

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

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TECHNICAL ADVISORY COMMITTEE (TAC) AGENDA

Date: Thursday, November 16, 2023	Join by Zoom Webinar: https://us02web.zoom.us/j/86388699352?pwd=V0Yrb3d0MHJDSTBvS2hWRnJjMklBdz09
Time: 1:15 p.m.	
Location: San Mateo County Transit District Office 1250 San Carlos Ave, 2 nd Fl. Auditorium, San Carlos, CA	Zoom Webinar ID: 863 8869 9352 Password: 341161 Join by Phone: (669) 900-6833

HYBRID MEETING - IN-PERSON AND BY VIDEOCONFERENCE

This meeting of the C/CAG TAC Committee will be held in person and by teleconference pursuant to Government Code Section 54953(e). Members of the public will be able to participate in the meeting remotely via the Zoom platform or in person at the location above. The Committee welcomes comments, including criticism, about the policies, procedures, programs, or services of the agency, or of the acts or omissions of the Board and committees. Speakers shall not disrupt, disturb, or otherwise impede the orderly conduct of a Board meeting. For information regarding how to participate in the meeting, either in person or remotely, please refer to the instructions at the end of the agenda.

1.	Call to Order/Roll Call	Willis/Stillman	No materials
2.	Public comment on items not on the agenda (limited to 2 minutes) <i>Note: Public comment is limited to two minutes per speaker. Please refer to the instructions at the end of this agenda for details regarding how to provide public comments. Members of the public who wish to address the Committee should complete a speaker's slip to make a public comment in person or raise their hand in Zoom to speak virtually.</i>	Willis/Stillman	No materials
3.	Issues from the November C/CAG Board meetings <ul style="list-style-type: none">Approval of Reso 23-98 adopting the 2023 Congestion Management Program.	Cheung	No materials
4.	Approval of minutes from the October 19, 2023 Meeting (Action)	Cheung	Page 1-4
5.	Review and recommend approval of the C/CAG Lifeline Transportation Program Cycle 7 Call for Projects and schedule (Action)	Lacap	Page 5-19
6.	Receive a presentation on the draft Safe Routes to School Slow Speed School Zones Guidebook (Information)	Gaye	Page 20-21

7. Receive update on the SamTrans Bus Stop Improvement Plan & Guidelines (Information)	Shockley	Page 22-23
8. Regional Project and Funding Information	Lacap	Page 24-31
9. Executive Director Report	Charpentier	No materials
10. Member Reports	All	No materials
11. Adjournment.	Willis/Stillman	No materials

The next regularly scheduled meeting is on December 21, 2023.

PUBLIC NOTICING: All notices of C/CAG regular Board meetings, standing committee meetings, and special meetings will be posted at the San Mateo County Court Yard, 555 County Center, Redwood City, CA, and on C/CAG's website at: <http://www.ccag.ca.gov>.

PUBLIC RECORDS: Public records that relate to any item on the open session agenda for a regular TAC meeting, standing committee meeting, or special meeting are available for public inspection. Those public records that are distributed less than 72 hours prior to a regular TAC meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members, of the TAC. The TAC has designated the City/County Association of Governments of San Mateo County (C/CAG), located at 555 County Center, 5th Floor, Redwood City, CA 94063, for the purpose of making public records available for inspection. Such public records are also available on C/CAG's website at: <http://www.ccag.ca.gov>. Please note that C/CAG's office is temporarily closed to the public; please contact Kaki Cheung at (650) 363-4105 to arrange for inspection of public records.

PUBLIC PARTICIPATION DURING VIDEOCONFERENCE MEETINGS: Persons with disabilities who require auxiliary aids or services to participate in this meeting should contact Kaki Cheung at (650) 363-4105, five working days prior to the meeting date.

ADA REQUESTS: Persons with disabilities who require auxiliary aids or services to participate in this meeting should contact Kaki Cheung at (650) 363-4105 or kcheung1@smcgov.org by 10:00 a.m. prior to the meeting date.

PUBLIC PARTICIPATION DURING HYBRID MEETINGS: During hybrid meetings of the Technical Advisory Committee, members of the public may address the Committee as follows:

Written comments should be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to kcheung1@smcgov.org.
2. Your email should include the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received at least 2 hours prior to the meeting, it will be provided to the C/CAG TAC members and made publicly available on the C/CAG website along with the agenda. We cannot guarantee that emails received less than 2 hours before the meeting will be made publicly available on the C/CAG website prior to the meeting, but such emails will be included in the administrative record of the meeting.

Spoken comments will be accepted during the meeting in person and through Zoom. Public comments will be taken first by speakers in person, followed by via Zoom. Please read the following instructions carefully:

***In-person participation:**

1. If you wish to speak to the C/CAG TAC, please fill out a speaker's slip located on the 2nd floor auditorium side table against the wall. If you have anything that you wish distributed to the Committee and included in the official record, please hand it to the C/CAG staff who will distribute the information to the Committee members and staff.

***Remote participation:**

Spoken comments will be accepted during the meeting through Zoom. Please read the following instructions carefully:

1. The C/CAG TAC meeting may be accessed through Zoom at the online location indicated at the top of this agenda.
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by your name as this will be visible online and will be used to notify you that it is your turn to speak.
 1. When C/CAG Staff or Co-Chairs call for the item on which you wish to speak, click on “raise hand.” Staff will activate and unmute speakers in turn. Speakers will be notified shortly before they are called on to speak. If calling in via phone, press *9 to raise your hand and when called upon press *6 to unmute.
4. When called, please limit your remarks to the time allotted.

If you have any questions about this agenda, please contact C/CAG staff:

Deputy Director: Kaki Cheung (650) 363-4105 kcheung1@smcgov.org

**CONGESTION MANAGEMENT PROGRAM (CMP)
TECHNICAL ADVISORY COMMITTEE (TAC)
October 19, 2023
MINUTES**

*****HYBRID MEETING - IN-PERSON AND BY VIDEOCONFERENCE*****

This meeting of the C/CAG TAC Committee will be held in person and by teleconference pursuant to Government Code Section 54953(e).

Members		October			
No.	Agency	IN-PERSON	ABSENT	REMOTE	REMOTE
				AB 2449	Publicly Accessible Teleconference Location
1	Hillsborough Engineering	Paul Willis (Co-Chair)			
2	San Mateo County Engineering	Ann Stillman (Co-Chair)			
3	SMCTA / PCJPB / Caltrain	Jessica Manzi			
4	Atherton Engineering	Robert Ovadia			
5	Belmont Engineering	Peter Brown			
6	Brisbane Engineering	Randy Breault			
7	Burlingame Engineering	Art Morimoto (Alternate)			
8	C/CAG	Sean Charpentier			
9	Colma Engineering		Absent		
10	Daly City Engineering	Richard Chiu			
11	East Palo Alto Engineering	Humza Javed			
12	Foster City Engineering		Absent		
13	Half Moon Bay Engineering	Maz Bozorginia			
14	Menlo Park Engineering	Nikki Nagaya			
15	Millbrae Engineering	Sam Bautista			
16	Pacifica Engineering	Lisa Petersen			
17	Redwood City Engineering		Absent		
18	San Bruno Engineering	Matthew Lee			
19	San Carlos Engineering	Steven Machida			
20	San Mateo Engineering	Matt Fabry (Alternate)			
21	South San Francisco Engineering			Eunejune Kim	
22	Woodside Engineering				
	Non-Voting Members				
1	MTC		Absent		
2	Caltrans	Mohammad Suleiman			

The two hundred ninety-second (292nd) meeting of the Technical Advisory Committee took place on October 19, 2023 at 1:17 p.m.

TAC members attending are listed on the Roster and Attendance table on the preceding page. Others attending the meeting in person were Kaki Cheung, Eva Gaye, Kim Wever – C/CAG, Martin Reyes, Patrick Gilster – SMCTA. Others attending the meeting remotely were Audrey Shiramizu – C/CAG; Jasmine Stitt – Caltrans; Jason Mansfield – BKF Engineers; Andrew Brozyna (Member)– City of Foster City; Matthew Ruble – City of South San Francisco; Ruta Jariwala – TJKM; and others not noted.

1. Call to Order/Roll Call

Co-Chair Stillman called the meeting to order.

2. Public comment on items not on the agenda

There were not any public comments regarding items not on the agenda.

3. Issues from the October C/CAG Board meetings (Information)

C/CAG staff Kaki Cheung shared the key items from the October meetings, as noted on the meeting agenda.

