



**City/County Association of Governments  
of San Mateo County**

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park  
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

**SPECIAL MEETING  
Administrators' Advisory Committee (AAC)  
AGENDA**

This meeting of the Administrators' Advisory Committee will be held in person and by teleconference pursuant to Government Code Section 54953(e). Members of the public will be able to participate in the meeting remotely via the Zoom platform or in person at the location below.

<b>Date:</b> Monday, January 22, 2024  <b>Time:</b> 12:00 p.m.  <b>Location:</b> 455 County Center, First Floor, Rm 101, Redwood City, CA 94063	<b>Join by Zoom:</b> <a href="https://us02web.zoom.us/j/82453400610?pwd=RVk2ci9vOWI1VHF5aWZWWVdHVFRyZz09">https://us02web.zoom.us/j/82453400610?pwd=RVk2ci9vOWI1VHF5aWZWWVdHVFRyZz09</a>  <b>Zoom ID:</b> 824 5340 0610  <b>Password:</b> 012224  <b>Join by Phone:</b> (669) 900-6833
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**\*\*\*HYBRID MEETING - IN-PERSON AND BY VIDEOCONFERENCE\*\*\***

This meeting of the C/CAG Administrators' Advisory Committee will be held in person and by teleconference pursuant to Government Code Section 54953(e). Members of the public will be able to participate in the meeting remotely via the Zoom platform or in person at the location above. The Committee welcomes comments, including criticism, about the policies, procedures, programs, or services of the agency, or of the acts or omissions of the Board and committees. Speakers shall not disrupt, disturb, or otherwise impede the orderly conduct of the committee meeting. For information regarding how to participate in the meeting, either in person or remotely, please refer to the instructions at the end of the agenda.

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1. Public comments on items not on this agenda.
2. Presentation of the draft 2024 and 2025 C/CAG Agency Work Plan. INFORMATION p. 1
3. Discussion of the draft agenda for the February 8, 2024, C/CAG Board Regular Meeting. INFORMATION p. 10
4. Member comments and announcements.

5. Executive Director's report.

6. Adjourn

Next Meeting: To be determined.

**PUBLIC NOTICING:** All notices of C/CAG regular Board meetings, standing committee meetings, and special meetings will be posted at the San Mateo County Court Yard, 555 County Center, Redwood City, CA, and on C/CAG's website at: <http://www.ccag.ca.gov>.

**PUBLIC RECORDS:** Public records that relate to any item on the open session agenda for a regular Board meeting, standing committee meeting, or special meeting are available for public inspection. Those public records that are distributed less than 72 hours prior to a regular Board meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members, of the Board or committee. The Board has designated the City/County Association of Governments of San Mateo County (C/CAG), located at 555 County Center, 5th Floor, Redwood City, CA 94063, for the purpose of making public records available for inspection. Such public records are also available on C/CAG's website at: <http://www.ccag.ca.gov>. Please note that C/CAG's office is temporarily closed to the public; please contact Mima Crume at (650) 599-1406 to arrange for inspection of public records.

**ADA REQUESTS:** Persons with disabilities who require auxiliary aids or services to participate in this meeting should contact Mima Crume at (650) 599-1406 or [mcrume@smcgov.org](mailto:mcrume@smcgov.org) by 10:00 a.m. prior to the meeting date.

**PUBLIC PARTICIPATION DURING HYBRID MEETINGS:** During hybrid meetings of the AAC, members of the public may address the Board as follows:

Written comments should be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to [mcrume@smcgov.org](mailto:mcrume@smcgov.org).
2. Your email should include the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda.
3. Members of the public are limited to one comment per agenda item.
4. If your emailed comment is received at least 2 hours prior to the meeting, it will be provided to the AAC members, and made publicly available on the C/CAG website along with the agenda. Emails received less than 2 hours before the meeting will be provided to the AAC members and included in the administrative record of the meeting as soon as practicable.

Spoken comments will be accepted during the meeting in person and through Zoom. Public comments will be taken first by speakers in person followed by via Zoom. Please read the following instructions carefully:

**\*In-person participation:**

1. If you wish to speak to the committee, please fill out a speaker's slip. If you have anything that you wish distributed to the committee and included in the official record, please hand it to the C/CAG Clerk who will distribute the information to the committee members and staff.

