

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco •
Woodside*

AMENDED AGENDA

(Note: Only change is to the Publicly Accessible Teleconference Location.)

C/CAG BOARD MEETING NOTICE

Meeting No. 371

Date: Thursday, February 8, 2024 Time: 6:30 p.m. Primary Location: San Mateo County Transit District Office 1250 San Carlos Ave, 2 nd Fl. Auditorium, San Carlos, CA 94070 Publicly Accessible Teleconference Location: 2405 Kalanianaʻole Ave. PH-11 Hilo, HI 96720	Join by Webinar: https://us02web.zoom.us/j/89080712657? pwd=MlFBdG5uS2ZkMGpUNHRLM3N 4dlBkQT09 Webinar ID: 890 8071 2657 Password: 020824 Join by Phone: (669) 900-6833
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HYBRID MEETING - IN-PERSON AND BY VIDEOCONFERENCE

This meeting of the C/CAG Board of Directors will be held in person and by teleconference pursuant to Government Code Section 54953(e). Members of the public will be able to participate in the meeting remotely via the Zoom platform or in person at the location above. The Board welcomes comments, including criticism, about the policies, procedures, programs, or services of the agency, or of the acts or omissions of the Board and committees. Speakers shall not disrupt, disturb, or otherwise impede the orderly conduct of a Board meeting. For information regarding how to participate in the meeting, either in person or remotely, please refer to the instructions at the end of the agenda.

1.0 CALL TO ORDER/ ROLL CALL

2.0 PRESENTATIONS / ANNOUNCEMENTS

- 2.1 Receive Bay Area Housing Finance Authority (BAHFA) presentation on the 2024
Regional Affordable Housing Ballot Measure. INFORMATION p. 1

3.0 ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA ITEMS

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff, or public request specific items to be removed for separate action.

- 3.1 Approval of minutes of regular business meeting No. 370 dated December 14, 2023.
ACTION p. 3
- 3.2 Review and accept the 2023 attendance report for the C/CAG Board and Committee meetings.
ACTION p. 9
- 3.3 Review and approval of Resolution 24-1 authorizing the C/CAG Executive Director to execute an agreement between C/CAG and the County of San Mateo Office of Sustainability for staff services to support the Regionally Integrated Climate Action Planning Suite program in an amount not to exceed \$50,000 for calendar years 2024 and 2025.
ACTION p. 20
- 3.4 Review and approval of Resolution 24-2 authorizing the C/CAG Executive Director to execute a two-year funding agreement with Joint Venture Silicon Valley to support the State of the Valley Silicon Valley Index in an amount not to exceed \$35,000 for fiscal years 2023-24 and 2024-25.
ACTION p. 23
- 3.5 Review and approval of Resolution 24-3 authorizing the C/CAG Executive Director to execute Amendment No. 2 to the agreement with Kittelson & Associates for the development of the San Mateo Countywide Local Roadway Safety Plan to add \$38,172 to expand the project scope of work, for a new total amount not to exceed \$376,322, and to extend the contract term.
ACTION p. 26
- 3.6 Review and approval of Resolution 24-4 amending the funding allocation for the US-101 Managed Lanes North of I-380 Project in the 2024 State Transportation Improvement Program (STIP) for San Mateo County.
ACTION p. 31
- 3.7 Review and approval of Resolution 24-5 authorizing the C/CAG Executive Director to execute a funding agreement with the City of Brisbane for the construction phase of the Brisbane Smart Corridor Expansion project in an amount not to exceed \$3,624,068.
ACTION p. 36
- 3.8 Receive a copy of the Agreement with DKG Consultants to provide C/CAG with finance related support in an amount not to exceed \$45,000.
INFORMATION p. 40
- 3.9 Review and adopt Resolution 24-6 approving the population data to be used by C/CAG for calculation of member contributions and a variety of administrative related items.
ACTION p. 42
- 3.10 Review and approve Resolution 24-7 supporting the submittal of a Rebuilding American Infrastructure with Sustainability and Equity (RAISE) program funding application to update the C/CAG Comprehensive Bicycle and Pedestrian Plan, and to authorize the allocation of \$255,000 in local funds as matching funds for the grant application.
ACTION p. 45

- 3.11 Review and approval of the appointment of Pamela Herhold, BART Assistant General Manager, to the Congestion Management & Environmental Quality (CMEQ) Committee. ACTION p. 48

4.0 **REGULAR AGENDA**

- 4.1 Review and approval of the appointment of a C/CAG Board member to the San Mateo County Express Lanes Joint Powers Authority (SMCEL-JPA). ACTION p. 51
- 4.2 Nominations for C/CAG Chair and Vice Chair for the March 2024 Election of Officers. INFORMATION p. 54
- 4.3 C/CAG Strategic Plan Development Board Workshop Session 1. INFORMATION p. 59
- 4.4 Review legislative update and, if appropriate, recommend approval of C/CAG legislative policies, priorities, or positions. (A position may be taken on any legislation, including legislation not previously identified in the legislative update. Action is only necessary if recommending approval of a policy, priority, or position.) POSSIBLE ACTION p. 62

5.0 **COMMITTEE REPORTS**

- 5.1 Chairperson's Report
- 5.2 Board Members Report/Communication

6.0 **EXECUTIVE DIRECTOR'S REPORT**

7.0 **COMMUNICATIONS - Information Only**

- 7.1 Written Communication – (Two Letters) p. 69

8.0 **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

Pursuant to Government Code Section 54954.3, members of the public who wish to speak on matters not on the agenda will be given an opportunity to address the Board. Members of the public will have two minutes each to address the Board, unless a different time limit is established by the Chair. Please refer to the instructions at the end of this agenda for details regarding how to provide public comments.

9.0 **ADJOURNMENT**

Next scheduled meeting March 14, 2024

PUBLIC NOTICING: All notices of C/CAG regular Board meetings, standing committee meetings, and special meetings will be posted at the San Mateo County Courtyard, 555 County Center, Redwood City, CA, and on

C/CAG's website at: <http://www.ccag.ca.gov>.

PUBLIC RECORDS: Public records that relate to any item on the open session agenda for a regular Board meeting, standing committee meeting, or special meeting are available for public inspection. Those public records that are distributed less than 72 hours prior to a regular Board meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members, of the Board. The Board has designated the City/County Association of Governments of San Mateo County (C/CAG), located at 555 County Center, 5th Floor, Redwood City, CA 94063, for the purpose of making public records available for inspection. Such public records are also available on C/CAG's website at: <http://www.ccag.ca.gov>. Please note that C/CAG's office is temporarily closed to the public; please contact Mima Crume at (650) 599-1406 to arrange for inspection of public records.

ADA REQUESTS: Persons with disabilities who require auxiliary aids or services to participate in this meeting should contact Mima Crume at (650) 599-1406 or mcrume@smcgov.org by 10:00 a.m. prior to the meeting date.

PUBLIC PARTICIPATION DURING HYBRID MEETINGS: During hybrid meetings of the C/CAG Board, members of the public may address the Board as follows:

Written comments should be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to mcrume@smcgov.org.
2. Your email should include the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda.
3. Members of the public are limited to one comment per agenda item.
4. If your emailed comment is received at least 2 hours prior to the meeting, it will be provided to the C/CAG Board members, made publicly available on the C/CAG website along with the agenda. Emails received less than 2 hours before the meeting will be provided to the C/CAG Board members and included in the administrative record of the meeting as soon as practicable.

Spoken comments will be accepted during the meeting in person and through Zoom. Public comments will be taken first by speakers in person followed by via Zoom. Please read the following instructions carefully:

*In-person participation:

1. If you wish to speak to the Board, please fill out a speaker's slip located on the 2nd floor auditorium side table against the wall. If you have anything that you wish distributed to the Board and included in the official record, please hand it to the C/CAG Clerk who will distribute the information to the Board members and staff.

*Remote participation:

1. The C/CAG Board meeting may be accessed through Zoom at the online location indicated at the top of this agenda.
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by your name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When the C/CAG Clerk or Chair call for the item on which you wish to speak, click on "raise hand." The Clerk will activate and unmute speakers in turn. Speakers will be notified shortly before they are called on to speak. If calling in via phone, press *9 to raise your hand and when called upon press *6 to unmute.
5. When called, please limit your remarks to the time allotted.

If you have any questions about this agenda, please contact C/CAG staff: Executive Director: Sean Charpentier (650) 599-1409
Clerk of the Board: Mima Crume (650) 599-1406

C/CAG AGENDA REPORT

Date: February 8, 2024

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sean Charpentier, Executive Director

Subject: Receive Bay Area Housing Finance Authority (BAHFA) presentation on the 2024 Regional Affordable Housing Ballot Measure.

(For further information, contact Sean Charpentier at scharpentier@smcgov.org)

RECOMMENDATION

That the Board receive a presentation from the Bay Area Housing Finance Authority (BAHFA) on the Regional Affordable Housing Ballot Measure.

FISCAL IMPACT

There is no fiscal impact.

SOURCE OF FUNDS

N/A

BACKGROUND

The Bay Area Housing Finance Authority (BAHFA) is part of the MTC and is focused on increasing funding for affordable housing throughout the region. BAHFA is the first regional housing finance authority in the state and is planning to place a \$10-\$20 billion affordable housing bond measure on the November 2024 ballot to benefit the nine-county Bay Area. This money would be used to build affordable homes and help keep existing housing affordable in every county. 80% of the funds will return to the County in which it is generated for affordable housing development and preservation. The remaining 20% will be allocated through a regional program to support local housing efforts.

BAHFA provided a presentation on the proposed 2024 regional affordable housing ballot measure to the C/CAG Board of Directors on June 5, 2023. At the February 8, 2024 C/CAG Board of Directors meeting, BAHFA will provide an updated presentation on the proposed 2024 regional affordable housing ballot measure. For more information, see the BAHFA website at: <https://mtc.ca.gov/about-mtc/authorities/bay-area-housing-finance-authority-bahfa>

EQUITY IMPACTS AND CONSIDERATIONS

Regional efforts to increase the number of affordable housing units will improve equity outcomes for low, very low, and extremely low-income households.

ATTACHMENTS

1. BAHFA Presentation (*The document is available on the C/CAG website (See “Additional Agenda Materials”) at: <https://ccag.ca.gov/committees/board-of-directors-2/>*).

C/CAG

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C/CAG BOARD MEETING and SAN MATEO COUNTY AIRPORT LAND USE COMMISSION NOTICE

MINUTES

Meeting No. 370
December 14, 2023

HYBRID MEETING - IN-PERSON AND BY VIDEOCONFERENCE

This meeting of the C/CAG Board of Directors was held in person and by teleconference pursuant to Government Code Section 54953(e). Members of the public was able to participate in the meeting remotely via the Zoom platform and in person.

1.0 CALL TO ORDER/ ROLL CALL

Chair Davina Hurt called the meeting to order at 6:32p.m. Roll call was taken.

AGENCY:	IN-PERSON:	ABSENT:	REMOTE AB 2449	REMOTE Publicly Accessible Teleconference Location:
Atherton	Elizabeth Lewis			
Belmont	Davina Hurt			
Brisbane		Absent		
Burlingame	Ricardo Ortiz			
Colma	John Goodwin			
Daly City	Juslyn Manalo			
East Palo Alto		Absent		
Foster City	Stacy Jimenez			
Half Moon Bay	Debbie Ruddock			
Hillsborough	Christine Krolik			
Menlo Park	Cecilia Taylor			
Millbrae			Gina Papan	
Pacifica	Sue Vaterlaus			
Portola Valley	Jeff Aalfs			
Redwood City	Alicia Aguirre			
San Bruno	Michael Salazar			
San Carlos	Adam Rak			
San Mateo	Rich Hedges			
South San Francisco	Flor Nicolas			
Woodside		Absent		
San Mateo County		Absent		

C/CAG EX-OFFICIO (NON-VOTING) MEMBERS				
AGENCY:	IN-PERSON:	ABSENT:	REMOTE AB 2449	REMOTE Publicly Accessible Teleconference Location:
SMCTA		Absent		
SMCDT		Absent		

C/CAG Staff Present (In-Person):	Members of the Public (Remote):
Sean Charpentier – Executive Director	Benjamin McKeever – WSP
Melissa Andrikopoulos – Legal Counsel	Chris Lepe – Mariposa Planning Solutions
Mima Crume – Clerk of the Board	Daniel Iacofano – MIG
Audrey Shiramizu	
Eva Gaye	Members of the Public (In-Person):
Jeff Lacap	Patrick Gilster – SMCTA
Kaki Cheung	Michelle Bouchard – Caltrain
Kim Springer	Devon Ryan – Caltrain
Kim Wever	
Reid Bogert	
Susy Kalkin	
Van Ocampo	

Other members of the public were in attendance remotely via the Zoom platform or in person.

