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AGENDA

Congestion Management & Environmental Quality (CMEQ) Committee

Date: Monday May 23, 2022
Time: 3:00 p.m.

On September 16, 2021, the Governor signed AB 361, which amended certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings remotely via telephonically or by other electronic means under specified circumstances. Thus, pursuant to Government Code section 54953(e), C/CAG Committee meetings will be conducted via remote conferencing. Members of the public may observe or participate in the meeting remotely via one of the options below.

Join Zoom Meeting:

<https://us02web.zoom.us/j/88589170098?pwd=ajNNWndSRlUvM3F0bHNjQVVOi90QT09>

Meeting ID: 885 8917 0098
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Persons who wish to address the C/CAG CMEQ Committee on an item to be considered at this meeting, or on items not on this agenda, are asked to submit written comments to jlacap@smcgov.org. Spoken public comments will also be accepted during the meeting through Zoom. Please see instructions for written and spoken public comments at the end of this agenda.

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| 1. Brief Overview of Teleconference Meeting Procedures | Information (Lacap) | No Materials |
| 2. Public comment on items not on the agenda | Presentations are limited to 3 mins | No Materials |
| 3. Issues from the May 2022 C/CAG Board meeting: | Information (Lacap) | No Materials |
- Approval of Reso 22-29 authorizing the execution of an agreement between C/CAG and the California Department of Transportation for FY2022-23 Sustainable Communities Planning Grant funding for development of a Vehicle Miles Traveled/Greenhouse Gas Model Mitigation Program.
 - Approval of additional criteria to be added to the C/CAG Guidelines and process for the MTC One Bay Area Grant Cycle 3 (OBAG 3) County & Local Program.
 - Reviewed the initial draft, assumptions, and input on the C/CAG Fiscal Year 2022/23 Program Budget and Member Fees.
 - Received a presentation on the MTC’s draft Transit Oriented Communities policy.



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| 4. Approval of minutes of April 25, 2022 meeting | Action (O'Neill) | Pages 1- 3 |
| 5. Receive update on the One Bay Area Grant Cycle 3 Program and appoint two Committee members to serve on the evaluation panel | Information (Lacap) | Pages 4 - 10 |
| 6. Executive Director Report | Information (Charpentier) | No Materials |
| 7. Member comments and announcements | Information (O'Neill) | No Materials |
| 8. Adjournment and establishment of next meeting date: June 27, 2022 | Action (O'Neill) | No Materials |

PUBLIC NOTICING: All notices of C/CAG regular Board meetings, standing committee meetings, and special meetings will be posted at the San Mateo County Court Yard, 555 County Center, Redwood City, CA, and on C/CAG's website at: <http://www.ccag.ca.gov>.

PUBLIC RECORDS: Public records that relate to any item on the open session agenda for a regular Board meeting, standing committee meeting, or special meeting are available for public inspection. Those public records that are distributed less than 72 hours prior to a regular Board meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members, of the Board. The Board has designated the City/County Association of Governments of San Mateo County (C/CAG), located at 555 County Center, 5th Floor, Redwood City, CA 94063, for the purpose of making public records available for inspection. Such public records are also available on C/CAG's website at: <http://www.ccag.ca.gov>. Please note that C/CAG's office is temporarily closed to the public; please contact Mima Guilles at (650) 599-1406 to arrange for inspection of public records.

PUBLIC PARTICIPATION DURING VIDEOCONFERENCE MEETINGS: Persons with disabilities who require auxiliary aids or services to participate in this meeting should contact Mima Guilles at (650) 599-1406, five working days prior to the meeting date.

Written comments should be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to jlacap@smcgov.org.
2. Your email should include the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received at least 2 hours prior to the meeting, it will be provided to the C/CAG CMEQ Committee members, made publicly available on the C/CAG website along with the agenda. We cannot guarantee that emails received less than 2 hours before the meeting will be read during the meeting, but such emails will be included in the administrative record of the meeting.



