

# C/CAG

## CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park  
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

### Meeting Minutes

#### Resource Management and Climate Protection Committee (RMCP)

**Date:** Wednesday, October 19, 2022

#### **Committee Members in Attendance:**

Maryann Moise Derwin - Portola Valley  
Rick DeGolia - Atherton  
Diane Papan – San Mateo  
Sue Beckmeyer – Pacifica  
Ortensia Lopez - El Concilio  
Tom Francis – BAWSCA  
Christine Kohl-Zaugg – Sustainable San Mateo County  
Jeff Smith – Sares Regis Group

#### **Committee Members not in Attendance**

Don Horsley - San Mateo County Supervisor  
Bill Chiang - PG&E  
Alex Fernandez – Filoli  
Deborah Ruddock – Half Moon Bay  
Donna Colson – Burlingame

#### **Additional Attendees**

Kim Springer – C/CAG  
Sean Charpentier – C/CAG  
Kim Wever – C/CAG  
Susan Wright – County OOS  
Patrick Gibbs - Presenter  
Michael Barber, Supervisor Pine’s Office  
Craig Lewis – Clean Coalition  
Carl Schwab – public attendee

Note: All presentations for this meeting have been posted on the C/CAG RMCP Committee website:  
<https://ccag.ca.gov/committees/resource-management-and-climate-protection-committee/>

- 1. Committee Member Updates**
- 2. Next Scheduled Meeting Date: November 16, 2022**
- 3. Brief Overview of Teleconference Meeting Procedures**

Committee staff provided a brief overview of teleconference meeting procedures.

**4. Roll Call and Introductions**

Committee staff completed Roll Call and a quorum of eight Committee members was achieved, allowing voting on agenda action items.

**5. Public Comments on items not on the agenda**

There were no public comments.

**6. Approval of minutes of September 21, 2022 RMCP Committee meeting.**

The Committee voted to approve the minutes of the September 21, 2022 Committee meeting minutes through a roll call vote. Motion by Committee member Beckmeyer, with second by member Lopez, passed (8,0,0). Member DeGolia was not present for the vote.

**Presentation on National Renewable Energy Labs SolarAPP+ software application for streamlining solar permitting. (Patrick Gibbs, NREL))**

Kim Springer introduced speaker, Patrick Gibbs, from National Renewable Energy Labs (NREL) and how this item is a follow on to a presentation made by the California Energy Commission at RMCP in August.

Patrick Gibbs, gave a presentation on the NREL-developed permitting streamlining application called SolarAPP+. NREL worked with multiple agencies and cities to develop the application, which has shown itself, in practice, to greatly increase both the use of permits and a positive role in economic development. The application can handle approximately 80% of the solar permits submitted to cities, through features customized to the jurisdiction's needs and requirements. In San Mateo County, the City of Belmont is in a pilot phase after installing the application. The application can save considerable jurisdiction staff time for permitting and speeds the process of site solar installation, with no additional load for site inspection staff.

There are two versions of the SolarAPP+: one that stands alone, if a jurisdiction has no automated system, and one that can be integrated into an existing online permitting system. Mr. Gibbs also mentioned the CEC CalAPP grant opportunity, which was presented previously by CEC staff in August.

Committee member asked questions including how long does it take to implement the application, if there is a plan for a wide rollout of the app in San Mateo County, how fire or other jurisdiction departments engage in the app.

Mr. Gibbs then gave a demonstration of the app from a contractor's perspective.

**7. Presentation on San Mateo County Shared Micromobility Feasibility Study and Implementation Plan.**

C/CAG staff, Kim Wever, Transportation Systems Specialist, provided a presentation on the Shared Micromobility Feasibility Study, which is in its last stages of completion. Micromobility programs provide access to shared last-mile equipment, such as scooters and bikes, to improve linkage with transit and priority areas for goods and services. Typically, making use of micromobility involves signing up with the service, checking out a vehicle, using the vehicle, and locking it up at the end of the trip. The Study involved engaging stakeholders and the community to set goals for an eventual pilot program. Based on these program goals, a feasibility analysis was

completed, and the overall Study indicates that a shared micromobility program is feasible in San Mateo County. Program partners were engaged through the analysis. The recommendation is to launch a multi-jurisdiction pilot, with a program manager lead, which was indicated likely as C/CAG with support of a governance committee.

Based on the Study, development of a pilot is underway. The priority vehicle is e-bike, and other vehicles, such as scooters could also be included. A vendor to supply and maintain the vehicles and program offerings will need to be procured. Ms. Wever also presented priority service areas, the timeline moving forward, and the next steps for the program.

Committee members asked questions about how the various cost were established, C/CAG's current and future role, the need for a program like this on the coastside and in Pacifica, and how a bike path "over the hill" to connect the coastside and the bay side is needed.

C/CAG staff added that funding is being sought to fund more bike lanes, how micro-transit might connect communities and carry e-bikes, and other C/CAG efforts to support mode shift in San Mateo County.

## **8. Receive a presentation on C/CAG's Equity Assessment and Framework Development project and draft Equity definition.**

Kim Springer, Committee staff and Transportation Systems Coordinator at C/CAG, provided an overview of C/CAG's Equity Assessment and Framework Development Project. The presentation included the project scope and timeline, engagement efforts to day, who has participated, the documents produced to date, how C/CAG intends to work with the consultant to identify Equity Priority Communities, and a draft definition of Equity for the Committee to consider and for discussion. Mr. Springer shared the Draft Equity Definition with the Committee for feedback and discussion.

Committee members and the public provided feedback and asked questions, including suggestion to align the equity definition with those of the federal government to leverage Federal Reduction Act, how DAC Communities might not be the best approach to defining equity communities even though federal dollars through the State may be influenced by definitions, but DAC would not capture the pockets of poverty in San Mateo County, use of AMI as a better approach, and consideration of Energy Poverty.

## **9. Committee Member Updates**

There were no Committee member updates.

## **10. Next Scheduled Meeting Date: November 16, 2022**

Note: All presentations are posted on the C/CAG RMCP Website at:

<https://ccag.ca.gov/committees/resource-management-and-climate-protection-committee/>