4. Approval of minutes from the September 21, 2023 Meeting (Action)

Motion – To approve the minutes of the September 21, 2023 TAC meeting, Breault/Machida. Roll call was taken. Bozorginia, Nagaya, Bautista, and Kim abstained. All other members in attendance voted to approve. Motion passed. 14-0-4

5. Review and recommend approval of the Final 2023 Congestion Management Program (CMP) and Monitoring Report (Action)

C/CAG staff Eva Gaye introduced TJKM staff Ruta Jariwala who presented the Final 2023 Congestion Management Program (CMP) and Monitoring Report. Ruta went over the comments received and staff responses.

C/CAG Executive Director Sean Charpentier provided additional context on the response to Board Member Cecilia Taylor’s inquiry of adding roadway segments. Sean noted that staff does not recommend adding additional roadway segments to the CMP, C/CAG would consider adding segments to the Companion Network. He noted that staff will follow-up with the Board on this topic.

Motion – To recommend approval of the Final 2023 Congestion Management Program (CMP) and Monitoring Report, Breault/Bautista. Roll call was taken. All members in attendance voted to approve. Motion passed. 18-0

6. Receive information on the 101 Corridor Connect Project (Information)

SMCTA staff Patrick Gilster introduced new staff Martin Reyes, who presented on the 101 Corridor Connect Project. The Multimodal Strategies are planning documents that will identify

and prioritize needed projects in San Mateo County. Projects will include highway, active transportation, transit, and other types of improvements. Martin shared an online mapping tool, a survey, and community meetings that the Committee and the public can provide their feedback.

Member Fabry asked if criteria have been determined for project prioritization. SMCTA staff Martin Reyes responded that establishing the criteria is the next phase of the project. TA staff will align the criteria with the TA Strategic Plan and other grant programs.

Members also discussed how the TA would help fund the listed projects. SMCTA staff Martin Reyes stated that the TA will look into leveraging local funds to match state and federal funding.

Member Ovadia asked if the Project will look at routes parallel or perpendicular to US 101. SMCTA staff Martin Reyes answered that both parallel and perpendicular routes will be considered.

Member Nagaya commented that the Project should consider an equity component such as air quality and noise impacts that affects communities that live near the freeway.

C/CAG Executive Director Sean Charpentier stated it would be helpful if the TA returned to the Committee with criteria on project prioritization. Sean recommended combining the scattered projects on El Camino Real into one large project.

Co-Chair Stillman inquired on the community outreach process. SMCTA staff Martin Reyes explained that there has been about 75 people engaged through the survey/mapping tool, 2 pop-up events, and 10 meetings.

7. Receive a presentation from Caltrans on the District 4 Bicycle Plan Update (Information)

C/CAG staff Kaki Cheung introduced Caltrans staff Jasmine Stitt, who presented an update on District 4 Bicycle Plan. Jasmine introduced the draft vision and goals and how the plan will prioritize routes using a 3-tier system. She also shared that they do have a survey and map tool for public comment. The prioritization make up include 33% safety, 33% mobility, and 33% equity.

Member Brown recommended that Caltrans coordinates with Silicon Valley Bicycle Coalition and their efforts on having protected bike lanes all throughout on El Camino Real.

Member Nagaya directed Caltrans to include maintenance standards, such as street sweeping, paving, and signage to the Plan.

Member Manzi recommended including standards, goals or best practice for overcrossings.

8. Regional Project and Funding Information

C/CAG staff Eva Gaye highlighted the following items from the staff report: inactive project list, Pavement Management Program (PMP) certification, MTC Annual Obligation Plan, updated contact list from D4, local assistance trainings, and Project End Date (PED) report.

Eva also shared the US DOT striving communities funding opportunity. Letters of Interest are due November 15. Other funding opportunities not in the agenda packet included: Caltrans' Sustainable Transportation FY23/24 call for projects are due January 18 and a workshop by Caltrans to go over the grant guidelines would be on October 26.

C/CAG Executive Director Sean Charpentier added that OBAG 3's deadline on Housing Elements will be extended about 6-12 months and C/CAG staff will confirm in November.

9. Executive Director Report (Information)

C/CAG Executive Director Sean Charpentier welcomed SMCTA's Director, Project Delivery Jessica Manzi. He also announced that the Plan Bay Area's Next Generation of Highways planning team asked for local government contacts. Sean shared the contact of those who accepted to participate in an internal stakeholder panel next month. If others are interested, there is also a technical committee.

10. Member Reports (Information)

Member Nagaya announced that this may be her last meeting since there will be a new Menlo Park's Public Works Director next month.

11. Adjournment

Co-Chair Stillman adjourned the meeting at 2:32 p.m.

C/CAG AGENDA REPORT

Date: November 16, 2023

To: C/CAG Congestion Management Program Technical Advisory Committee

From: Jeff Lacap, Transportation Systems Coordinator

Subject: Review and recommend approval of the C/CAG Lifeline Transportation Program Cycle 7 Call for Projects and schedule

(For further information or questions, contact Jeff Lacap at jlacap@smcgov.org)

RECOMMENDATION

That the Technical Advisory Committee review and recommend approval of the C/CAG Lifeline Transportation Program Cycle 7 Call for Projects and schedule.

FISCAL IMPACT

It is expected that approximately \$3,678,971 will be available for the Lifeline Transportation Program Cycle 7 Call for Projects.

SOURCE OF FUNDS

The State Transit Assistance (STA) Program funds are derived from a sales tax on diesel fuel. The funding for the program is split between a Revenue Based and a Population Based Block Grant Program. The Revenue Based Program is distributed to transit operators by MTC, while the Population-Based Block Grant Program is distributed directly to the Bay Area counties.

BACKGROUND

State Transit Assistance (STA) County Block Grant Program

In February 2018, MTC Resolution 4321 established a new State Transit Assistance (STA) County Block Grant Program policy, whereby the nine Bay Area County Transportation Agencies (CTA's), also known as Congestion Management Agencies, would determine how to invest the Population-Based STA funds in public transit services and lifeline transportation services. Under the STA Block Grant Program, C/CAG would be solely responsible for determining the distribution policy among STA-eligible transit operators and allocating funds dedicated to benefiting Equity Priority Communities each fiscal year.

In the past, MTC Resolution 3837 governed the State Transit Assistance (STA) Population- Based fund distribution policy. Under resolution 3837, funding was distributed by MTC to fund 1) Bay Area Northern County small transit operators, 2) Regional Paratransit, 3) the Lifeline Transportation Program, and 4) MTC regional coordination programs. Paratransit and Lifeline Transportation Program funds were then further distributed among the nine bay area counties.

As the CTA, C/CAG coordinates with STA-eligible transit operators and develops the STA Population-Based distribution strategy within San Mateo County. SamTrans is the only STA-eligible operator in the County. In past cycles, under MTC, the split averaged 37% for paratransit and 63% for the Lifeline program. C/CAG has continued to set aside its share of STA funding for a Lifeline Transportation Program Call for Projects.

Through the Lifeline Transportation Program, STA funds are also open to public agencies and non-profits who obtained written concurrence and a pass-through funding agreement from a recognized transit agency willing to pass through funds, such as SamTrans. Private for-profit entities are not eligible to receive Lifeline Transportation Program funds.

Pass-through funding agreements will be executed between transit agencies and the project sponsor as required. As the program administrator, C/CAG staff will be responsible for reviewing quarterly reports and will review STA invoices submitted by the project sponsors, prior to reimbursement by transit agencies.

C/CAG Lifeline Transportation Program Cycle 7 Call for Projects

Since 2006, C/CAG has been delegated by the Metropolitan Transportation Commission (MTC) to administer the Lifeline Transportation Program for San Mateo County. The purpose of the Lifeline Program is to fund projects, identified in, or derived from the community-based transportation planning (CBTP) process and other local planning efforts for disadvantaged communities. Attachment 1 shows the projects that C/CAG has funded through the Lifeline Transportation Program.

CBTPs are based in Equity Priority Communities. MTC defines these Communities as ones that have a high concentration of both minority and low-income households or have a concentration of other factors including people with disabilities, seniors, and cost-burdened renters. The CBTPs are developed with local input, and the perspectives of residents and community-based organizations (CBOs). The Plans identify solutions to transportation gaps.

The Lifeline Transportation Program is one of the only funding sources that C/CAG administers responding to the transportation needs of residents in Equity Priority Communities. In 2022, C/CAG has updated the CBTPs for Daly City and Southeast San Mateo County. Approximately \$3,678,971 is available for the Cycle 7 Lifeline Transportation Program.

Projects must target and serve Equity Priority Communities in San Mateo County. Additionally, projects must have measurable deliverables and the project sponsor must possess the ability to effectively reach residents in Equity Priority Communities. Projects identified in San Mateo Community Based Transportation Plans (CBTPs) will be more competitive. A 20% local match is also required.

Eligible Projects, include (but are not limited to):

- Transit and Active Transportation Capital Projects: Examples of eligible capital projects include, but are not limited to, purchase of vehicles, provision of bus shelters, benches, lighting, active transportation improvements or other enhancements, micromobility

programs, or hiring a mobility manager to improve transportation access for residents of low-income communities.