**\*Remote participation:**

1. The AAC meeting may be accessed through Zoom at the online location indicated at the top of this agenda.
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by your name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When the C/CAG Clerk or Chair call for the item on which you wish to speak, click on "raise hand." The Clerk will activate and unmute speakers in turn. Speakers will be notified shortly before they are called on to speak. If calling in via phone, press \*9 to raise your hand and when called upon press \*6 to unmute.
5. When called, please limit your remarks to the time allotted.

If you have any questions about this agenda, please contact C/CAG staff:

Executive Director: Sean Charpentier (650) 599-1409

Clerk of the Board: Mima Crume (650) 599-1406

**C/CAG AGENDA REPORT**

Date: January 22, 2024

To: Administrative Advisory Committee

From: Sean Charpentier, Executive Director

Subject: Presentation of the draft 2024 and 2025 C/CAG Agency Work Plan

(For further information, contact Sean Charpentier at [scharpentier@smcgov.org](mailto:scharpentier@smcgov.org))

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**RECOMMENDATION**

That the Administrative Advisory Committee receives a presentation on the draft 2024 and 2025 C/CAG agency work plan.

**FISCAL IMPACT**

None.

**SOURCE OF FUNDS**

N/A

**BACKGROUND**

C/CAG is a multi-faceted JPA that serves multiple Countywide functions. C/CAG has a team of 12 staff members. C/CAG's goals are to improve mobility, the environment, equity, and the quality of life in San Mateo County.

Key functions include:

- a) Serving as the County Transportation Agency and Congestion Management Agency, allocating local, State, and Federal Transportation Funding, managing several Countywide Transportation Plans; and supporting member agencies with projects and funding timelines. Manage multiple transportation programs like Safe Routes to School, the Micromobility (bike and scooter-share) Program and the Smart Corridor system. Support the Express Lane JPA. Co-sponsoring with the SMTCA on transportation projects of countywide significance.
- b) Leading Countywide effort with all jurisdictions for compliance with the Regional Storm Water Permit, including major long term multi-million dollar contract to support our efforts. Supporting countywide efforts for regional stormwater projects and well as smaller more local green infrastructure projects.
- c) Managing the Countywide TDM policy, the Airport Land Use Commission, and 21-Element.

- d) Leading and supporting Countywide energy efficiency efforts, including San Mateo County Energy Watch and the Regionally Integrated Climate Action Planning Solutions program.
- e) Support C/CAG Board and 9 Standing Committees with 146 seats, including 76 seats reserved for elected officials and a total of 98 regularly scheduled Brown Act meetings each year.

#### Structure of the Workplan:

The work plan shows the progression of work over eight quarters, through the end of the 2025 calendar year. The work plan is color coded with the following denotations.

1. Yellow- Major work categories within the Agency.
2. Light Blue- Activities required by Statute, or Role, or Ownership. These are activities that are required by the C/CAG JPA or compliance with local, regional, or state regulations or statute. This also includes general management and operational activities. For example, C/CAG has to serve as the Airport Land Use Commission (ALUC), prepare the biannual Congestion Management Plan, manage the Regional Stormwater Permit, and maintain C/CAG owned components of the C/CAG Smart Corridor system.
3. Green- Discretionary Actions Necessary to Accomplish C/CAG's Mission/Goals. These are activities that are not required by our JPA or Statute, but are necessary to achieve our mission and goals. C/CAG has traditionally played a leadership role in creating or supporting solutions for problems that require coordinated Countywide responses, such as Commute.org; OneShoreline; and the San Mateo County Express Lanes. For example, although the Equity Assessment and the bike and scooter-share Program are not required by Statute, they are essential to achieving our mobility goals and improving equity.
4. Orange: Discretionary Actions Not Yet Started: These are anticipated activities that have not yet started.

#### Major 2023 Organizational Accomplishments and 2024 Goals:

Major accomplishments in 2023 include:

1. Completion of the C/CAG Equity Assessment, Framework and Action Plan.
2. Began operation of the express lanes between I-380 and Whipple Ave.
3. Updated the C/CAG Congestion Relief Plan for a new reauthorization covering FY24-FY27.
4. Completion of the design for both the 92/101 Area Improvements and the Northern Cities Smart Corridor project.
5. Initiated the planning of launching two shared bike and scooter-share pilots in the county (Daly City/Colma/Broadmoor and Redwood City/North Fair Oaks).
6. Completed the update of the 2023 Congestion Management Plan.
7. Finished the biennial State Transportation Improvement Program (STIP) Update allocating \$37m to 92/101, Manor Drive, and the Managed Lanes North of I-380.
8. Secured \$2.4M in member directed funding for the San Bruno Regional Multi-Benefit Stormwater capture Project.
9. Distributed nearly 300 rain barrels across the county.
10. Continued dialogue with San Mateo permittees on countywide/support for local stormwater fee

initiatives including balloted and non-balloted options.

