

# San Mateo County Express Lanes Joint Powers Authority Board of Directors Meeting Minutes

Meeting No. 34  
February 11, 2022

In compliance with Governor’s Executive Order N-29-20, and pursuant to the Shelter-in-Place Order issued by the San Mateo County Health Officer, this meeting was conducted via remote conferencing.

**Board of Directors:** Diane Papan (Chair), Rico Medina (Vice Chair), Alicia Aguirre, Emily Beach, Maryann Moise Derwin, and Don Horsley

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## 1.0 CALL TO ORDER/ ROLL CALL

Chair Papan called the meeting to order at 9:00 a.m. Roll call was taken.

**Members Present:**

C/CAG Members:

Diane Papan, Alicia Aguirre

SMCTA Members:

Rico Medina, Emily Beach, Don Horsley

**Members Absent:**

Maryann Moise Derwin

**Staff Present:**

Sean Charpentier – Executive Council

Carter Mau – Executive Council

Mima Guilles – Clerk

Tim Fox – Legal Counsel

Van Ocampo – C/CAG staff supporting SMCEL-JPA

April Chan, Derek Hansel, Joe Hurley, SMCTA staff supporting SMCEL-JPA

Samantha Soules, Lacy Vong, Matt Click, Christa Cassidy – HNTB

Other members of staff and the public were in attendance.

## 2.0 BRIEF OVERVIEW OF TELECONFERENCE MEETING PROCEDURES

## 3.0 PUBLIC COMMENT

Note: Public comment is limited to two minutes per speaker. Public comment permitted on both items on the agenda and items not on the agenda.

Clerk of the Board Mima Crume reported there was no public comment submitted before the meeting. There was no public comment.

#### 4.0 APPROVAL OF CONSENT AGENDA

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

- 4.1 Review and approval of Resolution 22-07 finding that, as a result of the continuing COVID-19 pandemic state of emergency declared by Governor Newsom, meeting in person would present imminent risks to the health or safety of attendees. APPROVED
- 4.2 Approval of the minutes of Board of Directors regular business meeting No. 32 dated January 14, 2022. APPROVED
- 4.3 Accept the Sources and Uses of Funds for the FY22 Period Ending December 31, 2021. APPROVED
- 4.4 Review and approval of Resolution SMCEL 22-08 of the SMCEL-JPA's Fiscal Year 2022 and Fiscal Year 2023 Property and Liability Insurance Program and approving a cost of not to exceed \$151,026 for a term not more than 16 months for Property Liability and 4 months for General Liability. APPROVED

Director Aguirre MOVED to approve the consent agenda. Director Medina SECONDED. Roll call was taken. **MOTION CARRIED 5-0-0**

#### 5.0 REGULAR AGENDA

- 5.1 Receive an update on the San Mateo 101 Express Lanes Project opening schedule for the southern segment from Whipple Avenue to the Santa Clara County line. (Verbal update provided at meeting). INFORMATION

The Board received an update on the San Mateo 101 Express Lanes Project opening schedule for the southern segment from Whipple Avenue to the Santa Clara County line.

Sean Charpentier reported out that we have received confirmation from BAIFA that the toll lane commenced at 5am and all the equipment is working as designed and planned. The devices are reported as healthy, the transponder's license plates are being captured at all locations and successful data sharing between the roadside equipment and the host is occurring.

April Chan gave an update that the ribbon cutting ceremony at the VTA facility was a very successful. She thanked the JPA Chair, Diane Papan as well as Rico

Medina, TA Vice Chair and C/CAG Chair, Marie Chuang. She gave special thanks to Casey Fromson from the communication team. And thanked staff Tasha Bartholomew, Dan Lieberman, Amy Linehan and Jessica Epstein.

Sean Charpentier added that Leo Scott noted that this was the first coterminous joint opening of Express Lanes, and it came off without a hitch.

Lacey Vong and Samantha Soule reported live from the Express Lanes and said traffic was flowing and everything looked great.

Director Beach asked if lanes were moving faster than the general-purpose lanes and Samantha said they are definitely passing cars on the general-purpose lanes, and everything seems to be working properly.

Matt Click shared videos of the traffic flow on the southbound and northbound. He has added that when the sign says closed, the toll system is no longer generating revenue at that moment.

Joe Hurley asked if they have seen the toll rate change in the time that they've been out there. Samantha Soules said the rate has been consistent.

Van Ocampo noted that they are notified via email of any incidents that may have occurred. That email will show the time of the incident, that BAIFA has closed the Express Lane to all traffic in response to the traffic collision on the US-101SB.

Joe Hurley responded to Director Horsley's comment about potholes. There are stretches of the 101 corridor that have yet to receive the overlay. In the area that is currently open, there is a shop project that will come and do an overlay and is scheduled for spring of 2024.

Director Aguirre asked Joe to clarify when the overlay will be fixed.

Joe Hurley responded and said the segment north of which is still under construction, that entire stretch will receive an overlay before it is opened. There are areas where there will be interim fixes. They will grind the top 0.1 of a foot off the pavement and a complete overlay will be done. The segment South of Whipple, which is currently opened, unfortunately it was a timing as far as the availability of the shop funding, state highway operation preservation program. It wasn't available so they went ahead and did the Express Lanes work but there are plans to come through and do an overlay of the segment that is South of Whipple to the Santa Clara, San Mateo County line and that's the one that's scheduled for 2024. North of Whipple will be done this spring and that will be done before the Express Lanes from Whipple to I 380 are open. The area that has been open South of Whipple, that is scheduled for an overlay project in 2024. By 2024 the entire corridor will have a brand-new surface.

## 6.0 REPORTS

- a) Chairperson Report.

None.

- b) Member Communication.

None.

- c) Executive Council Report - Executive Council Verbal Report.

Sean Charpentier thanked the Board and staff and noted that it is a big day for the County and big day for us. He also thanked Joe, Van, Tim and Derek who were instrumental on the construction of the project and the operating agreements. He noted that the opening of the express lanes is quite an accomplishment and that Joe Hurley Sandy Wong have been working on this project for 15 years.

- d) Policy/Program Manager Report.

Matt Click gave an update on the equity program. He has gotten a lot of press yesterday. They have been meeting with Samaritan House weekly. They are looking through training materials with them. They have gotten the invoice over to Clipper card and will get processed. The training of the core agency staff is scheduled to take place in early March. Looking at a mid-March to go live for the equity program.

Director Beach thanked Matt and staff for getting this synchronized as much as possible with opening of the lanes and getting the transit benefits in the hands the people who need it the most.

## 7.0 WRITTEN COMMUNICATIONS

None.

## 8.0 NEXT REGULAR MEETING

March 11, 2022

## 9.0 ADJOURNMENT

9:26 a.m.