

# C/CAG

## CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park  
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

### C/CAG BOARD MEETING and SAN MATEO COUNTY AIRPORT LAND USE COMMISSION NOTICE

#### MINUTES

Meeting No. 368  
October 12, 2023

**\*\*\*HYBRID MEETING - IN-PERSON AND BY VIDEOCONFERENCE\*\*\***

This meeting of the C/CAG Board of Directors was held in person and by teleconference pursuant to Government Code Section 54953(e). Members of the public was able to participate in the meeting remotely via the Zoom platform and in person.

**1.0 CALL TO ORDER/ ROLL CALL**

Chair Davina Hurt called the meeting to order at 6:32p.m. Roll call was taken.

AGENCY:	IN-PERSON:	ABSENT:	REMOTE AB 2449	REMOTE Publicly Accessible Teleconference Location:
Atherton	Elizabeth Lewis			
Belmont	Davina Hurt			
Brisbane	Karen Cunningham			
Burlingame	Ricardo Ortiz			
Colma	John Goodwin			
Daly City			Juslyn Manalo	
East Palo Alto		Absent		
Foster City	Sam Hindi			
Half Moon Bay	Debbie Ruddock			
Hillsborough		Absent		
Menlo Park				Cecilia Taylor
Millbrae		Absent		
Pacifica		Absent		
Portola Valley		Absent		
Redwood City	Alicia Aguirre			
San Bruno	Michael Salazar			
San Carlos	Adam Rak			
San Mateo	Rich Hedges			
South San Francisco	Flor Nicolas			
Woodside		Absent		
San Mateo County		Absent		

<b>C/CAG EX-OFFICIO (NON-VOTING) MEMBERS</b>				
<b>AGENCY:</b>	<b>IN-PERSON:</b>	<b>ABSENT:</b>	<b>REMOTE AB 2449</b>	<b>REMOTE Publicly Accessible Teleconference Location:</b>
SMCTA		Absent		
SMCDT		Absent		

<b>C/CAG Staff Present (In-Person):</b>	<b>Members of the Public (Remote):</b>
Sean Charpentier – Executive Director	Sue Vaterlaus – Board Member, City of Pacifica
Mima Crume – Clerk of the Board	Chris Lepe – Mariposa Planning Solution
Melissa Andrikopoulos – Legal Counsel	Ruta Jariwala – TJKM
Reid Bogert	
Kaki Cheung	
Eva Gaye	
Audrey Shiramizu	
Kim Springer	
Kim Wever	
Van Ocampo	
<b>C/CAG Staff Present (Remote)</b>	
Susy Kalkin	

Other members of the public were in attendance remotely via the Zoom platform or in person.

**2.0 PRESENTATIONS / ANNOUNCEMENTS**

2.1 Receive a Presentation providing an update on the San Mateo County Highway 101 Express Lanes.

The Board received a presentation update from Lacy Vong, of HNTB, on the San Mateo County Highway 101 Express Lanes. It is fully opened and operational as of March 2023.

**3.0 ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA ITEMS**

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board or staff request specific items to be removed for separate action.

3.1 Approval of minutes of regular business meeting No. 367 dated September 14, 2023.

**APPROVED**

3.3 Review and approval of Resolution 23-83 authorizing the C/CAG Executive Director to execute Amendment No. 2 to the Fiscal Year 2020/21 Transportation Fund for Clean Air (TFCA) Funding Agreement with City of Daly City for the Daly City Crosswalk Enhancements Project, extending project completion date to June 30, 2024, at no additional cost.

