agreement with Advanced Mobility Group for work related to implementation of the updated Congestion Management Plan Land Use Impact Analysis

Program to add \$30,000, for a new not to exceed amount of \$105,666, and extend the term of the contract to June 30, 2022. APPROVED

Board Member Cunningham MOVED to approve the consent agenda items 6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.7, 6.8.1, 6.8.2, 6.8.3, 6.9 and 6.10, Board Member Vaterlaus SECONDED. Roll call was taken. **MOTION CARRIED 17-0-0**

## 7.0 REGULAR AGENDA

- 7.1 Review and approval of the C/CAG legislative policies, priorities, positions, and legislative update (A position may be taken on any legislation, including legislation not previously identified). NO ACTION

C/CAG staff and consultant summarized the end of the first year of the 2021-2022 State Legislative Session, emphasizing the overwhelming public support of Governor Newsom in the recall election; the outcomes of bills that C/CAG took a position on this year that also made it to the Governor's desk for consideration; and recent action by the Administration on a \$15 billion climate resilience package and updates regarding upcoming transportation funding programs relevant to C/CAG. The next meeting of the C/CAG Legislative Committee will be December 9, coinciding with the start of the next legislative calendar year.

- 7.2 Review and approval of the 2022 State Improvement Transportation Program for San Mateo County:

- 7.2.1 Review and approval of Resolution 21-76 approving the Proposed 2022 State Transportation Improvement Program (STIP) for San Mateo County and also authorize the C/CAG Executive Director to negotiate with the Metropolitan Transportation Commission (MTC) and California Transportation Commission (CTC) to make minor modifications as necessary. (*Special voting procedures apply*). APPROVED

The Board received a brief presentation from C/CAG staff, Jeff Lacap on the Proposed 2022 State Transportation Improvement Program (STIP) for San Mateo County and also authorize the C/CAG Executive Director to negotiate with the Metropolitan Transportation Commission (MTC) and California Transportation Commission (CTC) to make minor modifications as necessary.

Board Member Aguirre MOVED to approve item 7.2.1. Board Member Hurt SECONDED.

A Special Voting Procedure was taken by roll call. **MOTION CARRIED 17-0-0.** Results: 17 Agencies approving. This represents 81% of the Agencies representing 86% of the population.

**Ayes:**

- Belmont - Davina Hurt
- Brisbane - Karen Cunningham
- Colma - John Goodwin
- East Palo Alto - Lisa Gauthier
- Foster City - Sanjay Gehani
- Half Moon Bay - Harvey Rarback
- Hillsborough - Marie Chuang
- Menlo Park - Cecile Taylor
- Millbrae - Ann Schneider
- Pacifica - Sue Vaterlaus
- Redwood City - Alicia Aguirre
- San Bruno - Michael Salazar
- San Carlos - Adam Rak
- San Mateo - Diane Papan
- San Mateo County - David Canepa
- Woodside - Ned Fluet

**Noes:**

**Absent:**

- Atherton
- Burlingame
- Portola Valley
- San Mateo
- South San Francisco

- 7.2.2 Review and approval of Resolution 21-77 authorizing the filing of an application for \$13,158,000 in funding from the Regional Transportation Improvement Program (RTIP) for the SR-92/US-101 Direct Connector Project. APPROVED

The Board received a presentation from Jeff Lacap, C/CAG staff on the filing of an application for \$13,158,000 in funding from the Regional Transportation Improvement Program (RTIP) for the SR-92/US-101 Direct Connector Project. MTC requires that every new STIP project must be accompanied with an adopted “Resolution of Local Support” in order to file an application for STIP funding, using the MTC prescribed template. The SR-92/US-101 Direct Connector Project is a new project that will be receiving 2022 STIP funds.

Board Member Rak MOVED approval on item 7.2.2. Board Member Papan SECONDED. Roll call was taken. **MOTION CARRIED 17-0-0.**

- 7.3 Review and approval of Resolution 21-68 supporting the US 101 Managed Lanes Project North of Interstate 380, the US 101/SR 92 Interchange Area Improvement Project and the US 101/SR 92 Interchange Direct Connector Project, and Authorizing Submittal of Applications for 2021 Measure A and Measure W Highway Program Funding. APPROVED

The Board received a brief presentation from Van Ocampo, C/CAG staff on supporting the US 101 Managed Lanes Project North of Interstate 380, the US 101/SR 92 Interchange Area Improvement Project and the US 101/SR 92 Interchange Direct Connector Project, and Authorizing Submittal of Applications for 2021 Measure A and Measure W Highway Program Funding. A grant application for each of these three projects was prepared through the combined efforts of SMCTA and C/CAG staff. However, in order for the application to be deemed complete, a resolution supporting the project and authorizing the submittal of grant application has to be adopted by the governing board of both sponsoring agencies.

