

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

C/CAG BOARD MEETING and SAN MATEO COUNTY AIRPORT LAND USE COMMISSION NOTICE

MINUTES

Meeting No. 365
June 8, 2023

HYBRID MEETING - IN-PERSON AND BY VIDEOCONFERENCE

This meeting of the C/CAG Board of Directors was held in person and by teleconference pursuant to Government Code Section 54953(e). Members of the public was able to participate in the meeting remotely via the Zoom platform and in person.

1.0 CALL TO ORDER/ ROLL CALL

Chair Davina Hurt called the meeting to order at 6:33p.m. Roll call was taken.

AGENCY:	IN-PERSON:	ABSENT:	REMOTE AB 2449	REMOTE Publicly Accessible Teleconference Location:
Atherton	Elizabeth Lewis			
Belmont	Davina Hurt			
Brisbane		Absent		
Burlingame	Ricardo Ortiz			
Colma	John Goodwin			
Daly City	Juslyn Manalo			
East Palo Alto		Absent		
Foster City	Stacy Jimenez			
Half Moon Bay		Absent		
Hillsborough	Christine Krolik			
Menlo Park		Absent		
Millbrae	Gina Papan			
Pacifica	Sue Vaterlaus			
Portola Valley		Absent		
Redwood City	Alicia Aguirre			
San Bruno	Michael Salazar			
San Carlos	Adam Rak			
San Mateo	Rich Hedges			
South San Francisco	Flor Nicolas			
Woodside	Ned Fluet			
San Mateo County		Absent		

C/CAG EX-OFFICIO (NON-VOTING) MEMBERS				
AGENCY:	IN-PERSON:	ABSENT:	REMOTE AB 2449	REMOTE Publicly Accessible Teleconference Location:
SMCTA		Absent		
SMCDT		Absent		

C/CAG Staff Present (In-Person):	Members of the Public (Remote):
Sean Charpentier – Executive Director	Kate Hartley – MTC/ABAG
Mima Crume – Clerk of the Board	Rebecca Long – MTC/ABAG
Melissa Andrikopoulos – Legal Counsel	Julia Wean – Steers
Audrey Shiramizu	
Eva Gaye	
Jeff Lacap	
Kaki Cheung	
Kim Springer	
Kim Wever	
Reid Bogert	
Susy Kalkin	
C/CAG Staff Present (Remote)	
Van Ocampo	

Other members of the public were in attendance remotely via the Zoom platform or in person.

2.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Note: Public comment is limited to two minutes per speaker. Please refer to the instructions at the end of this agenda for details regarding how to provide public comments. Members of the public who wish to address the Board should complete a speaker's slip to make a public comment in person or raise their hand in Zoom to speak virtually.

Clerk Crume reported that there were no public comments via the Zoom platform or in person.

3.0 PRESENTATIONS/ ANNOUNCEMENTS

3.1 Bay Area Housing Finance Authority (BAHFA) presentation on the Regional Affordable Housing Ballot Measure. **INFORMATION**

The Board received a presentation on Bay Area Housing Finance Authority (BAHFA) on the Regional Affordable Housing Ballot Measure. The BAHFA is part of the MTC and is focused on increasing funding for affordable housing throughout the region.

3.2 C/CAG's Countywide Stormwater Green Infrastructure Presentation. **INFORMATION**

The Board received a video presentation on C/CAG's Countywide Stormwater Green Infrastructure.

4.0 ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA ITEMS

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

- 4.1 Approval of minutes of regular business meeting No. 364 dated May 11, 2023.

APPROVED

- 4.2 Review and approval of Resolution 23-45 determining that a proposed 242-unit multi-family residential development at 11 El Camino Real, San Carlos, is conditionally consistent with the Comprehensive Airport Land Use Compatibility Plan for the Environs of San Carlos Airport.

APPROVED

- 4.3 Review and approval of Resolution 23-46 determining that the Burlingame Draft 2023-2031 Housing Element is conditionally consistent with the Comprehensive Airport Land Use Compatibility Plan for the Environs of San Francisco International Airport.