**APPROVED**

- 3.4 Review and approval of Resolution 23-84 adopting the revised membership guidelines to include alternate positions for Congestion Management Program Technical Advisory Committee. **APPROVED**
- 3.5 Review and approval of Resolution 23-85 adopting the revised membership guidelines to include alternate positions for Stormwater Committee. **APPROVED**
- 3.6 Review and approval of Resolution 23-86 authorizing the C/CAG Executive Director to execute an agreement with Mariposa Planning Solutions for the preparation of a Shared Micromobility Community Outreach Plan, in an amount not to exceed \$119,593, establish a contingency in the amount of \$11,959 (10% of contract) for a total project budget of \$131,552, and execute future contract amendments in an amount not-to-exceed the appropriated contingency **APPROVED**
- 3.7 Review and approval of Resolution 23-87 determining that a proposed 155-unit single family residential development, public open space and recreation facilities at 300 Piedmont Avenue, San Bruno, is conditionally consistent with the Comprehensive Airport Land Use Compatibility Plan for the Environs of San Francisco International Airport. **APPROVED**
- 3.8 Review and approval of Resolution 23-88 determining that the proposed 6-story, 188 room hotel at 501 Industrial Road, San Carlos, including associated rezoning, is conditionally consistent with the Comprehensive Airport Land Use Compatibility Plan for the Environs of San Carlos Airport. **APPROVED**
- 3.9 Review and approval of Resolution 23-89 determining that the Burlingame Zoning Ordinance update is conditionally consistent with the Comprehensive Airport Land Use Compatibility Plan for the Environs of San Francisco International Airport. **APPROVED**
- 3.10 Review and approval of Resolution 23-90 determining that the San Carlos Zoning Ordinance update is conditionally consistent with the Comprehensive Airport Land Use Compatibility Plan for the Environs of San Carlos Airport. **APPROVED**
- 3.11 Review and approval of Resolution 23-91 determining that proposed amendments to the Millbrae Station Area Specific Plan to allow for uses classified as “Biotechnology Level 2” within portions of the Transit Oriented Development Zone north of the paseo connecting the Millbrae transit station and Rollins Road, south of the BART parking garage, east of Millbrae transit station, and west of Rollins Road, which are located within Safety Compatibility Zone 2, are inconsistent with the Safety Compatibility Policies of the Comprehensive Airport Land Use Compatibility Plan for the Environs of San Francisco International Airport. **APPROVED**
- 3.12 Review and approval of Resolution 23-92 authorizing the C/CAG Chair to execute Amendment No. 4 to the Agreement with the City of South San Francisco for fiber conduit purchase of the Smart Corridor Extension Project, extending the contract term to June 30, 2024, at no additional cost. **APPROVED**
- 3.13 Receive a copy of executed Amendment No. 1 to the Fiscal Year 2021/22 Transportation Fund for Clean Air (TFCA) Funding Agreement with City of San Bruno for the Bicycle Route Installation Project, extending project completion date to October 31, 2024, at no additional cost. **INFORMATION**

- 3.14 Review and approval of Resolution 23-93, authorizing the C/CAG Executive Director to execute a funding agreement with the City of Daly City in an amount not to exceed \$672,500, to install fiber and perform other related duties in preparation for the future deployment of the Northern Cities Smart Corridor project. **APPROVED**

**Item 3.2 was pulled from the consent agenda.**

- 3.2 Review and approval of Resolution 23-82 authorizing the submittal of Grant Applications to the 2023 Highway Program Call for Project Funding (Measure A and/or Measure W) for the US 101 Managed Lanes Project North of Interstate 380 Project and the US101/SR92 Interchange Area Improvement Project.

Board Member Salazar requested that Item 3.2 be pulled from the Consent Agenda for clarification.

Van Ocampo presented Item 3.2 and clarified that the Resolution for adoption is to support the application for SMCTA grant funds for two projects, 92/101 Area Improvement Project and the Managed Lanes North of I 380 Project.

Sean Charpentier added that staff are analyzing several alternatives for the Managed Lanes North of I 380 Project, and that the studies would be available next calendar year for a public discussion.

Board member Hedges requested clarification of the relationship between Agenda Item 3.2 and Agenda Item 4.2.

Board Chair Hurt asked for confirmation that the adoption of the Resolution does not commit the Board to any of the alternatives at this time.

Van Ocampo and Sean Charpentier confirmed that the requested action for both Agenda Item 3.2 and Agenda Item 4.2 does not reflect a commitment to any of the alternatives being analyzed as part of the Managed Lanes North of I 380 project.

