

# C/CAG

## CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park  
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

### C/CAG BOARD

### MINUTES

Meeting No. 354  
June 9, 2022

On March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. On June 11, 2021, the Governor issued Executive Order N-08-21 extending the suspension of these provisions to September 30, 2021. Thus, pursuant to Executive Order N-08-21, C/CAG Board meetings will be conducted via remote conferencing. Members of the public may observe or participate in the meeting remotely via one of the options below.

#### 1.0 CALL TO ORDER/ ROLL CALL

Chair Davina Hurt called the meeting to order at 6:30p.m. Roll call was taken.

Atherton	– Elizabeth Lewis
Belmont	– Davina Hurt
Brisbane	– Karen Cunningham (departed 7:26 p.m.)
Burlingame	– Ricardo Ortiz
Daly City	– Pamela DiGiovanni
East Palo Alto	– Lisa Gauthier
Foster City	– Jon Froomin
Half Moon Bay	– Debbie Ruddock (arrived 6:33 p.m.)
Hillsborough	– Marie Chuang
Millbrae	– Gina Papan
Pacifica	– Sue Vaterlaus
Portola Valley	– Maryann Moise Derwin
Redwood City	– Alicia Aguirre
San Bruno	– Michael Salazar
San Mateo	– Diane Papan (arrived 6:35 p.m.)
South San Francisco	– Mark Nagales
Woodside	– Dick Brown
SMCTA (Non-Voting)	– Rico Medina

Absent:

Belmont  
Colma  
Menlo Park

San Carlos

SMCTD (Non-Voting)

Others:

Sean Charpentier	– C/CAG Executive Director
Mima Crume	– C/CAG Clerk of the Board
Tim Fox	– C/CAG Legal Counsel
Kaki Cheung	– C/CAG Staff
Van Ocampo	– C/CAG Staff
Jeff Lacap	– C/CAG Staff
Reid Bogert	– C/CAG Staff
Susy Kalkin	– C/CAG Staff
Kim Wever	– C/CAG Staff
Kim Springer	– C/CAG Staff
Eva Gaye	– C/CAG Staff
Audrey Shiramiza	– C/CAG Staff
Theresa Vallez-Kelly	– SRTS
Drew Clark	– SSV
Christy Wagner	– SamTrans

Other members of the public attended.

## 2.0 BRIEF OVERVIEW OF TELECONFERENCE MEETING PROCEDURES

Clerk Crume gave an overview of the teleconference meeting procedures.

Chair Hurt announced that Tim Fox, County Counsel, will support this Board meeting for legal concerns and questions.

## 3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

*Note: Public comment is limited to two minutes per speaker. Please refer to the instructions at the end of this agenda for details regarding how to provide public comments during a videoconference meeting.*

Clerk Crume announced that there were no public comments.

## 4.0 PRESENTATIONS/ ANNOUNCEMENTS

### 4.1 Receive an update on the San Mateo County Safe Routes to School Program Annual Report for FY 2020-2021.

The Board received a presentation on the San Mateo County Safe Routes to School Program Annual Report for FY 2020-2021. Many activities of the SRTS program transitioned from in person to online. Ms. Vallez-Kelly has described the changes that were made and reported on the program performance.

Board Member Nagales commented that 140 bikes were given out to two schools and will push for a bike parade for the kids.

Board Member DiGiovanni thanked SRTS and C/CAG for the safety and the fun in education.

Board Member Gauthier thanked Theresa for her partnership. SRTS has made a huge difference in the City of East Palo Alto.