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Spoken comments will be accepted during the meeting through Zoom. Please read the following instructions carefully:

1. The C/CAG Board meeting may be accessed through Zoom at the online location indicated at the top of this agenda.
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by your name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When C/CAG staff or CMEQ Chair call for the item on which you wish to speak, click on “raise hand.” Staff will activate and unmute speakers in turn. Speakers will be notified shortly before they are called on to speak.
5. When called, please limit your remarks to the time allotted.

If you have any questions about this agenda, please contact C/CAG staff: Jeff Lacap, jlacap@smcgov.org

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS COMMITTEE ON CONGESTION
MANAGEMENT AND ENVIRONMENTAL QUALITY (CMEQ)**

**MINUTES
MEETING OF April 25, 2022**

The meeting was called to order by Chair O'Neill at 3:00 p.m. via Zoom Videoconference. Roll call for attendance was taken. Attendance sheet is attached.

1. Brief Overview of Teleconference Meeting Procedures

Jeff Lacap, C/CAG Staff, provided an overview of the teleconference meeting procedures.

2. Public comment on items not on the agenda

None.

3. Issues from the March 2022 C/CAG Board meeting. (Information)

Jeff Lacap, C/CAG Staff, noted the agenda listed the status of items recently addressed by the C/CAG Board, which includes:

- Approval of pre-qualified bench of consultants to provide transportation planning and program support services
- TDA Article 3 Bike and Pedestrian projects awarded \$2.25 million of funding for the top seven projects
- Appointment of Jane Kao, Senior Civil Engineer from the City of Millbrae to the CMP TAC
- Approval of funding agreement with the TA for the Dumbarton Roadway Facilities Improvement Project
- Approval of agreement between C/CAG and Mariposa Planning for C/CAG Equity Assessment and Framework Development Project
- Approval of process for the C/CAG OBAG 3 County and Local Program

4. Approval of minutes of the March 28, 2022 meeting. (Action)

Motion – To approve the minutes of the March 28, 2022 CMEQ meeting, Penrose/Bonilla. Beach, Bonilla, O'Neill, Reddy, Brown, Holober, McCune, Penrose, Roberts and Alba approved. Member Papan was not present at the time of voting. Motion passes 10-0.

5. Receive an update on the San Mateo County Shared Micromobility Feasibility Study and Implementation Plan. (Information)

Kim Wever, C/CAG Staff, introduced Libby Nachman from Alta Planning and Design. Libby presented on the San Mateo County Shared Micromobility Feasibility Study and Implementation Plan project and responded to questions.

Committee members provided comments and questions only. No formal action needed.

6. Receive an update on the San Mateo County Safe Routes to School Program Annual Report for FY 2020-2021 (Information)

Eva Gaye, C/CAG Staff introduced Theresa Vallez-Kelly the Safe Routes to School Program Coordinator from San Mateo County Office of Education. Theresa presented on the San Mateo County Safe Routes to School Program Annual Report for FY 2020-2021 and responded to committee members questions.

7. Receive an update on the MTC One Bay Area Grant Cycle 3 (OBAG 3) County & Local Program. (Information)

Jeff Lacap, C/CAG Staff, presented the proposed process and scoring criteria for the One Bay Area Grant Cycle 3 (OBAG 3) County & Local Program and addressed Committee members questions.

Sean Charpentier informed the committee that at the next CMEQ Meeting on May 23, 2022 members will have the opportunity to appoint interested parties to the OBAG 3 Evaluation Panel.

Committee members provided comments and questions only. No formal action needed.

Chair O'Neill announced that he will be leaving the meeting early and Commissioner Papan volunteered to Chair the remainder of the meeting.