11. Initiated development of a VMT/GHG Model Mitigation Program.

A Draft 2024/2025 Workplan is included as Attachment 1. The major initiatives and topics are noted below, denoted by the row number that is highlighted in red on Attachment 1.

Major new or updated initiatives for 2024 include:

1. #8- Develop C/CAG's first Strategic Plan.
2. #6-Begin implementing action items identified in the Equity Assessment, Framework and Action Plan.
3. #29-Conduct planning of a 3.7 mile of buffered bike lane on El Camino Real in Burlingame and Millbrae.
4. #28-Complete the Countywide Local Roads and Streets Safety Plan.
5. #30-Complete the VMT/GHG Mitigation Plan and Program development.
6. #45 & #46-Provide funding to Lifeline Transportation (\$4.5m) and Transportation Development Act (TDA) Article 3 (\$2.3m) program applicants.
7. Various capital improvement projects can be seen below:
  - a) #51-Begin construction of the Northern Cities Smart Corridor project.
  - b) #50-Complete construction of the South San Francisco Smart Corridor project.
  - c) #56-Initiate construction of the 92/101 Area Improvements, estimated \$44m. .
  - d) #52-Managed Lane North of I-380: Continue progress on Project Approval/Environmental Document (PA/ED).
8. #17 & #18- Submit a \$50M+ NOAA grant application to implement the San Mateo County OneWatershed Climate Resilience Infrastructure program; and seek funding for school yard greening efforts.
9. #22-Explore the funding and development of a Carbon Neutrality Plan to accomplish California's Carbon Neutrality goal.
10. #26 & #31- Initiate planning efforts to update the Countywide Bicycle and Pedestrian Plan and the County Transportation Plan (CTP).
11. #61 & #63-Express Lane activities include completing an Organization Assessment and designing and implementing the next phase of the Community Benefit Program (equity program).

There are several items that are currently being refined and will likely evolve over the next few months.

1. #27. Dumbarton Corridor Feasibility Study and Plan- Staff and project partners are re - evaluating the scope of this project given current traffic trends and existing and future planning efforts within this geography.
2. #44. USDOT Safe Streets for All Grant and Program- Staff are exploring the possibility of applying for \$10m+ in US DOT Safe Streets for All funds to fund the priority roadway safety improvements in all or a subset of all cities in the County.

#### Analysis:

This is a draft Workplan. In the last few years, the Agency has seen a significant increase in transportation funding and funding for other C/CAG program areas. Staff have been opportunistically

and aggressively pursuing these funding sources. To date, C/CAG's staffing has not increased to reflect the increased workload. Timely implementation of this work plan will require additional C/CAG staffing resources.

Staff will continue to refine it based on input from the C/CAG Board and as needs arise.

**ATTACHMENT**

1. Draft 2024 and 2025 C/CAG Workplan

## C/CAG Draft 2 YR workplan

Color CODING KEY
Key Categories
Required Activities By Statute or Role or Ownership
Discretionary Actions Necessary to accomplish C/CAG's Mission/Goals
Discretionary Actions Not Yet Started

