

San Mateo County Express Lanes Joint Powers Authority Board of Directors Meeting Minutes

Meeting No. 48
May 12, 2023

This meeting of the SMCEL-JPA Board of Directors was held in person and by teleconference pursuant to Government Code Section 54953(e). Members of the public was able to participate in the meeting remotely via the Zoom platform or in person.

Board of Directors: Rico E. Medina (Chair), Alicia Aguirre (Vice Chair), Carlos Romero, Emily Beach, Gina Papan and Michael Salazar

1.0 CALL TO ORDER/ ROLL CALL

Chair Rico E. Medina called the meeting to order at 9:00 a.m. Roll call was taken.

AGENCY:	IN-PERSON:	ABSENT:	REMOTE AB 2449:	REMOTE Publicly Accessible Teleconference Location:
C/CAG	Alicia Aguirre			
C/CAG	Gina Papan			
C/CAG	Michael Salazar			
SMCTA	Carlos Romero			
SMCTA	Emily Beach			
SMCTA	Rico E. Medina			

Staff Present (In-Person):	Staff Present (Remote):
Sean Charpentier – C/CAG Executive Council	Christa Cassidy – HNTB
Peter Skinner – SMCTA Executive Council	Monique Fuhrman – HNTB
Mima Crume – Clerk of the Board	
Tim Fox – Legal Counsel	Members of the Public (In-Person):
Kaki Cheung – C/CAG	Lieutenant Meyer
Van Ocampo – C/CAG	Lieutenant Hill
Lacy Vong – HNTB	Sergeant Wilkenfeld
Kate Steiner - SMCTA	Captain Cavett (Remote)
Ladi Millard-Olmeda - SMCTA	
Jeannie Chen - SMCTA	

Other members of staff and members of the public were in attendance via in-person or remote using zoom.

2.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Note: Public comment is limited to two minutes per speaker. Members of the public who

wish to address the Board should complete a speaker's slip to make a public comment in person or raise their hand in Zoom to speak virtually.

Clerk Crume reported that there were no public comments.

3.0 APPROVAL OF CONSENT AGENDA

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff, or public request specific items to be removed for separate action.

- 3.1 Approval of the minutes of Board of Directors regular business meeting No. 47 dated April 14, 2023. **APPROVED**

- 3.2 Accept the Sources and Uses of Funds for the FY23 Period Ending March 31, 2023. **APPROVED**

Vice Chair Romero **MOVED** to approve the consent agenda items 3.1 and 3.2.
Director Beach **SECONDED**. **MOTION CARRIED 5-0-0**

4.0 REGULAR AGENDA

- 4.1 Receive a presentation on the draft Fiscal Year 2024 SMCEL-JPA Operating Budget. **INFORMATION**

The Board received a presentation on the draft Fiscal Year 2024 SMCEL-JPA Operating Budget. A correction figure was made in the staff report. In the toll revenue section, the amount per lane mile is \$76,583.

Director Beach asked for clarity on the allocated bond funds for the equity program. The draft budget was showing an amount of \$577,550 in FY2024, which is a different amount from the \$600,000 designated for the program on an annual basis. Lacy responded that the \$577,550 represents the remaining amount of the \$1M previously committed. The \$600,000 annual amount will directly come from toll revenue. Director Beach questioned whether additional resources should be directed to marketing and communication. Ladi responded that the team will investigate and report back. Director Beach has also asked if additional funding should be set aside for maintenance issues on the express lane. Peter responded that discussions have been held with Caltrans to ensure that maintenance needs are covered for the full corridor. There is sufficient budget to cover issues on the express lanes.

- 4.2 Receive overview of toll leakage and clean air vehicle study results and next steps. **INFORMATION**

The Board received an overview of toll leakage and clean air vehicle study results and discuss next steps. A "leakage" study was undertaken to better understand the extent that occupancy misdeclaration is occurring in the San Mateo 101

Express Lanes. The ultimate goal is to inform potential strategies and actions to be taken both near- to long-term to address leakage.

Director Papan asked if the standard transponders have been updated and how are two passenger vehicles treated. Lacy will follow up with BATA, MTC on the estimated number of standard transponders. The two passenger vehicles are eligible for free travel because that is the maximum occupancy. Direct Papan added how does law enforcement determine the occupancy on the express lanes. Sergeant Wilkenfeld said it includes seeing how many occupants in the car, and what number appears when a vehicle passes underneath the gantry. Eligibility for clean air vehicle stickers is determined through DMV, which one needs to apply.

- 4.3 Receive update on the US 101 Express Lanes operations from Interstate 380 to the San Mateo/Santa Clara County line. INFORMATION

The Board received a presentation update on the US 101 Express Lanes operations from Interstate 380 to the San Mateo/Santa Clara County line. A few highlights for the first month of full corridor operations include an average potential daily revenue of \$73,460. The average was \$39,932 for February 2023 in which only the southern segment of the corridor was operational. Express Lanes continue to provide a speed differential benefit by operating at about 8 to 12 mph faster than the general-purpose lanes in both directions. In the period from April 2022 – March 2023, 1,704 participants have enrolled in the Community Transportation Benefits Program. A total of 1,412 (83%) selected the Clipper Card benefit and 292 (17%) selected the FasTrak benefit.

5.0 REPORTS

- a) Chairperson Report.

Chair Medina reported that on the TA side, Directors Beach, Romero and Medina has been reappointed to the SMCEL-JPA Board. Vice Chair Aguirre reported that Directors Salazar, Papan and Aguirre has been reappointed by the C/CAG Board to the SMCEL-JPA Board.

- b) Member Communication.

Director Papan commented on the roadside cabinets that are placed in neighborhoods supporting Express Lanes. It is desirable to make these cabinets more attractive.

- c) Executive Council Report - Executive Council Verbal Report.

Sean Charpentier reported that beautifying the roadside cabinet units is on the workplan after license agreements are all fully executed. He congratulated the TA communication staff for holding a wonderful opening ceremony last month. The JPA is one of the finalists for receiving sustainability award for the equity program from the California Transportation Foundation. We should know the results on June

6th in Sacramento. Both Board Members and staff will be present at the ceremony, hopefully hearing good news.

Peter Skinner thanked Tasha Bartholomew, TA communication staff for putting the opening ceremony event together. He has also thanked HNTB for all their help as well. He has also mentioned that the FasTrak transponders are being dispensed at the ticket sales booth at the ground floor of the SamTrans building.

d) Policy/Program Manager Report.

Lacy reported that Christa Cassidy will be presenting to the Half Moon Bay Council on Tuesday. The Council requested to learn more about the community transportation benefits programs. She has thanked the operations partners, BAIFA team lead by Stephen Wolf, Ken Hoang, Bet Zelinski for working closely with us and coordinating with the opening.

6.0 WRITTEN COMMUNICATIONS

None.

7.0 NEXT REGULAR MEETING

June 9, 2023

8.0 ADJOURNMENT – 10:51 a.m.