

# C/CAG

## CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park  
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

### C/CAG BOARD MEETING and SAN MATEO COUNTY AIRPORT LAND USE COMMISSION NOTICE

#### MINUTES

Meeting No. 363  
April 13, 2023

#### \*\*\*HYBRID MEETING - IN-PERSON AND BY VIDEOCONFERENCE\*\*\*

This meeting of the C/CAG Board of Directors was held in person and by teleconference pursuant to Government Code Section 54953(e). Members of the public was able to participate in the meeting remotely via the Zoom platform and in person.

#### 1.0 CALL TO ORDER/ ROLL CALL

Chair Davina Hurt called the meeting to order at 6:31p.m. Roll call was taken.

AGENCY:	IN-PERSON:	ABSENT:	REMOTE AB 2449	REMOTE Publicly Accessible Teleconference Location:
Atherton	Elizabeth Lewis			
Belmont		Absent		
Brisbane	Karen Cunningham			
Burlingame	Ricardo Ortiz			
Colma			John Goodwin	
Daly City	Juslyn Manalo			
East Palo Alto	Lisa Gauthier			
Foster City	Stacy Jimenez			
Half Moon Bay		Absent*		
Hillsborough	Christine Krolik			
Menlo Park	Cecilia Taylor			
Millbrae	Gina Papan			
Pacifica	Sue Beckmeyer			
Portola Valley	Jeff Aalfs			
Redwood City	Alicia Aguirre			
San Bruno	Michael Salazar			
San Carlos		Absent		
San Mateo	Rich Hedges			
South San Francisco	Mark Nagales			
Woodside		Absent		
San Mateo County	Warren Slocum			

<b>C/CAG EX-OFFICIO (NON-VOTING) MEMBERS</b>				
<b>AGENCY:</b>	<b>IN-PERSON:</b>	<b>ABSENT:</b>	<b>REMOTE AB 2449</b>	<b>REMOTE Publicly Accessible Teleconference Location:</b>
SMCTA		Absent*		
SMCDT		Absent		

<b>C/CAG Staff Present (In-Person):</b>	<b>Members of the Public (Remote):</b>
Sean Charpentier – Executive Director	Joaquin Jimenez – Half Moon Bay*
Mima Crume – Clerk of the Board	Rico E. Medina – SMCTA*
Eva Gaye	Kelly Ma – Caltrans
Kaki Cheung	Kourosh Langari – Caltrans
Kim Springer	Mohammad Suleiman – Caltrans
Kim Wever	Rachel Ross – Caltrans
Susy Kalkin	Ken Brown – AKB Strategies
	Ashley Badesch – Sustainable Strategies DC
<b>C/CAG Staff Present (Remote)</b>	David Mahama – DKS Associates
Melissa Andrikopoulos – Legal Counsel	Julia Wean – Steer

\*Attended as a Member of the Public (Remote).

Other members of the public were in attendance remotely via the Zoom platform or in person.

## 2.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Note: Public comment is limited to two minutes per speaker. Please refer to the instructions at the end of this agenda for details regarding how to provide public comments. Members of the public who wish to address the Board should complete a speaker's slip to make a public comment in person or raise their hand in Zoom to speak virtually.

Clerk Crume reported that there were no public comments via the Zoom platform or in person.

## 3.0 PRESENTATIONS/ ANNOUNCEMENTS

### 3.1 Presentation on C/CAG federal funding advocacy efforts for 2023. INFORMATION

C/CAG staff, Kim Springer, introduced C/CAG's federal legislative Consultant, Ken Brown, President of Ken Brown Strategic Consulting, who provided a presentation to the C/CAG Board on efforts with the SMC County delegation to share project priorities and submit requests for funding to those members of congress. He was joined by sub-consultant Ashley Badesch of Sustainable Strategies, DC. Mr. Brown also shared the list of requested projects, the successes from last and the current session, and a long list of potential grant funding opportunities related to C/CAG's programs that either C/CAG or city or County staff might consider pursuing. The consultant's presentation is posted on the C/CAG Board website.

- 3.2 Receive a presentation on the countywide trip reduction program from Peninsula Traffic Congestion Relief Alliance (Commute.org). INFORMATION

The Board received a presentation on the countywide trip reduction program from Peninsula Traffic Congestion Relief Alliance (Commute.org). C/CAG provides Transportation Fund for Clean Air (TFCA) and Congestion Relief Plan (CRP) funding to Commute.org. The funding is used for the Countywide Voluntary Trip Reduction Program, as well as various TDM efforts that improve congestion and reduce single occupancy vehicle trips.

- 3.3 Presentation on the Cordilleras Bridge Replacement Project by Caltrans. INFORMATION

The Board received a presentation on the Cordilleras Bridge Replacement Project by Caltrans. The existing bridge is at the end of its service life and needs replacement. If not addressed, poor structural conditions would ultimately affect the safety of the traveling public.

