



**CITY/COUNTY ASSOCIATION OF GOVERNMENTS  
OF SAN MATEO COUNTY**

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park  
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

**C/CAG BOARD MEETING  
and  
SAN MATEO COUNTY AIRPORT LAND USE COMMISSION NOTICE**

**MINUTES**

Meeting No. 359  
December 8, 2022

On September 16, 2021, the Governor signed AB 361, which amended certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings remotely via telephonically or by other electronic means under specified circumstances. Thus, pursuant to Government Code section 54953(e), the C/CAG Board meeting will be conducted via remote conferencing. Members of the public may observe or participate in the meeting remotely via one of the options below.

**1.0 CALL TO ORDER/ ROLL CALL**

Chair Davina Hurt called the meeting to order at 6:30p.m. Roll call was taken.

Atherton	– Elizabeth Lewis
Belmont	– Davina Hurt
Brisbane	– Karen Cunningham (depart 6:54 p.m.)
Burlingame	– Ricardo Ortiz
Colma	– John Goodwin
Daly City	– Pamela DiGiovanni (arrive 6:38 p.m.)
Half Moon Bay	– Debbie Ruddock
Hillsborough	– Marie Chuang (arrive 7:17 p.m.)
Menlo Park	– Cecilia Taylor
Pacifica	– Sue Beckmeyer
Portola Valley	– Maryann Moise Derwin
Redwood City	– Alicia Aguirre
San Bruno	– Michael Salazar
San Mateo County	– David Canepa
South San Francisco	– Mark Nagales
Woodside	– Dick Brown
SMCTA (Non-Voting)	– Rico E. Medina

Absent:

East Palo Alto  
Foster City

Millbrae  
San Carlos  
San Mateo  
SMCTD (Non-Voting)

Others:

Sean Charpentier	– C/CAG Executive Director
Mima Crume	– C/CAG Clerk of the Board
Melissa Andrikopolous	– C/CAG Legal Counsel
Kaki Cheung	– C/CAG Staff
Jeff Lacap	– C/CAG Staff
Reid Bogert	– C/CAG Staff
Susy Kalkin	– C/CAG Staff
Kim Wever	– C/CAG Staff
Kim Springer	– C/CAG Staff
Eva Gaye	– C/CAG Staff
Audrey Shiramiza	– C/CAG Staff
Sara Trejo	– Office of Congresswoman Jackie Speier
Pamela Herhold	– BART
Bevan Dufty	– BART

Other members of the public attended.

## 2.0 BRIEF OVERVIEW OF TELECONFERENCE MEETING PROCEDURES

Clerk Crume gave a brief overview of the teleconference meeting procedures.

## 3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Note: Public comment is limited to two minutes per speaker. Please refer to the instructions at the end of this agenda for details regarding how to provide public comments during a videoconference meeting.

Clerk Crume reported that there were no comments from the public.

## 4.0 PRESENTATIONS/ ANNOUNCEMENTS

- 4.1 Certificate of Appreciation to Richa Awasthi for her years of dedicated service to C/CAG.
- 4.2 Certificate of Appreciation to Maryann Moise Derwin for her years of dedicated service to C/CAG.
- 4.3 Certificate of Appreciation to Diane Papan for her years of dedicated service to C/CAG.
- 4.4 Certificate of Appreciation to Therese McMillan, Executive Director of MTC.
- 4.5 Certificate of Appreciation to Congresswoman Jackie Speier, U.S. Representative for California's 14<sup>th</sup> Congressional District.

Chair Hurt presented Certificate of Appreciations to Board Members Richa Awasthi,

Maryann Moise Derwin, Diane Papan, Executive Director of MTC, Therese McMillan and Congresswoman Jackie Speier, U.S. Representative for California's 14<sup>th</sup> Congressional District.

Board Member Maryann Moise Derwin has thanked the C/CAG Board and staff. She is honored having served on the C/CAG Board.

C/CAG Board Members has expressed their sincere gratitude to the outgoing Board Members for their leadership and service.

On behalf of Congresswoman Jackie Speier, Sara Trejo has accepted the recognition plaque. She has thanked the C/CAG Board for their hard work and truly appreciates the efforts made by all C/CAG members.

4.6 Receive a Presentation on the San Francisco Bay Area Rapid Transit District (BART) in San Mateo County.

The Board received a presentation on the San Francisco Bay Area Rapid Transit District (BART) in San Mateo County. BART provides rail service to six stations in San Mateo County, connecting riders to points in San Mateo, San Francisco and beyond. Pre-pandemic, nearly 70% of BART operating costs cover by fares/parking fees and during the pandemic was a substantial ridership decline. Despite the challenges BART is focused on growing ridership and bringing riders back. The region launched the BayPass. A two-year pilot program to study the impact of a single pass that will provide some 50K Bay Area residents free access to all bus, rail and ferry services in the nine-county region. BART is one of the first operators to offer qualifying riders 20% fare discount under MTC's means-based fare program launched in 2020. In addition, a new progressive policing bureau & community engagement team focused on addressing homelessness and preventing harassment. They have also deployed additional cleaning, elevator & restroom attendants at high-volume stations, and COVID safety protocols such as MERV-14 filters.

