

# San Mateo County Express Lanes Joint Powers Authority Board of Directors Meeting Minutes

Meeting No. 3  
April 8, 2022

In compliance with Governor’s Executive Order N-29-20, and pursuant to the Shelter-in-Place Order issued by the San Mateo County Health Officer, this meeting was conducted via remote conferencing.

**Board of Directors:** Diane Papan (Chair), Rico Medina (Vice Chair), Alicia Aguirre, Emily Beach, Maryann Moise Derwin, and Don Horsley

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## 1.0 CALL TO ORDER/ ROLL CALL

Vice Chair Medina called the meeting to order at 9:04 a.m. Roll call was taken.

**Members Present:**

C/CAG Members:

Alicia Aguirre, Maryann Moise Derwin

SMCTA Members:

Rico Medina, Emily Beach, Don Horsley

**Members Absent:**

Diane Papan

**Staff Present:**

Sean Charpentier – Executive Council

Carter Mau – Executive Council

Mima Crume – Clerk

Tim Fox – Legal Counsel

Van Ocampo, Kaki Cheung – C/CAG staff supporting SMCEL-JPA

April Chan, Joe Hurley, Connie Mobley-Ritter, Grace Martinez, SMCTA staff supporting SMCEL-JPA

Samantha Soules, Lacy Vong, Matt Click, Christa Cassidy – HNTB

Other members of staff and the public were in attendance.

## 2.0 BRIEF OVERVIEW OF TELECONFERENCE MEETING PROCEDURES

Clerk Mima Crume gave an overview of the teleconference meeting procedures.

### 3.0 PUBLIC COMMENT

Note: Public comment is limited to two minutes per speaker. Public comment permitted on both items on the agenda and items not on the agenda.

Clerk Crume reported that there were no public comments submitted before the meeting. No public comment was made at the meeting.

### 4.0 APPROVAL OF CONSENT AGENDA

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

4.1 Review and approval of Resolution SCMEL 22-11 finding that, as a result of the continuing COVID-19 pandemic state of emergency declared by Governor Newsom, meeting in person would present imminent risks to the health or safety of attendees. **APPROVED**

4.2 Approval of the minutes of Board of Directors regular business meeting No. 35 dated March 11, 2022. **APPROVED**

4.3 Accept the Sources and Uses of Funds for the FY22 Period Ending February 28, 2022. **APPROVED**

Director Horsley **MOVED** to approve the consent agenda. Director Derwin **SECONDED**. Roll call was taken. **MOTION CARRIED 5-0-0**

### 5.0 REGULAR AGENDA

5.1 Receive an update on the US 101 Express Lanes Operations **INFORMATION**

The Board received an update on the US 101 Express Lanes operations from Matt Click.

Board of Director Horsley asked when enforcement started.

Matt Click responded that CHP is providing enforcement and toll enforcement has begun. Toll violation notices have also started to be mailed out.

Clerk Crume reported that there were no comments from the public.

### 6.0 REPORTS

a) Chairperson Report.

None.

b) Member Communication.

None.

c) Executive Council Report - Executive Council Verbal Report.

None.

d) Policy/Program Manager Report.

None.

7.0 WRITTEN COMMUNICATIONS

None.

8.0 NEXT REGULAR MEETING – May 13, 2022

9.0 ADJOURNMENT – 9:12 a.m.