			2024				2025			
			1Qtr	2Qtr	3Qtr	4Qtr	1Qtr	2Qtr	3Qtr	4Qtr
	<b>Agency wide efforts</b>									
1	Measure M Management (General)	Manage Measure M (\$10 Vehicle License Fee) including planning, admin, and annual formula distributions.	X	X	X	X	X	X	X	X
2	General Financial/Organizational Tasks (contracts, HR, CALPERs, financial management, Audits, Finance Committee Investment policies)		X	X	X	X	X	X	X	X
3	Oversight, management and participation in Committees (CMEQ, TAC, BPAC, AAC, Stormwater, Finance)	C/CAG has 9 standing committees, including ALUC, with approximately 75 regular scheduled Brown Act meetings each year.	X	X	X	X	X	X	X	X
4	Airport Land Use Commission Activities and Committee (ALUC)	ALUC Meetings, project review, and ALUCP Management.	X	X	X	X	X	X	X	X
5	21- Elements support	C/CAG is a major partner in supporting 21 Elements efforts.	X	X	X	X	X	X	X	X
6	C/CAG Equity Action Plan Implementation	Implementation of action items identified in the Equity Plan	X	X	X	X	X	X	X	X
7	State and Federal Advocacy Program	State advocacy (Shaw Yoder Antwih Schmelzer & Lange) for tracking and commenting on legislation and pursuing funding; & Federal Funding advocacy (Ken Brown & Associates) Schedule DC and Sacramento legislative visits.	X	X	X	X	X	X	X	X
8	C/CAG Strategic Plan Development	Develop a vision statement, strategic priorities, and a project list	X	X	X	X				
9	C/CAG Update Website	TBD								
10	Create Handbook of C/CAG Committees	TBD								
	<b>Stormwater Program</b>									
11	Regional Water Board MRP Compliance	Managing Regional Stormwater Permit for all permittees (22) in San Mateo County, including 5 Year contract with EOA and coordinating annual compliance.	X	X	X	X	X	X	X	X
12	Multi Benefit Regional Projects	Continue to support Orange Memorial Park project in SSF; Implement recent \$2.4m Federal Earmark for project in San Bruno and initiate planning for NOAA grant to fund full project design/permitting/construction; support project development and funding options for Red Morton Park in Redwood City and Twin Pines project in Belmont. Evaluate future regional projects.	X	X	X	X	X	X	X	X
13	Advancing OneWatershed San Mateo County Efforts	Advance OneWatershed Framework Project with Geosyntec and countywide partners; develop concept plan for new OneWatershed Pilot Project in San Bruno Creek Watershed;	X	X	X	X	X	X	X	X
14	Phase II Green Infrastructure Tracking & Mapping Tool	Advance GI Tracking and Mapping Tool to support new MRP requirements for asset management, trash control mapping and GSI implementation	X	X	X	X	X			
15	Pilot Bulk Rain Barrel Rebates	Annual project to distribute approximately 800+ rain barrels. See press release and coverage in Agenda #9 Communications.	X	X	X	X	X	X	X	X
16	Exploration of Stormwater Funding/Financing	Continue to explore funding and financing options for long-term stormwater revenue;								
17	\$50m+ NOAA Grant for One Watershed and Sustainable Streets	Apply for \$50m+ NOAA Grant for OneWatershed Projects in San Bruno and throughout San Mateo County;( San Bruno Regional Project and pilot OneWatershed Project in San Bruno Creek Watershed, Sustainable Streets Projects (Daly City, Colma, East Palo Alto), Pescadero Creek Flood Plain Restoration, Work Force Development, and Programmatic Enhancements for Regional Collaborative Program) implement if successful.	X	X	X	X	X	X	X	X