2.0 **PRESENTATIONS / ANNOUNCEMENTS**

2.1 Receive a presentation on the San Mateo Countywide Automated Vehicles Strategic Plan. **INFORMATION**

The Board received a presentation on the San Mateo Countywide Automated Vehicles Strategic Plan. The Countywide AV Strategic Plan represents a joint effort by C/CAG and the TA to identify the current state of AVs in San Mateo County, establish a shared-vision for AV deployment, identify opportunities for AV pilots and other AV-related projects, and to develop an AV action plan.

2.2 Receive a presentation on Caltrain service and the Caltrain Modernization Program. **INFORMATION**

The Board received a presentation on Caltrain service and the Caltrain Modernization Program. The Caltrain Modernization program will improve system performance with faster, more reliable service while minimizing equipment and operating costs. The primary purpose of Caltrain Electrification is to improve Caltrain system performance and curtail

long-term environmental impacts by reducing noise, improving regional air quality, and lowering greenhouse gas emissions.

3.0 ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA ITEMS

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff, or public request specific items to be removed for separate action.

- 3.1 Approval of minutes of regular business meeting No. 369 dated November 9, 2023. **APPROVED**
- 3.2 Review and approval of the 2024 C/CAG Board meeting calendar. **APPROVED**
- 3.3 Review and approval of Resolution 23-100 authorizing the C/CAG Executive Director to execute the COOPERATIVE AGREEMENT between C/CAG, CALTRANS and SMCTA for the Construction Phase of the US 101/SR 92 Interchange Area Improvement Project. **APPROVED**
- 3.4 Review and approval of the Finance Committee's recommendation of no change to the investment portfolio and accept the Quarterly Investment Report as of September 30, 2023. **APPROVED**
- 3.5 Review and accept the C/CAG Financial Statements (Audit) for Fiscal Year Ended June 30, 2023. **APPROVED**
- 3.6 Review and accept the C/CAG State Transportation Improvement Program (STIP) Planning, Programming & Monitoring Program (PPM) Final Project Expenditure Audit Report from July 1, 2022, through June 30, 2023. **APPROVED**
- 3.7 Review and accept the Measure M Fund Financial Statements (Audit) for the Year Ended June 30, 2023. **APPROVED**
- 3.8 Review and approval of Resolution 23-101 authorizing the C/CAG Executive Director to execute a contract with EOA, Inc. for an amount not to exceed \$3,171,000 to complete the Watching Our Watersheds Regional Trash Monitoring Project to support compliance with the Municipal Regional Stormwater Permit, and further authorizing a waiver of the standard three-year contract term to complete the project by June 30, 2028. **APPROVED**
- 3.9 Review and approval of Resolution 23-102 authorizing the C/CAG Executive Director to execute a contract with Geosyntec Consultants for an amount not to exceed \$424,248 to complete the San Mateo County OneWatershed Climate Resilience Framework and Community-Led with a contract term through January 31, 2026. **APPROVED**
- 3.10 Review and approval of Resolution 23-103 authorizing the C/CAG Executive Director to execute a funding agreement with the City of Daly City and the Town of Colma for the construction phase of the Daly City/Colma Smart Corridor Expansion project in an amount not to exceed \$5,918,359. **APPROVED**
- 3.11 Review and approval of \$4,500,000 in available funding for the C/CAG Lifeline Transportation Program Cycle 7 Call for Projects and Schedule. **APPROVED**

- 3.12 Review and approval of Resolution 23-106 authorizing the C/CAG Executive Director to execute Amendment No. 1 to the funding agreement with the City of Pacifica for the Sharp Park Priority Development Area Pedestrian Improvement Project, adding an additional amount not to exceed \$358,247 for a new total amount not to exceed \$1,258,247 in Measure M Safe Routes to School Funding; and terminate the \$358,247 TFCA FY 23/24 funding agreement with the City of Pacifica. **APPROVED**

Board Member Hedges MOVED to approve the consent agenda items 3.1 through 3.12.
Board Member Rak SECONDED. **MOTION CARRIED 17-0-0**

4.0 **REGULAR AGENDA**

- 4.1 Consider candidates and make appointments for two governing board members representing the Northern and Southern regions for the San Mateo County Flood and Sea Level Rise Resiliency District (OneShoreline) and adopt Resolution 23-105, which records the respective appointments. **APPROVED**

Chair Hurt and Executive Director Sean Charpentier has read to the Board the letters of interest from Mayor Lisa Gauthier, City of East Palo Alto and Vice Mayor Donna Colson, City of Burlingame.

Board Member Manalo MOVED to approve item 4.1. Board Member Taylor SECONDED. A roll call vote was taken. **MOTION CARRIED 17-0-0**

- 4.2 Review and approve Resolution 23-99 adopting the C/CAG Equity Assessment and Framework Development Project Final Report and Action Plan. **APPROVED**

Staff, Kim Springer, Transportation Systems Coordinator, and consultant, Chris Lepe, Mariposa Planning Solutions, provided a brief presentation on the C/CAG Equity Assessment and Framework Development Project Final Report and Action Plan, with a recommendation to adopt the final report.

Board Member Aguirre MOVED to approve item 4.2. Board Member Hedges SECONDED. A roll call vote was taken. **MOTION CARRIED 17-0-0**

- 4.3 Review and approve Resolution 23-104 authorizing the C/CAG Executive Director to execute an Agreement with MIG to prepare a C/CAG Strategic Plan at an amount not to exceed \$118,623, covering the period of December 18, 2023 through September 30, 2024, establish a contingency in the amount of \$12,000 (10% of contract) for a total project budget of \$130,623, and execute future amendments in an amount not-to-exceed the appropriated contingency. **APPROVED**

The Board received a brief presentation on the C/CAG Strategic Planning.

Board Member Aguirre MOVED to approve item 4.3. Board Member Rak SECONDED. A roll call vote was taken. **MOTION CARRIED 17-0-0**

- 4.4 Review legislative update and, if appropriate, recommend approval of C/CAG legislative policies, priorities, or positions. (A position may be taken on any legislation, including legislation not previously identified in the legislative update. Action is only necessary if recommending approval of a policy, priority, or position.) **APPROVED**

Staff, Kim Springer, Transportation Systems Coordinator, provided a brief overview of the topics discussed at the C/CAG Legislative Committee meeting earlier in the evening. C/CAG Executive Director, Sean Charpentier described a vote that was taken at the Legislative Committee; potential inclusion of transit consolidation including BART and Caltrain in a regional measure effort by MTC. It was noted that the C/CAG Legislative Committee recommended sending a letter expressing concerns about consolidating Caltrain and BART. Staff requested Board authorization to send a letter to MTC expressing concerns about any potential consolidation of Caltrain and BART.

Board Member Lewis MOVED to approve item 4.4. Board Member Nicolas SECONDED. A roll call vote was taken. **MOTION CARRIED 16-0-1 (San Mateo abstains.)**

5.0 COMMITTEE REPORTS

5.1 Chairperson's Report

Chair Hurt reported that she has attended a federal advocacy trip in Washington, DC. Chair Hurt has met with the California delegation and had discussions related to building decarbonization transportation issues. Chair Hurt thanked Kadesh and associates who led their federal advocacy trip. Chair Hurt would like the Board to please reach out if interested in being a part of this in the future. In addition, a retreat is being planned in the next couple of months.

5.2 Board Members Report/Communication

Board Member/MTC Commissioner reported that MTC is coordinating a housing bond coming forward next year. In trying to make sure all of our cities are involved in the process, Commissioner Papan and Sean Charpentier are trying to coordinate with all of the city managers in which they can all have a say in how this moves forward. The funding will come through the county. Secondly, MTC is working on a transportation bond the following year. Commissioner Papan is hoping to get all of our jurisdictions in particularly locally our transit operators are an active part of that process, so that it benefits San Mateo County to the fullest extent, and that each and every city has input moving forward, this will be approved by the voters.

6.0 EXECUTIVE DIRECTOR'S REPORT

Sean Charpentier reported that we are planning to have the BAHFA, which is the MTC department related to the affordable housing measure present to the C/CAG Board at the February meeting, and they are planning to present to the city manager's monthly meeting early next calendar year. We are potentially having several community pop-up events related to our local streets and roads safety plan next week. In addition, the January Board meeting may be cancelled due to a light agenda. Sean has thanked the staff for all their accomplishments in the last year and has thanked the Board for all of its support.

7.0 COMMUNICATIONS - Information Only

7.1 Written Communication – (One Press Release)

8.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Pursuant to Government Code Section 54954.3, members of the public who wish to speak on matters not on the agenda will be given an opportunity to address the Board. Members of the public will have two minutes each to address the Board, unless a different time limit is established by the Chair. Please refer to the instructions at the end of this agenda for details regarding how to provide public comments.

Clerk Crume reported that there were no public comments via in-person or online.

Chair Hurt adjourned the meeting in memory of Don Horsley, who passed away at the end of November. Many of us know him as a former teacher, San Mateo County Sheriff, Sequoia Healthcare, District Board member, and a 2010 elected Board of Supervisor for many terms. While serving on the board, Mr. Horsley set as priorities, improving mental health services, expanding access to county parks and open spaces, curbing gun violence, providing more beds and services to those experiencing homelessness and improving emergency preparedness, among others. He will have a lasting legacy on the county of San Mateo. We send his family friends and loved ones our deepest sympathy.

- 9.0 **ADJOURNMENT** – 8:10 p.m.
Next scheduled meeting January 11, 2024

C/CAG AGENDA REPORT

Date: February 8, 2024

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sean Charpentier, Executive Director

Subject: Review and accept the 2023 attendance report for the C/CAG Board and Committee meetings.

(For further information, contact Mima Crume mcrume@smcgov.org)

RECOMMENDATION

That the C/CAG Board review and accept the 2023 attendance reports for the C/CAG Board and Committee meetings.

FISCAL IMPACT

None

SOURCE OF FUNDS

Not applicable

BACKGROUND

There are 21 local government jurisdictions in San Mateo County (20 cities/towns and 1 County). C/CAG focuses on Countywide collaboration and creating alignment on solutions for the entire county. The C/CAG Board of Directors is one of the few organizations in the County that has a specified seat for each city/town and the County. In addition, C/CAG has an extensive system of committees, with a total of 8 standing committees to guide and advise the C/CAG Board of Directors. C/CAG has approximately 76 regular scheduled Brown Act meetings each year for C/CAG Board of Directors and C/CAG Committees. Including the Board of Directors and the 8 standing committees, there are a total of 139 seats, including 74 seats identified for elected officials. There are 107 elected councilmembers or County Supervisors in San Mateo County. In 2022, approximately 52 individual (unduplicated) local elected officials either served on the C/CAG Board of Directors or participated with a C/CAG Committee.

Periodically, the C/CAG Board receives reports of the attendance for the Board and its standing committees. Since each member jurisdiction appoints its C/CAG representative and alternate, C/CAG has not set an attendance requirement for Board meetings. However, the C/CAG Board adopted the following attendance policy for its standing committees:

“During any consecutive twelve-month period, members will be expected to attend at least 75% of the scheduled meetings and not have more than three consecutive absences. If the number of absences exceed these limits, the seat may be declared vacant by the C/CAG Chair.”