5.0

#### ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA ITEMS

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

- 5.1 Approval of the minutes of regular business meeting No. 353 dated May 12, 2022.  
APPROVED
- 5.2 Review and approval of Resolution 22-36 finding that, as a result of the continuing COVID-19 pandemic state of emergency, meeting in person would present imminent risks to the health or safety of attendees, and that the state of emergency continues to directly impact the ability of members of the Board of Directors and C/CAG legislative bodies to meet safely in person.  
APPROVED.
- 5.3 Review and approval of Resolution 22-37 authorizing the C/CAG Chair to execute Amendment No. 10 to the agreement between C/CAG and the City of San Carlos to provide financial services to C/CAG for an amount not to exceed \$100,500 for Fiscal Year 2022-23.  
APPROVED
- 5.4 Review and accept the Finance Committee's recommendation of no change to the investment portfolio and accept the Quarterly Investment Report as of March 31, 2022.  
APPROVED
- 5.5 Review and approval of Resolution 22-38 authorizing the C/CAG Chair to execute an agreement between C/CAG and the County Office of Sustainability for staff support for the Regionally Integrated Climate Action Planning Suite program in an amount of \$25,000 for fiscal year 2022-23.  
APPROVED
- 5.6 Review and approval of Resolution 22-39 authorizing the C/CAG Chair to execute a Cooperative Agreement with the San Mateo County Department of Housing for a Joint Workplan for Housing-Related Activities for FY 2022-23 in an amount not to exceed \$150,000.  
APPROVED
- 5.7 Review and approval of Resolution 22-40 authorizing the C/CAG Chair to execute Amendment No. 8 to the Agreement with the Bay Area Water Supply and Conservation Agency for the Rain Barrel and Rain Garden Rebate Program, extending the term to June 30, 2023 and adding an amount not to exceed \$25,000 for Fiscal Year 2022-23, for a new total contract amount not to exceed \$135,000.  
APPROVED
- 5.8 Review and approval of Resolution 22-41 authorizing the C/CAG Chair to execute Amendment No. 2 to Task Order EOA-13 with Eisenberg, Olivieri, and Associates, Inc., adding an amount not to exceed \$82,676 for Fiscal Year 2022-23, with a new total amount

not to exceed \$1,164,663, for general support to the Countywide Stormwater Program including 2021-22 Annual Reporting and additional on-call support. APPROVED

- 5.9 Review and approval of Resolution 22-42 authorizing the C/CAG Chair to execute Amendment No. 2 to Task Order LWA-07 with Larry Walker Associates extending the Task Order to September 30, 2022 for green infrastructure and pollutants of concern load reduction technical support services to the Countywide Stormwater Program for no additional cost. APPROVED
- 5.10 Review and approval of Resolution 22-43 authorizing the C/CAG Chair to execute Amendment No. 1 to Task Order SGA-07 with S. Groner Associates, extending the Task Order to September 30, 2022 and adding an amount not to exceed \$10,000 for Fiscal Year 2022-23, with a new total amount not to exceed \$270,000, for public outreach support to the Countywide Stormwater Program on 2021-22 Annual Reporting and web maintenance. APPROVED
- 5.11 Review and approval of Resolution 22-44 authorizing the C/CAG Executive Director to execute Amendment No. 1 to Task Order URD-03 with Urban Rain Design for green infrastructure outreach technical support services to the Countywide Stormwater Program, extending the Task Order to September 30, 2022 for no additional cost. APPROVED
- 5.12 Review and approval of Resolution 22-45 waiving the Request for Proposals process, consistent with C/CAG's procurement policy, and authorizing the C/CAG Chair to execute a license agreement with Engineering Data Software, Inc. to provide annual property fee assessment support to the Countywide Stormwater Program for an annual amount not to exceed \$25,000 and a total amount not to exceed \$125,000 for the license agreement term set to expire December 31, 2027. APPROVED
- 5.13 Review and approval of Resolution 22-46 authorizing the C/CAG Chair to execute Amendment No. 2 to the Agreement with Steer for the implementation of the Measure M Strategic Plan, and extending the contract term to December 31, 2022 at no additional cost. APPROVED
- 5.14 Review and approval of Resolution 22-47 authorizing the C/CAG Chair to execute Amendment No. 2 to the Agreement with Gray Bowen Scott for on-call consultant services for Federal and State funded project coordination and grant administration, extending the contract term to December 31, 2022 for no additional cost. APPROVED
- 5.15 Fiscal Year 2022/23 Transportation Fund for Clean Air (TFCA) (40%) Program for San Mateo County:
- 5.15.1 Approval of Resolution 22-48 authorizing the C/CAG Chair to execute a Program Manager Funding Agreement with the Bay Area Air Quality Management District (BAAQMD) for the Fiscal Year 2022/23 Transportation Fund for Clean Air (TFCA) Program in an amount up to \$1,095,304. APPROVED
- 5.15.2 Approval of Resolution 22-49 authorizing the C/CAG Chair to execute a funding agreement with Commute.org in an amount up to \$600,000 under the Fiscal Year 2022/23 Transportation Fund for Clean Air (TFCA) Program to provide services related to the Countywide Voluntary Trip Reduction Program. APPROVED