**Color CODING KEY**
**Key Categories**

Required Activities By Statute or Role or Ownership

Discretionary Actions Necessary to accomplish C/CAG's Mission/Goals

Discretionary Actions Not Yet Started

## C/CAG Draft 2 YR workplan

			2024				2025			
			1Qtr	2Qtr	3Qtr	4Qtr	1Qtr	2Qtr	3Qtr	4Qtr
18	Scaling Schoolyard Greening Efforts (State and Federal earmark attempt)	Support advanced design work for three sites in San Carlos School District following Resilient San Carlos Schoolyards project and additional schoolyard greening planning work at 10 additional school sites throughout the county if successful with funding request.					X	X	X	X
<b>Energy and Climate Program</b>										
19	San Mateo County Energy Watch (SMCEW)		X	X	X	X	X	X	X	X
20	Climate Action Planning (RICAPS)		X	X	X	X	X	X	X	X
21	Laundry to Landscape Program	Potential Earmark	X	X	X	X	X	X	X	X
22	Carbon Neutrality Plan	Potential Earmark		X	X	X	X	X		
<b>Transportation Plans/Studies C/CAG LEAD</b>										
23	Community Based Transportation Plans - San Bruno/SSF	MTC required transportation plans for Equity Priority Communities. Initiate update of San Bruno/SSFplan w/completion est. end of 2025	X	X	X	X	X	X	X	X
24	Congestion Management Plan Biannual Update	Required update of Congestion Management Plan every two years to monitor traffic on CMP Network and Companion Network.					X	X	X	X
25	MTC RTP PBA 2050 Update	Every 4 years MTC must update its RTP Plan Bay Area. This update is intended to be a "focused" update. RTP is a 30 year plan that identifies over \$5.1 billion in San Mateo County projects.	X	X	X	X	X	X	X	X
26	County Transportation Plan Update (CTP)	Countywide update to the Countywide Transportation Plan. Required by MTC to connect Countywide efforts to the RTP PBA.	X	X	X	X	X	X	X	X
27	Dumbarton Corridor Feasibility Study and Plan (Pre PID)	Study to identify alternatives to connect the Dumbarton Bridge to the Highway 101 Express Lanes. Roadway and ATP only. Alternatives will then be studied in greater detail in a PID. Starting vendor recruitment. \$500k	X	X	X	X	X	X		
28	Local Roadway Safety Plan	Countywide Local Roadway Safety Plan will identify safety improvement in Cities and ensure jurisdictions are eligible for certain types of MTC funding as well as making the County more competitive for certain types of Federal Funding. Recruiting vendor now. Estimated \$400k	X	X						
29	Planning Buffered Bike Lane El Camino Real San Bruno/Millbrae	Planning and design for 3.7 mile of buffered bike lane along ECR in San Bruno and Millbrae. Funded with \$760k budget request from then Asm. Mullin.	X	X	X	X	X	X		
30	VMT/GHG Mitigation Plan and Program	Planning for a GHG/VMT Mitigation Program. Funded by Caltrans Planning Grant. \$670k. Recruiting consultant now.	X	X	X	X	X			
31	Countywide Comprehensive Bike and Pedestrian Plan	Update to the 2021 Comprehensive Bike and Ped Plan. Will identify and prioritize bicycle and pedestrian projects, update the equity focus areas, and include e-bike strategies, sidewalk inventories, and an update to the equity focus areas. Will submit applications for Caltrans planning grant, RAISE Planning Grant, and Earmarks.				X	X	X	X	X
32	Countywide Adaptive Traffic Signal Synchronization Plan and Implementation	Identify key corridors and routes to implement adaptive signal timing; prioritize signal timing for transit vehicles and emergency vehicles; install bicycle detection software; and leverage technology to better control and manage traffic flow. May seek federal earmark funding.							X	X



**Color CODING KEY**
**Key Categories**

Required Activities By Statute or Role or Ownership

Discretionary Actions Necessary to accomplish C/CAG's Mission/Goals

Discretionary Actions Not Yet Started

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			2024				2025			
			1Qtr	2Qtr	3Qtr	4Qtr	1Qtr	2Qtr	3Qtr	4Qtr
	<b>Transportation Plans/Studies C/CAG Supporting Role</b>									
33	Countywide Autonomous Vehicle Strategic Plan (SMCTA)	Identify the current state of AV in San Mateo County, establish a shared-vision for AV deployment, identify opportunities and challenges for AV deployment in the county, and to develop an AV action plan with prioritized next steps that align with potential funding availability.	X	X	X					
34	Implementation of pilot projects identified in the Autonomous Vehicle Plan	Implement pilot projects identified in the Autonomous Vehicle Strategic Plan				X	X	X	X	X
35	US 101 Multimodal Strategy (SMCTA)	Develop a strategy and conduct outreach to create a multimodal package of projects to be added to or bundled with and complement the existing highway projects.	X	X	X					
	<b>Transportation Programs</b>									
36	Ongoing STIP, RTIP, MEASURE M, OBAG, Federal Project Delivery, and other required admin activities	Assist cities with regional, state, and Federal Funding. Currently assisting member agencies with the delivery of approx. \$195m in funding throughout the County	X	X	X	X	X	X	X	X
37	Safe Routes To School Program	The (SRTS) Program is a collaborative effort between (C/CAG and the San Mateo County Office of Education (SMCOE). The program encourages and enables school children to walk and bicycle to school by implementing projects and activities that improve the health, well-being, and safety of children, resulting in less traffic congestion and vehicle emissions caused by school-related travel.	X	X	X	X	X	X	X	X
38	TDM Policy Management	C/CAG's Countywide TDM policy is used by a majority of the Cities.	X	X	X	X	X	X	X	X
39	Shuttle Program	C/CAG supports shuttle investment.	X	X	X	X	X	X	X	X
40	Regional Support and Advocacy at MTC/ABAG and Caltrans for regional priorities.	Coordinate with multiple staff level committees, brief MTC Commissioners on relevant issues, support member agency <u>roadway, multimodal, and grade separation applications.</u>	X	X	X	X	X	X	X	X
41	Transportation Fund for Clean Air County Program Manager Fund Management	C/CAG distributes Air District funds to qualifying projects that reduce air pollution, greenhouse gas emissions, and traffic congestion by improving transportation options.	X	X	X	X	X	X	X	X
42	Big Data (StreetLight Data) Services	C/CAG manages a joint countywide subscription to StreetLight Data, allowing users to access big data to perform robust transportation analytics.	x	x	x					
43	Micromobility (Bikeshare/Scooter share) Program Implementation	C/CAG Board adopted the Shared Micromobility Feasibility Study and Implementation Plan in December 2022. C/CAG has formed a Governance Working Group of participating pilot jurisdictions to finalize the program guidelines and procure vendor to launch the pilot. C/CAG is also developing a Community Outreach Plan to gain input from the community on station locations and an equity program. Pilot is anticipated to be operational in late 2024.	X	X	X	X	X	X	X	X
44	USDOT Safe Streets for All Grant and Program (Placeholder)	Explore applying for Safe Streets for All Grant and Program for top 10 priority bike and pedestrian safety projects in each jurisdiction throughout County (Based on Local Streets and Roads Safety Plan) in 2024 and implementing if successful	X	X	X	X	X	X	X	X

