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Congestion Management & Environmental Quality (CMEQ) Committee

Date: Monday August 28, 2023 Time: 3:00 p.m. Location: San Mateo City Hall Conference Room C 300 W. 20 TH Ave San Mateo, CA 94403	Join by Zoom Meeting: https://us02web.zoom.us/j/86804403873?pwd=MTd5alJjQzNsQ2dXUDcwUWdPdDhXQT09 Join By Phone: +1-669-900-6833 Meeting ID: 868 0440 3873 Passcode: 777024
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*****HYBRID MEETING - IN-PERSON AND BY VIDEOCONFERENCE*****

This meeting of the C/CAG CMEQ will be held in person and by teleconference pursuant to Government Code Section 54953(e). Members of the public will be able to participate in the meeting remotely via the Zoom platform or in person at the location above. For information regarding how to participate in the meeting, either in person or remotely, please refer to the instructions at the end of the agenda.

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|----|---|-------------------------------------|--------------|
| 1. | Call to Order/Roll Call | Action (Alba) | No Materials |
| 2. | Public comment on items not on the agenda | Presentations are limited to 3 mins | No Materials |
| 3. | Issues from the June and July 2023 C/CAG Board meeting: <ul style="list-style-type: none">• Approval of Reso 23-51 authorizing the Funding Agreement with the Bay Area Air Quality Management District (BAAQMD) for the FY 2023/24 Transportation Fund for Clean Air (TFCA) Program in an amount up to \$1,020,400.• Approval of Reso 23-52 authorizing the funding agreement with Commute.org in an amount up to \$600,000 under the FY 2023/24 TFCA Program to provide services related to the Countywide Voluntary Trip Reduction Program• Approval of Reso 23-53 authorizing the funding agreement with Commute.org the in an amount up to \$46,400 using FY 2023/24 TFCA Program fund for the BART Shuttle Program• Approval of Reso 23-54 authorizing the funding agreement with City of Pacifica in an amount up to \$358,247 using FY 2023/24 TFCA Program fund for the Sharp Park Priority Development Area Pedestrian Improvement Project.• Approval of Reso 23-63 reauthorizing the San Mateo County Congestion Relief Plan (CRP) for four years from July 1, 2023, to June 30, 2027.• Approval of Reso 23-64 adopting the C/CAG FY 2023-24 Program Budget and Member Fees.• Approval of Reso 23-65 for a one-year extension with StreetLight Data, Inc. and authorizing a third amended and restated Memorandum of Understanding (MOU) with participating | Information (Lacap) | No Materials |

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agencies for one year beginning September 1, 2023, in the amount of \$363,000.

- Approval of Reso 23-73 accepting the Daly City and Southeast San Mateo County Community-Based Transportation Plans subject to minor modifications

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|-----|---|---------------------------|--------------|
| 4. | Approval of minutes of May 22, 2023 meeting. | Action (Alba) | Pages 1 - 5 |
| 5. | Review and recommend approval of the Draft 2024 State Transportation Improvement Program (STIP) for San Mateo County. | Action (Lacap) | Pages 6 - 9 |
| 9. | Executive Director Report | Information (Charpentier) | No Materials |
| 10. | Member comments and announcements | Information (Alba) | No Materials |
| 11. | Adjournment and establishment of next meeting date:
September 25, 2023 | Action (Alba) | No Materials |

PUBLIC NOTICING: All notices of C/CAG regular Board meetings, standing committee meetings, and special meetings will be posted at the San Mateo County Court Yard, 555 County Center, Redwood City, CA, and on C/CAG's website at: <http://www.ccag.ca.gov>.