- **Transit Operations Projects:** Examples of operating projects may include, but are not limited to, new or enhanced fixed route transit services, transit voucher programs, mobility programs, educational and outreach projects, restoration or continuation of lifeline-related transit services, and shuttles.

Grant amount minimums and maximums are as follows:

- \$50,000 to \$100,000 for transit based educational and outreach projects
- \$100,000 to \$500,000 for shuttle and operation projects, transit or active transportation capital projects, transit pass programs, and fixed transit route services.

Call for Projects Schedule

Upon approval by the C/CAG Board in December 2023, C/CAG Staff will issue a Call for Projects. C/CAG will be holding two applicant workshops in December. In addition, C/CAG will extend the outreach to potential project sponsors, including community-based organizations (CBOs), non-profit agencies and local jurisdictions within San Mateo County.

The tentative C/CAG Lifeline Transportation Program Cycle 7 Call for Projects schedule is as follows:

Event	Date
TAC Review of Call for Projects and Schedule	November 19, 2023
CMEQ Committee Review of Call for Projects and Schedule	November 27, 2023
C/CAG Board Approval of Call for Projects and Schedule	December 14, 2023
Call for Projects Issued	December 18, 2023
Applicant Workshop	Week of January 8, 2024
Applicant Office Hours	Week of January 22, 2024
Public Workshop	Weeks of January 8 th and 15 th , 2024
Applications Due	February 16, 2024
Selection Panel Reviews Applications	Late February 2024
C/CAG Committees Consider Recommendation	April 2024
C/CAG Board Considers Recommendations	May 2024

ATTACHMENTS

1. San Mateo County Projects funded through the Lifeline Transportation Program (For Information Only)
2. Draft C/CAG Lifeline Transportation Program Cycle 7 Call for Project Guidelines
3. Draft C/CAG Lifeline Transportation Program Cycle 7 Application

San Mateo County Projects Funded Through Lifeline Transportation Program

Project Sponsor	Project Name	LTP Funding
Cycle 1		
San Mateo County Family Service Agency	Ways to Work Loan Program	\$ 250,000
City of South San Francisco	Public Transportation Workshops	\$ 54,053
Family Service Agency	Transportation Reimbursement Independence Program	\$ 250,000
San Mateo County	Transportation Assistance Program	\$ 250,000
San Mateo Medical Center	San Mateo Medical Center Bus	\$ 111,000
SamTrans	Transportation Mobility Solutions	\$ 250,000
City of Redwood City	Fair Oaks Community Shuttle	\$ 129,488
Cycle 2		
City of East Palo Alto	East Palo Alto (EPA) Youth Shuttle, Mobility Manager, Bus Shelters, Shuttle Operations	\$ 499,759
Daly City	Bayshore Shuttle Service	\$ 481,014
SamTrans	Route 280	\$ 447,146
SamTrans	Route 17	\$ 428,422
Shelter Network	Van Purchase and Operations for Shelter Resident Transportation	\$ 100,250
SamTrans	Fixed-Route 17 Bus Procurement	\$ 900,000
Pacifica	Senior Service Bus/Van Purchase	\$ 62,221
San Bruno	Belle Air Parking Lot Modification	\$ 211,251
San Bruno	Senior Shuttle Bus	\$ 106,000
San Bruno	Sidewalks, Solar Bus Shelters, Curb Ramps	\$ 207,600
San Mateo County Human Service Agency	Countywide Low-Income Bus Tickets	\$ 200,000
Daly City	Bayshore Bus Stop Improvements	\$ 187,181
SamTrans	Bus Stop Improvements in Communities of Concern	\$ 196,867
Cycle 3		
SamTrans	Replacement Fixed Route Vehicles	\$ 2,272,697
BART	Electronic Bicycle Lockers at San Bruno BART Station	\$ 32,000
SamTrans	Fixed Route 17	\$ 407,048
Peninsula Family Services	Ways to Work Auto Loans for Purchase or Repair of Vehicles	\$ 375,000
City of Redwood City	Middlefield/Woodside Rd (SR 84) Intersection Improvements	\$ 339,924
City of San Mateo	North Central Ped Infrastructure Improvements	\$ 339,924
SamTrans	Coast Service On-Demand	\$ 300,000
San Mateo Human Services Agency	Bus Passes and Tickets for Low Income Families	\$ 300,000
City of South San Francisco	Community Learning Center Public Transportation Workshops	\$ 210,000
City of Menlo Park	Midday Shuttle Belle Haven Community and Other Communities	\$ 240,820
City of Redwood City	North Fair Oaks On-Demand Shuttle	\$ 222,927
City of East Palo Alto	Weekday Community Shuttle	\$ 123,368
City of East Palo Alto	Weekday Evening Shuttle	\$ 76,871
San Mateo Human Services Agency	Taxi Vouchers for Low Income Program Participants	\$ 60,000
City of East Palo Alto	Weekend Shuttle	\$ 59,557
Cycle 4		
San Mateo County Human Services Agency	San Mateo County Transportation Assistance for Low-Income Residents- Cycle 4	\$ 350,000
SamTrans	Operating Support for Fixed Route 17 Service	\$ 500,000
City of Menlo Park	Menlo Park Midday Shuttle	\$ 354,100
SamTrans	Operating Support for SamCoast Service	\$ 300,900
City of Daly City	Daly City Bayshore Shuttle	\$ 559,704
Outreach	Mobility Management/ Transportation Voucher Program	\$ 300,000
Cycle 5		
City of Daly City	Daly City Bayshore Shuttle	\$ 300,000
SamTrans	Operating Support for Expanded Route 17 Service	\$ 338,312
SamTrans	Operating Support for SamCoast Service	\$ 228,640
San Mateo County Human Services Agency	San Mateo County Transportation Assistance for Low-Income Residents- Cycle 5	\$ 236,000
City of Menlo Park	Menlo Park Crosstown Shuttle	\$ 494,346
SamTrans	Fixed Route 280	\$ 276,311
Cycle 6		
Menlo Park	Menlo Park Shuttle Program	\$ 500,000
South San Francisco	Free South City Shuttle Outreach Enhancements Project	\$ 80,000
San Mateo (City)	Get Around! Senior Transportation Program	\$ 320,000
SamTrans	Operating Support for Expanded Route 17 Service	\$ 374,000
SamTrans	Operating Support for SamCoast Service	\$ 179,820
Daly City	Daly City Bayshore Shuttle	\$ 294,750



Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park • Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside

C/CAG Lifeline Transportation Program Cycle 7 Call for Projects

The City/County Association Governments of San Mateo County (C/CAG) is pleased to announce the call for projects for the Lifeline Transportation Program (LTP) Cycle 7. This program is designed to help low-income residents by funding transportation projects that will improve their mobility options. Public agencies including transit agencies, city/ county social service agencies, cities, counties, and non-profit organizations are encouraged to apply. Please see the general program information below.

Introduction

The Lifeline Transportation Program is aimed to fund projects, identified through the community-based transportation planning (CBTP) process, which improves the mobility of low-income residents.

Projects must target and serve low-income communities in San Mateo County. Additionally, projects must have measurable deliverables and the project sponsor must possess the ability to effectively reach the low-income communities in need. Projects identified in San Mateo Community Based Transportation Plans (CBTPs) will be prioritized in the scoring process. However, projects identified through other relevant planning efforts in other low-income areas are also eligible.

Eligible Projects

Projects must be eligible per STA guidelines as established by the State. See the State Transit Assistance Public Utilities Code (begin with Section 99312):

http://leginfo.legislature.ca.gov/faces/codes_displayText.xhtml?division=10.&chapter=4.&part=11.&lawCode=PUC&article=6.5

Eligible Projects, include (but are not limited to):

- Transit and Active Transportation Capital Projects: Examples of eligible capital projects include, but are not limited to, purchase of vehicles, provision of bus shelters, benches, lighting, active transportation improvements or other enhancements, micromobility programs, or hiring a mobility manager to improve transportation access for residents of low-income communities.
- Transit Operations Projects: Examples of operating projects may include, but are not limited to, new or enhanced fixed route transit services, transit voucher programs,

mobility programs, educational and outreach projects, restoration or continuation of lifeline-related transit services, and shuttles.

Available Funding and Local Match

There is \$3,678,971 million available in State Transit Assistance (STA) funding for the C/CAG Lifeline Transportation Program Cycle 7.

Grant amount minimums and maximums are as follows:

- \$50,000 to \$100,000 for transit based educational and outreach projects
- \$100,000 to \$500,000 for shuttle and operation projects, transit or active transportation capital projects, transit pass programs, and fixed transit route services.

C/CAG Lifeline Transportation Program Cycle 7 requires a minimum local match of 20% of the total project cost.