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<b>Calls For Projects/Funding</b>										
45	Lifeline STA County Block Call For Projects	Issue CFP In Q2 FY 23/24; The Lifeline Transportation Program is designed to help low-income residents by funding transportation projects that will improve their mobility options.	X	X						
46	TDA Article 3	Provide planning and capital funding for active transportation projects. Will facilitate FY24-25 Call for Projects in beginning 2023 Q4.	X	X	X	X				
47	Measure M Countywide Transportation Innovative Grant Program	A new Countywide Competitive Pilot Program dedicated to fund nimble Senior Mobility, ITS/Smart Corridor, Safe Routes to School, and Stormwater Management projects.			X	X	X	X		
48	2026 STIP Update	Required update for County Formula Share STIP Funds.						X	X	X
<b>Smart Corridor Projects (C/CAG Lead)</b>										
49	Smart Corridor Ongoing Maintenance	Maintenance for fixtures and of Fiberoptic line that currently spans from East Palo Alto to San Bruno.	X	X	X	X	X	X	X	X
50	Smart Corridor SSF Construction	Support construction of Smart Corridor in SSF, including providing funding. Construction cost estimated at \$8.5M and anticipate completion by end of 2023.	X	X	X	X				
51	Smart Corridor Constuction Daly City/Colma	Support construction of Smart Corridor in Brisbane, Daly City, and Colma, including providing funding. Construction cost estimated at \$12.6M and anticipate construction advertisement in summer 2023.	X	X	X	X	X	X	X	X
52	Smart Corridor Constuction Brisbane	Support construction of Smart Corridor in Brisbane, Daly City, and Colma, including providing funding. Construction cost estimated at \$12.6M and anticipate construction advertisement in summer 2023.	X	X	X	X	X	X	X	X
<b>Managed Lane North of I 380 (Co-Sponsor with SMCTA)</b>										
52	PAED (Planning)	Project would extend the managed lanes north of I 380 to the SM/SF county line and close the remaining gap in SMC along 101. Total Project Cost Estimated at \$315.5M (Construction estimated at \$272.2M)	X	X	X	X	X			
53	PSE (Design)						X	X	X	X
54	Construction									
<b>92/101 Multi Modal Area Improvements (Co-Sponsor with SMCTA)</b>										
55	PSE (Design)	Project would improve 92/101 Interchange at 4 locations, construction buffered bike lane along Fashion Island Blvd, and a mobility hub interchange. Construction Cost Est \$51M (\$44M for Highway Construction and \$7M for Multi-modal Component).	X							
56	Construction			X	X	X	X	X	X	X
<b>92/101 Direct Connector (Co-Sponsor with SMCTA)</b>										
57	PAED (Planning)	Project is analyzing options to provide a direct connector between Hwy 92 and the Hwy 101 express lanes to encourage transit and HOVs. Total Proj Cost Est \$195.3M - Construction cost est is \$165M	X	X	X	X	X	X	X	X
58	PSE (Design)									
59	Construction									