Chair Hurt said closed session, item 10.0, will not take place due to a large number of cities are out.

5.0 ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA ITEMS

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

5.1 Approval of minutes of regular business meeting No. 358 dated November 10, 2022.

APPROVED

5.2 Review and approval of Resolution 22-105 finding that, as a result of the continuing COVID-19 pandemic state of emergency, meeting in person would present imminent risks to the health or safety of attendees, and that the state of emergency continues to directly impact the ability of members of the Board of Directors and C/CAG legislative bodies to meet safely in person.

APPROVED

5.3 Review and approval of the 2023 C/CAG Board meeting calendar.

APPROVED

- 5.4 Review and approval of Resolution 22-106, restating and amending the membership and voting roles on the Congestion Management and Environmental Quality (CMEQ) Committee to include one representative from the San Francisco Bay Area Rapid Transit District (BART). APPROVED
- 5.5 Review and approval of the appointment of BART Board of Director Bevan Dufty to the Congestion Management & Environmental Quality (CMEQ) Committee. APPROVED
- 5.6 Review and approval of Resolution 22-107 determining that a proposal to construct seven 3-story duplexes at 141 Third Avenue, Daly City, including related General Plan and Zoning Amendments, is conditionally consistent with the Comprehensive Airport Land Use Compatibility Plan for the Environs of San Francisco International Airport. APPROVED
- 5.7 Review and approval of Resolution 22-108 determining that the proposed 8-story office building over 3-level parking podium at 455 Hickey Boulevard, Daly City, including related Rezoning, is conditionally consistent with the Comprehensive Airport Land Use Compatibility Plan for the Environs of San Francisco International Airport. APPROVED
- 5.8 Review and approval of Resolution 22-109 determining that the proposed automobile dealership facility at 1010 Admiral Court, San Bruno, including related amendments to the San Bruno General Plan, Zoning Map and the US Navy Site Specific Plan, is conditionally consistent with the Comprehensive Airport Land Use Compatibility Plan for the Environs of San Francisco International Airport. APPROVED
- 5.9 Review and approval of the Finance Committee's recommendation of no change to the investment portfolio and accept the Quarterly Investment Report as of September 30, 2022. APPROVED
- 5.10 Review and accept the C/CAG Financial Statements (Audit) for Fiscal Year Ended June 30, 2022, the Memorandum on Internal Control, and the Required Communications for the Year Ended June 30, 2022. APPROVED
- 5.11 Review and accept the C/CAG State Transportation Improvement Program (STIP) Planning, Programming & Monitoring Program (PPM) Final Project Expenditure Audit Report from July 1, 2020, through June 30, 2022 and July 1, 2021 through June 30, 2022. APPROVED
- 5.12 Review and accept the Measure M Fund Financial Statements (Audit) for the Year Ended June 30, 2022. APPROVED
- 5.13 Review and approval Resolution 22-110 adopting the C/CAG Investment Policy update with the addition of a Socially Responsible Investment Objective. APPROVED
- 5.14 Review and approval of Resolution 22-111 authorizing the C/CAG Chair to execute Amendment No. 3 to the Agreement with the City of South San Francisco for fiber conduit purchase of the Smart Corridor Extension Project, extending the contract term to December 31, 2023, at no additional cost. APPROVED
- 5.15 Receive a copy of a Resolution of the San Bruno City Council giving notice to the C/CAG Board, as the San Mateo County Airport Land Use Commission (ALUC), of its intent to

consider an override of the ALUC determination that the City of San Bruno Draft 2023-2031 Housing Element is not consistent with the noise policies of the Airport Land Use Compatibility Plan for the Environs of San Francisco International Airport.

INFORMATION

Board Member Canepa MOVED to approve the consent agenda items 5.1 through items 5.15. Board Member Taylor SECONDED. Roll call was taken. **MOTION CARRIED 14-0-0**

## 6.0 REGULAR AGENDA

- 6.1 Receive a Presentation on the Recruitment process for the Central Region seat on the OneShoreline (San Mateo County Flood and Sea Level Rise Resiliency District) Board of Directors. INFORMATION

The Board received a presentation on the recruitment process for the Central Region seat on the OneShoreline (San Mateo County Flood and Sea Level Rise Resiliency District) Board of Directors. In November 2022, Diane Papan was elected to represent the Assembly District 21. C/CAG is currently recruiting to fill the vacant Central Region seat. The term will be for the remainder of the Diane Papan's term, which is through 12/31/25. Eligible City Councilmembers must be from the Central Region cities of Hillsborough, City of San Mateo, Foster City, Belmont and San Carlos. The recruitment package summarizes the purpose of the recruitment, defines the geographic boundaries for the Central Region seat, and requires interested council members to submit a Candidacy Form and a letter of interest. Candidates will be provided an opportunity to speak to the C/CAG Board at the January 12, 2023, Board meeting, prior to the C/CAG Board voting to appoint a candidate.