Evaluation Criteria/Selection Process

After projects are screened for eligibility, a selection panel will then assess the quality of each submittal based on evaluation criteria below:

- Project Need/Goals and Objectives (25 pts):* Applicants should describe the unmet transportation need or gap that the proposed project seeks to address and the relevant planning effort that documents the need. Describe how project activities will mitigate the transportation need. Capital or operations projects (sponsored by public transit operators or in partnership with non-profits or cities) that support and augment but are not traditional fixed route projects may be given extra points under this criteria. Project application should clearly state the overall program goals and objectives and demonstrate how the project is consistent with the goals of the Lifeline Transportation Program.
- Community-Identified Priority (25 pts):* Priority should be given to projects that directly address transportation gaps and/or barriers identified through a Community-Based Transportation Plan (CBTP) or other substantive local planning effort involving focused inclusive engagement to low-income populations. Applicants should identify the CBTP or other substantive local planning effort, as well as the priority given to the project in the plan.

Other projects may also be considered, such as those that address transportation needs identified in countywide or regional welfare-to-work transportation plans, the Coordinated Public Transit-Human Services Transportation Plan, or other documented assessment of needs within designated communities of concern. Findings emerging from one or more CBTPs or other relevant planning efforts may also be applied to other low-income areas, or otherwise be directed to serve low-income constituencies within the county, as applicable.

A map of Equity Priority Communities (EPCs) is included as part of the Report for Plan Bay Area 2050, is available at:

- c. *Implementation Plan and Project Management Capacity (20 pts)*: For projects seeking funds to support program operations, applicants must provide a well-defined service operations plan, and describe implementation steps and timelines for carrying out the plan. For projects seeking funds for capital purposes, applicants must provide an implementation plan, milestones and timelines for completing the project. Priority should be given to projects that are ready to be implemented in the timeframe that the funding is available. Project sponsors should describe and provide evidence of their organization's ability to provide and manage the proposed project, including experience providing services for low-income persons, and experience as a recipient of state or federal transportation funds. For continuation projects that have previously received Lifeline funding, project sponsor should describe project progress and outcomes.
- d. *Coordination and Program Outreach (20 pts)*: Proposed projects will be evaluated based on their ability to coordinate with other community transportation and/or social service resources. Applicants should clearly identify project stakeholders, and how they will keep stakeholders involved and informed throughout the project. Applicants should also describe how the project will be marketed and promoted to the public.
- e. *Cost-Effectiveness and Performance Indicators (10 pts)*: The project will be evaluated based on the applicant's ability to demonstrate that the project is the most appropriate way in which to address the identified transportation need and is a cost-effective approach. Applicants must also identify clear, measurable outcome-based performance measures to track the effectiveness of the service in meeting the identified goals. A plan should be provided for ongoing monitoring and evaluation of the service, as well as steps to be taken if original goals are not achieved.
- f. *Project Budget/Sustainability (10 pts)*: Applicants must submit a clearly defined project budget, indicating anticipated project expenditures and revenues, including documentation of matching funds. Proposals should address long-term efforts and identify potential funding sources for sustaining the project beyond the grant period.

Eligible Applicants & STA Fund Administration

If your agency is not an STA recognized transit operator, you must obtain sponsorship to apply for funds through an eligible transit agency, such as SamTrans. Proof of sponsorship, in the form of a letter from a transit agency must be attached with your application. Please note that transit agencies will require an administrative fee to be budgeted in your project cost for passing through STA funds.

Private for-profit entities are not eligible to receive Lifeline Transportation Program funds.

Timely Use of Funds

All Lifeline Transportation Program STA funds must be fully expended within two years of the date that the funds are programmed by MTC or the date that the agreement with pass-through agency is executed, whichever is applicable.

As the program administrator, C/CAG is responsible for monitoring the timely use of funds and the consistency with the original purpose, scope, and budget approved by the C/CAG Board.

Application Process

Applications are due **on Friday, February 16, 2024 at 12:00 noon**. Late applications will not be considered. One (1) electronic version of the application shall be submitted via e-mail to C/CAG Staff, Jeff Lacap, at jlacap@smcgov.org

Applicant Workshop

Two (2) applicant workshops will be open to all entities interested in applying for funding. The workshop information is as follows:

Date and Time: January 2024 (exact date and time TBD)

Location: Zoom Videoconference

The workshops will cover the application procedures for the C/CAG Lifeline Transportation Program Cycle 7 Call for Projects.

Public Workshop

One (1) applicant workshop will be open to all members of the public. The workshop information is as follows:

Date and Time: January 2024 (exact date and time TBD)

Location: Zoom Videoconference

Call for Projects Schedule

Event	Date
Call for Projects Issued	December 18, 2023
Applicant Workshop	January 2024
Public Workshop	January 2024
Applications Due	February 16, 2024
Selection Panel Reviews Applications	February 27, 2024
C/CAG Committees Consider Recommendation	April 2024
C/CAG Board Considers Recommendations	May 2024

Please contact Jeff Lacap at jlacap@smcgov.org for questions regarding the program or application process.

Attachments

1. C/CAG Lifeline Transportation Program Cycle 7 Application

DRAFT

C/CAG Lifeline Transportation Program Cycle 7 Funding Application

A. GENERAL PROJECT INFORMATION**1. Project Sponsor**

Name of the organization _____

Contact person _____

Address _____

Telephone number _____

E-mail address _____

DUNS Number¹ _____**2. Other Partner Agencies**

Agency

Contact Person

Address

Telephone

3. Project Type: *Check one.* [] Operating [] Capital [] Both**For operating projects, please check one of the following:** [] New [] Continuing**4. Project Name:** _____**5. Brief Description of Project (50 words max.):****6. Budget Summary:**

	Amount (\$)	% of Total Project Budget
Amount of Lifeline funding requested:		
Amount of local match proposed:		
Total project budget:		

¹ Provide your organization's nine-digit Dun & Bradstreet (D&B) Data Universal Numbering System (DUNS) Number. To search for your agency's DUNS Number or to request a DUNS Number via the Web, visit the D&B website: <http://fedgov.dnb.com/webform>.

2. What are the project's goals and objectives? Provide a baseline and post-implementation estimate of the number of service units that will be provided (e.g., one-way trips, vehicle loans, bus shelters, persons trained). Estimate the number of low-income persons that will be served by this project per day, per quarter and/or per year (as applicable).

Community-Identified Priority

3. How does the project address a transportation gap and/or barrier identified in Community-Based Transportation Plan (CBTP) and/or other substantive local planning effort involving focused inclusive engagement to low-income populations? Indicate the name of the plan(s) and the page number where the relevant gap and/or barrier is identified. Indicate the priority given to the project in the plan. (For a list of San Mateo County CBTPs, please visit <https://ccag.ca.gov/plansreportslibrary-2/>)

Priority will be given to projects that directly address transportation gaps and/or barriers identified through a CBTP or other substantive local planning effort involving focused inclusive engagement to low-income populations; however, other projects may also be considered, such as those that address transportation needs identified in countywide or regional welfare-to-work transportation plans or other documented assessment of needs within designated communities of concern.

4. Is the project located in the community in which the CBTP and/or other substantive local planning effort involving inclusive outreach to low-income populations was completed? If not, please include justification for applying the findings from the CBTP and/or other substantive local planning effort in another low-income area.

A map of MTC Equity Priority Communities is available at:
https://mtc.ca.gov/sites/default/files/Equity_Priority_Communities.pdf

Implementation Plan and Project Management Capacity

5. **For operating projects:** Provide an operational plan for delivering service, including a project schedule. For fixed route projects, include a route map.

For capital projects: Provide an implementation plan for completing a capital project, including a project schedule with key milestones and estimated completion date.

C/CAG Lifeline Transportation Program Cycle 7 Funding Application

6. Describe any proposed use of innovative approaches that will be employed for this project and their potential impact on project success.

7. Is the project ready to be implemented? What, if any, major issues need to be resolved prior to implementation? When are the outstanding issues expected to be resolved?

8. Describe and provide evidence of your organization's ability to provide and manage the proposed project. Identify previous experience in providing and coordinating transportation or related services for low-income persons. Describe key personnel assigned to this project, and their qualifications.

9. Indicate whether your organization has been or is a current recipient of state or federal transportation funding. If your organization has previously received Lifeline funding, please indicate project name and grant cycle and briefly describe project progress/outcomes including the most recent service utilization rate.

Coordination and Program Outreach

10. Describe how the project will be coordinated with the community, public and/or private transportation providers, social service agencies, and private non-profit organizations serving low-income populations.

11. Identify project stakeholders and describe how project sponsor will continue to involve and inform key stakeholders throughout the project. Describe plans to market the project, and ways to promote public awareness of the program.