The attached attendance reports are provided for your acceptance.

EQUITY IMPACTS AND CONSIDERATIONS

This item is necessary for the administration/operations of C/CAG.

ATTACHMENTS

Attachment 1: Calendar year 2023 attendance reports for the C/CAG Board and eight (8) standing committees:

1. C/CAG Board
 - a) Airport Land Use Committee (ALUC)
 - b) Bicycle and Pedestrian Advisory Committee (BPAC)
 - c) Congestion Management & Environmental Quality (CMEQ)
 - d) Congestion Management Program Technical Advisory Committee (TAC)
 - e) Legislative Committee
 - f) Finance Committee
 - g) Resource Management & Climate Protection Committee (RMCP)
 - h) Stormwater Committee

City/County Association of Governments (C/CAG) Board Attendance Report - 2023

Agency	Representative/Alternate	January	February	March			April			May			June			July			August No Mtg Scheduled	September			October			November			December	
		Remote AB 361	Remote AB 361	In-Person	Remote AB 2449	REMOTE Publicly Accessible Teleconf. Location	In-Person	Remote AB 2449	REMOTE Publicly Accessible Teleconf. Location	In-Person	Remote AB 2449	REMOTE Publicly Accessible Teleconf. Location	In-Person	Remote AB 2449	REMOTE Publicly Accessible Teleconf. Location	In-Person	Remote AB 2449	REMOTE Publicly Accessible Teleconf. Location		In-Person	Remote AB 2449	REMOTE Publicly Accessible Teleconf. Location	In-Person	Remote AB 2449	REMOTE Publicly Accessible Teleconf. Location	In-Person	Remote AB 2449	REMOTE Publicly Accessible Teleconf. Location	In-Person	Remote AB 2449
Atherton	Elizabeth Lewis	X	X	X			X			O			X			X				O		X			X			X		
	Diana Hawkins-Manuelian									O										O										
Belmont	Davina Hurt	X	X	X			O			X			X			X				X		X			X			X		
	Julia Mates						O																							
Brisbane	Karen Cunningham	X	X	O			X			X			O			X				X		X			X			O		
	Cliff Lentz			O									O															O		
Burlingame	Ricardo Ortiz	X	X	X			X			X			X			X				O		X			X			X		
	Donna Colson																			O										
Colma	John Goodwin	X	X	X				X		X			X			X				O		X			X			X		
	Carrie Slaughter																			O										
Daly City	Juslyn Manalo	X	O				X				X		X			X				O				X		X		X		
	Roderick Daus-Magbual		O		X															O										
East Palo Alto	Lisa Gauthier	X		X			X			X			O			X				X					X			O		
	Martha Barragan		X										O									O						O		
Foster City	Stacy Jimenez	X	X	X			X			X			X			X				X					X					
	Sam Hindi																						X					X		
Half Moon Bay	Joaquin Jiminez (Debbie Ruddock-Jan)	Debbie Ruddock	O	O			*Attended Remotely as Member of Public.			O			O			O				X			X			O		X		
	Robert Brownstone		O	O						O			O			O										O				
Hillsborough	Christine Krolik	X	O			*Attended Remotely as Member of Public.	X				X		X			X				X			O			X			X	
	Marie Chuang		O																			O								
Menlo Park	Cecilia Taylor	X	X		X		X			X			O				X			O				X		O		X		
	Drew Combs												O							O					O					
Millbrae	Gina Papan	X	X	X			X						X			X				X			O						X	
	Maurice Goodman									X													O			X				
Pacifica	Sue Vaterlaus	X		X									X							O			*Attended Remotely as Member of Public.			*Attended Remotely as Member of Public.		X		
	Sue Beckmeyer		X				X			X						X				O										
Portola Valley	Jeff Aalfs	X	X	O			X						O			X				X			O			X		X		
	Sarah Wernikoff			O						O												O								
Redwood City	Alicia Aguirre	X	X	X			X			X			X			O				X			X			X		X		
	Diana Reddy															O														
San Bruno	Michael Salazar	X	X	X			X			X			X			X				X			X			X		X		
	Rico Medina																													
San Carlos	Adam Rak	X	X	X			O						X	X		O				X			X			X		X		
	Laura Parmer-Lohan						O									O														
San Mateo	Rich Hedges	X	O			X	X			X			X			X				X			X			X		X		
	Lisa Diaz Nash																													
South San Francisco	Flor Nicholas	X	X	X						X			X			X				X			X			X		X		
	Mark Nagales						X																							
Woodside	Ned Fluet	X	X	X			O			O			X			X				O			O			X		O		
	Jenn Wall						O			O										O			O					O		
San Mateo County	Warren Slocum	X	X	O			X			O			O			O				O			O			O		O		
	Dave Pine			O						O			O			O				O			O			O		O		

X - Board Member Attended
O - Absent

N/A - Not on Committee
No Board Meeting

Airport Land Use Committee (ALUC) Attendance Report - 2023

Agency	Name	Jan	Feb	Mar		Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
				In person	AB2449									
City of Brisbane	Terry O'Connell	X	X			X	X	X						
City of Burlingame	Ricardo Ortiz	X	X							X				
City of Daly City	Pamela DiGiovanni		X	X		X	X			X				
City of Foster City	Patrick Sullivan	X	X	X		X	X	X		X				
City of Half Moon Bay	Robert Brownstone													
City of Millbrae	Angelina Cahalan	X	X	X		X	X	X		X				
City of Redwood City	Christopher Sturken	X	X	X		X		X		X				
City of San Bruno	Tom Hamilton	X	X	X		Y	X	X		X				
City of San Carlos	Adam Rak/Pranita Venkatesh ¹			X		X	X							
County of San Mateo and Aviation Representative	Warren Slocum													
City of South San Francisco	Flor Nicolas	X	X			X		X ²		X				
Aviation Representative	Carol Ford	X			X	X	X			X				
Half Moon Bay Airport Pilots Association	Christopher Yakabe	Y	X	Y		Y	X	X						

X - Committee Member Attended

O - Other Jurisdictional Representative Attended

Y - Designated Alternate Attended

■ No Committee Meeting

N/A - Not on Committee

■ No Quorum

¹ Pranita Venkatesh appointed 2/27/2023

² Member Nicolas attended the June meeting remotely but, due to a lack of a quorum at the meeting site, did not invoke AB2449

Bicycle and Pedestrian Advisory Committee (BPAC) Attendance Report - 2023

Agency	Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Millbrae	Ann Schneider	x		x				x			x		
Burlingame	Emily Beach	x						x		N/A	N/A		
South San Francisco	Flor Nicolas	x						x			x		
Pacifica	Mary Bier	x		x				x		x			
Foster City	Patrick Sullivan	x		x						x	x		
Colma	John Goodwin			x				x		x	x		
Redwood City	Lisette Espinoza-Garnica	x		x				x		x			
Public (County of San Mateo)	Matthew Self	x		x							x		
Public (San Bruno)	Malcolm Robinson	x									x		
Public (Half Moon Bay)	Marina Fraser	x						x		x	x		
Public (Portola Valley)	Angela Hey	x		x				x			x		
Public (Hillsborough)	Mike Swire	N/A		N/A				x		x	x		
Public (South San Francisco)	Justin Yuen	x		x				x		x			
Public (Daly City)	Alan Uy	x		x				x		x	x		


X - Committee Member Attended

O - Other Jurisdictional Representative Attended

Y - Designated Alternate Attended

N/A - Not on Committee

 **No Committee Meeting**

 **No Quorum**

Congestion Management and Environmental Quality (CMEQ) Attendance Report - 2023

Name	Representing	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
		(No Mtg.)					(No Mtg.)	(No Mtg.)					(No Mtg.)
Dick Brown (Woodside Town Council Member)	Elected Official		X	AB 2449	X	X			X	X	X		
Tom McCune (Belmont City Council Member)	Elected Official		X		AB 2449				AB 2449	X	X		
Patrick Sullivan (Foster City Council Member)	Elected Official		X	X	X	X			X	X	X		
Richard Hedges (San Mateo City Council Member)	Elected Official		X	R	Brown Act	X			X	X			
Stacy Jimenez (Foster City Council Member)	Elected Official			X	X	X				X	X		
Stacy Miles Holland (Atherton Council Member)	Elected Official		X		X	X			X	X	AB 2449		
Juslyn Manalo (Daly City Council Member)	Elected Official			AB 2449	AB 2449	X							
Gina Papan (MTC Commissioner)	Metropolitan Transportation Commission (MTC)		X	X	X	X			X	X	X		
Lennie Roberts	Environmental Community			N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Jessica Alba	Public Member		X	X	X	X	N/A	N/A	X	X	N/A	N/A	
Juan Salazar	Business Community			AB 2449		X							
Deborah Penrose	Agencies with Transportation Interests		X		R	Brown			X		X		
Peter Ratto	San Mateo County Transit District (SamTrans)		X	X		X			X	X	X		
Bevan Dufty	Bay Area Rapid Transit (BART)		X	R		R						N/A	
<i>Vacant</i>	<i>Peninsula Corridor Joint Powers Board (Caltrain)</i>												

X - Committee Member Attended

Blank-Absent

N/A - Not on Committee

No Committee Meeting

Congestion Management Program Technical Advisory Committee (TAC) Attendance Report - 2023

Agency	Name	Jan	Feb	Mar			Apr			May			Jun	Jul	Aug			Sept			Oct			Nov			Dec
		Remote AB 361	Remote AB 361	In- Person	Remote AB 2449	REMOTE Publicly Accessible Teleconf. Location	In- Person	Remote AB 2449	REMOTE Publicly Accessible Teleconf. Location	In- Person	Remote AB 2449	REMOTE Publicly Accessible Teleconf. Location			In- Person	Remote AB 2449	REMOTE Publicly Accessible Teleconf. Location	In- Person	Remote AB 2449	REMOTE Publicly Accessible Teleconf. Location	In- Person	Remote AB 2449	REMOTE Publicly Accessible Teleconf. Location	In- Person	Remote AB 2449	REMOTE Publicly Accessible Teleconf. Location	
Hillsborough Engineering	Paul Willis (Co-Chair)	x	x	x			x			x					x			x			x			x			
San Mateo County	Ann Stillman (Co-Chair		x	x			x			x					x			x			x			x			
SMCTA / SamTrans	Patrick Gilster / Jessica Manzi	x		x			x			x					x			x			x*			x			
Atherton Engineering	Robert Ovadia	x	x	x			x			x					x			x			x			x			
Belmont Engineering	Peter Brown	x	x				x				x					x				x				Y			
Brisbane Engineering	Randy Breault	x	x				x											x			x			x			
Burlingame Engineering	Syed Murtuza	x	x	x			x				x				x			x			Y			x			
C/CAG	Sean Charpentier	x	x	x			x				x				x			x			x			x			
Colma Engineering	Brad Donohue	x	x				x					x			x			x						x			
Daly City Engineering	Richard Chiu	x	x	x							x							x			x						
Daly City Planning	Tatum Mothershead	x	x	x			x				x				x			x			N/A				N/A		
East Palo Alto	Humza Javed	x		x			x				x				x			x			x						
Foster City Engineering	Louis Sun/Andrew Brozyna	x																x*						x			
Half Moon Bay Engineering	Maz Bozorginia	x	x	x				x				x			x					x				x			
Menlo Park Engineering	Nikki Nagaya/Azalea Mitch	x	x	x							x				x					x				x*			
Millbrae Engineering	Sam Bautista			x				x				x			x					x				Y			
Pacifica Engineering	Lisa Petersen	x	x				x				x							x			x						
Redwood City Engineering	Jessica Manzi	x	x	x				x							x									x*			
San Bruno Engineering	Matthew Lee	x	x	x							x				x				x					x			
San Carlos Engineering	Steven Machida	x	x	x							x				x				x					x			
San Mateo Engineering	Azalea Mitch/Brad Underwood	x	x	x				x				x						x			Y*				x		
South San Francisco Engineering	Eunejune Kim	x	x	x							x							x						x			
South San Francisco Planning	Billy Gross	x	x					x				x				x					N/A				N/A		
Woodside Engineering	Sean Rose	x	x												x						N/A				N/A		
MTC	James Choe	x	x																								
Caltrans	Nidal Tuqan/Mohammad Suleiman	x	x															x*			x						


X - Committee Member Attended

O - Other Jurisdictional Representative Attended

Y - Designated Alternate Attender

N/A - Not on Committee

 **No Committee Meeting**

 **No Quorum**

* = Member change

Note: Board approved Reso 23-84 on October 12, 2023 approving the addition of alternate positions, removal of planner positions, and changing MTC and Caltrans to non-voting members.