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	<b>San Mateo County Express Lane JPA (101 Express Lanes)</b>									
60	FY Budget Preparation	Prepare program budget.	X	X			X	X		
61	Equity Program Oversight	Oversee equity program with Samaritan House that distributes \$100 Clipper Cards or \$100 FasTrak Transponders. Explore evaluation of program including increasing the amount to \$200, adding online enrollment, and transitioning to a mobility wallet.	X	X	X	X	X	X	X	X
62	Expenditure Plan	State Required expenditure plan before any net revenue is expended.	X	X	X	X	X			
63	Organizational Assessment	Founding JPA requires an organizational assessment regarding the administrative structure of the organization.	X	X	X	X	X	X		
64	Express Lane Program Operation	Manage the express lane program operation from I-380 to San Mateo County/Santa Clara County line.	X	X	X	X	X	X	X	X
65	Ongoing management of Express Lanes Asset Database	Develop a database that enables strategic and systematic process of maintain, upgrading and expanding assets to support Express Lane operation. Designed to focus on resource allocation and planning.	X	X	X	X	X	X	X	X

# C/CAG

## CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

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Woodside*

### C/CAG BOARD MEETING NOTICE

Meeting No. 371

<b>Date:</b> Thursday, February 8, 2024  <b>Time:</b> 6:30 p.m.  <b>Primary Location:</b> San Mateo County Transit District Office 1250 San Carlos Ave, 2 <sup>nd</sup> Fl. Auditorium, San Carlos, CA 94070	<b>Join by Webinar:</b> TBD  <b>Webinar ID:</b> TBD  <b>Password:</b> TBD  <b>Join by Phone:</b> (669) 900-6833
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#### \*\*\*HYBRID MEETING - IN-PERSON AND BY VIDEOCONFERENCE\*\*\*

This meeting of the C/CAG Board of Directors will be held in person and by teleconference pursuant to Government Code Section 54953(e). Members of the public will be able to participate in the meeting remotely via the Zoom platform or in person at the location above. The Board welcomes comments, including criticism, about the policies, procedures, programs, or services of the agency, or of the acts or omissions of the Board and committees. Speakers shall not disrupt, disturb, or otherwise impede the orderly conduct of a Board meeting. For information regarding how to participate in the meeting, either in person or remotely, please refer to the instructions at the end of the agenda.

#### 1.0 CALL TO ORDER/ ROLL CALL

#### 2.0 PRESENTATIONS / ANNOUNCEMENTS

- 2.1 Receive Bay Area Housing Finance Authority (BAHFA) presentation on the Regional Affordable Housing Ballot Measure. INFORMATION p.

#### 3.0 ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA ITEMS

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff, or public request specific items to be removed for separate action.

- 3.1 Approval of minutes of regular business meeting No. 370 dated December 14, 2023. ACTION p.

- 3.2 Review and accept the 2023 attendance report for the C/CAG Board and Committee meetings. ACTION p.
- 3.3 Review and approval of Resolution 24-XX authorizing the C/CAG Executive Director to execute an agreement between C/CAG and County Office of Sustainability for the Regionally Integrated Climate Action Planning Suite program for and amount not to exceed \$50,000 through December 31, 2025. ACTION p.
- 3.4 Review and approval of an Agreement between C/CAG and Joint Venture Silicon Valley Network for an amount of 30,000 to support the State of the Valley report for Calendar years 2024 and 2025. ACTION p.
- 3.5 Review and approval of Resolution 24-XX authorizing the C/CAG Executive Director to execute Amendment No. 1 with Kittelson & Associates for the development of the San Mateo Countywide Local Roadway Safety Plan to add \$18,000, for plan extension, and an additional plan for the Town of Atherton in an amount not to exceed contract amount of \$356,150. ACTION p.
- 3.6 Review and approval of Resolution 24-XX amending the funding allocation for the US-101 Managed Lanes North of I-380 Project in the 2024 State Transportation Improvement Program (STIP) for San Mateo County. ACTION p.
- 3.7 Review and approval of Resolution 24-XX authorizing the C/CAG Executive Director to execute a funding agreement with the City of Brisbane for the construction phase of the Northern Cities Corridor Expansion project in an amount not to exceed \$3,624,068. ACTION p.
- 3.8 Receive a copy of the Agreement with DKG Consultants to provide C/CAG with finance related support in an amount not to exceed \$45,000. INFORMATION p.
- 3.9 Review and adopt Resolution 24-XX approving the population data to be used by C/CAG for calculation of member contributions and a variety of administrative related items. ACTION p.

