

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS
FINANCE COMMITTEE
MEETING MINUTES
August 25, 2021**

In compliance with Governor's Executive Order N-29-20, and pursuant to the Shelter-in-Place Order issued by the San Mateo County Health Officer, this meeting was conducted via remote conferencing

Committee Members Attending:

Marie Chuang (Town of Hillsborough)
Davina Hurt (City of Belmont)
Carlos Romero (City of East Palo Alto)
Donna Colson (City of Burlingame)
Adam Rak (City of San Carlos)

Guests or Staff Attending:

Carrie Tam – City of San Carlos Finance Staff
Sean Charpentier, Kaki Cheung, Kim Wever – C/CAG Staff

1. Call to order

At 12:05 P.M. Chair Colson called the Finance Committee meeting to order.

2. Brief overview of teleconference meeting procedures

C/CAG staff Kim Wever described how the Finance Meeting would run virtually.

3. Public comment on related items not on the agenda.

There were no public comments regarding items not on the Agenda.

4. Approval of minutes of May 12, 2021 meeting. (Action)

Motion – To approve the minutes of the May 12, 2021 Finance Committee meeting, Hurt/Romero. Roll Call was taken. Rak abstained. All other members in attendance voted to approve. Motion passed 4-1-0

5. Receive copies of monthly investment statements for April, May, and June 2021. (Information)

The Finance committee members reviewed the investment statements, cash flow reports, and the new investment summary page.

Member Romero suggested flipping the summary page order to have the investment information before market summary.

6. Review of the quarterly investment report and recommend modifications to the C/CAG investment portfolio as needed. (Action)

Carrie Tam, City of San Carlos Finance Manager, provided a summary of the quarterly report.

Motion – To recommend no change to the C/CAG investment portfolio. The Committee guided staff to continue monitoring the interest rates, Chuang/Rak. Roll call was taken. All members in attendance voted to approve. Motion passed unanimously 5-0.

7. Review and recommend approval of the C/CAG Investment Policy annual update. (Action)

Carrie Tam, City of San Carlos Finance Manager, presented the two updates to the C/CAG Investment Policy to be consistent with the California Debt Advisory Commission. The changes include a new restriction that C/CAG does not invest in, and a terminology update for clarification.

Motion – To recommend approval of the annual C/CAG Investment Policy update, Rak/Romero. Roll call was taken. All members in attendance voted to approve. Motion passed unanimously 5-0.

8. Receive a copy of the Actuarial Valuation of Other Post-Employment Benefit (OPEB) Programs as of July 1, 2020 and GASB 75 Report for the fiscal year ending June 30, 2022. (Action)

Sean Charpentier, C/CAG Executive Director, provided a summary of the Actuarial Valuation of Other Post-Employment Benefit (OPEB) Programs as of July 1, 2020 and GASB 75 Report for the fiscal year ending June 30, 2022.

Motion – To receive a copy of the Actuarial Valuation of Other Post-Employment Benefit (OPEB) Programs as of July 1, 2020 and GASB 75 Report for the fiscal year ending June 30, 2022, Chuang/Rak. Roll call was taken. All members in attendance voted to approve. Motion passed unanimously 5-0.

9. Discussion on Alternatives for CALPERS Unfunded Accrued Liability (UAL) (Information)

Sean Charpentier, C/CAG Executive Director, provided a summary on the current CALPERS unfunded accrued liability. He also presented on a base case and three funding alternatives to pay down the liability.

The Finance committee discussed the alternatives and guided staff to investigate alternative #3 (make higher annual payments with a reduced amortization schedule directly to CALPERS). The Committee tasked staff to study implementation option.

10. Adjournment.

The meeting adjourned at approximately 1:19 P.M.