Cost-Effectiveness and Performance Indicators

12. Demonstrate how the proposed project is the most appropriate way in which to address the identified transportation need and is a cost-effective approach. Identify performance measures to track the effectiveness of the project in meeting the identified goals. At a minimum, performance measures for service-related projects would include: documentation of new "units" of service provided with the funding (e.g., number of trips, service hours, workshops held, car loans provided), cost per unit of service (e.g., cost per trip), and a quantitative summary of service delivery procedures employed for the project. For capital-related projects, milestones and reports on the status of project delivery should be identified.

C/CAG Lifeline Transportation Program Cycle 7 Funding Application

13. Describe a plan for ongoing monitoring and evaluation of the service, and steps to ensure that original goals are achieved.

D. BUDGET

Project Budget/Sustainability

1. Provide a detailed line-item budget describing each cost item including start-up, administration, operating and capital expenses, and evaluation in the format provided below. If the project is a multi-year project, detailed budget information must be provided for all years. Please show all sources of revenue, including anticipated fare box revenue.

The budget should be in the following format:

Revenue	Year 1	Year 2	Total
Lifeline Program Funds			\$ -
[Other Source of Funds]			\$ -
[Other Source of Funds]			\$ -
Total Revenue	\$ -	\$ -	\$ -
Expenditures ¹	Year 1	Year 2	Total
Operating Expenses (list by category)			\$ -
Capital Expenses (list by category)			\$ -
[Other Expense Category]			\$ -
[Other Expense Category]			\$ -
Total Expenses	\$ -	\$ -	\$ -

¹ If the project includes indirect expenses, the applicant must have a federally approved indirect cost rate and please note that SamTrans will require administrative fees to be budgeted in your project cost for passing through funds.

Clearly specify the source of the required matching funds. Include letter(s) of commitment from all agencies contributing towards the match. If the project is multi-year, please provide letters of commitment for all years.

2. Describe efforts to identify potential funding sources for sustaining the service beyond the grant period if needed.

E. STATE AND FEDERAL COMPLIANCE

By signing the application, the signatory affirms that: 1) the statements contained in the application are true and complete to the best of their knowledge; and 2) the applicant is prepared to comply with any and all laws, statutes, ordinances, rules, regulations or requirements of the federal, state, or local government, and any agency thereof, which are related to or in any manner affect the performance of the proposed project, including, but not limited to, Transportation Development Act (TDA) statutes and regulations.

_____ Signature	_____ Date
_____ Printed Name	

C/CAG AGENDA REPORT

Date: November 16, 2023

To: C/CAG Congestion Management Program Technical Advisory Committee

From: Eva Gaye, Transportation Program Specialist

Subject: Receive a presentation on the draft Safe Routes to School Slow Speed School Zones Guidebook

(For further information or questions, contact Eva Gaye at egaye@smcgov.org)

RECOMMENDATION

That the Technical Advisory Committee receive a presentation on the draft Safe Routes to School Slow Speed School Zones Guidebook.

FISCAL IMPACT

It is expected that the treatment options provided in the guidebook will be implemented through the SRTS School Travel Safety Fellowship Program. This program is funded through Caltrans's Office of Traffic Safety Active Transportation Grant. In addition, the non-infrastructure (Slow Streets) component of the guidebook will be funded through the Surface Transportation Grant Program.

SOURCE OF FUNDS

The School Travel Fellowship Program has been historically funded through Caltrans Active Transportation Program (ATP). The Non-Infrastructure component of the program will be funded by using a combination of federal Surface Transportation Program (STP) funds from the One Bay Area Grant Cycle 3 Program and local Measure M funding, which is the \$10 vehicle registration fee levied in San Mateo County.

BACKGROUND

Safe Routes to School

The San Mateo County Safe Routes to School (SRTS) Program is a collaborative effort between the City County/Association of Governments (C/CAG) of San Mateo County and the San Mateo County Office of Education (SMCOE). The program is designed to encourage and enable school children and their parents to utilize active modes of transportation (walking, bicycling, carpool, and public transit) to get to school. Through education, on pedestrian and bicycle safety as well as awareness around human impact on the environment, the SRTS program supports schools to implement projects and activities that decrease traffic congestion around school sites, reduce school-related travel emissions, and improve the health, well-being, and safety of student

participants.

Slow Speed School Zones

The SRTS Slow Speed School program was a recommendation from the FY 2021/2022 SRTS Strategy, which highlighted a list of goals and actions to guide the Safe Routes program. This program recommendation called for coordination with municipalities to enact a slow street program near school zones to increase pedestrian and bicycle safety and encourage more students to walk and roll to school.

In accordance with this program recommendation, the Safe Routes to School program developed a Slow Speed School Zones Guidebook. The Guidebook aims to support the implementation of slower speeds in school areas. The guidebook also serves as an actionable resource for local jurisdictions to plan, implement, and fund Slow Speed School Zones.

As the guidebook is designed as a toolkit for local jurisdictions, the SRTS Program intends on implementing several recommended treatments as quick built demonstration projects from the guidebook into their School Travel Safety Program. The School Travel Fellowship program would offer cities the opportunity to partner with one or two of their respective schools to support safe and active student travel. In addition, jurisdictions that do apply for the program will have the opportunity to receive technical assistance from a transportation planning firm, to develop non-permanent quick build materials for demonstration projects at identified schools which also includes the treatment recommendations from the Slow Speed School Zones Guidebook.

On October 30, 2023, staff circulated the draft guidebook to members of the Technical Advisory Committee for comments prior to the final draft of the guidebook in early December 2023.

Next Steps

The Safe Routes program has received interests from Redwood City and Daly City to pilot recommendations from the guidebook as part of the School Travel Fellowship Program. The Safe Routes Program intends on issuing a formal call for projects early December 2023.

ATTACHMENT

1. Draft Safe Routes to School Slow Speed School Zones Guidebook (*Available online on the C/CAG website (See "Additional Agenda Materials") at <https://ccag.ca.gov/committees/congestion-management-program-technical-advisory-committee/>*)

C/CAG AGENDA REPORT

Date: November 16, 2023

To: C/CAG Congestion Management Program Technical Advisory Committee

From: Kaki Cheung, Deputy Director

Subject: Receive update on the SamTrans Bus Stop Improvement Plan & Guidelines

(For further information, contact Daniel Shockley at ShockleyD@samtrans.com)

RECOMMENDATION

That the Technical Advisory Committee receive information on the SamTrans Bus Stop Improvement Plan and Guidelines.

FISCAL IMPACT

N/A

SOURCE OF FUNDS

N/A

BACKGROUND

The SamTrans Bus Stop Improvement Plan (BSIP) is focused on the features and amenities that affect customer experience at bus stops. Key project deliverables include the SamTrans Bus Stop Design Guidelines, which prescribes minimum recommended amenities for each stop, and an implementation plan to bring existing stops into alignment with the guidelines.

The Bus Stop Design Guidelines are designed to provide decision-oriented guidance primarily for external users, such as city staff and developers, on preferred bus stop configurations for both new and existing stops. This includes amenities, but also considerations such as curb access for buses to pull in and out, appropriateness of bulb-outs/curb extensions, interactions with bicycle facilities, and the relative positioning of amenities at the stop.

In June 2023, the project team conducted outreach via focus group interviews and an online survey to get a better understanding of riders' stop amenity preferences and priorities. Key findings from both efforts indicate that SamTrans riders value shelters, seating, lighting, and real-time information, and those are shown to be the most important amenities for SamTrans to invest in. As such, the Plan recommends a big expansion of these amenities.

Additionally, the project team hosted two series of working groups to engage with cities and other agencies in each of the four subregions (Coastside, North County, South County and Mid County). The first series focused on collecting city feedback and perspectives when working with

SamTrans on bus stop improvements. The second series focused on gathering input on the draft Bus Stop Design Guidelines. SamTrans plans to host a third set of working group meetings to get feedback on implementation of bus stop improvements.

It is important to note that BSIP is strictly focused on bus stop amenities, and does not include suggested improvements pertaining to the federal Americans with Disabilities Act (ADA) Accessibility Guidelines or State Building Code accessibility provision. Accessibility is being addressed by SamTrans through a concurrent effort called the District ADA Transition Plan.

Representative from SamTrans will present more information on the Plan at the Committee's November meeting. Information on the Plan can also be found online at <https://www.samtrans.com/projects/bus-stop-improvement-plan>.

ATTACHMENT

N/A

C/CAG AGENDA REPORT

Date: November 16, 2023

To: Congestion Management Program Technical Advisory Committee

From: Jeff Lacap, Transportation Systems Coordinator

Subject: Regional Project and Funding Information

(For further information, contact Jeff Lacap at jlacap@smcgov.org)

RECOMMENDATION

That the Technical Advisory Committee receives information on regional project and funding related items.