#### 4.0 ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA ITEMS

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

- 4.1 Approval of minutes of regular business meeting No. 362 dated March 9, 2023. APPROVED

- 4.2 Review and approval of Resolution 23-27 authorizing the C/CAG Executive Director to execute an agreement between C/CAG and Fehr & Peers, Corporation for consulting services for a VMT/GHG Mitigation Model Program project for an amount not to exceed \$531,180 through February 28, 2025 and establish a contingency in the amount of \$68,820 for a total project budget of \$600,000, and execute future contract amendments in an amount not-to-exceed the appropriated contingency. APPROVED

- 4.3 Review and approval of Resolution 23-28 determining that the proposed amendments of the Belmont Zoning Ordinance to expand the definition of Research and Development use to include life science activities and modify other related development standards are consistent with the Comprehensive Airport Land Use Compatibility Plan for the Environs of San Carlos Airport. APPROVED

- 4.4 Review and approval of Resolution 23-29 determining that the Foster City 2023-2031 Housing Element Update is consistent with the Comprehensive Airport Land Use Compatibility Plan of the Environs of San Carlos Airport. APPROVED

- 4.5 Review and approval of Resolution 23-31 authorizing the C/CAG Executive Director to execute a cooperative agreement with California Department of Transportation for the Construction Phase for the Smart Corridor Northern Cities expansion project. APPROVED

- 4.6 Review and approval of Resolution 23-32 to amend the One Bay Area Grant 2 (OBAG 2) Program to reflect a reallocation of \$1,000,000 and Fiscal Year 2023/24 Transportation Fund for Clean Air (TFCA) Funds to reflect a reallocation of \$358,247 for the City of Pacifica's Sharp Park Priority Development Area Pedestrian Improvement Project.  
APPROVED

Director Gauthier MOVED to approve the consent agenda items 4.1 through 4.6. Board Member Cunningham SECONDED. A roll call vote was taken. **MOTION CARRIED 16-0-0** (Redwood City not present at time of voting.)

## 5.0 REGULAR AGENDA

- 5.1 Review and approval of Resolution 23-34 adopting an updated membership roster and meeting schedule for the Administrator's Advisory Committee (AAC). (*Special Voting Procedures*).  
APPROVED

Board Member Manalo MOVED to approve item 5.1. Board Member Krolik SECONDED.

A Special Voting Procedure was taken by roll call. **MOTION CARRIED 16-0-0**. Results: 16 Agencies approving. This represents 76% of the Agencies representing 77% of the population.

Ayes:	Noes:	Absent:	Other:
Atherton		Belmont	San Mateo not present at time of voting.
Brisbane		Half Moon Bay	
Burlingame		San Carlos	
Colma		Woodside	
Daly City			
East Palo Alto			
Foster City			
Hillsborough			
Menlo Park			
Millbrae			
Pacifica			
Portola Valley			
Redwood City			
San Bruno			
South San Francisco			
San Mateo County			

- 5.2 Receive initial recommendations on the Congestion Relief Plan for reauthorization covering a period from FY23/24 to FY26/27.  
INFORMATION

The Board received a presentation on the initial recommendations on the Congestion Relief Plan for reauthorization covering a period from FY23/24 to FY26/27. Recommendation 1, fee levels. Recommendation 2, simplification of categories. Simplification of the program funding categories is essential to support ongoing programs on an annual basis.

- 5.3 Review legislative update and, if appropriate, recommend approval of C/CAG legislative policies, priorities, or positions. (A position may be taken on any legislation, including legislation not previously identified in the legislative update. Action is only necessary if recommending approval of a policy, priority, or position.) APPROVED

C/CAG staff, Kim Springer provided and overview of the items discussed at the C/CAG Legislative Committee meeting earlier in the evening, including the following positions taken by the Committee, items which are all included in the legislative consultant's monthly report to the Committee and the Board: Governor's Oil Company Oversight, the (so called) Fiscal Cliff and Seamless Bay Area efforts, including the addition of Senator Becker to the Senate Select Committee on Bay Area Transit Oversight, Brown Act legislation, including support positions on the two bills AB 1379 (Papan) and SB 537 (Becker), a support position taken on SB 511 (Blakespear), and discussion but no positions taken on AB 84 (Ward) Welfare Tax Exemption and AB 1532 (Haney) Office to Housing Conversion Projects.

Director Papan MOVED to approve SB 511, AB 1379, and SB 537. Board Member Hedges SECONDED. A roll call vote was taken. **MOTION CARRIED 16-0-0**

## 6.0 COMMITTEE REPORTS

### 6.1 Committee Reports (oral reports)

None.

### 6.2 Chairperson's Report

None.

### 6.3 Board Members Report/Communication.

Board Member Papan/MTC Commissioner reported that MTC will have their retreat soon and will focus on Megaprojects. She has added that your local representatives are looking to do another bus tour of our jurisdiction to show what we're doing and where we could use the additional funding.

Board Member Hedges mentioned the conversion of office buildings to housing was brought up. He has had the city manager provide him a couple of different organization percentage of vacancies. One was approximately 9.8% and the other was about 11.8%.

Board Member Krolik added that some Stanford engineers have come up with a Kit Switch. It's a kit that converts commercial buildings to residential.

## 7.0 EXECUTIVE DIRECTOR'S REPORT

Sean Charpentier reported that C/CAG committee meetings have returned to in-person last month. We are recruiting for committee members and will send out a recruitment letter to all elected officials. Two (2) vacancies on the CMEQ, one (1) vacancy on BPAC

and one (1) vacancy on RMCP. He has reminded the Board of the opening ceremony for the Express Lanes on Saturday, April 15<sup>th</sup> at 11:00 a.m. in San Mateo.

8.0 COMMUNICATIONS - Information Only

8.1 Written Communication

9.0 ADJOURNMENT – 8:32 p.m.