Board Member Hedges **MOVED** to approve the consent agenda items 3.1 through 3.14. Board Member Nicolas **SECONDED**. **MOTION CARRIED 14-0-0**

Clerk Crume reported that one public comment was received via email and has been uploaded onto the C/CAG website under additional materials.

**4.0 REGULAR AGENDA**

- 4.1 Action on Compensation Adjustment for Executive Director and review and approval of Resolution 23-95 authorizing the C/CAG Chair to execute Amendment No. 2 to the agreement between C/CAG and Executive Director. **APPROVED**

Board Member Hedges **MOVED** to approve item 4.1. Board Member Ortiz **SECONDED**. A roll call vote was taken. **MOTION CARRIED 14-0-0**

- 4.2 Review and approval of Resolution 23-94 approving the Proposed 2024 State

Transportation Improvement Program (STIP) for San Mateo County and also authorize the C/CAG Executive Director to negotiate with the Metropolitan Transportation Commission (MTC) and California Transportation Commission (CTC) to make minor modifications as necessary. (*Special voting procedures apply*). **APPROVED**

Board Member Rak MOVED to approve item 4.2. Board Member Manalo SECONDED. A Special Voting Procedure was taken by roll call. MOTION CARRIED 14-0-0. Results: 14 Agencies approving. This represents 67% of the Agencies representing 77% of the population.

<b>Ayes:</b>	<b>Noes:</b>	<b>Absent:</b>	<b>Other:</b>
Atherton		East Palo Alto	
Belmont		Hillsborough	
Brisbane		Millbrae	
Burlingame		Pacifica	
Colma		Portola Valley	
Daly City		Woodside	
Foster City		San Mateo County	
Half Moon Bay			
Menlo Park			
Redwood City			
San Bruno			
San Carlos			
San Mateo			
South San Francisco			

- 4.3 Open a public hearing on the draft update to the Congestion Management Program and continue the public hearing to November 9, 2023. **APPROVED**

The Board received a presentation on the draft update to the Congestion Management Program and continue the public hearing to November 9, 2023.

Board Member Hedges MOVED to approve item 4.3. Board Member Rak SECONDED. A roll call vote was taken. **MOTION CARRIED 14-0-0**

- 4.4 Presentation of C/CAG Equity Assessment and Framework Development Project Draft Final Report. **INFORMATION**

The Board received a presentation of C/CAG Equity Assessment and Framework Development Project Draft Final Report. It has included the Action Plan with the intent to return in November for the adoption of the final Equity Assessment and Framework Development Project report.

**5.0 COMMITTEE REPORTS**

- 5.1 Chairperson’s Report

None.

- 5.2 Board Members Report/Communication

None.

## 6.0 EXECUTIVE DIRECTOR'S REPORT

Sean Charpentier thanked the Board for their continued support and looks forward to continuing to serve the residents of San Mateo County and recognizes the hard work of staff and Board Leadership. Mr. Charpentier announced Kaki Cheung as the new C/CAG Executive Deputy Director and C/CAG staff, Audrey Shiramizu has won the Member of the Year Award for the Women's Transportation Seminar (WTS).

## 7.0 COMMUNICATIONS - Information Only

7.1 Written Communication – (1 Letter)

## 8.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Pursuant to Government Code Section 54954.3, members of the public who wish to speak on matters not on the agenda will be given an opportunity to address the Board. Members of the public will have two minutes each to address the Board, unless a different time limit is established by the Chair. Please refer to the instructions at the end of this agenda for details regarding how to provide public comments.

Clerk Crume reported that there were no comments from the public.

## 9.0 ADJOURNMENT

Chair Hurt has adjourned the meeting in memory of U.S. Senator Dianne Feinstein, the longest serving female Senator in US history. First female Chair of San Francisco, Board of Supervisors, first female Mayor of San Francisco, where she later served more than 30 years as a trailblazing seasoned senator and a giant in state national politics. She was described as a rare pragmatic, moderate in Congress, embodying cordiality, and cooperation. She has a lasting legacy. "The value of hard work is helping others unpacking a black pantsuit for trips." -US Senator, Dianne Feinstein

Next scheduled meeting November 9, 2023