

**CONGESTION MANAGEMENT PROGRAM (CMP)
TECHNICAL ADVISORY COMMITTEE (TAC)
March 17, 2022
MINUTES**

No.	Member	Agency	Jan	Feb	Mar
1	Ann Stillman (Co-Chair)	San Mateo County Engineering	x	x	x
2	Joseph Hurley (Co-Chair)	SMCTA / PCJPB / Caltrain	x	x	x
3	Robert Ovadia	Atherton Engineering	x	x	x
4	Peter Brown	Belmont Engineering	x	x	x
5	Randy Breault	Brisbane Engineering	x	x	
6	Syed Murtuza	Burlingame Engineering	x	x	x
7	Sean Charpentier	C/CAG	x	x	x
8	Brad Donohue	Colma Engineering	x		
9	Richard Chiu	Daly City Engineering	x	x	x
10	Tatum Mothershead	Daly City Planning	x	x	x
11	Louis Sun	Foster City Engineering	x	x	x
12	Paul Willis	Hillsborough Engineering	x	x	x
13	Maz Bozorginia	Half Moon Bay Engineering	x	x	x
14	Nikki Nagaya	Menlo Park Engineering			x
15	Andrew Yang	Millbrae Engineering		x	x
16	Lisa Petersen	Pacifica Engineering	x	x	x
17	Jessica Manzi	Redwood City Engineering	x	x	x
18	Matthew Lee	San Bruno Engineering	x	x	x
19	Steven Machida	San Carlos Engineering	x		x
20	Azalea Mitch	San Mateo Engineering	x	x	x
21	Eunejune Kim	South San Francisco Engineering	x	x	x
22	Billy Gross	South San Francisco Planning	x	x	x
23	Sean Rose	Woodside Engineering	x		x
24	James Choe	MTC	x	x	x

The two hundred seventy-sixth (276th) meeting of the Technical Advisory Committee took place on March 17, 2022 at 1:17 p.m.

TAC members attending are listed on the Roster and Attendance table on the preceding page. Others attending the meeting were: Jeffrey Lacap, Kaki Cheung, Audrey Shiramizu, Eva Gaye, Kim Springer, Van Ocampo – C/CAG; Julia Wean – Steer; Krzysztof Lisaj – County of San Mateo; Jane Kao – City of Millbrae; Karen Kinser – City of Brisbane; Drew and others not noted.

1. Brief Overview of Teleconference Meeting Procedures

C/CAG staff Kaki Cheung described how the Committee Meeting would run virtually.

2. Public comment on items not on the agenda

There were no public comments regarding items not on the agenda.

3. Issues from the March 2022 C/CAG Board meetings. (Information)

C/CAG staff Kaki Cheung described the items of interest from the last C/CAG Board meeting.

4. Approval of minutes from the February 17, 2022 Meeting. (Action)

Motion – To approve the minutes of the February 17, 2022 TAC meeting, Murtuza/Bozorginia. Roll Call was taken. Nagaya and Machida abstained. All other members in attendance voted to approve. Motion passed 19-2-0.

5. Review and recommend approval of the proposed process for the One Bay Area Grant Cycle 3 (OBAG 3) County & Local Program (Action)

C/CAG staff Jeff Lacap provided an update on the OBAG guidelines that MTC recently approved and the tentative timeline. Jeff then presented C/CAG staff's proposed process for the OBAG 3 County and Local Program.

Member Bozorginia asked if their Local Roadway Safety Plan must be adopted now. C/CAG staff Jeff Lacap responded that it needs to be adopted by December 31, 2023. In addition, C/CAG is proposing to set-aside OBAG 3 funds to complete a Countywide Local Roadway Safety Plan, so all jurisdictions can be eligible for OBAG 3.

Member Murtuza asked how a jurisdiction can demonstrate that it meets the Local Roadway Safety Plan requirement if the Plan is not yet completed. C/CAG staff Jeff Lacap replied that once MTC provides an application template, staff will get better clarification on how to proceed.

Member Manzi recommended to staff that the hybrid evaluation panel is preferred.

Motion – To recommend approval of the proposed process for the One Bay Area Grant Cycle 3 (OBAG 3) County & Local Program with support for the option of a hybrid panel to evaluate

project nominations, Ovadia/Murtuza. Roll call was taken. All other members in attendance voted to approve. Motion passed 21-0.

6. Receive a presentation on the Measure M 5-Year Performance Report (Fiscal Years 2016/17-2020/21) (Information)

The Committee received a presentation highlighting the revenues, allocation, and expenditures for each program within the Measure M 5-Year Performance Report (Fiscal Years 2016/17-2020/21).

Members asked questions related to the performance of Smart Corridor and Transit Operations/Senior Mobility.

Public member Drew asked if the Smart Corridor technology could be leveraged to enhance signal maintenance capability. C/CAG staff Kaki Cheung confirmed that jurisdictions that are part of the Smart Corridor system have the capability of passively track device and signal health. This allows agencies to proactively dispatch maintenance personnel to fix failures prior to citizen calls and safety issues.

7. Regional Project and Funding Information

C/CAG staff Jeff Lacap gave an update on the regional funding and project information, including the Caltrans inactive projects list, the PMP certification list, 2023 TIP Development, 2023 Active Transportation Cycle 6, and upcoming trainings. Lastly not in the staff report, Jeff mentioned USDOT RAISE discretionary grant applications are due April 14th, 2022. MTC is offering letters of support for projects consistent with the adopted regional plan, Plan Bay Area 2050. Eligible applicants considering applying for RAISE funding may request a letter of support by emailing the following to Anne Spevack (aspevack@bayareametro.gov) by Friday, March 18th, 2022.

8. Executive Director Report (Information)

C/CAG Executive Director Sean Charpentier shared that C/CAG is recruiting for one elected official for the Bicycle and Pedestrian Advisory Committee (BPAC). The committee consists of elected officials and public members. There are numerous cities not represented including Atherton, Belmont, Brisbane, East Palo Alto, Hillsborough, Menlo Park, Redwood City, San Carlos, San Mateo and Woodside. For any questions or nominations, please reach out to Sean Charpentier or Kaki Cheung.

Member Brown requested an email to the Public Works Directors so city staff can forward the information to their City Managers and elected officials. Sean will follow up with the email.

Sean also provided an update on the Joint Power Authority (JPA) Express lanes project. After over a month of the Express lanes being open, preliminary data was presented to the JPA Express lanes Board showing that about 11,000 cars have used the express lanes each day and 30% of those cars are HOV or electric vehicles.

9. Member Reports (Information)

N/A

12. **Adjournment**
Co-Chair Hurley adjourned the meeting at 2:23p.m.