Legislative Committee Attendance Report - 2023

Agency	Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Atherton	Elizabeth Lewis	X	X	X	X		X	X				X	X
Belmont	Davina Hurt (C/CAG Vice Chair)	X	X	X		X	X			X		X	X
Brisbane	Karen Cunningham		X		X	X		X		X		X	
Burlingame	Ricardo Ortiz (Joined May 2022)	X	X	X	X	X	X					X	X
East Palo Alto	Lisa Gauthier	X			X	X		X		X		X	
Millbrae	Gina Papan - Chair	X	X	X	X	X	X	X		X			AB 2449
Millbrae	Anders Fung		X	X	AB 2449		X	X		X		X	X
Pacifica	Sue Vaterlaus	X		X		X	X						X
San Bruno	Michael Salazar	X	X	X	X	X	X	X		X		X	X
San Carlos	Adam Rak - Vice Chair	X		X		X	X					X	X


X - Committee Member Attended

O - Other Jurisdictional Representative

Y - Designated Alternate Attended

N/A - Not on Committee

 **No Committee Meeting**

 **No Quorum**

X

Finance Committee Attendance Report - 2023

Agency	Name	Feb			Apr			May			Aug			Nov		
		In-Person	Remote AB 2449	REMOTE Publicly Accessible Teleconf. Location	In-Person	Remote AB 2449	REMOTE Publicly Accessible Teleconf. Location	In-Person	Remote AB 2449	REMOTE Publicly Accessible Teleconf. Location	In-Person	Remote AB 2449	REMOTE Publicly Accessible Teleconf. Location	In-Person	Remote AB 2449	REMOTE Publicly Accessible Teleconf. Location
Belmont	Davina Hurt (C/CAG Chair)	X			X					X	X			X		
Burlingame	Ricardo Ortiz (C/CAG Vice Chair)	X						X			X			X		
East Palo Alto	Carlos Romero	X			X			X			X			X		
Burlingame	Donna Colson (Committee Chair)	X			X			X			X			X		
San Carlos	Adam Rak (Committee Vice Chair)	X									X			X		

X - Committee Member Attended
O - Other Jurisdictional Representative Attended
Y - Designated Alternate Attended
N/A - Not on Committee
 **No Committee Meeting**
 **No Quorum**

Resource Management and Climate Protection Committee (RMCP) Attendance Report - 2023

Agency	Name	Seat	Jan	Feb	Mar	April	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Atherton	Rick DeGolia	Elected Official		X	X		X							
Burlingame	Donna Colson	Elected Official - Committee Chair	X	X	X		X	X		X	X			
County of San Mateo	Dave Pine	Elected Official		X							X			
Half Moon Bay	Debbie Ruddock	Elected Official	X	X										
Millbrae	Gina Papan	Elected Official		X	X		X	X		X		X		
Pacifica	Sue Beckmeyer	Elected Official	X	X			X	X		X	X	X		
Portola Valley	Mary Hufty	Elected Official									X	X		
Redwood City	Kaia Eakin	Elected Official								X		X		
San Mateo	Adam Loraine	Elected Official		X	X									
El Concilio of San Mateo County	Ortensia Lopez	Energy	X								X			
BAWSCA	Tom Francis	Water - Committee Vice Chair	X	X	X		X	X		X		X		
PG&E	Bill Chiang	Utility									X	X		
Filoli	Alex Fernandez	Nonprofit	X	X			X	X		X	X			
Sustainable SMC	Christine Kohl-Zaugg	Environmental	X	X			X	X						
Sustainable SMC	Sarah Hubbard	Environmental												
Sares Regis Group	Jeff Smith	Business/Chamber of Commerce	X	X	X		X				X	X		


X - Committee Member Attended


O - Other Jurisdictional Representative Attended

Y - Designated Alternate Attended

V - Vacant

 **No Committee Meeting**

 **No Quorum**

 **Not on Roster**

Stormwater Committee Attendance Report - 2023

Agency	Representative	Position	Jan	Feb	Mar			Apr			May	Jun	Jul	Aug		Sept		Oct	Nov	Nov 30 Sp. Mtg.		Remote	Dec		
			Remote AB 361		In- person	Remote AB2449	Remote Non- Voting	In-person	Remote AB2449	Remote Non- Voting				Remote AB2449	Remote Non- Voting	In-person	Remote AB2449	Remote Non- Voting			In-person	Remote AB2449	Remote Non- Voting		
Atherton	Robert Ovadia (Vice Chair)	Public Works Director	x	C A N C E L E D	x			x			C A N C E L E D	C A N C E L E D	C A N C E L E D	x			x			C A N C E L E D	C A N C E L E D	x			C A N C E L E D
Belmont	Peter Brown	Public Works Director	x		o			x						o			o					x			
Brisbane	Randy Breault (Chair)	Public Works Director/City Engineer	x					x						x			x					x			
Burlingame	Syed Murtuza	Public Works Director	x		x			x						x			x					x			
Colma	Brad Donohue	Director of Public Works and Planning	x		o			x						x			x					x			
Daly City	Richard Chiu	Public Works Director	x		x									x			x					x			
East Palo Alto	Humza Jawed	Public Works Director	x		x			x						x			x					x			
Foster City	Vacant (through October)/Andrew Brozyna	Public Works Director	x																						
Half Moon Bay	Maziar Bozorginia	City Engineer	x		x			x																	
Hillsborough	Paul Willis	Public Works Director	x		x			x						x			x					x			
Menlo Park	Nikki Nagaya (through October)/Azalea Mitch	Public Works Director	x		x																				
Millbrae	Sam Bautista	Senior Engineer/Public Works Director	o		o									x			o					o			
Pacifica	Lisa Petersen (through February)/Roland Yip	Public Works Director/City Engineer	x				x																		
Portola Valley	Howard Young	Public Works Director															x					x			
Redwood City	Vacant (through Nov)/James O'Connell	Supervising Civil Engineer			o												o					o			
San Bruno	Matthew Lee	Public Works Director	x		x			o									x					x			
San Carlos	Steven Machida	Public Works Director	x		x												x					x			
San Mateo	Azalea Mitch (through August)/Brad Underwood	Public Works Director/Interim Public Works Director	x		x			x									x					x			
South San Francisco	Eunejune Kim	Public Works Director	x		x												x					x			
Woodside	Sean Rose/Vacant from September	Public Works Director	x														x								
San Mateo County	Ann Stillman	Interim Public Works Director/Public Works Director	o			x		x									x					x			
Regional Water Quality Control Board	Tom Mumley (through November)/Derek Beauduy	Supervisor															o					o			

X - Committee Member Attended
O - Other Jurisdictional Representative Attended
Y - Designated Alternate Attended
■ No Committee Meeting
N/A - Not on Committee
■ No Quorum

C/CAG AGENDA REPORT

Date: February 8, 2024

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sean Charpentier, Executive Director

Subject: Review and approval of Resolution 24-1 authorizing the C/CAG Executive Director to execute an agreement between C/CAG and the County of San Mateo Office of Sustainability for staff services to support the Regionally Integrated Climate Action Planning (RICAPS) Suite program in an amount not to exceed \$50,000 for calendar years 2024 and 2025.

(For further information, contact Kim Springer at kspringer@smcgov.org)

RECOMMENDATION

That the C/CAG Board review and approve Resolution 24-1 authorizing the C/CAG Executive Director to execute an agreement between C/CAG and the County of San Mateo Office of Sustainability for staff services to support the Regionally Integrated Climate Action Planning Suite (RICAPS) program in an amount not to exceed \$50,000 for calendar year 2024 and 2025.

FISCAL IMPACT

Up to \$50,000.

SOURCE OF FUNDS

Congestion Relief funds in the amount of \$50,000 as included in the FY 2023/24 budget. Funding for calendar year 2025 is subject to C/CAG budget approval.

BACKGROUND

On September 16, 2010, the C/CAG Board adopted Resolution 10-53 authorizing the C/CAG Chair to execute an agreement with the BAAQMD to receive a \$50,000 grant, launching the C/CAG Climate Action Plan Template and Tool project. On March 7, 2011, the C/CAG Board adopted Resolution No. 11-11 for a PG&E Contract Work Authorization No. 2500458103 between C/CAG and PG&E for \$125,000. The total grant funding for Climate Action Plan Template was \$175,000, and with C/CAG's commitment to match funds, the total project budget was \$350,000 through calendar year 2012. The project eventually came to be known as the Regionally Integrated Climate Action Planning Suite (RICAPS).

C/CAG began contracting with the County of San Mateo to provide staff services for RICAPS for \$60,000 in 2012, \$50,000 in 2013, and subsequently every year through 2018 in an annual amount of \$40,000. For 2019 and 2020, that amount was increased to \$50,000 due to a 55% reduction in funding

from PG&E for these types of services to cities. Because approximately \$18,000 remained unspent at the end of calendar year 2020, the Executive Director extended that agreement through FY 2020/21. The extension aligned the cycle of the new agreement with the fiscal year. For fiscal year 2021/22, the County Office of Sustainability requested funding for staff services to continue this program at a reduced amount of \$25,000. The reduction was due to C/CAG hiring staff from the County Office of Sustainability, who will partially support the program as C/CAG staff. For fiscal year 2022/23, C/CAG continued to fund the County Office of Sustainability at an amount of \$25,000.

C/CAG funding for staff services comes from Congestion Relief Funds, serving as a match to the PG&E Local Government Partnership grant. Since climate action planning support covers all sectors of GHG emissions: energy, transportation, solid waste and other emissions, the funding will support RICAPS efforts not necessarily related to energy. For this reason, staff wishes to continue to fund the County Office of Sustainability \$25,000 per year. Resolution 24-1 and the draft Staff Services Agreement for RICAPS are provided as attachments to this staff report.

The goal of RICAPS is for every city in San Mateo County and the County to have adopted plans to reduce greenhouse gas emissions, a means to track individual jurisdiction and countywide progress through greenhouse gas emission inventories, and to provide ongoing implementation and technical support.

EQUITY IMPACTS AND CONSIDERATIONS

Tracking greenhouse gas emissions for each city in the county (including transportation emissions), and providing resources to cities to reduce emissions, will positively impact vulnerable communities by improving both indoor and outdoor air quality. Though the San Mateo County Energy Watch (SMCEW) program is not funded to address the needs of the residential sector specifically, the RICAPS climate program works closely with city staff and Peninsula Clean Energy to spread awareness of electrification opportunities, including to the residential sector.

The SMCEW serves the small, disadvantaged business sector, defined by the CPUC as English as a second language, fewer than 10 employees, low energy use, and renting or leasing brick and mortar space. The program for this sector provides information on energy-saving opportunities and incentives and is dovetailed with the County's green business program, which addresses solid waste- and water-saving opportunities. SMCEW staff work in the field, directly with these small businesses and provides program funds to community-based organizations to support outreach. In the last program cycle, which occurred mostly through the COVID pandemic, a very difficult time for small businesses, the program outreached to approximately 3,500 businesses passively, with approximately 350 in-person visits, resulting in ten project referrals. From July 1, 2023 to date, the program has referred 16 additional projects.