- 5.15.3 Approval of Resolution 22-50 authorizing the C/CAG Chair to execute a funding agreement with Commute.org the in an amount up to \$136,000 using Fiscal Year 2022/23 Transportation Fund for Clean Air (TFCA) Program fund for the BART Shuttle Program. APPROVED
- 5.16 Review and approval of Resolution 22-51 authorizing the C/CAG Chair to execute an agreement with the Commute.org in the amount of \$510,000 to provide services related to the FY 2022/23 Countywide Voluntary Trip Reduction Program. APPROVED
- 5.17 Review and approval of Resolution 22-52 authorizing the C/CAG Chair to execute Amendment No. 2 to the Agreement with the City of South San Francisco for fiber conduit purchase of the Smart Corridor Extension Project, extending the contract term to December 31, 2022 at no additional cost. APPROVED
- 5.18 Approval of the request for reallocation of Transportation Development Act (TDA) Article 3 FY 2019/20 funds for the City of San Mateo's TOD Pedestrian Access Plan (\$75,117.35). APPROVED
- 5.19 Review and approval of Resolution 22-53 supporting the submittal of a joint application on the development of a San Mateo Countywide Autonomous Vehicle Strategic Plan, in partnership with the San Mateo County Transportation Authority, for Measure A Alternative Congestion Relief And Measure W Transportation Demand Management program funding, and authorize a local match of \$20,000. APPROVED
- 5.20 Review and approval of Resolution 22-56 for the third year subscription to StreetLight Data Services and authorizing the C/CAG Chair to execute a second amended and restated Memorandum of Understanding (MOU) with participating agencies for one year beginning September 1, 2022 in the amount of \$363,000. APPROVED
- 5.21 Approval of the final composition of the evaluation panel for the One Bay Area Grant 3 (OBAG 3) County & Local Program Call for Projects. APPROVED
- 5.22 Review and approval of Resolution 22-57 authorizing the C/CAG Chair to execute the Second Amendment to the Cooperative Funding Agreement (Operating Loan) with the San Mateo County Express Lanes Joint Powers Authority (SMCEL-JPA) in the amount of \$1,314,045 to partially fund the Fiscal Year 2022-21 operations of the SMCEL-JPA. APPROVED.
- 5.23 Review and approval of Resolution 22-58 authorizing the prefunding of OPEB in an amount of \$20,823 for Fiscal Year 2021-22 through the California Employers' Retiree Benefit Trust Program (CERBT) of CalPERS. APPROVED

Board Member Ortiz MOVED to approve the consent agenda items 5.1 through 5.23.  
Board Member Aguirre SECONDED. Roll call was taken. **MOTION CARRIED 18-0-0**

## 6.0 REGULAR AGENDA

- 6.1 Review and approval of Resolution 22-55 adopting the C/CAG Fiscal Year 2022-23 Program Budget and Member Fees. (Special voting procedures apply). APPROVED

The Board received a brief presentation on the C/CAG Final FY2022-23 Budget and Member Fees.

Board Member Chuang MOVED to approve item 6.1. Board Member Nagales SECONDED.

A Special Voting Procedure was taken by roll call. **MOTION CARRIED 18-0-0.**  
Results: 18 Agencies approving. This represents 86% of the Agencies representing 91% of the population.

**Ayes:**

Atherton - Elizabeth Lewis  
Belmont - Davina Hurt  
Brisbane - Karen Cunningham  
Burlingame - Ricardo Ortiz  
Daly City - Pamela DiGiovanni  
East Palo Alto - Lisa Gauthier  
Foster City - Jon Froomin  
Half Moon Bay - Debbie Ruddock  
Hillsborough - Marie Chuang  
Millbrae - Gina Papan  
Pacifica - Sue Vaterlaus  
Portola Valley - Maryann Moise Derwin  
Redwood City - Alicia Aguirre  
San Bruno - Michael Salazar  
San Mateo - Diane Papan  
South San Francisco - Mark Nagales  
San Mateo County - David Canepa  
Woodside - Dick Brown