PUBLIC RECORDS: Public records that relate to any item on the open session agenda for a regular Board meeting, standing committee meeting, or special meeting are available for public inspection. Those public records that are distributed less than 72 hours prior to a regular Board meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members, of the Board. The Board has designated the City/County Association of Governments of San Mateo County (C/CAG), located at 555 County Center, 5th Floor, Redwood City, CA 94063, for the purpose of making public records available for inspection. Such public records are also available on C/CAG's website at: <http://www.ccag.ca.gov>. Please note that C/CAG's office is temporarily closed to the public; please contact Mima Guilles at (650) 599-1406 to arrange for inspection of public records.

PUBLIC PARTICIPATION DURING VIDEOCONFERENCE MEETINGS: Persons with disabilities who require auxiliary aids or services to participate in this meeting should contact Mima Guilles at (650) 599-1406, five working days prior to the meeting date.

Written comments should be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to jlacap@smcgov.org.
2. Your email should include the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received at least 2 hours prior to the meeting, it will be provided to the C/CAG CMEQ Committee members, made publicly available on the C/CAG website along with the agenda. We cannot guarantee that emails received less than 2 hours before the meeting will be read during the meeting, but such emails will be included in the administrative record of the meeting.

Spoken comments will be accepted during the meeting in person and through Zoom. Public comments will be taken first by speakers in person, followed by via Zoom. Please read the following instructions carefully:

In-person participation:

If you wish to speak to the C/CAG CMEQ, please fill out a speaker's slip placed by the entrance of the meeting room. If you have anything that you wish distributed to the Committee and included in the official record, please hand it to the C/CAG staff who will distribute the information to the Committee members and staff.

Remote Participation:

1. The C/CAG CMEQ meeting may be accessed through Zoom at the online location indicated at the top of this agenda.

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2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by your name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When C/CAG staff or CMEQ Chair call for the item on which you wish to speak, click on "raise hand." Staff will activate and unmute speakers in turn. Speakers will be notified shortly before they are called on to speak.
5. When called, please limit your remarks to the time allotted.

If you have any questions about this agenda, please contact C/CAG staff: Jeff Lacap, jlacap@smcgov.org

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS COMMITTEE ON CONGESTION
MANAGEMENT AND ENVIRONMENTAL QUALITY (CMEQ)**

**MINUTES
MEETING OF May 22, 2023**

The meeting was called to order by Chair Alba at 3:05 p.m. at San Mateo City Hall. Roll call for attendance was taken. Attendance sheet is attached.

1. Brief Overview of Teleconference Meeting Procedures

2. Public comment on items not on the agenda

None.

3. Issues from the April 2023 C/CAG Board meeting. (Information)

Jeff Lacap, C/CAG Staff, noted the agenda listed the status of items recently addressed by the C/CAG Board, and offered to respond to any questions.

4. Approval of minutes of the February 27th, March 27th, and April 24th meetings. (Action)

Member Hedges clarified his comments from the April 24th meeting minutes regarding extending the eligibility of the City of San Mateo's Get Around! Senior Rides Program to people with disabilities. He noted that the program is offered through the City's Parks and Recreation Department and additional funding should be geared towards the program so that disabled people can also be serviced. Member Hedges further clarified his comments regarding the involvement of Biotech companies in the shuttle program, noting that the City of San Mateo has an agreement with several companies which allows residents to utilize nine charging stations after hours. He encouraged other jurisdictions to explore a partnership with other companies.

Motion – To approve the minutes of the February 27th, March 27th, and April 24th CMEQ meeting, Papan/Manalo., Brown, Sullivan, Hedges, Jimenez, Miles-Holland, Manalo, Papan, Alba, and Penrose. Motion Passes 9-0-1 Member Salazar abstained from voting.

5. Review and recommend approval of reauthorizing the San Mateo County Congestion Relief Plan for four years from July 1, 2023 to June 30, 2027. (Action)

Kaki Cheung, C/CAG Program Director provided a summary of the recommendations for the Congestion Relief Plan (CRP) and introduced Julia Wean, the CRP Project Manager from Steer to provide a detail overview of the recommendations which include continued funding for: the Countywide Shuttle Program, Commute.org, 21 Elements, and C/CAG's Climate Initiatives.

