

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

TRANSPORTATION DEVELOPMENT ACT ARTICLE 3 PEDESTRIAN AND BICYCLE PROGRAM CALL FOR PROJECTS FISCAL YEAR 2023/24

SCORING SHEET

Revised: September 1, 2023 Note: Gray shaded cells to be scored by staff

I. Project Name and Funding Request	
a. Applicant Agency: b. Partnering Agency (if applicable):	Rater Name:
I. Project Title:	Project type: (check one) <input type="checkbox"/> Capital/Quick Build <input type="checkbox"/> Planning

II. Project Screening:		
a. Eligible jurisdiction: City, County of San Mateo, or joint powers agency in San Mateo County	<input type="checkbox"/> Yes	<input type="checkbox"/> No
b. Meets applicable Caltrans standards	<input type="checkbox"/> Yes	<input type="checkbox"/> No
c. CEQA approval, if applicable (Date of Approval: _____)	<input type="checkbox"/> Yes or N/A	<input type="checkbox"/> No
d. BPAC or equivalent established as a standing committee	<input type="checkbox"/> Yes	<input type="checkbox"/> No
e. Project adheres to the MTC qualifications	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Note: Rater may assign points within the prescribed range	Scale	Maximum Points	Points Assigned
III. Project Description			
a. Degree to which proposal is clear and complete	0 = Incomplete description, missing documentation 1-3 = Clear project description 4-5 = Clear and complete scope and documentation	5	
		Subtotal (Max. 5):	

For Capital Projects Only (a – d):

IV. State of Readiness	For Capital Projects only: (Note: if Exempt or Not Applicable = eligible for full points)		
a. Right-of-Way degree to which R.O.W. is secured	0 = R.O.W. not certified, not started 2 = R.O.W. certification complete or not required	2	
b. Permits obtained degree to which permits are in place	0 = No agreements or permits in place 1-2 = Some permits in place 3 = All permits and agreements complete	3	
c. Design Status degree to which design is complete	0 = Design not started 1 = Design in progress 35% Complete 2 = Design in progress 65% Complete 3 = Design in progress 95% Complete 5 = Design 100% complete or is a Quick Build Project (ready to advertise)	5	
d. Schedule degree to which project can be completed before funds expire	0 = No Major milestones and construction dates included 1-4 = Project completes PS&E only 4-7 = Project completes PS&E and construction can be complete within 2-3 years 7-10 = Project completes construction	10	

	within 1-2 years		
		<i>Subtotal (Max. 20):</i>	

V. Community Support		<i>For all project types:</i>	
a. Project supported by BPAC or other group(s)	0 = No documented support 1 = Support from local BPAC (or BPAC equivalent as described in the application instructions) only 2 = Support from BPAC and other group(s)	2	
b. Public Outreach	0 = No documented outreach 1-2 = Some outreach conducted and documented 3-5 = Significant outreach conducted and documented	5	
		<i>Subtotal (Max. 7):</i>	

Note: Rater may assign points within the prescribed range	Scale	Max Points	Points Assigned
.VI. Meets Program Objectives			
<i>For All Projects:</i> a. Project Need: Degree to which problems, need, and issues are described, and documented	0 = No need demonstrated 1-5 = Moderate description of need or problem 6-10 = Documented and apparent need, data cited	10	
b. Project Impact/Benefit: Degree to which the project provides a benefit to the community	0 = No impact or benefit clearly demonstrated 1-3 = Benefit or impact is somewhat explained 4-6 = Benefit or impact is clearly and convincingly explained 7-8 = Benefit and impact is clearly and convincingly explained	8	
<i>For Planning Projects Only: (score reflects how well the following items are addressed)</i>			
Vision/Mission Statement	1-3 = briefly addressed, unclear vision and goals 4-6 = adequately addressed, somewhat clear vision and goals 7-10 = addressed well, detailed vision and goals	10	
Budget and Tasks	1-2 = budget briefly addressed with little back up 3-4 = budget and tasks reasonable and adequately addressed with back up 5 = budget and tasks addressed well, in detail	5	
Schedule	1-3 = project completed within 3 years 4-6 = project completed within 2 years 7-10 = project completed within 1 year	10	
Proposed Outreach Methods During Planning	1-2 = briefly addressed and not engaging 3-4 = adequately addressed and engages many groups 5 = addressed well, in detail with very	5	