8. Executive Director Report (Information)

Sean Charpentier, C/CAG Executive Director, provided the following updates:

- C/CAG Board approved the Equity Assessment at the last Board meeting which will be an important endeavor for C/CAG for the next twelve months
- Encouraged Committee members to work with constituents and organizations to make sure that we have very competitive projects for the OBAG 3 call for projects so that we may exceed our countywide targets.

9. Member comments and announcements (Information)

Commissioner Papan provided an update to a recent assessment of the bridges in the Bay Area and that the San Mateo Bridge was identified to be in poor condition amongst the other bridges in the region and is in the process of receiving an upgrade. There is a \$30 million dollar safety measure for bridge improvements. Some of the bridges may need to be replaced.

10. Adjournment and establishment of next meeting date

The meeting adjourned at 4:21 p.m. The next regular meeting was scheduled for May 23, 2022

2022 C/CAG Congestion Management & Environmental Quality (CMEQ) Committee Attendance Report

| Name | Representing | Jan | Feb | Mar | Apr | May | Jun | Jul (No Mtg.) | Aug | Sept | Oct | Nov | Dec (No Mtg.) |
|---|---|------------|------------|------------|------------|------------|------------|--------------------------|------------|-------------|------------|------------|--------------------------|
| Emily Beach (Burlingame City Council Member) | Elected Official | X | X | X | X | | | | | | | | |
| Rick Bonilla (San Mateo City Council Member) | Elected Official | | X | X | X | | | | | | | | |
| Julia Mates (Belmont City Council Member) | Elected Official | | X | | | | | | | | | | |
| Mike O'Neill (Pacifica City Council Member) | Elected Official | X | X | X | X | | | | | | | | |
| Diana Reddy (Redwood City Council Member) | Elected Official | X | X | X | X | | | | | | | | |
| Dick Brown (Woodside Town Council Member) | Elected Official | X | X | X | X | | | | | | | | |
| Reuben Holober (Millbrae City Council Member) | Elected Official | X | X | X | X | | | | | | | | |
| Tom McCune (Belmont City Council Member) | Elected Official | X | | | X | | | | | | | | |
| Patrick Sullivan (Foster City Council Member) | Elected Official | X | | X | | | | | | | | | |
| Gina Papan (MTC Commissioner) | Metropolitan Transportation Commission (MTC) | | X | X | X | | | | | | | | |
| Lennie Roberts | Environmental Community | | X | X | X | | | | | | | | |
| Juan Salazar | Business Community | | X | X | | | | | | | | | |
| Peter Ratto | San Mateo County Transit District (SamTrans) | X | X | X | X | | | | | | | | |
| Jessica Alba | Public Member | X | | X | X | | | | | | | | |
| <i>Vacant</i> | <i>Peninsula Corridor Joint Powers Board (Caltrain)</i> | | | | | | | | | | | | |
| Deborah Penrose | Agencies with Transportation Interests | | X | X | X | | | | | | | | |

Staff and Guests in attendance for the April 25, 2022 Meeting

Sean Charpentier, Eva Gaye, Jeff Lacap, Kim Wever, Kaki Cheung - C/CAG Staff
 Theresa Vallez- Kelly and Vanessa Castro -SMCOE,
 Jean Crowther and Libby Nachman -Alta Planning and Design

C/CAG AGENDA REPORT

Date: May 23, 2022

To: Congestion Management and Environmental Quality Committee

From: Jeff Lacap, Transportation Systems Coordinator

Subject: Receive update on the One Bay Area Grant Cycle 3 Program and appoint two Committee members to serve on the evaluation panel

(For further information or questions contact Jeff Lacap at jlacap@smcgov.org)

RECOMMENDATION

That the Congestion Management and Environmental Quality Committee receives an update on the One Bay Area Grant Cycle 3 Program (OBAG 3) and appoints three Committee members to serve on the evaluation panel.

FISCAL IMPACT

Other than staff time, there is not any direct fiscal impact to C/CAG at this time. Upon C/CAG and MTC approval, the OBAG 3 County & Local Program funds will be allocated to project sponsors directly.