APPROVED

- 4.4 Review and approval of Resolution 23-47 authorizing the C/CAG Executive Director to execute a Cooperative Agreement with the San Mateo County Department of Housing for a Joint Workplan for Housing-Related Activities for FY 2023-24 in an amount not to exceed \$162,893.

APPROVED

- 4.5 Review and approval of the project list for funding under the Joint C/CAG and San Mateo County Transportation Authority Shuttle Program for FY 2023/2024 and FY 2024/2025, and approval of Resolution 23-48 authorizing the C/CAG Executive Director to execute a funding agreement with the City of Menlo Park for an amount not to exceed \$940,400 for the two-year period.

APPROVED

- 4.6 Review and approval of Resolution 23-49 authorizing the C/CAG Chair to execute an amendment to the funding agreement with City of South San Francisco for the construction phase of the South San Francisco Smart Corridor Expansion project, extending the term to June 30, 2024, for no additional cost.

APPROVED

- 4.7 Review and approval of Resolution 23-50 authorizing the C/CAG Executive Director to execute an agreement with Iteris, Inc. to provide Smart Corridor ITS Network Monitoring and Maintenance Support in an amount not to exceed \$1,000,000 over four years.

APPROVED

- 4.8 Review and approval of Resolution 23-33 authorizing the C/CAG Executive Director to execute funding agreement with the San Mateo County Transit District (SamTrans) for the allocation of Measure M Funds to support the countywide transit operations and senior transportation programs in a total amount of \$2,400,000 for Fiscal Years 2023/24 to 2024/25.

APPROVED

- 4.9 Review and approval of the Finance Committee's recommendation of no change to the investment portfolio and accept the Quarterly Investment Report as of March 31, 2023.

APPROVED

- 4.10 Review and accept the Transportation Fund for Clean Air (TFCA) Program Manager Fund Projects Financial Audit for Project Period Ended June 30, 2021. **APPROVED**
- 4.11 Fiscal Year 2023/24 Transportation Fund for Clean Air (TFCA) (40%) Program for San Mateo County:
- 4.11.1 Approval of Resolution 23-51 authorizing the C/CAG Executive Director to execute a Program Manager Funding Agreement with the Bay Area Air Quality Management District (BAAQMD) for the Fiscal Year 2023/24 Transportation Fund for Clean Air (TFCA) Program in an amount up to \$1,020,400. **APPROVED**
- 4.11.2 Approval of Resolution 23-52 authorizing the C/CAG Executive Director to execute a funding agreement with Commute.org in an amount up to \$600,000 under the Fiscal Year 2023/24 Transportation Fund for Clean Air (TFCA) Program to provide services related to the Countywide Voluntary Trip Reduction Program. **APPROVED**
- 4.11.3 Approval of Resolution 23-53 authorizing the C/CAG Executive Director to execute a funding agreement with Commute.org the in an amount up to \$46,400 using Fiscal Year 2023/24 Transportation Fund for Clean Air (TFCA) Program fund for the BART Shuttle Program. **APPROVED**
- 4.11.4 Approval of Resolution 23-54 authorizing the C/CAG Executive Director to execute a funding agreement with City of Pacifica in an amount up to \$358,247 using Fiscal Year 2023/24 Transportation Fund for Clean Air (TFCA) Program fund for the Sharp Park Priority Development Area Pedestrian Improvement Project. **APPROVED**
- 4.12 Review and approval of Resolution 23-55 authorizing the C/CAG Executive Director to execute an agreement with the Commute.org in the amount of \$510,000 in Congestion Relief Plan (CRP) Funds to provide services related to the FY 2023/24 Countywide Voluntary Trip Reduction Program. **APPROVED**
- 4.13 Review and approval of Resolution 23-56, authorizing the C/CAG Executive Director to execute a two-year agreement with Gray Bowen Scott for on-call consultant services for Federal and State funded project coordination and grant administration, and further authorizing the C/CAG Executive Director to negotiate and issue task orders under said agreement in an amount not to exceed \$300,000 for Fiscal Years 2023-24 and 2024-25. **APPROVED**
- 4.15 Review and approval of Resolution 23-58 authorizing the C/CAG Chair to execute Amendment No. 10 to the Agreement with the Bay Area Water Supply and Conservation Agency for the Rain Barrel and Rain Garden Rebate Program, extending the term to June 30, 2024, to provide rebates during Fiscal Year 2023-24 for no additional cost and a total Agreement amount not to exceed \$155,000. **APPROVED**
- 4.16 Review and approval of Resolution 23-59 authorizing the C/CAG Executive Director to execute Task Order EOA-16 with EOA for an amount not to exceed \$2,398,150 for Fiscal Year 2023-24 for technical support services to the Countywide Stormwater Program. **APPROVED**