FISCAL IMPACT

None.

SOURCE OF FUNDS

N/A

BACKGROUND

C/CAG staff routinely attends meetings hosted by the Metropolitan Transportation Commission (MTC) and receives information distributed from MTC pertaining to federal funding, project delivery, and other regional policies that may affect local agencies. Attached to this report includes relevant information from MTC.

Project Delivery & Caltrans Updates

FHWA Policy for Inactive Projects

Caltrans requires administering agencies to submit invoices at least once every 6 months from the time of obligation (E-76 authorization). The current inactive list is attached (Attachment 1). Project sponsors are requested to visit the Caltrans site regularly for updated project status at: <https://dot.ca.gov/programs/local-assistance/projects/inactive-projects>

Please continue to send invoices in a timely matter to Caltrans or let them know of any unanticipated delays to your project. Obligated funds should be able to be spent and invoiced for reimbursement within 6 months. Projects not ready to be encumbered or awarded within 6 months should not be obligated.

Pavement Management Program (PMP) Certification

The current PMP certification status listing is attached (Attachment 2). Jurisdictions without a certification will have projects removed from MTC's obligation plans until their PMP certification is in good standing. Contact Sui Tan at stan@bayareametro.gov if you need to update your certification.

Lapsed Project End Dates

Please review the Caltrans Project End Date (PED) lookahead report attached (Attachment 3) and work with Caltrans Local Assistance to take appropriate action.

Any work done on projects past the PED is not eligible for reimbursement. PEDs should be extended prior to the expiration of the current PED. If a PED is extended after its lapse, then the work done during the lapsed period is not reimbursable. PEDs must be extended through an E-76 modification. Please plan on the E-76 approval process to take at least 4 weeks.

Caltrans Division of Local Assistance (DLA), Office of Project Implementation provides guidance and support to local agencies in managing the Federal-aid projects. The Project End Date (PED), analogous to the previously used Agreement End Date (AED), is the date that an agency estimates to identify the end of a project phase's Period of Performance (end of Federally participating work). It is defined as the date after which no additional federally participating costs may be incurred for an authorized phase of work.

The look ahead report attached lists projects with (i) expired PED, (ii) PED to expire within the next three months, (iii) PED to expire within the next 6 months and (iv) PED to expire in more than 6 months but with lapses in the past. The purpose of this list is to alert local agencies of expired or expiring PEDs, so they can initiate PED extension requests where necessary and/or contact DLAEs for further assistance. Projects with final invoices submitted do not require a PED extension.

2023 Local Assistance Procedures Manual (LAPM) and Local Assistance Program Guidelines

Caltrans Division of Local Assistance has published the 2023 Local Assistance Procedures Manual (LAPM) and 2023 updates to the Local Assistance Program Guidelines (LAPG). Changes are documented in the Local Programs Procedures (LPP) 22-01 document and can be downloaded at: <https://dot.ca.gov/-/media/dotmedia/programs/localassistance/documents/lpp/lpp22-01.pdf>

FY 2022-23 Local Streets and Roads Program Annual Expenditure Reporting - Due December 1st

Per Streets and Highways Code Section 2034(b), each fiscal year in which a city or county receives an apportionment of Road Maintenance and Rehabilitation Account Local Streets and Roads Program Funds shall submit a report to the California Transportation Commission (CTC) detailing the expenditure of those funds within the fiscal year. At a minimum, the report is to include in progress and completed projects for which program funds were expended. The Annual

Project Expenditure Report must include a project description, location, amount of program funds expended, date of completion or estimated completion, and if applicable, the estimated useful life of the improvement.

CalSMART is now open for FY 2022-23 Expenditure Reporting and will remain open until December 1st at 11:59 p.m.

A video recording of the Local Streets and Roads Funding Program Annual Expenditure Report Technical Training presented by CTC staff be found here:

<https://www.youtube.com/watch?v=G11fnYnXxhs>

Current and Upcoming Funding Opportunities

P-TAP 25: Call for Projects

MTC is soliciting projects for Round 25 of the Pavement Management Technical Assistance Program (P-TAP 23).

Applications are **due to MTC by 4:00 p.m. on Monday, November 27, 2023**. The application and related information can be accessed at MTC's P-TAP Call for Projects page by clicking on the following link: <https://mtc.ca.gov/tools-resources/technical-assistance/pavement-management-technical-assistance-program-p-tap/p-tap-25-call-projects>

The following schedule outlines major program milestones:

Date	Milestone
November 27, 2023	Applications due to MTC by 4:00 p.m.
February 12, 2024	MTC notifies grant finalists after Administration Committee approval
March 15, 2024	Local contribution checks due to MTC
April-May2024	Projects Start
April 1, 2025	Final Report/Draft Certification letter due to jurisdictions
April 30, 2025	Final Report/Final Certification letter due to MTC

For more information regarding the application process, contact Sui Tan, P-TAP Project Manager at stan@bayareametro.gov.

Training Opportunities

California Local Technical Assistance Program (CALTAP)

The online training catalog for the California Local Technical Assistance Program (CALTAP) has been recently updated to provide a comprehensive catalog of local assistance training that focuses specifically on the needs of California's public transportation agencies. Upcoming trainings include California Traffic Engineering License Exam Review and Pavement Life Cycle Cost Analysis. Click here to access the full catalog: <https://caltap.org/training-calendar.aspx>.

ATTACHMENTS

1. Caltrans Inactive Project List for San Mateo County as of November 1, 2023
2. MTC's PMP Certification Status of Agencies within San Mateo County as of October 11, 2023
3. Caltrans Lapsed Project End Dates as of October 2, 2023

Updated on 11/01/2023
1st Quarter Inactive Projects
> \$50,000 unexpended balance

Project Number	Status	Agency Action Required	State Project No	Project Prefix	District	County	Agency	Project Description	Latest Date	Earliest Authorization Date	Latest Payment Date	Last Action Date	Months of No Activity	Program Codes	Total Cost Amount	Obligations Amount	Expenditure Amount	Unexpended Balance
5357011	Inactive	Project is inactive. Funds at risk. Invoice immediately.	0420000230L	CML	4	SM	Half Moon Bay	POPLAR STREET FROM MAIN STREET AND HIGHWAY 1 PHASE 1: IMPLEMENT COMPLETE STREET IMPROVEMENTS INCLUDING FULL DEPTH PAVEMENT RECONSTRUCTION, CURB AND GUTTER, CROSSWALK ENHANCEMENTS, SIDEWALKS AND BICYCLE LANES TO APPROXIMATELY 900 LINEAL FEET OF ROAD.	02/21/2023	2/21/2023	1/0/1900	2/21/2023	8	Y003	\$1,701,076.78	\$1,202,000.00	\$0.00	\$1,202,000.00
5357010	Inactive	Project is inactive. Funds at risk. Invoice immediately.	0417000486L	BRLS	4	SM	Half Moon Bay	MAIN STREET BRIDGE OVER PILARCITOS CREEK; BR 35C0025 REHABILITATE HISTORIC BRIDGE . NO ADDED CAPACITY	01/03/2023	2/27/2018	1/3/2023	1/3/2023	9	Z001	\$1,291,000.00	\$1,142,922.00	\$784,701.56	\$358,220.44
5268022	Inactive	Project is inactive. Funds at risk. Invoice immediately.	0421000026L	STPL	4	SM	Belmont	BELMONT: CHULA VISTA FROM ALAMEDA DE LAS PULGAS TO RALSTON AVE, 6TH AVENUE FROM RALSTON AVENUE TO HILL STREET, 6TH AVENUE FROM EMMETT AVENUE TO HARBOR BLVD. CYPRESS AVE FROMLAUREL TO MIDDLE RD, DALEVIEW FROM HILLER TO OLD COUNTY RD, ELMER FROM RALSTON AVENUE TO O'NEILL, NOTRE DAME AVE FROM ARBOR TO MILLER, LAUREL FROM HILL STREET TO CYPRESS AVENUE ANDHARBOR BLVD FROM MOLITAR TO EL CAMINO REAL: PAVEMENT REPAIR AND REHABILITATION, CRACK SEALING, SLURRY SEALING, THERMOPLASTIC STRIPING AND PAVEMENT MARKINGS, ACCESS RAMPS AND SIGNAGE.	10/11/2022	3/4/2022	3/4/2022	10/11/2022	12	Y230	\$546,470.50	\$467,000.00	\$238,954.01	\$228,045.99
5390006	Inactive	Project is inactive. Funds at risk. Invoice immediately.	0423000011L	STPL	4	SM	Portola Valley	WESTRIDGE DRIVE FROM APPROXIMATELY ALPINE ROAD TO CERVANTES ROAD PAVEMENT PRESERVATION INCLUDING PAVEMENT GRINDING, BASE REPAIR, SLURRY SEAL, THERMOPLASTIC TRAFFIC STRIPING AND PAVEMENT MARKINGS, AND OTHER MISC. WORK RELATED TO ROAD RESURFACING	01/20/2023	1/20/2023	1/0/1900	1/20/2023	9	Y230	\$849,578.62	\$201,000.00	\$0.00	\$201,000.00
5171026	Inactive	Project is inactive. Funds at risk. Invoice immediately.	0422000319L	STPL	4	SM	Burlingame	THROUGHOUT THE CITY OF BURLINGAME AT 33 LOCATIONS NEAR SCHOOLS AND TRANSIT. IMPLEMENT QUICK BUILD PEDESTRIAN SAFETY IMPROVEMENTS INCLUDING INSTALLATION OF HIGH-VISIBILITY CROSSWALKS, ADVANCE PAVEMENT MARKINGS, STRIPED BULB-OUTS, RED CURBING, AND RRFBS.	03/27/2023	3/27/2023	1/0/1900	3/27/2023	7	Y230	\$500,000.00	\$200,000.00	\$0.00	\$200,000.00
5177033	Inactive	Project is inactive. Funds at risk. Invoice immediately.	0414000209L	CML	4	SM	South San Francisco	EL CAMINO REAL (SR82: PM20.6-20.9) DR CHESTNUT TO ARROYO AVE IMPROVE PED. CROSSINGS, BULB OUT, ADA RAMPS	12/01/2022	1/31/2014	12/1/2022	12/1/2022	10	Z003,M003	\$7,088,262.00	\$1,000,000.00	\$920,086.98	\$79,913.02
5935075	Inactive	Invoice under review by Caltrans. Monitor for progress. Received by LPA 10/11/2023	0417000250L	ATPLNI	4	SM	San Mateo County	SAN MATEO COUNTY: COUNTYWIDE INCLUDING THE UNINCORPORATED AREAS. PROMOTE SAFE AND ACTIVE TRANSPORTATION TO AND FROM SCHOOL	02/24/2023	6/15/2017	2/24/2023	2/24/2023	8	Z301	\$4,036,000.00	\$900,000.00	\$845,533.30	\$54,466.70