Board Member Cunningham MOVED approval on item 7.3. Board Member Gauthier SECONDED. Roll call was taken. **MOTION CARRIED 17-0-0.**

- 7.4 Receive a Presentation on the Recruitment process for three seats (City At-Large, Central Region, and Coast Region) on the OneShoreline (San Mateo County Flood and Sea Level Rise Resiliency District) Board of Directors. INFORMATION

The Board received a brief presentation from Sean Charpentier, Executive Director of C/CAG on the Recruitment process for three seats (City At-Large, Central Region, and Coast Region) on the OneShoreline (San Mateo County Flood and Sea Level Rise Resiliency District) Board of Directors. At the December 9, 2021 C/CAG Board of Directors meeting, the C/CAG Board of Directors must appoint Directors for the three OneShoreline seats. Staff has prepared a draft recruitment package which will be distributed to City Councilmembers, C/CAG Board members, City Managers, and City Clerks next week.

- 7.5 Receive a Presentation on Tentative Order of the reissued Municipal Regional Stormwater Permit and summary of October 12th and 13th Water Board hearings. INFORMATION

The Board received a presentation from C/CAG staff, Reid Bogert on the Tentative Order of the reissued Municipal Regional Stormwater Permit and summary of October 12th and 13th Water Board hearings. The hearings will cover overarching comments on the Tentative Order and process to-date, as well as in-depth discussion on priority issues categorized by permit provision. Staff will work with Stormwater Committee to develop program public comment letter by November 9<sup>th</sup>.

## 8.0 COMMITTEE REPORTS

- 8.1 Committee Reports (oral reports)

None.

- 8.2 Chairperson's Report

None.

- 8.3 Board Members Report/ Communication

Julie Mates provided a TA update that they have taken action and authorized the same three projects that we have in tonight's agenda. They have received a presentation on the pedestrian and bicycle program completed projects. This is one of TA's 6 program areas, 3% of Measure A and 5% of Measure W funds go to the program. The projects were all awarded through a competitive call for projects and we were able to fund a record breaking \$7.7M in local bike and pedestrian grants and increased funding for the safer to school program by 50% for infrastructure and crossing guards. They're projecting an increase in \$10M for the bike and pedestrian grants next year. There will be another call for project on the bike and pedestrian program fall of 2022.



Vice Chair Hurt reported out that she has been working hard at the Bay Area Air Quality Management District with Supervisor Canepa and Groom. As a CARB Board Member, she was asked if she would go to the UN Nations Climate Conference in Glasgow with Councilmember Bauters of Emeryville, Secretary of the Board. She will go by the end of this month with the Climate Action Reserve delegation that will have Governor Newsom and the Secretary of the California EPA Speaker of the assembly and others. It will be an honor, but she wanted to make herself available to all of you as Mayors and City Representatives. Please contact her as they are in process in putting their message together. She will have many conversations around funding and supporting local governments when it comes to our climate action plans. She wants to make sure that she represents San Mateo County well.

## 9.0 EXECUTIVE DIRECTOR'S REPORT

Sean Charpentier reported out that he has presented at the CTC on Wednesday about our StreetLight Program and joint subscription model as well as providing them with three case studies about how some of our participants have used StreetLight both SamTrans, City of Belmont and City of San Mateo. The presentation was well received and will put it on our website. The next Board meeting is on November 18<sup>th</sup> which is an offset meeting because the 11<sup>th</sup> is a holiday.

## 10.0 COMMUNICATIONS - Information Only

- 10.1. Letter from Sean Charpentier, C/CAG Executive Director, to CA High Speed Rail Authority, dated 09/08/21; RE: Comments on Supplemental DEIR.
- 10.2 Press Release, dated 9/26/2021; RE: Bulk Order Rain Barrel Campaign.
- 10.3 Letters from Marie Chuang, Chair, C/CAG Board of Directors, to the Honorable Governor Gavin Newsom, dated 9/1/21-9/13/21 RE:
  - Request for Veto on SB 9 (Atkins)
  - Request for Signature on SB 339 (Wiener)
  - Request for Signature on AB 1200 (Ting)
  - Request for Signature on AB 1499 (Daly)
  - Request for Signature on AB 43 (Friedman)

## 11.0 ADJOURNMENT – 8:09 p.m.