- 4.17 Review and approval of Resolution 23-60, authorizing the C/CAG Executive Director to execute Amendment No. 1 to the outside legal counsel retainer with Colantuono, Highsmith & Whatley PC, extending the term to June 30, 2025 and adding an additional amount not to exceed \$10,000 for a new total contract amount not to exceed \$28,000 to support the Countywide Stormwater Program with stormwater funding discussions.
APPROVED
- 4.18 Review and approval of Resolution 23-35 authorizing the C/CAG Executive Director to execute a two-year amendment to the agreement between C/CAG and Ken Brown Strategic Consulting adding \$192,000 for a new total not to exceed amount of \$427,000 and extending the term through January 12, 2026.
APPROVED
- 4.19 Review and approval of Resolution 23-61 authorizing the C/CAG Chair to execute Amendment No. 11 to the agreement between C/CAG and the City of San Carlos to provide financial services to C/CAG for an amount not to exceed \$105,400 for Fiscal Year 2023-24.
APPROVED
- 4.20 Review and approval of Resolution 23-62 authorizing the prefunding of OPEB in an amount not to exceed \$55,000 for Fiscal Year 2022-23 through the California Employers' Retiree Benefit Trust Program (CERBT) of CalPERS.
APPROVED
- 4.21 Review and approval of appointment of Town of Portola Valley Councilmember Mary Hufty and City of Redwood City Councilmember Kaia Eakin to fill vacant elected official seats on the RMCP Committee.
APPROVED

Item 4.14 was removed from the consent agenda as it is still in negotiation.

4.14 Review and approval of Resolution 23-57, authorizing the C/CAG Executive Director to execute a funding agreement with the City of Brisbane to purchase fiber conduit and install fiber for the Smart Corridor project in an amount not to exceed \$831,924, establish a contingency in the amount of \$83,200 (10% of contract) for a total project budget of \$915,124, and execute future contract amendments in an amount not-to-exceed the appropriated contingency.
REMOVED

Board Member Papan MOVED to approve the consent agenda items 4.1 through 4.13 and 4.15 through 4.21. Board Member Manalo SECONDED. **MOTION CARRIED 15-0-0**

5.0 REGULAR AGENDA

- 5.1 Review and approval of Resolution 23-63 reauthorizing the San Mateo County Congestion Relief Plan (CRP) for four years from July 1, 2023, to June 30, 2027. (*Special voting procedures apply*).
APPROVED

The Board received a presentation on the Congestion Relief Program Plan FY2024-2027 (CRP). It was recommended that the CRP continue to support the four ongoing programs at a consistent level each year. The Countywide Shuttle program, Commute.org, 21 Elements and C/CAG's Climate Initiatives.

Board Member Rak MOVED to approve item 5.1. Vice Chair Ortiz SECONDED.

A Special Voting Procedure was taken by roll call. **MOTION CARRIED 15-0-0.**

Results: 15 Agencies approving. This represents 71% of the Agencies representing 80% of the population.