#### 4.0 **REGULAR AGENDA**

- 4.1 Review and approval of the appointment of a C/CAG Board member to serve on the San Mateo County Express Lanes Joint Powers Authority. ACTION p.
- 4.2 Nominations for C/CAG Chair and Vice Chair for the March 2024 Election of Officers. ACTION p.
- 4.3 Strategic Plan Development Board Session 1 of 2. INFORMATION p.
- 4.4 Review legislative update and, if appropriate, recommend approval of C/CAG

legislative policies, priorities, or positions. (A position may be taken on any legislation, including legislation not previously identified in the legislative update. Action is only necessary if recommending approval of a policy, priority, or position.) POSSIBLE ACTION p.

## 5.0 COMMITTEE REPORTS

### 5.1 Chairperson's Report

### 5.2 Board Members Report/Communication

## 6.0 EXECUTIVE DIRECTOR'S REPORT

## 7.0 COMMUNICATIONS - Information Only

### 7.1 Written Communication –

p.

## 8.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Pursuant to Government Code Section 54954.3, members of the public who wish to speak on matters not on the agenda will be given an opportunity to address the Board. Members of the public will have two minutes each to address the Board, unless a different time limit is established by the Chair. Please refer to the instructions at the end of this agenda for details regarding how to provide public comments.

## 9.0 ADJOURNMENT

Next scheduled meeting March 14, 2024

**PUBLIC NOTICING:** All notices of C/CAG regular Board meetings, standing committee meetings, and special meetings will be posted at the San Mateo County Courtyard, 555 County Center, Redwood City, CA, and on C/CAG's website at: <http://www.ccag.ca.gov>.

**PUBLIC RECORDS:** Public records that relate to any item on the open session agenda for a regular Board meeting, standing committee meeting, or special meeting are available for public inspection. Those public records that are distributed less than 72 hours prior to a regular Board meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members, of the Board. The Board has designated the City/County Association of Governments of San Mateo County (C/CAG), located at 555 County Center, 5th Floor, Redwood City, CA 94063, for the purpose of making public records available for inspection. Such public records are also available on C/CAG's website at: <http://www.ccag.ca.gov>. Please note that C/CAG's office is temporarily closed to the public; please contact Mima Crume at (650) 599-1406 to arrange for inspection of public records.

**ADA REQUESTS:** Persons with disabilities who require auxiliary aids or services to participate in this meeting should contact Mima Crume at (650) 599-1406 or [mcrume@smcgov.org](mailto:mcrume@smcgov.org) by 10:00 a.m. prior to the meeting date.

**PUBLIC PARTICIPATION DURING HYBRID MEETINGS:** During hybrid meetings of the C/CAG Board, members of the public may address the Board as follows:

Written comments should be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to [mcrume@smcgov.org](mailto:mcrume@smcgov.org).

2. Your email should include the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda.
3. Members of the public are limited to one comment per agenda item.
4. If your emailed comment is received at least 2 hours prior to the meeting, it will be provided to the C/CAG Board members, made publicly available on the C/CAG website along with the agenda. Emails received less than 2 hours before the meeting will be provided to the C/CAG Board members and included in the administrative record of the meeting as soon as practicable.

Spoken comments will be accepted during the meeting in person and through Zoom. Public comments will be taken first by speakers in person followed by via Zoom. Please read the following instructions carefully:

**\*In-person participation:**

1. If you wish to speak to the Board, please fill out a speaker's slip located on the 2<sup>nd</sup> floor auditorium side table against the wall. If you have anything that you wish distributed to the Board and included in the official record, please hand it to the C/CAG Clerk who will distribute the information to the Board members and staff.

**\*Remote participation:**

1. The C/CAG Board meeting may be accessed through Zoom at the online location indicated at the top of this agenda.
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by your name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When the C/CAG Clerk or Chair call for the item on which you wish to speak, click on "raise hand." The Clerk will activate and unmute speakers in turn. Speakers will be notified shortly before they are called on to speak. If calling in via phone, press \*9 to raise your hand and when called upon press \*6 to unmute.
5. When called, please limit your remarks to the time allotted.

If you have any questions about this agenda, please contact C/CAG staff: Executive Director: Sean Charpentier (650) 599-1409  
Clerk of the Board: Mima Crume (650) 599-1406