Len Materman commented that if candidates have questions on OneShoreline to please reach out and they will be happy to entertain the questions and have a discussion.

- 6.2 Review and approval of Resolution 22-112 authorizing the adoption of the San Mateo County Shared Micromobility Feasibility Study and Implementation Plan. **APPROVED**

The Board received a presentation on the San Mateo County Shared Micromobility Feasibility Study and Implementation Plan. In this presentation staff has shared the public review findings as well as the drafts next steps. Throughout the planning process, the team has presented updates to the Ad Hoc advisory group, the Bicycle and Pedestrian Advisory Committee (BPAC), the Congestion Management Program Technical Advisory Committee (TAC), the Congestion Management and Environmental Quality (CMEQ) Committee, and the C/CAG Board of Directors. The study has recommended a multi-jurisdictional shared micromobility pilot program in the County. The proposed pilot duration is one to two years with possible one-year extension. The consultant recommended making e-bicycles as the primary shared vehicle in the program. The Draft Plan was available for public review from October 13, 2022 to November 7, 2022. The team has received comments from Committee members as well as multiple groups, including the Silicon Valley Bicycle Coalition, Commute.org, Midpeninsula Open Reserve, and Thrive Alliance. Once the Plan is adopted by the C/CAG Board, C/CAG will begin recruiting a new shared micromobility staff, establishing the governance committee, securing funding to launch the pilot program, releasing procurement documents to select operator, and then launching the Phase 1 pilot phase. Staff hopes to

launch the pilot program in 2024.

Board Member Chuang MOVED to approve the items 6.2. Board Member Ortiz SECONDED. Roll call was taken. **MOTION CARRIED 15-0-0**

- 6.3 Review legislative update and, if appropriate, recommend approval of C/CAG legislative policies, priorities, or positions. (A position may be taken on any legislation, including legislation not previously identified in the legislative update. Action is only necessary if recommending approval of a policy, priority, or position.) **NO ACTION**

Sean Charpentier gave a brief update on the legislative committee that they have approved the calendar. Received an update from the state advocate on Assembly budget. And discussions on legislative policy and focus areas to the January meeting.

- 6.4 Receive a presentation on the Countywide Stormwater Program. **INFORMATION**

The Board received a presentation on the Countywide Stormwater Program summarizing key highlights of Stormwater Program achievements and areas of focus during Fiscal Year 2022-23, including early support during “MRP 3.0”, the development of the interim MOU-based Regional Collaborative Program, recent outreach and engagement accomplishments with the Rain Barrel Rebate Program, and schoolyard greening efforts in San Carlos.

Sean Charpentier added that C/CAG was successful in with Congresswoman Jackie Speier was the addition of \$2.4M in the House approved budget for the regional multi benefit stormwater project in San Bruno. We should be hearing within a few weeks if it is successful included in the Senator approved budget.

## 7.0 COMMITTEE REPORTS

- 7.1 Committee Reports (oral reports)

None.

- 7.2 Chairperson’s Report

Chair Hurt reported that last month she was in Egypt for COP27 representing the Bay Area. She has learned a lot about transportation and natural working lands. She wanted to uplift the conversations there about women being a part of climate solution and transportation. She did take part in two panels, one on transportation and air pollution. She has thanked Vice Chair Ortiz for chairing last month’s Board meeting.

- 7.3 Board Members Report/Communication

None.

## 8.0 EXECUTIVE DIRECTOR’S REPORT

Sean Charpentier reported that on November 22<sup>nd</sup>, he as well as Kim Wever, Kaki Cheung, Belmont staff and Belmont elected official unveiled an adapted signalization project on Ralston Ave, Belmont that was funded with \$300K of TFC funds that was awarded to C/CAG. It

synchronizes and improves the signals on Ralston. This project through improving the flow of traffic will reduce 250 tons of GHG every year. He has added for the CMEQ committee, there are 5 vacancies for elected officials. A recruitment letter will be sent out for interested elected officials. There are 3 vacancies coming up on RMCP. A brief reminder that we will be returning in person meetings in March and we're preparing to return to our original location in the SamTrans auditorium. He has thanked Board Members transitioning off the C/CAG Board for all their efforts for their many years of service. He's thanked all returning Board Members for all hard work and C/CAG staff.

9.0 COMMUNICATIONS - Information Only

9.1 Written Communication – None.

10.0 CLOSED SESSION – Closed session did not take place due to a large number of cities out.

10.1 Public Employee Performance Evaluation (Government Code Section 54957).

Title: Executive Director of C/CAG.

11.0 RECONVENE IN OPEN SESSION – Reconvene in open session did not take place.

11.1 Report out on any actions taken during the Closed Session.

12.0 ADJOURNMENT

Next scheduled meeting January 12, 2023

12.0 ADJOURNMENT – 7:48 p.m.