Ayes:	Noes:	Absent:
Atherton		Brisbane
Belmont		East Palo Alto
Burlingame		Half Moon Bay
Colma		Menlo Park
Daly City		Portola Valley
Foster City		San Mateo County
Hillsborough		
Millbrae		
Pacifica		
Redwood City		
San Bruno		
San Carlos		
San Mateo		
South San Francisco		
Woodside		

- 5.2 Review and approval of Resolution 23-64 adopting the C/CAG Fiscal Year 2023-24 Program Budget and Member Fees (*Special voting procedures apply*). **APPROVED**

The Board received a presentation update on the FY2023-2024 C/CAG Budget. Key updates included more current projected interest earning in FY 2022/23, estimated interest payments from the SMCEL-JPA on the C/CAG operating loan, and new information on projected revenues/expenditures for various projects.

Vice Chair Ortiz MOVED to approve item 5.2. Board Member Rak SECONDED.

A Special Voting Procedure was taken by roll call. **MOTION CARRIED 15-0-0.**

Results: 15 Agencies approving. This represents 71% of the Agencies representing 80% of the population.

Ayes:	Noes:	Absent:
Atherton		Brisbane
Belmont		East Palo Alto
Burlingame		Half Moon Bay
Colma		Menlo Park
Daly City		Portola Valley
Foster City		San Mateo County
Hillsborough		
Millbrae		
Pacifica		
Redwood City		
San Bruno		
San Carlos		
San Mateo		
South San Francisco		
Woodside		

- 5.3 Review legislative update and, if appropriate, recommend approval of C/CAG legislative policies, priorities, or positions. (A position may be taken on any legislation, including legislation not previously identified in the legislative update. Action is only necessary if recommending approval of a policy, priority, or position.)

Staff provided a brief overview of the June 8, 2023 C/CAG Legislative Committee meeting held earlier in the evening, including: the four bills voted on by the C/CAG Legislative Committee and the C/CAG Board at the May meeting were held in suspension, so no letters were sent; there has been a lot of focus in Sacramento on the budget deficit; several actions have been taken by the legislature on the Transit Fiscal Cliff; the Governor has delivered an Infrastructure Streamlining Package; there are two Climate Bond legislations; SB 511 (Blakespear) is now moving through committees on the assembly side; two housing bills were discussed by the Legislative Committee, and; SB 450 (Atkins) - Ministerial Approvals for Parcel Subdivisions was voted Oppose by the Legislative Committee.

Director Lewis MOVED to approve to oppose AB 450. Board Member Rak SECONDED. A roll call vote was taken. **MOTION CARRIED 15-0-0**

6.0 COMMITTEE REPORTS

6.1 Chairperson's Report

Chair Hurt reported that she has met with the Korean Trade Promotion Agency about mobility. Discussed about things that we are doing here in the County of San Mateo.

6.2 Board Members Report/Communication

Board Member Papan/MTC Commissioner reported that the Bay Area Housing Authority has had their meeting today. A rental assistance to prevent homelessness program was just launched. AB 1487 mandates including tenant protections, rental assistance and essential means of fulfilling obligations. Under this legislation they're going to approve likely one or two jurisdictions. Rental assistance for 48 months related to seniors to provide continuous rental assistance to prevent them from becoming homeless. It's a pilot program and really hoping that it can get to every single jurisdiction.

7.0 EXECUTIVE DIRECTOR'S REPORT

Sean Charpentier announced two milestones. Kim Wever graduated from the Emerging Leaders Program and Jeff Lacap graduated from CALCOG Regional Leader Program. In addition, the Express Lanes JPA Equity program was a finalist for an award for sustainable transportation projects and program at the California Transportation Foundation however, we were not selected. Lastly, the State issued their SB1 recommendations. There were four applications from San Mateo County. One has been recommended for funding to SamTrans related to conversion of their fleet. They did not recommend funding for the C/CAG, TA co-sponsored 92/101 improvement project, Redwood City 101 interchange project and LPP Colma project on Hillsdale.

8.0 COMMUNICATIONS – Information Only

8.1 Written Communication – one letter.

9.0 **ADJOURNMENT** – 7:46 p.m.