< \$50,000 unexpended balance

Project Number	Status	Agency Action Required	State Project No	Project Prefix	District	County	Agency	Project Description	Latest Date	Earliest Authorization Date	Latest Payment Date	Last Action Date	Months of No Activity	Program Codes	Total Cost Amount	Obligations Amount	Expenditure Amount	Unexpended Balance
5029024	Inactive	Project is inactive. Funds at risk. Invoice immediately.	0400021045L-N	BPMP	4	SM	Redwood City	BRIDGE PARKWAY OVER MARINE WORLD LAGOON, PREVENTATIVE MAINTENANCE	08/02/2017	4/13/2011	8/2/2017	8/2/2017	74	Q120	\$75,000.00	\$66,398.00	\$39,121.06	\$27,276.94
5029025	Inactive	Project is inactive. Funds at risk. Invoice immediately.	0400021046L-N	BPMP	4	SM	Redwood City	BRIDGE PARKWAY(RIGHT) OVER MARINE WORLD LAGOON, EAST OF MARINE WORLD PARKWAY, PREVENTATIVE MAINTENANCE	08/02/2017	4/13/2011	8/2/2017	8/2/2017	74	Q120	\$75,000.00	\$66,398.00	\$39,121.06	\$27,276.94
5333014	Inactive	Project is inactive. Funds at risk. Invoice immediately.	0412000122L	BHLS	4	SM	Woodside	KINGS MOUNTAIN RD OVER WEST UNION CREEK; 0.05 MI EAST OF TRIPP RD. BRIDGE REHABILITATION	07/07/2020	3/16/2012	7/7/2020	7/7/2020	39	L1CE	\$135,090.00	\$119,595.00	\$98,399.16	\$21,195.84
5029032	Inactive	Project is inactive. Funds at risk. Invoice immediately.	0414000103L	BPMP	4	SM	Redwood City	MAIN ST, VETERANS BLVD, AND MAPLE ST OVER REDWOOD CREEK BRIDGE PREVENTATIVE MAINTENANCE	08/28/2019	3/21/2014	8/28/2019	8/28/2019	50	M240	\$26,250.00	\$23,239.00	\$4,519.81	\$18,719.19
5333013	Inactive	Project is inactive. Funds at risk. Invoice immediately.	0412000121L	BHLS	4	SM	Woodside	MOUNTAIN HOME RD OVER BEAR CREEK; 0.3 MI SOUTH OF SR 84, BRIDGE REHABILITATION	07/07/2020	3/16/2012	7/7/2020	7/7/2020	39	L1CE	\$107,428.00	\$95,106.00	\$93,266.37	\$1,839.63

\$1,000 or less unexp. Balance

Project Number	Status	Agency Action Required	State Project No	Project Prefix	District	County	Agency	Project Description	Latest Date	Earliest Authorization Date	Latest Payment Date	Last Action Date	Months of No Activity	Program Codes	Total Cost Amount	Obligations Amount	Expenditure Amount	Unexpended Balance
6204125	Inactive	Project is inactive. Funds at risk. Invoice immediately.	0413000206L	FERPL	4	SM	Caltrans	ON US101 FROM 0.3 MILES NORTH OF SAN ANTONIO ROAD (SCL -PM 50.6) TO 0.3 MILES SOUTH OF GRAND AVENUE INTERCHANGE (SM-PM 21.8) US 101: INSTALL HOV/HOT LANE	07/02/2019	5/16/2017	7/2/2019	7/2/2019	51	RPS9,RPS0	\$20,999,258.82	\$9,547,698.97	\$9,547,074.22	\$624.75
5438015	Inactive	Project is inactive. Funds at risk. Invoice immediately.	0414000191L	HPLUL	4	SM	East Palo Alto	UNIVERSITY OVERCROSSING US 101 BIKE PED PATH	01/27/2023	11/27/2013	1/27/2023	1/27/2023	9	LY20,HY20	\$14,138,000.00	\$760,000.00	\$760,000.00	\$0.00
6204113	Inactive	Project is inactive. Funds at risk. Invoice immediately.	0400000684L	CML	4	SM	Caltrans	ON STATE ROUTE: 101. US 101 BROADWAY INTERCHANGE IN BURLINGAME RECONSTRUCT INTERCHANGE INCLUDE BIKE/PED FACILITY	01/24/2020	1/30/2014	1/24/2020	2/24/2022	45	M400	\$50,043,250.63	\$3,559,977.49	\$3,559,977.49	\$0.00
6204111	Inactive	Project is inactive. Funds at risk. Invoice immediately.	0400000743L	HPLULCML	4	SM	Caltrans	STATE ROUTE 1 SAN PEDRO BRIDGE, BRIDGE REPLACEMENT	05/26/2017	11/1/2013	5/26/2017	5/26/2017	77	HY10	\$10,166,000.00	\$3,390,749.00	\$3,390,749.00	\$0.00
5935044	Inactive	Project is inactive. Funds at risk. Invoice immediately.	04924729L	CML	4	SM	San Mateo County	MIRADA SURF BIKE/PED TRAIL, BIKE/PED CLASS 1 TRAIL	06/24/2010	2/5/2009	6/24/2010	6/17/2013	160	L400	\$184,604.00	\$163,429.29	\$163,429.29	\$0.00

PMP Certification November 7, 2023**Expired****Certified (including Pending & Extension)**

* "Last Major Inspection" is the basis for certification and is indicative of the date the field inspection was completed.

County	Jurisdiction	Last Major Inspection*	Certification Expiration Date	P-TAP Cycle	Status
San Mateo	Atherton	8/31/2022	8/31/2024	23	Certified
San Mateo	Belmont	11/1/2021	12/1/2023	22	Certified with Pending
San Mateo	Brisbane	9/1/2022	9/1/2024	23	Certified
San Mateo	Burlingame	11/15/2022	11/30/2024	23	Certified
San Mateo	Colma	11/7/2022	11/30/2024	23	Certified
San Mateo	Daly City	11/2/2022	11/30/2024	23	Certified
San Mateo	East Palo Alto	8/15/2020	9/1/2023	24	Certified with Pending
San Mateo	Foster City	8/7/2021	9/1/2023	24	Certified with Pending
San Mateo	Half Moon Bay	11/1/2021	12/1/2024	22	Certified with Extension
San Mateo	Hillsborough	11/3/2022	11/30/2024	23	Certified
San Mateo	Menlo Park	12/17/2022	12/31/2024	23	Certified
San Mateo	Millbrae	11/15/2022	11/30/2024	23	Certified
San Mateo	Pacifica	8/28/2020	9/1/2022	23	Certified with Pending
San Mateo	Portola Valley	2/28/2021	3/1/2023	24	Certified with Pending
San Mateo	Redwood City	12/1/2021	12/21/2023	22	Certified
San Mateo	San Bruno	8/3/2019	9/1/2021	24	Certified with Pending
San Mateo	San Carlos	7/31/2022	7/31/2024	23	Certified
San Mateo	San Mateo	9/3/2020	10/1/2023	24	Certified with Pending
San Mateo	San Mateo County	12/31/2022	12/31/2024	23	Certified
San Mateo	South San Francisco	2/23/2020	3/1/2023	24	Certified with Pending
San Mateo	Woodside	8/19/2020	9/1/2023	24	Certified with Pending

(*) Indicates One-Year Extension. Note: PTAP awardees are ineligible for a one-year extension during the cycle awarded.