Member Brown noted that in a presentation from Commute.org had indicated that 30% of residents in the County are working remotely which impacts public transportation usage and any other mobility program. He urged the committee to consider how this recent trend will

impact future funding for transportation programs. Kaki Cheung responded and indicated that the CRP includes funding for the shared Micromobility program (includes scooters and electric bicycles), and it would be beneficial to target outreach to those working from home. Furthermore, while some travel patterns have changed, traffic congestion is still on the rise.

Vice-Chair Papan indicated that while she recognized Member Brown's concerns, she has seen that some jurisdictions have increased job opportunities that require in-person attendance, and we need to plan ahead for more people who need to take public transit. Furthermore, Caltrain and other transit agencies are exploring reducing their ridership fees to encourage more transit usage.

Member Penrose noted that the Coastal Communities have limited mobility options. She inquired how many people will be able to access microtransit buses daily and how many buses will be available.

Member Salazar suggested that C/CAG staff follow-up with larger employers to understand commuting trends and hybrid working schedules.

Sean Charpentier noted that the CRP also funds a biennial monitoring of the roadways through the Congestion Management Program (CMP).

Motion – To approve the reauthorization of the San Mateo County Congestion Relief Plan for four years from July 1, 2023 to June 30, 2027, Hedges/Jimenez., Brown, Sullivan, Hedges, Jimenez, Miles-Holland, Manalo, Papan, Alba, Salazar, and Penrose. Motion Passes 10-0

6. Review and recommend approval of the project list for funding under the C/CAG and San Mateo County Transportation Authority Shuttle Program for FY 2023/2024 and FY 2024/2025 (Action)

Susy Kalkin, C/CAG Staff presented on the project list for funding under the C/CAG and San Mateo County Transportation Authority Shuttle Program.

Member Manalo requested clarification on whether the Daly City Seton route was being recommended for continued funding and Member Sullivan additionally asked whether there is a high demand to get to the BART Station on this route. Susy noted the route is well used, noting the concern raised was that the route significantly overlaps with existing SamTrans bus service, but confirmed that the shuttle is being recommended for funding.

Member Salazar inquired whether the CFP was extended to the Coastsides. Susy noted that the call was shared countywide, but that we did not receive any applications from the Coastsides. She further added that County of San Mateo had recently initiated a Coastsides TDM study, and staff is looking forward to receiving the recommendations from the study.

Member Brown inquired whether there is coordination with Stanford University. Member Ratto noted there is not a lot of coordination with our shuttle program as Stanford operates its own buses, but they coordinate closely with Caltrain.

Motion – To approve the project list for funding under the C/CAG and San Mateo County Transportation Authority Shuttle Program for FY 2023/2024 and FY 2024/2025, Hedges/Manalo., Brown, Sullivan, Hedges, Jimenez, Miles-Holland, Manalo, Papan, Alba, Salazar and Penrose. Motion Passes 10-0

7. Receive a presentation from Community Planning Collaborative (formerly Baird & Driskell) on the 21 Elements Collaboration (Information)

Jeff Lacap, C/CAG Staff introduced Josh Abrams from Community Planning Collaborative who presented on 21 Elements. Josh presented on the role of 21 Elements in the County and how they are working to improve housing planning and support policy implementation.

Chair Alba inquired how does the use of the CRP Plan funds fit into 21 Elements work. Josh responded that 21 Elements is primarily involved with working on house planning and policy issues in the county. Sean Charpentier also responded and noted that staff is working on compiling comments for MTC's updated Transit Oriented Communities Policy which serves as a linkage between transportation and land use. In addition, 21 Elements has been a leader in assisting jurisdictions with the ADU Policy.

Member Sullivan noted that each City has challenges with transportation. He inquired about 21 Elements effort to support jurisdictions on their transportation policy. Josh noted that 21 Elements has facilitated meetings with all jurisdictions to collaborate on MTC's Transit Oriented Communities policy and other local housing policies and programs.