ATTACHMENTS

1. Resolution 24-1

The following attachment is available on the C/CAG website (See "Additional Agenda Materials") at: <https://ccag.ca.gov/committees/board-of-directors-2/>

2. Draft Staff Services Agreement between C/CAG and County of San Mateo Office of Sustainability

RESOLUTION NO. 24-1

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY (C/CAG) AUTHORIZING THE C/CAG EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT BETWEEN C/CAG AND THE COUNTY OF SAN MATEO OFFICE OF SUSTAINABILITY FOR STAFF SERVICES TO SUPPORT THE REGIONALLY INTEGRATED CLIMATE ACTION PLANNING SUITE PROGRAM IN AN AMOUNT NOT TO EXCEED \$50,000 FOR CALENDAR YEARS 2024 AND 2025

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG), that

WHEREAS, C/CAG, by action of the Board, entered into grant agreements with the Bay Area Air Quality Management District and PG&E to fund Climate Action Planning starting in September 2010 and has continued to receive funding from PG&E to support climate action efforts countywide through Contract Work Authorizations (CWAs) in 2010- 2012, 2013-2014, 2015, 2016-18, 2019, 2020, July 1, 2020 through June 30, 2023 and, most recently, July 1, 2023 through December 31, 2025; and

WHEREAS, C/CAG-provide matching funds allows for development of climate action plans and other efforts for emissions generated outside of energy-related sectors under the San Mateo County Energy Watch Local Government Partnership with PGE&; and

WHEREAS, progress continued to be made and deliverables continued to be completed by C/CAG staff and County of San Mateo through a staffing agreement that expired on June 30, 2023; and

WHEREAS, C/CAG desires to continue the RICAPS program to support all member agencies, and for County of San Mateo staff to continue work on the Program and explore additional grant funding for Climate Planning for San Mateo County cities.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County that the C/CAG Executive Director is authorized to execute an Agreement between C/CAG and the County of San Mateo Office of Sustainability for staff services for the Regionally Integrated Climate Action Planning Suite (RICAPS) program in an amount not to exceed \$50,000 for calendar years 2024 and 2025, and further authorizes the Executive Director to negotiate final terms of the agreement prior to execution by the Executive Director, subject to C/CAG legal counsel approval as to form.

PASSED, APPROVED, AND ADOPTED THIS 8TH DAY OF FEBRUARY 2024.

Davina Hurt, Chair

C/CAG AGENDA REPORT

Date: February 8, 2024

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sean Charpentier, Executive Director

Subject: Review and approval of Resolution 24-2 authorizing the C/CAG Executive Director to execute a two-year funding agreement with Joint Venture Silicon Valley to support the State of the Valley Silicon Valley Index in an amount not to exceed \$35,000 for fiscal years 2023-24 and 2024-25.

(For further information or questions, contact Kim Springer at kspringer@smcgov.org)

RECOMMENDATION

That the C/CAG Board review and approve Resolution 24-2 authorizing the C/CAG Executive Director to execute a two-year funding agreement with Joint Venture Silicon Valley (JVSV) to support the State of the Valley Silicon Valley Index in an amount not to exceed \$35,000 for fiscal years 2023-24 and 2024-25.

FISCAL IMPACT

\$35,000 for two years.

SOURCE OF FUNDS

Congestion Relief fund. Funding for calendar year 2024 has been included in the C/CAG proposed budget. Funding for fiscal year 2024-25 is subject to C/CAG budget approval.

BACKGROUND

Joint Venture Silicon Valley promotes and facilitates greater cooperation and understanding within the region's public and private sectors through initiatives, forums and task forces. Through this agreement C/CAG agrees to support Joint Venture's State of the Valley Silicon Valley Index as it has for the past 10 years, with an increase to \$17,500 per year for the current and next fiscal year. JVSV will use the support for the development and delivery of the State of the Valley Silicon Valley Index and will acknowledge C/CAG's sponsorship in publication. Resolution 24-2 and the Draft Agreement are provided as attachments to this staff report.

Equity Impacts and Considerations

The Joint Venture Silicon Valley State of the Valley Silicon Valley Index includes a section specifically on equity and may be one of the best accumulations of data and provision of indicators related to equity available to C/CAG.

ATTACHMENTS

1. Resolution 24-2

The following attachment is available on the C/CAG website (See “Additional Agenda Materials”) at:
<https://ccag.ca.gov/committees/board-of-directors-2/>

2. Draft Agreement with Joint Venture Silicon Valley

RESOLUTION 24-2

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY
ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY (C/CAG)
AUTHORIZING THE C/CAG EXECUTIVE DIRECTOR TO EXECUTE A TWO-YEAR
FUNDING AGREEMENT WITH JOINT VENTURE SILICON VALLEY TO SUPPORT
THE STATE OF THE VALLEY SILICON VALLEY INDEX IN AN AMOUNT NOT TO
EXCEED \$35,000 FOR FISCAL YEARS 2023-24 AND 2024-25**

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG); that,

WHEREAS, C/CAG is the designated Congestion Management Agency responsible for the development and implementation of the Congestion Management Program for San Mateo County, and

WHEREAS, C/CAG desires to work jointly with organizations that support initiatives aimed at reducing energy use and greenhouse gas emissions, and promoting mobility improvements, and

WHEREAS, Joint Venture Silicon Valley provides an annual indicators report, State of the Valley Silicon Valley Index, which helps track trends and outcomes in our region, and

WHEREAS, Joint Venture Silicon Valley provides support in transportation management coordination activities between public and private sectors.

NOW THEREFORE BE IT RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County that the Executive Director is authorized to execute an agreement with Joint Venture Silicon Valley to support the State of the Valley Silicon Valley Index in an amount not to exceed \$35,000 for fiscal years 2023-24 and 2024-25, and further authorize the C/CAG Executive Director to negotiate the final agreement prior to execution by the Executive Director, subject to approval by C/CAG Legal Counsel as to form.

PASSED, APPROVED, AND ADOPTED, THIS 8TH DAY OF FEBRUARY 2024.

Davina Hurt, Chair

C/CAG AGENDA REPORT

Date: February 8, 2024

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sean Charpentier, Executive Director

Subject: Review and approval of Resolution 24-3 authorizing the C/CAG Executive Director to execute Amendment No. 2 to the agreement with Kittelson & Associates for the development of the San Mateo Countywide Local Roadway Safety Plan to add \$38,172 to expand the project scope of work, for a new total amount not to exceed \$376,322, and to extend the contract term.

(For further information, contact Jeff Lacap at jlacap@smcgov.org)

RECOMMENDATION

That the C/CAG Board review and approve Resolution 24-3 authorizing the C/CAG Executive Director to execute Amendment No. 2 to the agreement with Kittelson & Associates for the development of the San Mateo Countywide Local Roadway Safety Plan to add \$38,172 to expand the project scope of work, for a new total amount not to exceed \$376,322, and to extend the contract term.

FISCAL IMPACT

The budget would increase by \$38,172 from \$338,150 to a new not to exceed amount of \$376,322.

SOURCE OF FUNDS

Funding for the project will come from federal Surface Transportation funds and local Congestion Relief Plan funds. The Congestion Relief Plan funds will be used for the 11.47% local match requirement.

BACKGROUND

A Local Roadway Safety Plans (LRSP) identifies and analyzes roadway safety needs and develops a prioritized list of safety countermeasures. The LRSP also contributes to the California Strategic Highway Safety Plan (SHSP), which aims to reduce traffic fatalities and serious injuries across the State's roadways. The process of preparing an LRSP creates a framework to systematically identify and analyze safety problems and recommend safety improvements. Preparing an LRSP facilitates the development of local agency partnerships and collaboration, resulting in a prioritized list of improvements and actions that can demonstrate a defined need. The LRSP offers a proactive approach to addressing safety needs and demonstrates agency responsiveness to safety challenges.

The San Mateo Countywide LRSP will identify existing conditions of the county's roadway network and provide a framework for systematic safety improvements in the areas of engineering, enforcement, education, and emergency response. In addition, the completion of the countywide LRSP will render jurisdictions in the County eligible for grant funding from the Metropolitan Transportation Commission (MTC) OBAG 3 County & Local Program, and future funding for Caltrans Highway Safety Improvement Program and US Department of Transportation Safe Streets for All (SS4A).

In March 2023, the C/CAG Board approved Resolution 23-22 authorizing a contract with Kittelson & Associates for the preparation of the San Mateo Countywide Local Roadway Safety Plan in an amount not to exceed \$338,150. Upon execution of the contract, staff determined incorrect dates were listed in the Agreement and that a recital included the incorrect non-to-exceed amount. Accordingly, Contract Amendment No. 1 was executed correctly reflect the term of the Agreement from March 15, 2023 to March 31, 2024 and to identify the correct not-to-exceed amount of \$338,150.

Proposed Amendment No. 2

As part of the project scoping work in spring 2023, C/CAG staff reviewed LRSP information from MTC and Caltrans and reached out to local agency staff and determined that 10 of the 21 jurisdictions in San Mateo County County did not have a safety plan adopted or currently working on their own safety plan; the Town of Atherton was assumed to have a completed/in-progress plan. The other jurisdictions with a completed/in-progress safety plan include:

- Burlingame
- Daly City
- Millbrae
- Menlo Park (In-progress)
- Pacifica
- Redwood City
- San Bruno
- San Mateo (City) (In-progress)
- San Mateo County
- South San Francisco

Each of the remaining jurisdictions would have a dedicated chapter in the countywide LRSP determining priority locations and countermeasure recommendations. C/CAG would also reference the other jurisdictions' safety plans in the Countywide LRSP.

As work on the San Mateo Countywide LRSP was underway in the fall 2023, the Town of Atherton informed C/CAG staff that they would not be able to use the LRSP funding that was provided by Caltrans on their own and would be relying on the Countywide LRSP as their safety plan. However, the budget was only scoped for only 10 jurisdictions and did not include the Town of Atherton. Staff explored multiple pathways to incorporate the funding that the Town of Atherton received from Caltrans to supplement the budget for the Countywide LRSP, but ultimately recommends utilizing \$15,000 under Amendment No. 2 to develop a chapter in the LRSP for the Town of Atherton to avoid possible delay due to added administrative tasks.

Additionally, C/CAG staff is exploring submitting an application for the next round of the US Department of Transportation Safe Streets for All (SS4A) grant program, slated to open this month. A

budget augmentation of \$23,172 of the project contingency is proposed to be added to Task 10: SS4A Application Support, to assist in the preparation of a grant application.

To ensure there is sufficient time to complete the local review process, a four-month time extension to July 31, 2024, is also proposed.

EQUITY IMPACTS AND CONSIDERATIONS

The San Mateo Countywide LRSP is a countywide plan that will ultimately include each of the jurisdictions in the county. As part of the development of the safety plans for the 11 jurisdictions that is being developed by C/CAG, locations within a MTC Equity Priority Community and the C/CAG Equity Focus Areas was use as a metric in the prioritization process.