	thorough engagement		
Data collection/evaluation	1-2 = briefly addressed 3-4 = adequately addressed 5 = addressed well, in detail	5	
Specific Improvements	1-2 point = not very specific improvements 3-4 points = some specific interest improvements addressed 5 points = detailed specific improvements and align with goals	5	
Multi-Modal/Complete Streets Concepts	1-2 = briefly addressed, vague concepts 3-4 = adequately addressed, clear concepts 5 = Detailed concepts and addressed multiple modes	5	
Consistency with local, regional, and statewide programs, goals, and plans	1-2 = briefly addressed and partially aligned 3-4 = adequately addressed and aligned 5 = addressed plan consistency in a comprehensive and detailed manner	5	
Equity	0 = plan does not serve a community of concern, disadvantaged community, or equity focus area 1-2 = the planning area does not cover an Equity Focus Area nor an MTC Equity Priority Community, but the application clearly explains how the plan serves a community of concern, disadvantaged community, low income, seniors, students, and/or other vulnerable populations 3-4 = the planning area is in an Equity Focus Area with a score of 8-10 5 = the planning area is in an Equity Focus Area with a score of 8-10 and in an MTC Equity Priority Community or CalEnviroscreen high risk census tract (top 25%)	5	
For Capital Projects Only (c – g):			
c. Safety: degree of reduction in injury risk	0 = minimal safety improvement 1-5 = moderate reduction of risks of severe crashes/injuries 6-10 = significant reduction of risks of severe crashes/injuries	10	
d. Closes gap in and/or extends the Countywide pedestrian and bicycle network	0 = does not fill a gap in the Countywide Backbone Network (CBN) or Pedestrian Focus Area (PFA), does not extend the pedestrian or bicycle network (is an isolated project), and does not upgrade an existing facility 1-3 = upgrades an existing bicycle or pedestrian facility but does not fill a gap or extend the CBN or PFA 4-6 = upgrades an existing bicycle or pedestrian facility located in the CBN or PFA but does not fill a gap or extend the pedestrian or bicycle network.	8	

	<p>7-8 = located on a designated key corridor in the CBN or PFA and meets either of the following:</p> <ul style="list-style-type: none"> • Project closes a gap between two or more existing bicycle or pedestrian facilities OR • Extends an existing bicycle or pedestrian facility. 		
e. Transportation purpose	<p>0-2 = serves primarily recreation 3-4 = serves primarily transportation 5 = serves transportation and recreation</p>	5	
f. Plan Consistency	<p>0=not included in local or regional plans 1 = included in local or regional plans 2 = Identified as a priority in local or regional plans 3 = included in Caltrans' District 4 Bike Plan, MTC's Active Transportation plans, and/or C/CAG's 2021 Comprehensive Bicycle and Pedestrian Plan Bicycle only projects: 4 = along the Countywide Backbone Network (CBN) 5 = along the CBN as a Medium Priority 6 = along the CBN as a High Priority Pedestrian only projects: 6 = within a Pedestrian Focus Area (PFA) Bike and Ped projects: 7 = along the CBN and in a PFA</p>	7	
g. Equity	<p>0 = does not serve a community of concern, disadvantaged community, or equity focus area 1-2 = the project is not located in an Equity Focus Area nor an MTC Equity Priority Community, but clearly explains how the project serves a community of concern, disadvantaged community, low income, seniors, students, and/or other vulnerable populations 3-4 = the project is in an Equity Focus Area with a score of 8-10 5 = the project is in an Equity Focus Area with a score of 8-10 and in an MTC Equity Priority Community or CalEnviroScreen high risk census tract (top 25%)</p>	5	
		<i>Subtotal (Max. 73 for Planning Max. 53 for Capital)</i>	

VII. Funding and Local Match			
a. Local Cash Match (<i>min. 10% local dollar requirement</i>)	<p>0 =0% match 6=30%match 2 =10% match 8=40%match 4 =20% match 10 = 50% match</p> <p>For projects located mostly within an</p>	10	

	MTC EPC or C/CAG EFA, with an equity a score of 8-10, 10 points are awarded when a 10% match is provided.		
b. Project Funding History	0 = the applicant has received funding in the past 10 years 1 = the applicant has applied for TDA Article 3 funding for this same project in the past 10 years, but was not awarded with TDA Article 3 funding, OR the applicant applied for OBAG 3 funding for this project in the same location, but was not awarded with OBAG 3 funding 5 = the applicant has not received funding in the past 10 years	5	
		<i>Subtotal (Max. 15):</i>	
		Total Score: <i>(Maximum total points: 100)</i>	

NOTE:

- Gray shaded cells to be scored by staff.

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