8. Receive an update on the San Mateo County Safe Routes to School Program Annual Report for FY 2021-2022 (Information)

Eva Gaye, C/CAG Staff introduced Nina Garde from San Mateo County Office of Education (SMCOE). Nina presented on FY21-22 County Safe Routes to School Program Annual Report.

Member Brown inquired whether shuttle services can be provided to school age students given the level of traffic congestion near school zones. Kaki Cheung noted that the City of Belmont has used SamTrans shuttle to transport students to school to alleviate traffic congestion.

Member Miles-Holland inquired whether the Safe Routes program is available for private schools. Nina noted that the program is also available to private schools in the County.

9. Executive Director Report (Information)

Sean Charpentier, C/CAG Executive Director provided the following update

- 3 CMEQ vacancies- 2 Elected Officials and 1 Environmental seat

- 2 RMCP Committee vacancies for an Elected Official
- 1 BPAC Committee vacancy for an Elected Official.

10. Member comments and announcements (Information)

None

11. Adjournment and establishment of next meeting date

The meeting adjourned at 4:49 p.m. The next regular meeting is scheduled for June 26, 2023 at San Mateo City Hall.

2023 C/CAG Congestion Management & Environmental Quality (CMEQ) Committee Attendance Report													
Name	Representing	Jan (No Mtg.)	Feb	Mar	Apr	May	Jun	Jul (No Mtg.)	Aug	Sept	Oct	Nov	Dec (No Mtg.)
Dick Brown (Woodside Town Council Member)	Elected Official		X	AB 2449	X	X							
Tom McCune (Belmont City Council Member)	Elected Official		X		AB 2449								
Patrick Sullivan (Foster City Council Member)	Elected Official		X	X	X	X							
Richard Hedges (San Mateo City Council Member)	Elected Official		X	R	Brown Act	X							
Stacy Jimenez (Foster City Council Member)	Elected Official			X	X	X							
Stacy Miles Holland (Atherton Council Member)	Elected Official		X		X	X							
Juslyn Manalo (Daly City Council Member)	Elected Official			AB 2449	AB 2449	X							
Gina Papan (MTC Commissioner)	Metropolitan Transportation Commission (MTC)		X	X	X	X							
Lennie Roberts	Environmental Community												
Jessica Alba	Public Member		X	X	X	X							
Juan Salazar	Business Community			AB 2449		X							
Deborah Penrose	Agencies with Transportation Interests		X		R	Brown Act							
Peter Ratto	San Mateo County Transit District (SamTrans)		X	X		X							
Bevan Dufty	Bay Area Rapid Transit (BART)		X	R		R							
<i>Vacant</i>	<i>Peninsula Corridor Joint Powers Board (Caltrain)</i>												

Staff and Guests in attendance for the May 22, 2023 Meeting

Kaki Cheung, Eva Gaye, Susy Kalkin, and Jeff Lacap,- C/CAG Staff

Patrick Gilster-SamTrans, Nina Garde-SMCOE,

Remote attendance: Sean Charpentier- C/CAG, Joshua Abrams and Avery Harmon- CPC, Julia Wean-Steer

X - In person attendance

AB 2449 – Remote attendance via AB 2449

R - Remote attendance

Blank- Absent

Brown Act - Remote attendance via Publicly Accessible Teleconference Location

C/CAG AGENDA REPORT

Date: August 28, 2023

To: Congestion Management & Environmental Quality (CMEQ) Committee

From: Jeff Lacap, Transportation Systems Coordinator

Subject: Review and recommend approval of the Draft 2024 State Transportation Improvement Program (STIP) for San Mateo County

(For further information or questions, contact Jeff Lacap at jlacap@smcgov.org)

RECOMMENDATION

That the Congestion Management & Environmental Quality (CMEQ) Committee review and recommend approval of the Draft 2024 State Transportation Improvement Program (STIP) for San Mateo County.