ATTACHMENTS

1. Resolution 24-3

The following attachments are available on the C/CAG website (See “Additional Agenda Materials”) at: <https://ccag.ca.gov/committees/board-of-directors-2/>

2. Draft Contract Amendment No. 2

RESOLUTION 24-3

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY AUTHORIZING THE C/CAG EXECUTIVE DIRECTOR TO EXECUTE AMENDMENT NO. 2 TO THE AGREEMENT WITH KITTELSON & ASSOCIATES FOR THE DEVELOPMENT OF THE SAN MATEO COUNTYWIDE LOCAL ROADWAY SAFETY PLAN TO ADD \$38,172 TO EXPAND THE PROJECT SCOPE OF WORK, FOR A NEW TOTAL AMOUNT NOT TO EXCEED \$376,322, AND TO EXTEND THE CONTRACT TERM

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG), that

WHEREAS, in March 2023, the C/CAG Board approved Resolution 23-22 authorizing a contract with Kittelson & Associates for the development of the San Mateo Countywide Local Roadway Safety Plan in the amount of \$338,150; and

WHEREAS, in May 2023, C/CAG and Kittelson & Associates determined incorrect dates were listed in the Agreement and that a recital included the incorrect non-to-exceed amount and Contract Amendment No. 1 was subsequently executed to amend the Agreement to correctly reflect the term of the Agreement from March 15, 2023 to March 31, 2024 and to identify the correct not-to-exceed amount of \$338,150; and

WHEREAS, as work on the San Mateo Countywide LRSP was underway in the Fall 2023, the Town of Atherton informed C/CAG staff that they would not be able to use the LRSP funding that was provided by Caltrans on their own and would be relying on the Countywide LRSP as their safety plan; and

WHEREAS, the scope and budget to develop safety plans for San Mateo County jurisdictions did not include the Town of Atherton; and

WHEREAS, it has been determined that a budget amendment of \$15,000 is warranted for Kittelson & Associates develop a safety plan for the Town of Atherton within the San Mateo Countywide LRSP; and

WHEREAS, C/CAG staff intends to submit an application for the US Department of Transportation Safe Streets for All (SS4A) grant program and determined a budget amendment of \$23,172 is warranted for Kittelson & Associates to support with developing a grant application; and

WHEREAS, to ensure sufficient time to complete the local review process, there is a need to extend the contract timeline.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County that the C/CAG Executive Director is authorized to execute Amendment No. 2 to the agreement with Kittelson & Associations for the development of the San Mateo Countywide Local Roadway Safety Plan to add \$38,172 to expand the project scope of work, for a new total amount not to exceed \$376,322, and to extend the contract term. Be it further resolved that the C/CAG Executive Director is authorized execute future contract amendments in an amount not-to-exceed the appropriated contingency, subject to legal counsel approval as to form.

PASSED, APPROVED, AND ADOPTED, THIS 8TH DAY OF FEBRUARY 2024.

DAVINA HURT, CHAIR

C/CAG AGENDA REPORT

Date: February 8, 2024

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sean Charpentier, Executive Director

Subject: Review and approval of Resolution 24-4 amending the funding allocation for the US-101 Managed Lanes Project - North of I-380 in the 2024 State Transportation Improvement Program (STIP) for San Mateo County.

(For further information or questions, contact Jeff Lacap at jlacap@smcgov.org)

RECOMMENDATION

That the C/CAG Board review and approve Resolution 24-4 amending the funding allocation for the US-101 Managed Lanes Project - North of I-380 in the 2024 State Transportation Improvement Program (STIP) for San Mateo County.

FISCAL IMPACT

There is no direct fiscal impact to C/CAG other than staff time. Upon CTC approval, the STIP funds will be allocated to project sponsors directly.

SOURCE OF FUNDS

Funding for the 2024 STIP Program will come from both state and federal funding sources.

BACKGROUND

2024 STIP

The State Transportation Improvement Program (STIP) is the biennial five-year plan for future allocations of state transportation funds. It is a five-year document adopted every two years by the California Transportation Commission (CTC) to program certain portions of the gas tax for transportation projects. The Program is developed in coordination with the Metropolitan Transportation Commission (MTC).

San Mateo County is projected to receive approximately \$37 million from the 2024 STIP. C/CAG staff will use this as a working estimate, which may later be adjusted by CTC upon adoption of the final STIP Fund Estimate. The 2024 STIP identifies net new capacity only in the outer two years of the 2024 STIP, FY 2027-28 and FY 2028-29. Therefore, 2024 STIP funds can only be programmed within those two fiscal years.

For San Mateo County, C/CAG is the designated agency responsible for developing the regional share of the STIP. STIP candidate projects must be consistent with the Regional Transportation Plan as well as the County's Congestion Management Program.

The 2024 STIP, including its proposed technical changes and new project proposals, was approved via Resolution 23-94 by the C/CAG Board at their October 12, 2023 meeting.

Below are the highlights of the 2024 STIP:

- \$29,888,000 in to fund the construction phase of the US-101 Managed Lanes Project – North of I-380, in FY27-28.
- \$5,000,000 to fund the construction phase of the Highway 1/Manor Drive Overcrossing Improvement Project in FY27-28.
- \$2,230,000 to fund the closeout phase of the US-101 Express Lanes Project – Whipple to I-380. This funding reflects previously allocated STIP funds to this project which was returned to the 2024 STIP Fund Estimate.

After the C/CAG Board approved the 2024 STIP, Caltrans informed C/CAG Staff that \$2.23 million of funds for the SM101 Express Lanes Project (Whipple to I-380) is no longer needed. To preserve the funding within San Mateo County and within the earliest possible fiscal year and meet the guidelines and milestones of the 2024 STIP process, staff recommends re-allocating the \$2.23 million to the construction phase of the US-101 Managed Lanes Project North of I-380. It should be noted that the adoption of the 2024 STIP and this amendment recommendation does not commit the C/CAG Board to any of the project alternatives currently being analyzed for the US-101 Managed Lanes Project – North of I-380.

Recommendation

Staff requests that the C/CAG Board review and approve of Resolution 24-4 amending the funding allocation for the US-101 Managed Lanes North of I-380 Project in the 2024 State Transportation Improvement Program (STIP) for San Mateo County.

EQUITY IMPACTS AND CONSIDERATIONS

The nature of the STIP process requires the funds be “programmed” many years in advance. If there are equity concerns regarding the project, they will be identified in the future environmental analysis of the project development. However, the US-101 Managed Lanes Project North of I-380 continues to be identified as a project of countywide and regional significance to help expand the network of managed lanes in the Bay Area.

ATTACHMENTS

1. Resolution 24-4

RESOLUTION 24-4

RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY AMENDING THE FUNDING ALLOCATION FOR THE US-101 MANAGED LANES PROJECT – NORTH OF I-380 IN THE 2024 STATE TRANSPORTATION IMPROVEMENT PROGRAM (STIP) FOR SAN MATEO COUNTY

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG); that,

WHEREAS, the City/County Association of Governments (C/CAG) of San Mateo County is the designated Congestion Management Agency (CMA) for San Mateo County; and

WHEREAS, the California Transportation Commission (CTC) has adopted the Fund Estimate for the 2024 State Transportation Improvement Program (STIP) on August 16, 2023; and

WHEREAS, the Fund Estimate for the San Mateo County 2020 STIP is \$37 million dollars in new funds available for transportation projects and \$918,000 in Planning/Programming/Monitoring (PPM) funds; and

WHEREAS, the current working estimate is approximately \$37 million dollars in STIP funds for the 2024 STIP to program for transportation projects, available to be programmed in FY 2027-28 and FY 2028-29; and

WHEREAS, the C/CAG Board approved Resolution 23-94 which allocated STIP funding to the US-101 Managed Lane Project North of I-380, Highway 1/Manor Drive Overcrossing Improvement Project, and US-101 Express Lanes Project – Whipple to I-380; and

WHEREAS, at their October 12, 2023 meeting, the C/CAG Board approved Resolution 23-94 which allocated STIP funding to the US-101 Managed Lane Project North of I-380, Highway 1/Manor Drive Overcrossing Improvement Project, and US-101 Express Lanes Project – Whipple to I-380; and

WHEREAS, Caltrans informed C/CAG Staff after the adoption of the 2024 STIP that the \$2.23 million programmed for the US-101 Express Lanes Project – Whipple to I-380 was no longer needed; and

WHEREAS, C/CAG Staff recommends reallocating the \$2.23 million to the US-101 Managed Lane Project North of I-380; and

WHEREAS, the amended 2024 STIP is shown in the Attached Table.

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County to amend the funding allocation for the US-101 Managed Lanes Project - North of I-380 in the 2024 State Transportation Improvement Program (STIP) for San Mateo County.

PASSED, APPROVED, AND ADOPTED, THIS 8TH DAY OF FEBRUARY 2024.

Davina Hurt, Chair

2024 STIP Program - San Mateo County

	Lead Agency	PPNO	Project	Prior Info Only	Project Totals by Fiscal Year (\$1,000's)						Project Totals by Component (\$1,000's)					
					23-24	24-25	25-26	26-27	27-28	28-29	R/W	Const	E & P	PS&E	R/W Sup	Con Sup
Projects	SM C/CAG	668D	SR 92/US 101 Short Term Area Improvements	5,628	1,685								2,411	3,217		1,685
	Redwood City	692K	Woodside Interchange Improvements	8,000							8,000					
	South San Francisco	702D	Produce Interchange - Improvements	5,000										5,000		
	Daly/Bris/Colma	658G	ITS Improvements in San Mateo Northern Cities - (Daly City, Brisbane, and Colma)	9,312								9,312				
	SM C/CAG	658M	US 101 Managed Lane Project North of I-380			5,477	1,700		2,9888 31,290			31,290		5,477	1,700	
	Caltrans	658D	US 101 Express Lanes Project - Whipple to I-380		2,320							2,320				
	Pacifica	NEW	Highway 1/Manor Drive Overcrossing Improvement Project						5,000			5,000				
Admin	SM C/CAG	2140A	Planning, programming, and monitoring (CMA)	236	236	308	308	309	309	270						

2024 STIP

The 2024 STIP Fund Estimate identifies net new capacity only in the two years added to the STIP, FY 2027-28 and FY 2028-29.

C/CAG AGENDA REPORT

Date: February 8, 2024

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sean Charpentier, Executive Director

Subject: Review and approval of Resolution 24-5 authorizing the C/CAG Executive Director to execute a funding agreement with the City of Brisbane for the construction phase of the Brisbane Smart Corridor Expansion project in an amount not to exceed \$3,624,068.

(For further information or questions, contact Audrey Shiramizu at ashiramizu@smcgov.org)

RECOMMENDATION

Review and approval of Resolution 24-5 authorizing the C/CAG Executive Director to execute a funding agreement with the City of Brisbane for the construction phase of the Brisbane Smart Corridor Expansion project in an amount not to exceed \$3,624,068.

FISCAL IMPACT

The funding agreement amount is \$3,624,068. This is the cost for the construction, management and administration of the Smart Corridor expansion in the City of Brisbane.

SOURCE OF FUNDS

Funding for the agreement will come from State Transportation Improvement Program (STIP), and Local Partnership Program (LPP) funds.

BACKGROUND

The San Mateo County Smart Corridor project is a longstanding Agency priority. It is designed to improve mobility of local arterial streets by installing Intelligent Transportation System (ITS) equipment, such as an interconnected traffic signal system, close circuit television (CCTV) cameras, dynamic message signs, and vehicle detection system, on predefined designated local streets and state routes. The equipment is connected to underground fiberoptic communication infrastructure, enabling the equipment to communicate and share data with local transportation management centers (TMCs). The ITS infrastructure provides local cities and Caltrans with day-to-day traffic management capabilities to address recurring and non-recurring traffic congestion. The segments between City of San Bruno at the northern limits to the Santa Clara County line in the City of East Palo Alto has been completed. This portion of the project includes more than 238 intersections, 50 miles of fiberoptic communication cable, and 600 devices installed as part of the Smart Corridor. The devices include 270 CCTV cameras, 117 trailblazer/arterial dynamic message signs, and 40 vehicle detection systems. The South San Francisco expansion is currently in construction and is expected to be completed in 2024.

Continuing with the vision to build the Smart Corridor from the Santa Clara County line to the San Francisco County line, the Northern Cities segment is the next segment of the project. The project is a joint effort by the cities of Daly City and Brisbane, the Town of Colma, C/CAG, and the California Department of Transportation (Caltrans). The Northern Cities segment has completed design and is

ITEM 3.7

construction ready. A map of the Northern Cities project corridors is included as Attachment 2 to the staff report. The City of Brisbane will manage construction of the segment located in Brisbane, while the City of Daly City will manage construction of the segment located in Daly City and Colma. This agreement is for the Brisbane segment only. The Daly City/Colma construction funding agreement was approved for execution at the December 14, 2023 Board meeting.

At the August 2023 California Transportation Commission meeting, the Commission programmed approximately \$9.9M for the construction of the Northern Cities segment. This will cover the construction costs for the Brisbane segment, the costs for the Daly City/Colma segment, and the cost for overall system integration.

The City of Brisbane will be the “Implementing Agency” leading the construction phase and administering construction contract. However, C/CAG will remain as the overall “Project sponsor” of the project. This funding agreement with the City of Brisbane outlines the obligations and responsibilities for the construction phase of the project. Separate agreements regarding the ongoing ownership, operations, and maintenance commitments will be forthcoming.