SOURCE OF FUNDS

Federal funds are allocated by MTC via the OBAG 3 County & Local Program, including Congestion Mitigation and Air Quality (CMAQ) funds and Surface Transportation Program (STP) funds.

BACKGROUND

The One Bay Area Grant (OBAG) program is the policy and programming framework for investing federal Surface Transportation Block Grant Program (STP), Congestion Mitigation and Air Quality Improvement (CMAQ), and other fund programs throughout the San Francisco Bay Area. The Metropolitan Transportation Commission (MTC) established the OBAG program in 2013 to strengthen the connection between transportation investments and regional goals for focused growth in Priority Development Areas (PDAs), places near public transit that are planned for new homes, jobs, and community amenities.

On January 26, 2022, MTC adopted Resolution 4505 outlining and approving the OBAG Cycle 3 (OBAG 3) Grant Program. A total of \$750 million will be available in the region, with a 50/50 funding split between the Regional and County & Local Programs. This funding will be available over a four-year horizon, from FY 2022-23 through FY 2025-26. The OBAG 3 policy considerations includes focusing investments in PDAs and incorporating recent policy initiatives such as regional safety/vision zero policies and other strategies from Plan Bay Area 2050, and addresses federal programming requirements. MTC will directly administer the Regional Program and C/CAG, as the County

Transportation Agency (CTA) for San Mateo County, will assist MTC in administering the County & Local Program. In addition to the evaluation criteria prescribed by MTC, CTAs may include other local criteria into their prioritization processes but must be approved by both MTC staff and the C/CAG Board. General highlights of the adopted OBAG 3 program guidelines and jurisdictional eligibility requirements can be found in Attachment 1.

OBAG 3 County & Local Program –San Mateo County Framework

At the April 14th, 2022 C/CAG Board meeting, the C/CAG Guidelines and process for the MTC One Bay Area Grant Cycle 3 (OBAG 3) County & Local Program were approved. Additionally, the C/CAG Board approved the Large and Small project categories at its May 12, 2022 meeting. A summary of the guidelines can be found below:

| C/CAG OBAG 3 Guidelines | |
|--|--|
| Project Phase Eligibility | <ul style="list-style-type: none"> Projects eligible for OBAG 3 cannot be a design only project. Project funds may cover some design cost, but project must include a fully funded construction phase. |
| Local Match | <ul style="list-style-type: none"> 11.47% local match for projects wholly or mostly within an Equity Priority Community or C/CAG Comprehensive Bicycle and Pedestrian Plan_Equity Focus Areas with a score of 8 or higher. 20% local match for all other projects. |
| Minimum/Maximum Grant Size | Required minimum grant size of \$500,000 and place a maximum grant size at \$5,000,000. |
| C/CAG Comprehensive Bicycle and Pedestrian Plan Equity Focus Areas | Additional points will be awarded to a project located in an Equity Focus Area identified in the 2021 Comprehensive Bicycle and Pedestrian Plan with a score of 8 or greater. |
| Evaluation Panel | <p>A 9-member ad hoc evaluation panel with the following composition will be formed.</p> <ol style="list-style-type: none"> 3 BPAC Members 2 CMEQ Members 4 Others (C/CAG and TA/SamTrans Staff, potential stakeholder group such as Commute.org; Equity Representative or other Transportation agency staff from another county) |
| Proposed Set Asides | <p>\$300,000 - Countywide LRSP \$2,120,000 - Safe Routes to School \$2,000,000 – C/CAG Countywide Planning, Programming and Administrative Support</p> |
| Addition of C/CAG Measure M Safe Routes to School Funding | An additional \$900,000 in Measure M funding will be included for eligible SRTS projects within ½ mile of school. |
| Large/Small Projects | 65% of the funding will be directed towards large projects (more than \$1M) & 35% will be used to fund small projects (less than or equal to \$1M) (Approx. \$21M Large & \$11M small) |