FISCAL IMPACT

There is not any direct fiscal impact to C/CAG other than staff time. Upon CTC approval, the STIP funds will be allocated to project sponsors directly.

SOURCE OF FUNDS

Funding for the 2024 STIP Program will come from both state and federal funding sources.

BACKGROUND

The State Transportation Improvement Program (STIP) is the biennial five-year plan for future allocations of state transportation funds. It is a five-year document adopted every two years by the California Transportation Commission (CTC) to program certain portions of the gas tax for transportation projects. The Program is developed in coordination with the Metropolitan Transportation Commission (MTC).

On June 28, 2023, Caltrans presented the draft STIP Fund Estimates for the upcoming five-year period (FY 2024-25 through FY 2028-29) to the California Transportation Commission (CTC). The CTC is scheduled to adopt this estimate at their August 16, 2023 meeting. MTC is scheduled to adopt regional STIP policy and procedures at the September 21, 2023 Commission meeting. MTC Staff shared detailed fund estimates for San Mateo County along with the rest of the Bay Area region on Jun 30, 2023. San Mateo County is projected to receive approximately \$37 million from the 2024 STIP. C/CAG Staff will use this as a working estimate, which may later be adjusted by CTC upon adoption of the final STIP Fund Estimate. The 2024 STIP identifies net new capacity only in the outer two years of the 2024 STIP, FY 2027-28 and FY 2028-29. Therefore, 2024 STIP funds can only be programmed within those two fiscal years.

For San Mateo County, C/CAG is the designated agency responsible for developing the regional share of the STIP. STIP candidate projects must be consistent with the Regional Transportation Plan as well as the County's Congestion Management Plan. In addition, projects must have an approved Project Study Report (PSR). A full funding plan is required for a project phase in order to program STIP funds. Also, projects in excess of \$50 million in total project cost must include a project level benefit evaluation, including lifecycle cost benefit analysis.

The last adopted cycle of the 2022 STIP covered the period between FY 2022-23 through FY 2026-27. Funds previously programmed for highway projects as adopted in the 2022 STIP are still committed; however, the timing of those funds being available is not guaranteed. CTC may also reprogram current projects into later years.

On July 20, 2023, C/CAG staff reached out to all directors of Public Works and city/county managers via e-mail, soliciting candidate projects to consider with a due date of August 4, 2023. In addition, staff has also been working with partner transportation agencies such as Caltrans and the San Mateo County Transportation Authority (SMCTA) in identifying top regional projects that supports the historical policy in the San Mateo Countywide Transportation Plan of directing STIP funds towards major highway improvement projects of regional significance. This allows major projects to leverage regional and state funding programs.

By the submission deadline, C/CAG received responses from the following jurisdiction:

- City of Pacifica – Requested \$4 million in Plans, Specifications, and Estimates (PS&E) funds for Highway 1/Manor Drive Overcrossing Improvement Project. Because the PS&E phase is scheduled to take place in FY24-25, this does not align with the availability of the 2024 STIP funds.

At the August 17th CMP TAC meeting, the City of Redwood City requested that US-101/SR-84 Interchange Project be considered for STIP funding for construction funds. Additionally, the City of Pacifica provided staff additional information on the construction schedule for the Highway 1/Manor Drive Overcrossing Project after the packet for the CMP TAC meeting was released. At the meeting, staff proposed an addendum to the published draft list to include funding the project from the City of Pacifica since the construction phase aligns with the availability of the 2024 STIP funds. The CMP TAC did not take action to allow staff time to gather more information on both projects and will return to the TAC in September.