Staff recommends that the C/CAG Board approves and authorizes the C/CAG Executive Director to execute a funding agreement with the City of Brisbane in an amount not to exceed \$3,624,068 for the construction phase of the Brisbane Smart Corridor Expansion project.

EQUITY IMPACTS AND CONSIDERATIONS

The Smart Corridor is a countywide project aimed at improving mobility throughout the region. For the existing southern segments, the Smart Corridor has helped reduce traffic times along arterial roads during major freeway incidents. This benefits all road users, especially motorists who spend a larger portion of their income or time on transportation.

Additionally, the Smart Corridor system has positive impacts for non-motorists and other vulnerable populations. For example, the system can be used to implement transit signal priority, which can reduce travel times for transit riders. In Belmont, the City used Smart Corridor infrastructure to implement an adaptive traffic control system. This allowed the City to use real-time traffic conditions to change signal timing accordingly, which resulted in reduced congestion and improved access to schools. The Smart Corridor also includes dozens of trailblazer message signs installed along arterial roads to guide road users through detour routes. These wayfinding signs are especially beneficial for users that may not have a smartphone or internet access.

ATTACHMENTS

1. Resolution 24-5
2. Map of Northern Cities project corridors
3. Draft Funding Agreement (*The document is available to download at the C/CAG website (See “Additional Agenda Materials”) at: <https://ccag.ca.gov/committees/board-of-directors-2/>.*)

RESOLUTION 24-5

RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY AUTHORIZING THE C/CAG EXECUTIVE DIRECTOR TO EXECUTE A FUNDING AGREEMENT WITH THE CITY OF BRISBANE FOR THE CONSTRUCTION PHASE OF THE BRISBANE SMART CORRIDOR EXPANSION PROJECT IN AN AMOUNT NOT TO EXCEED \$3,624,068.

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG); that,

WHEREAS, the C/CAG sponsored San Mateo County Smart Corridor Project (Smart Corridor) is an Intelligent Transportation System (ITS) project that extends 20 miles along El Camino Real and major local streets connecting to US-101 and enables cities and the California Department of Transportation (Caltrans) to proactively manage daily traffic and non-recurring traffic congestion cause by diverted traffic due to major incidents on the freeway; and

WHEREAS, C/CAG, City of Brisbane, and Caltrans desire to extend the Smart Corridor into the City of Brisbane, which includes installation and connection of fiber optic communication network, the deployment of an interconnected traffic signal system, close circuit video cameras, trailblazer/arterial dynamic message signs, and vehicle detection systems; and

WHEREAS, C/CAG and the City completed the Project's Plans, Specifications, and Estimate phase in November of 2023, and the City of Brisbane will serve as the implementing agency for the construction phase of the Project, including contract administration, construction inspection, and project reporting to the various grantors; and

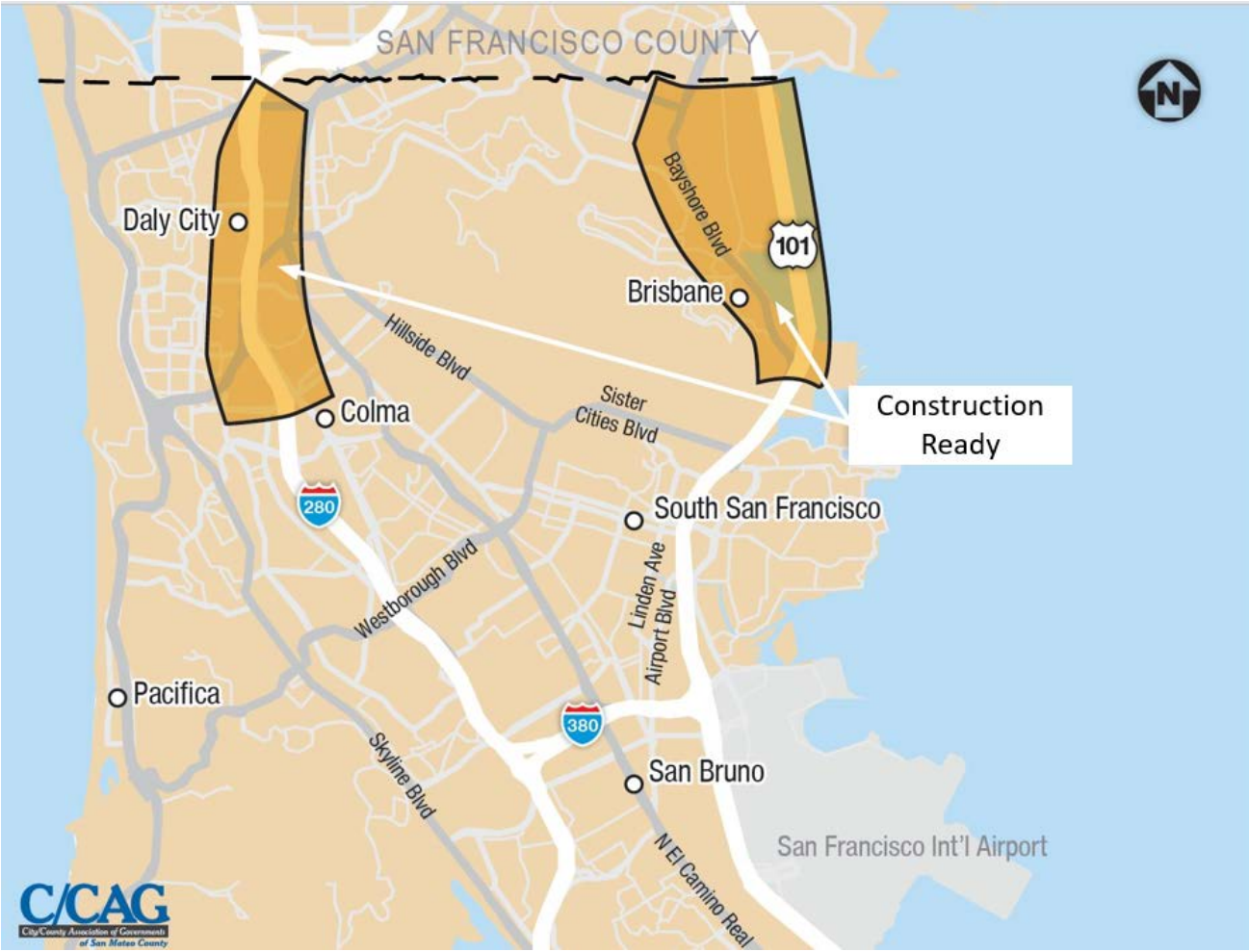
WHEREAS, C/CAG and the City desire to enter into a funding agreement to specify each Party's obligations and responsibilities for the construction phase of the Project in an amount not to exceed \$3,624,068.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County that the C/CAG Executive Director is authorized to execute a funding agreement with the City of Brisbane in an amount not to exceed \$3,624,068. Be it further resolved that the Executive Director is authorized to negotiate the final terms prior to execution by parties, subject to legal counsel approval as to form.

PASSED, APPROVED, AND ADOPTED, THIS 8TH DAY OF FEBRUARY 2024.

Davina Hurt, Chair

Northern Cities Project Limits



C/CAG AGENDA REPORT

Date: February 8, 2024

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sean Charpentier, Executive Director

Subject: Receive a copy of the Agreement with DKG Consultants to provide C/CAG with finance related support in an amount not to exceed \$45,000.

(For further information or response to questions, contact Kaki Cheung at kcheung1@smcgov.org)

RECOMMENDATION

That the C/CAG Board receive a copy of the Agreement with DKG Consultants to provide C/CAG with finance related support in an amount not to exceed \$45,000.

FISCAL IMPACT

The funding agreement has a not to exceed amount of \$45,000, which is included in the C/CAG annual budget for Fiscal Year 2023-24.

SOURCE OF FUNDS

This agreement is funded with general operation funds.

BACKGROUND

As part of an ongoing effort to enhance financial management and operational efficiency, C/CAG is building additional financial capacity within the agency. The City of San Carlos acts as the Agency's fiscal agent. Given the absence of a Finance Manager role to date, several key areas where targeted support and strategic planning are essential for the Agency's fiscal health and sustainability.

This includes dedicated support in the formulation, execution, and monitoring of budgets. To accurately allocate costs and resources across various programs, the establishment of a Cost Allocation Plan is imperative. This plan will streamline financial reporting and facilitate informed decision-making regarding resource allocation. In tandem with the immediate need for support, staff recognizes the necessity of defining the job scope and responsibilities for a permanent staff member dedicated to addressing the financial needs of C/CAG. This role can encompass a broad spectrum of financial activities, including budgeting, financial reporting, grants management, and compliance.

Consistent with C/CAG's procurement policy, staff solicited qualifications and rates from potential service providers and selected DKG Consultants to support various financial activities and identifying C/CAG's specific needs. C/CAG's Executive Director executed a contract for a not to exceed amount of \$45,000 (Attachment 1).

EQUITY IMPACTS AND CONSIDERATIONS

This item improves the administration/operations of C/CAG.

ATTACHMENT

1. Agreement with DKG Consultants (*The document is available on the C/CAG website (See “Additional Agenda Materials”) at: <https://ccag.ca.gov/committees/board-of-directors-2/>*).

C/CAG AGENDA REPORT

Date: February 8, 2024

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sean Charpentier, Executive Director

Subject: Review and adopt Resolution 24-6 approving the population data to be used by C/CAG for calculation of member contributions and a variety of administrative related items.

(For further information, contact Sean Charpentier scharpentier@smcgov.org)

RECOMMENDATION

That the C/CAG Board reviews and adopts resolution 24-6, approving the population data to be used by C/CAG for calculation of member contributions and a variety of administrative related items.

FISCAL IMPACT

Adopted population data will be used to determine C/CAG member agency contributions, special voting procedures, and other C/CAG programs.

SOURCE OF FUNDS

Not applicable

BACKGROUND

The C/CAG Joint Powers Agreement authorizes the C/CAG Board to adopt the most recent population data to be used in C/CAG programs. The latest population data available is dated January 1, 2023, which was released by the State Department of Finance on May 1, 2023. C/CAG will use the information to determine member agency contributions, special voting procedures, and other C/CAG programs.

EQUITY IMPACTS AND CONSIDERATIONS

This item is necessary for and improves the administration/operations of C/CAG.

ATTACHMENTS

1. Resolution 24-6
2. Population figures provided by the State Department of Finance as of January 1, 2023.

RESOLUTION 24-6

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY (C/CAG) ADOPTING THE POPULATION DATA TO BE USED BY C/CAG FOR CALCULATION OF MEMBER CONTRIBUTIONS AND A VARIETY OF ADMINISTRATIVE RELATED ITEMS

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG); that,

WHEREAS, the C/CAG Joint Powers Agreement uses the population data to perform county-wide planning activities, as approved by or directed by two-thirds (2/3) of the members representing two-thirds (2/3) of the population of the County, and

WHEREAS, the C/CAG Joint Powers Agreement uses the population for special voting procedures, and

WHEREAS, the C/CAG Joint Powers Agreement determines that C/CAG members' contribution is based upon its population, and

WHEREAS, the C/CAG Joint Powers Agreement uses the population for termination and disposition of property, and

WHEREAS, the C/CAG Joint Powers Agreement may be amended at any time with the agreement of the majority of the members representing a majority of the population of the County, and

WHEREAS, the C/CAG Board of Directors shall establish by resolution the population figures to be utilized in determining the population of local governments based on the results of the decennial Federal census or population figures provided by the State Department of Finance.

NOW THEREFORE BE IT RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County that the C/CAG approves the attached table as the population data to be used by C/CAG for calculation of member contributions and a variety of administrative related items.

PASSED, APPROVED, AND ADOPTED, THIS 8TH DAY OF FEBRUARY 2024.