Call for Projects

The OBAG 3 County & Local Program application was released on May 11, 2022. Applications are due on Friday July 1, 2022 at 12pm. Information on the call for projects, including application and project sponsor resources can be found here: <https://ccag.ca.gov/one-bay-area-grant-obag-3-program/>

Applicant Workshop

C/CAG Staff will be holding an applicant workshop to guide jurisdictions through the application process. The workshop will be held on:

- Tuesday May 24, 2022, 1p.m. PT. Register here:
<https://us02web.zoom.us/meeting/register/tZlqcO-vqjluGtlzJMuaJzBierCtjro8y93U>

In addition, virtual office hours will be held by C/CAG Staff to provide additional guidance for project sponsors. Office hours will be held on:

- Wednesday June 1, 2022 from 1-3p.m. PT. Register here:
https://us02web.zoom.us/meeting/register/tZAlf--upj8rHNbHP_DlGLmzEnjHqHYctYSF
- Wednesday June 15, 2022 from 1-3p.m. PT. Register here:
https://us02web.zoom.us/meeting/register/tZ0tdeGgpzotHtxpdNwm0W_4KSPe2STPqT_IPT

Public Workshop

C/CAG staff will also hold two public workshops to solicit project ideas for the County & Local Program, in addition to providing an opportunity for projects sponsors to present project ideas and receive feedback.

- Wednesday May 25, 2022 from 6-7:30 p.m. PT. Register here:
<https://us02web.zoom.us/meeting/register/tZckcemptzljHtH4YP28Mvexd5eC4OMRxTI8>
- Monday June 13, 2022 from 6-7:30 p.m. PT. Register here:
https://us02web.zoom.us/meeting/register/tZYlf-qpqjMiE9TE65t3lSGwO_N7kwheeRP3

Schedule

The current schedule for OBAG 3 is below.

| | |
|--|----------------------------------|
| Call for Projects Issued | May 11, 2022 |
| Applications Due | July 1, 2022 at 12p.m. PT |
| Selection Panel Reviews Applications | July – August 2022 |
| C/CAG Committees Review Project Nomination List | August 2022 |
| C/CAG Board considers Project Nomination List | September 2022 |
| OBAG 3 prioritized nominations due to MTC | September 30, 2022 |
| MTC Commission approves OBAG 3 program of projects | January 2023 |

Evaluation Criteria

To prioritize projects that align with regional plans and policies, C/CAG is required to use the following criteria from the MTC and give additional weight to projects that:

1. Are located in PDAs or Transit-Rich Areas (TRAs), identified in locally adopted plans for PDAs, or support preservation of Priority Production Areas (PPAs);
2. Are located in jurisdictions with affordable housing protection, preservation, and production strategies, including an emphasis on community stabilization and anti-displacement policies with demonstrated effectiveness;
3. Invest in historically underserved communities, including projects prioritized in a Community-Based Transportation Planning (CBTP) or Participatory Budgeting process, or projects located within Equity Priority Communities with demonstrated community support;
4. Address federal performance management requirements by supporting regional performance goals for roadway safety, asset management, environmental sustainability, or system performance;
5. Implement multiple Plan Bay Area 2050 strategies;
6. Demonstrate consistency with other regional plans and policies, including the Regional Safety/Vision Zero policy, Equity Platform, Regional Active Transportation Plan, Transit Oriented Communities (TOC) policy update, and the Blue-Ribbon Transit Transformation Action Plan;
7. Demonstrate public support from communities disproportionately impacted by past discriminatory practices, including redlining, racial covenants, urban renewal, and highway construction that divided low-income and communities of color; and
8. Can be completed in accordance with MTC's Regional Project Delivery Policy (MTC Resolution No. 3606, Revised) and can meet all OBAG 3 deadlines, and federal and state delivery requirements

Evaluation Panel

At the March 28, 2022 CMEQ Committee meeting, committee members expressed interest in serving on the evaluation panel in addition to recommending approval of the proposed C/CAG process and guidelines.