**Noes:**

**Absent:**

Colma  
San Carlos  
Menlo Park

- 6.2 Review legislative update and, if appropriate, recommend approval of C/CAG legislative policies, priorities, or positions. (A position may be taken on any legislation, including legislation not previously identified in the legislative update. Action is only necessary if recommending approval of a policy, priority, or position.) **NO ACTION**

Staff reported that the C/CAG Legislative Committee did meet earlier in the evening. There were no changes to the existing C/CAG legislative positions on bills contained in the SYASL report included in the C/CAG Board packet or other actions taken.

Staff also reported that C/CAG's legislative consultant in Sacramento provided a debrief on the election, various aspects of any available information on the budget, a potential change in House speaker leadership, the Seamless bill, and a review of any updates related to legislation for which C/CAG has already taken a position.

- 6.3 Receive a presentation on the adoption of the reissued Municipal Regional Stormwater Permit. **INFORMATION**

The Board received a brief presentation summarizing the outcomes from the MRP 3.0

adoption hearing and next steps towards implementing the new requirements.

- 6.4 Receive an update on the results of an Intelligent Transit Signal Priority project in City of East Palo Alto. INFORMATION

The Board received an update on the results of an Intelligent Transit Signal Priority project in City of East Palo Alto. The cloud-based iTSP system used in this pilot provided more accurate time of arrival data, yielding real-time insights and mapping capabilities not offered by traditional TSP systems.

- 6.5 Receive a presentation on the OBAG 3 Call for Projects. INFORMATION

The Board received a presentation on the OBAG 3 Call for Projects. The 3<sup>rd</sup> cycle of OBAG guides how MTC distributes federal transportation funding from the FHWA to projects and programs that improve safety, spur economic development and help the Bay Area meet climate change and air quality improvement goals.

## 7.0 COMMITTEE REPORTS

- 7.1 Committee Reports (oral reports)

None.

- 7.2 Chairperson's Report

Chair Hurt reported that she attended the June 2<sup>nd</sup> mid-coast multi-modal trail project groundbreaking. She spoke alongside with Board Member Medina, Supervisor Horsley and County Manager Callagy. On June 10<sup>th</sup>, she will join Board Nagales on the SSF phase 2 groundbreaking of Orange Memorial Park restoration project. She announced that the C/CAG Board is off in August. She has announced Sean Charpentier has served as Executive Director for one year and a review will take place. She has asked for two Board Members to help with the process and to email her if interested. Board Member Aguirre has volunteered to help with the process. We are projecting a retreat in September or October. She has asked the Board to send her an email if they had any great interest in topics.

- 7.3 Board Members Report/Communication

MTC Commissioner/C/CAG Board Member Gina Papan reported on equity measures as related to toll violations on bridges, about \$50M to \$100M unpaid tolls that need to be turned over to DMV. Penalties have been reduced from \$5 for the first one, \$10 for the second. They need to get the funding to keep the bridges going. They're going to turn over the commercial violators, and work through your average people and hopefully they'll come up with a system that is fair. The blue-ribbon transit aspects are still moving ahead. Want to make transportation more convenient for the riders, more equitable for everybody. On highspeed rail their EIR is being released tomorrow. Some cities like Millbrae and Brisbane have objections to the current plans. We would like to see it all happen, just not in the way they're suggesting because San Mateo County is the economic engine for the entire region.

## 8.0 EXECUTIVE DIRECTOR'S REPORT

Sean Charpentier reported out that as we wrap up the fiscal year, he would like to thank the Board Members for another fiscal year of hard work and effort. Second, we have a vacancy on our CMEQ for an elected official. CMEQ is a variety of elected officials and stakeholders and sees many of the items that come before the Board and provide us with committee level and policy level input. It's a very influential and important committee. Third, we are a member of Calcog, which is California Association of Council of Governments. Kaki Cheung successfully completed the Calcog Regional Leadership Academy.

9.0 COMMUNICATIONS - Information Only.

9.1 Written Communication - 6 Letters (written communications are available on the C/CAG Website: <http://ccag.ca.gov/committees/board-of-directors/>)

10.0 ADJOURNMENT – 8:07 p.m.