(^) Indicates previous P-TAP awardee, but hasn't fulfilled requirement; must submit certification prior to updating to current P-TAP award status.

Note: Updated report is posted monthly to:

http://mtc.ca.gov/sites/default/files/PMP_Certification_Status_Listing.xlsx

Project End Date Reporting

*** Submit PED extension requests at least one month prior to expiration to account for processing times and reduce nonparticipating gaps ***

Last Updated: 11/1/2023

Project Number xxxx(xxx)	Prefix	Responsible Agency	Agency's Portfolio with Lapses (%)	PE Auth "Other" (NI/Studies)	PE Auth	RW Auth	CON Auth	Monitoring Class	Approved PED (* Legacy)	PED Expires (Months)	PED by Expiration (Based on current PED)	Current SEQ #	Current FADS SEQ Status	Pending PED Change	Lapse Occurrences	Lapse Action by SEQ # (WR) or (NP)	FHWA Approves Waiver Request	Nonparticipating PED Lapses (Adjusted for Waiver Approvals)	AMS Adv ID (* Multi Adv IDs)	AMS Adv Acct Codes	FMIS Status
5935(064)	BPMP	San Mateo County	25.0%		08/10/18				10/31/22 *	-13	● PED Expired	1	Approv		1			SEQ# 1(10/31/2022 to Present)	0413000030	2W	ACTIVE
5177(033)	CML	South San Francisco	75.0%		01/31/14		01/09/17		03/31/23	-8	● PED Expired	4	Approv		2	3-WR	Yes (Partial)	SEQ# 4(3/31/2023 to Present) SEQ# 3(09/01/2020 to 1/14/2021)w	0414000209	2W	ACTIVE
5357(010)	BRLS	Half Moon Bay	50.0%		02/27/18				06/30/23 *	-5	● PED Expired	2	Approv		1			SEQ# 2(6/30/2023 to Present)	0417000486		ACTIVE
5935(075)	ATPLNI	San Mateo County	25.0%				06/15/17	Dist "Final"	01/01/24	2	◆ PED 0 to < 3 mos	2	Approv						0417000250	2W	ACTIVE
5029(032)	BPMP	Redwood City	0.0%		03/21/14				03/21/24 *	4	◆ PED 3 to < 6 mos	2	Approv						0414000103	2W	ACTIVE
5268(022)	STPL	Belmont	0.0%				03/04/22		05/01/24	6	◆ PED 6+ mos	1	Approv						0421000026		ACTIVE
5935(087)	STPL	San Mateo County	25.0%		11/01/21		08/29/22		06/30/24	8	◆ PED 6+ mos	3	Approv						0422000053		ACTIVE
5102(049)	BRLS	San Mateo	50.0%		06/09/18				07/28/24	9	◆ PED 6+ mos	2	Approv		1			SEQ# 1(8/6/2020 to 5/6/2021)	0417000373	2W	ACTIVE
5376(016)	STPL	Brisbane	0.0%				12/06/22		09/15/24	10	◆ PED 6+ mos	2	Approv						0421000136		ACTIVE
5196(040)	ATPL	Daly City	50.0%		04/17/17		07/02/20		09/30/24	11	◆ PED 6+ mos	3	Approv		1			SEQ# 2(12/31/2022 to 3/29/2023)	0417000097		ACTIVE
5438(011)	HPLUL	East Palo Alto	100.0%		04/04/12		03/02/18		09/30/24	11	◆ PED 6+ mos	7	Approv		1			SEQ# 6(9/30/2022 to 4/11/2023)	0400021118	2W	ACTIVE
5102(051)	STPL	San Mateo	50.0%				03/07/22		10/31/24	12	◆ PED 6+ mos	2	Approv						0420000363		ACTIVE
5196(044)	STPL	Daly City	50.0%				01/05/23		12/29/24	14	◆ PED 6+ mos	1	Approv						0422000336		ACTIVE
5177(047)	CRRSAL	South San Francisco	75.0%				09/09/22		12/31/24	14	◆ PED 6+ mos	3	Info Only						0422000384		ACTIVE
5226(023)	CML	San Bruno	50.0%		11/16/18				01/01/25	14	◆ PED 6+ mos	2	Approv		1			SEQ# 1(11/1/2020 to 3/18/2021)	0419000066		ACTIVE
5171(026)	STPL	Burlingame	0.0%				03/27/23		01/29/25	15	◆ PED 6+ mos	1	Approv						0422000319		ACTIVE
5390(006)	STPL	Portola Valley	0.0%				01/20/23		03/31/25	17	◆ PED 6+ mos	1	Approv						0423000011		ACTIVE
6419(027)	CMLNI	City/County Association of Governments of San Mateo County	0.0%				10/18/17		03/31/25 *	17	◆ PED 6+ mos	2	Approv						0418000108	2W	ACTIVE
5438(015)	HPLUL	East Palo Alto	100.0%		11/27/13		12/20/22		06/28/25	20	◆ PED 6+ mos	5	Approv		1			SEQ# 4(10/30/2022 to 12/20/2022)	0414000191	2W	ACTIVE
5226(026)	STPL	San Bruno	50.0%				09/13/22		06/30/25	20	◆ PED 6+ mos	2	Approv						0422000095		ACTIVE
5029(039)	STPL	Redwood City	0.0%				09/12/22		08/31/25	22	◆ PED 6+ mos	2	Approv						0422000084		ACTIVE

Project End Date Reporting

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Project Number xxxx(xxx)	Prefix	Responsible Agency	Agency's Portfolio with Lapses (%)	PE Auth "Other" (NI/Studies)	PE Auth	RW Auth	CON Auth	Monitoring Class	Approved PED (* Legacy)	PED Expires (Months)	PED by Expiration (Based on current PED)	Current SEQ #	Current FADS SEQ Status	Pending PED Change	Lapse Occurrences	Lapse Action by SEQ # (WR) or (NP)	FHWA Approves Waiver Request	Nonparticipating PED Lapses (Adjusted for Waiver Approvals)	AMS Adv ID (* Multi Adv IDs)	AMS Adv Acct Codes	FMIS Status
5357(011)	CML	Half Moon Bay	50.0%				02/21/23		12/31/25	26	◆ PED 6+ mos	2	Info Only						0420000230		ACTIVE
5177(039)	BPMP	South San Francisco	75.0%		11/19/19				04/30/26	30	◆ PED 6+ mos	2	Approv		1			SEQ# 1(12/30/2022 to 3/27/2023)	0418000191		ACTIVE
5299(018)	CML	Millbrae	0.0%				09/12/23		08/29/26	34	◆ PED 6+ mos	1	Approv						0422000375		ACTIVE
5171(027)	CML	Burlingame	0.0%				09/08/23		12/31/26	38	◆ PED 6+ mos	1	Approv						0422000358		ACTIVE
5177(040)	CML	South San Francisco	75.0%		01/04/19		09/09/22		12/31/26	38	◆ PED 6+ mos	2	Approv		1			SEQ# 1(2/1/2022 to 9/9/2022)	0419000112		ACTIVE
6419(034)	STPLNI	City/County Association of Governments of San Mateo Countv	0.0%	05/02/23					06/30/28	56	◆ PED 6+ mos	1	Approv						0423000222		ACTIVE
5029(024)	BPMP	Redwood City	0.0%		04/13/11				NA	*	■ No PED Established	1	Approv						0400021045	2W	ACTIVE
5029(025)	BPMP	Redwood City	0.0%		04/13/11				NA	*	■ No PED Established	1	Approv						0400021046	2W	ACTIVE
5333(013)	BHLS	Woodside	0.0%		03/16/12				NA	*	■ No PED Established	3	Approv						0412000121	2W	ACTIVE
5333(014)	BHLS	Woodside	0.0%		03/16/12				NA	*	■ No PED Established	3	Approv						0412000122	2W	ACTIVE
5935(044)	CML	San Mateo County	25.0%				02/05/09	"Fin" Invoice	NA	*	■ No PED Established	3	Approv						0400001511		ACTIVE