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January 23, 2023

Procurement:

Request For Proposal (RFP) for On-Call Federal Aid and State Funded Project Coordination Services and Grant Administration

QUESTIONS AND ANSWERS

Listed below are questions received prior to the closing date and time of request for clarifications regarding the On-Call Federal Aid and State Funded Project Coordination Services and Grant Administration:

Question 1: Approximately how many meetings are anticipated throughout the contract duration?

Response 1: As described in the Scope of Work under ‘Program and Project Delivery’, the consultant is expected to ‘Work with Caltrans Local Assistance, MTC, CTC, FHWA, local jurisdictions, and/or other agencies to facilitate expedited processes and/ or maintain program schedule and milestones deliverables’ and ‘Provide regular (e.g. weekly / monthly as applicable) verbal/ written program performance and project status updates to the Transportation Systems Coordinator or designee. Currently, C/CAG Staff receives weekly project delivery updates of projects in San Mateo County based on separate weekly check-ins that the consultant conducts with project sponsors/local jurisdiction staff.

Question 2: Approximately how many outreach events/workshops will consultants be expected to be involved in throughout the contract duration?

Response 2: C/CAG anticipates approximately 3-4 outreach events based on current agency workplans that may need support through this on-call contract.

Question 3: Will you provide a complete list of all questions/answers from other consultants?

Response 3: Responses to questions received prior to the closing date and time of request for clarifications can be found on the C/CAG website: <https://ccag.ca.gov/opportunities/rfprfqs/>.