Upon review of the project timeline, the construction phase of the US-101/SR-84 Interchange Project does not align with the availability of the 2024 STIP funds. Staff collaborated with the SMCTA and Caltrans staff and recommends the proposed draft 2024 STIP (Attachment 1). Staff proposes programming the following projects for the 2024 STIP:

- \$29,888,000 to fund the construction phase of the US-101 Managed Lanes Projects – North of I-380 in FY27-28.
- \$5,000,000 to fund the construction phase of the Highway 1/Manor Drive Overcrossing Improvement Project in FY27-28.
- \$2,230,000 to fund the landscaping phase of the US-101 Express Lanes Project – Whipple to I-380. This funding reflects previously allocated STIP funds to this project which was returned to the 2024 STIP Fund Estimate.

An additional programming action is to fund \$1,685,000 million to the 92/101 Area Improvement Project. As part of the 2022 STIP, approximately \$3 million in Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) funds was available for funding projects and the 92/101 Area Improvement Projects received \$1,685,000 and the Northern Cities Smart Corridor Project received \$1,412,000 in CRRSAA funds. When the national debt ceiling negotiations occurred in May 2023, it led to a rescission of all unallocated CRRSAA funds, which originally had an allocation deadline of September 2024.

To save all of the County's CRRSAA funds, a decision was made to move all \$3 million of the funding to the Smart Corridor project, which was ready for construction funding allocation, and backfill the 92/101 Area Improvements Project with regular STIP funding. At the August CTC meeting, the Commission provided \$3 million in state funds in exchange for the federal CRRSAA funds on the Smart Corridor project and will continue on with the construction phase. MTC has instructed staff to formally program \$1,685,000 in regular STIP as part of the 2024 STIP update.

Recommendation

Following the CMEQ Committee meeting, a presentation of the draft list will be presented to the C/CAG Board at the September 14th meeting. The CMP TAC will receive the revised draft 2024 STIP at their September 21st meeting. To comply with the schedule set forth by the MTC, the C/CAG Board will need to endorse the 2024 STIP project list for San Mateo County at the October 12, 2023 Board meeting to meet MTC's anticipated October 6, 2023 project submittal deadline.

Upon approval by the C/CAG Board in October, the Proposed 2024 STIP for San Mateo County will be forwarded to the Metropolitan Transportation Commission (MTC) for inclusion in the Bay Area regional STIP proposal. If approved by the MTC, as scheduled on December 20, 2023, the proposal will be forwarded to the California Transportation Commission (CTC) for approval and adoption in March 2024.

ATTACHMENTS

1. Summary of Proposed 2024 STIP for San Mateo County

2024 STIP Program - San Mateo County

				Project Totals by Fiscal Year (\$1,000's)							Project Totals by Component (\$1,000's)					
	Lead Agency	PPNO	Project	Prior Info Only	23-24	24-25	25-26	26-27	27-28	28-29	R/W	Const	E & P	PS&E	R/W Sup	Con Sup
Projects	SM C/CAG	668D	SR 92/US 101 Short Term Area Improvements	5,628	1,685								2,411	3,217		1,685
	Redwood City	692K	Woodside Interchange Improvements	8,000							8,000					
	South San Francisco	702D	Produce Interchange - Improvements	5,000										5,000		
	Daly/Bris/Colma	658G	ITS Improvements in San Mateo Northern Cities - (Daly City, Brisbane, and Colma)	9,312								9,312				
	SM C/CAG	658M	US 101 Managed Lane Project North of I-380			5,477	1,700		29,888			29,888		5,477	1,700	
	Caltrans	658D	US 101 Express Lanes Project - Whipple to I-380		2,320							2,320				
	Pacifica	NEW	Highway 1/Manor Drive Overcrossing Improvement Project						5,000			5,000				
Admin	SM C/CAG	2140A	Planning, programming, and monitoring (CMA)	236	236	308	308	309	309							

2024 STIP

Available capacity for 2024 STIP: \$37,208

The 2024 STIP Fund Estimate identifies net new capacity only in the two years added to the STIP, FY 2027-28 and FY 2028-29.