Based on the schedule listed above, C/CAG staff will spend approximately four weeks to screen and score parts of the application, such as alignment with the regional policies of OBAG 3 as prescribed by MTC, in order to adhere to the deadlines set forth by MTC. Concurrently, the evaluation panel will have approximately four weeks in July to review and score the qualitative aspects of the project applications, such as project description and justification.

C/CAG staff requests that the Committee appoints two members to serve on the evaluation panel.

ATTACHMENTS

1. April 14, 2022 C/CAG Board Staff Report – Item 7.3: Review and approval of the proposed C/CAG Guidelines and process for the MTC One Bay Area Grant Cycle 3 (OBAG 3) County & Local Program (*Can be viewed at: <https://ccag.ca.gov/wp-content/uploads/2022/04/041422-CCAG-Board-Agenda-Revised.pdf>*)
2. One Bay Area Grant (OBAG) Cycle 3 Program Project Scoring Criteria

One Bay Area Grant (OBAG) Cycle 3 Program Project Scoring Criteria

| Category | Category Description | Max Points |
|------------------------------|---|-------------------|
| Project Description | Project description is clear and concise; Project description defines the existing issue, what the project will entail; project description is detailed and includes who is involved and major project milestones | 15 |
| Project Justification | Applicant fully describes the critical need for the project with empirical data, clearly describes how the project addresses issues raised, clearly defines public benefit, clearly defines how the public was involved in identifying the issue; describe the impact of not funding the project | 25 |
| Community Support/Engagement | Project has demonstrated community support through public outreach and consistent with an adopted local transportation plan. Project has demonstrated support from communities disproportionately impacted by past discriminatory practices, including redlining, racial covenants, urban renewal, and highway construction that divided low income and communities of color. | 25 |
| Federal Performance Goals* | Project addresses federal performance management requirements by supporting regional performance goals for roadway safety, asset management, environmental sustainability, and/or system performance | 10 |
| Plan Bay Area 2050* | Project implements multiple Plan Bay Area 2050 strategies | 10 |
| Regional Policy Alignment* | Demonstrate consistency with other regional plans and policies, including the Regional Safety/Vision Zero policy, MTC's Equity Platform, Regional Active Transportation Plan, Transit Oriented Communities (TOC) policy update, and the Blue Ribbon Transit Transformation Action Plan | 5 |
| Regional Growth Geographies* | Project is in PDAs or Transit-Rich Areas (TRAs), identified in locally adopted plans for PDAs, or support preservation of Priority Production Areas (PPAs) | 5 |
| Equity Priority Communities* | Project is located within and supportive of an Equity Priority Community | 5 |
| Equity Focus Area* | Project located in an Equity Focus Area identified in the 2021 Comprehensive Bicycle and Pedestrian Plan with a score of 8 or greater. | 5 |
| Local Housing Policies* | The project is in jurisdiction(s) with affordable housing protection, preservation, and production strategies, including an emphasis on community stabilization and anti-displacement policies with demonstrated effectiveness. | 6 |

| | | |
|--------------------|--|------------|
| Project Readiness* | Sponsor has sufficient agency capacity and technical expertise to complete projects in accordance with MTC's Regional Project Delivery Policy and meet OBAG 3 deadlines. | 15 |
| Deliverability* | Project does not have potential deliverability issues and is able to obligate OBAG 3 funds no later than January 31, 2027. | 14 |
| Local Match* | 11.47% local match for projects wholly or mostly within an Equity Priority Community or C/CAG Comprehensive Bicycle and Pedestrian Plan Equity Focus Areas with a score of 8 or higher. 20% local match for all other projects. | 5 |
| | Total | 145 |

*C/CAG staff will score and screen these categories for all project applications