Davina Hurt, Chair

					ATTACHMENT 2
City/County Population Estimates by Department of Finance					
	January 1, 2023	January 1, 2022 (Info Only)	January 1, 2021 (Info Only)	January 1, 2020 (Info Only)	January 1, 2019 (Info Only)
County/City	Population				
Total San Mateo County	737,644	744,662	765,245	773,244	774,485
Atherton	6,678	6,718	6,896	7,031	7,070
Belmont	26,793	27,203	26,470	26,813	27,174
Brisbane	4,648	4,721	4,579	4,633	4,691
Burlingame	30,136	30,283	29,746	30,118	30,317
Colma	1,359	1,370	1,659	1,729	1,512
Daly City	101,471	102,875	108,599	109,142	109,122
East Palo Alto	28,586	28,963	30,350	30,794	30,499
Foster City	32,703	33,056	32,842	33,033	33,693
Half Moon Bay	11,226	11,308	12,309	12,431	12,631
Hillsborough	10,962	11,018	11,391	11,418	11,769
Menlo Park	32,478	33,034	34,825	35,254	35,790
Millbrae	22,487	22,512	22,509	22,832	23,154
Pacifica	37,082	37,533	37,890	38,331	38,674
Portola Valley	4,247	4,289	4,560	4,607	4,659
Redwood City	81,495	82,344	85,182	86,754	85,319
San Bruno	42,054	42,656	44,936	45,454	45,257
San Carlos	29,496	29,837	29,814	30,145	29,864
San Mateo	103,318	103,779	103,045	103,087	104,570
South San Francisco	64,323	64,492	67,135	67,879	67,078
Woodside	5,128	5,212	5,628	5,676	5,615
Balance of County	60,974	61,459	64,880	66,083	66,027
Department of Finance					
Demographic Research Unit					
Phone: (916) 323-4086					
For more information: https://dof.ca.gov/forecasting/demographics/estimates-e1/					
Released on May 1, 2023					

C/CAG AGENDA REPORT

Date: February 8, 2024

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sean Charpentier, Executive Director

Subject: Review and approve Resolution 24-7 supporting the submittal of a Rebuilding American Infrastructure with Sustainability and Equity (RAISE) program funding application to update the C/CAG Comprehensive Bicycle and Pedestrian Plan, and to authorize the allocation of \$255,000 in local funds as matching funds for the grant application.

(For further information, contact Audrey Shiramizu at ashiramizu@smcgov.org)

RECOMMENDATION

That the C/CAG Board reviews and approves Resolution 24-7 supporting the submittal of a Rebuilding American Infrastructure with Sustainability and Equity (RAISE) program funding application to update the C/CAG Comprehensive Bicycle and Pedestrian Plan, and to authorize the allocation of \$255,000 in local funds as matching funds for the grant application.

FISCAL IMPACT

If awarded, a mixture of local sources such as Transportation Development Act Article 3 program and/or Congestion Relief Program funds will be utilized as matching funds. Additionally, C/CAG staff will devote staff time to administer the project.

SOURCE OF FUNDS

If awarded, RAISE program funding, together with Transportation Development (TDA) Article 3 and Congestion Relief Program funds would be used to cover the project costs.

BACKGROUND

On November 30, 2023, the U.S. Department of Transportation (USDOT) published a Notice of Funding Opportunity (NOFO) for \$1.5B in grant funding through the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) discretionary grant program for 2024. The popular program helps communities around the country carry out projects with significant local or regional impact. RAISE projects are evaluated on safety, environmental sustainability, quality of life, mobility and community connectivity, economic competitiveness and opportunities including tourism, state of good repair, partnership and collaboration, and innovation.

In 2021, C/CAG completed the most recent Comprehensive Bicycle and Pedestrian Plan update. C/CAG seeks to update the Plan every five years. For the next Plan update, C/CAG aims to provide a comprehensive analysis of existing and future bicycle and pedestrian infrastructure, with an emphasis on safety, sustainability, health, and social equity. The Plan will identify bicycle and pedestrian infrastructure gaps within the county to enhance multimodal transportation options; recommend projects that advance the reduction of greenhouse gas (GHG) emissions while advocating for the development of environmentally sustainable street infrastructure; and provide mobility options, such as an innovative e-bike strategy. The emphasis on this plan update will be to focus bike and pedestrian investments and improve access in traditionally underserved and disadvantaged communities, in a systematic and consistent manner across partner agencies. The Plan will also include a sidewalk inventory to identify unsafe and disconnected sidewalk infrastructure using advanced technology, such as drones and artificial intelligence. The e-bike component will address the feasibility of e-bike infrastructure (paths and charging stations) to mitigate congestion by enabling long distance inter-county travel and in recreational coastal areas. C/CAG will lead the Plan update, with major stakeholder outreach to the 21 incorporated jurisdictions, transit agencies, and the County, and members of the underserved communities.

This scope of work is approximately \$1,270,000. This Plan update fits well under the RAISE grant program mission and goals as stated above.

Staff recommends approving Resolution 24-7 supporting the submittal of a Rebuilding American Infrastructure with Sustainability and Equity (RAISE) program funding application to update the C/CAG Comprehensive Bicycle and Pedestrian Plan, and to authorize the allocation of \$255,000 in local funds as match funds for the grant application.

ATTACHMENT

1. Resolution 24-7

RESOLUTION 24-7

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY (C/CAG) SUPPORTING THE SUBMITTAL OF A REBUILDING AMERICAN INFRASTRUCTURE WITH SUSTAINABILITY AND EQUITY (RAISE) PROGRAM FUNDING APPLICATION TO UPDATE THE C/CAG COMPREHENSIVE BICYCLE AND PEDESTRIAN PLAN, AND TO AUTHORIZE THE ALLOCATION OF \$255,000 IN LOCAL FUNDS AS MATCHING FUNDS FOR THE GRANT APPLICATION.

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG), that

WHEREAS, C/CAG is the designated Congestion Management Agency responsible for the development and implementation of the Congestion Management Program for San Mateo County; and

WHEREAS, C/CAG has identified the need to update the Countywide Comprehensive Bicycle and Pedestrian Plan every five years, and

WHEREAS, it is estimated to cost \$1,270,000 to implement the Project scope, and

WHEREAS, the US Department of Transportation (USDOT) published a Notice of Funding Opportunity (NOFO) for \$1.5B in grant funding through the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) discretionary grant program for 2024, and

WHEREAS, C/CAG desires to apply for grant funding to fund the Plan update.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County that it supports the submittal of a RAISE program funding application to update to the C/CAG Comprehensive Bicycle and Pedestrian Plan. Be it further resolved that the Board authorizes the allocation of \$255,000 in local funds as matching funds for the grant application.

PASSED, APPROVED, AND ADOPTED THIS 8th DAY OF FEBRUARY 2024.

Davina Hurt, Chair

C/CAG AGENDA REPORT

Date: February 8, 2024

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sean Charpentier, C/CAG Executive Director

Subject: Review and approval of the appointment of Pamela Herhold, BART Assistant General Manager, to the Congestion Management & Environmental Quality (CMEQ) Committee.

(For further information or questions, contact Jeff Lacap at jlacap@smcgov.org)

RECOMMENDATION

That the C/CAG Board review and approve the appointment of Pamela Herhold, BART Assistant General Manager, to the Congestion Management & Environmental Quality (CMEQ) Committee.

FISCAL IMPACT

There is no fiscal impact related to this item.

SOURCE OF FUNDS

Not applicable.

BACKGROUND

The CMEQ Committee provides advice and recommendations to the C/CAG Board of Directors on all matters relating to traffic congestion management, travel demand management, coordination of land use and transportation planning, mobile source air quality programs, energy resources and conservation, and other environmental issues facing local jurisdictions in San Mateo County.

The recommended appointee, as detailed in the attached letter (Attachment 2), is Pamela Herhold, BART Assistant General Manager.

Staff is requesting that the C/CAG Board approve the appointment of Pamela Herhold to the CMEQ Committee.

EQUITY IMPACTS AND CONSIDERATIONS

Ensuring full Committee membership will help C/CAG receive a diversity of viewpoints on issues before they are presented to the C/CAG Board of Directors for approval.

ATTACHMENTS

1. Roster for the CMEQ Committee
2. Letter of Interest from Pamela Herhold, BART Assistant General Manager

CMEQ Roster

Chair:	Vacant
Vice Chair:	Gina Papan
Staff Support:	Jeff Lacap (jlacap@smcgov.org)
	Eva Gaye (egaye@smcgov.org)

Name	Representing
Dick Brown (Woodside Town Council Member)	Elected Official
Tom McCune (Belmont City Council Member)	Elected Official
Vacant	Elected Official
Richard Hedges (San Mateo City Council Member)	Elected Official
Stacy Jimenez (Foster City Council Member)	Elected Official
Stacy Miles Holland (Atherton Council Member)	Elected Official
Juslyn Manalo (Daly City Council Member)	Elected Official
Vacant	Elected Official
Vacant	Elected Official
Gina Papan (MTC Commissioner)	Metropolitan Transportation Commission (MTC)
Vacant	Environmental Community
Vacant	Public Member
Peter Ratto	San Mateo County Transit District (SamTrans)
Juan Salazar	Business Community
Deborah Penrose	Agencies with Transportation Interests
Vacant	Bay Area Rapid Transit (BART)
Vacant	Peninsula Corridor Joint Powers Board (Caltrain)



SAN FRANCISCO BAY AREA RAPID TRANSIT DISTRICT
2150 Webster Street, P.O. Box 12688
Oakland, CA 94604-2688
(510) 464-6000

February 2, 2024

2022

Janice Li
PRESIDENT

Mark Foley
VICE PRESIDENT

Robert Powers
GENERAL MANAGER

DIRECTORS

Debora Allen
1ST DISTRICT

Mark Foley
2ND DISTRICT

Rebecca Saltzman
3RD DISTRICT

Robert Raburn, Ph.D.
4TH DISTRICT

John McPartland
5TH DISTRICT

Elizabeth Ames
6TH DISTRICT

Lateefah Simon
7TH DISTRICT

Janice Li
8TH DISTRICT

Bevan Duffy
9TH DISTRICT

The Honorable Davina Hurt, Chair
Board of Directors, San Mateo County City/County Association of Governments
County Office Building, 5th Floor
555 County Center
Redwood City, CA 94063

RE: Appointment to the C/CAG Congestion Management and Environmental Quality Committee (CMEQ)

Honorable Chair Hurt and Board Members:

I would like to apply for appointment by the City/County Association of Governments of San Mateo County representing a transit member on the Congestion Management and Environmental Quality Committee (CMEQ) of C/CAG.

In my role as the Assistant General Manager of Performance & Budget at the San Francisco Bay Area Rapid Transit (BART) District, I have firsthand experience guiding BART's efforts to provide safe, clean, reliable service while navigating the financial challenges brought on by the pandemic. During my tenure at BART, I have led the agency's budget process, including numerous conversations with our Board and executive team about priorities and initiatives directly affecting our riders. I am pleased to lead fare policy, where we are piloting exciting programs for the region, such as increased discounts for low-income riders in the Clipper START program and the Clipper BayPass, an all-you-can-ride transit pass aimed at building ridership.

In my role as a BART executive, a daily BART rider, and a citizen of the Bay Area, I am deeply committed to improving the quality of transit that we provide to the Bay Area residents, workers, and visitors.

It would be my honor and privilege to represent a San Mateo County transit operator as a member of C/CAG's Congestion Management and Environmental Quality Committee.

Thank you for your consideration. Please contact me at pherhol@bart.gov with any questions.

Sincerely,

Pamela Herhold
BART Assistant General Manager, Performance & Budget

cc: Sean Charpentier, C/CAG Executive Director
Robert M. Powers, BART General Manager

www.bart.gov

C/CAG AGENDA REPORT

Date: February 8, 2024

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sean Charpentier, Executive Director of C/CAG

Subject: Review and approval of the appointment of a C/CAG Board member to the San Mateo County Express Lanes Joint Powers Authority (SMCEL-JPA).

(For further information, contact Sean Charpentier at scharpentier@smcgov.org)

Recommendation:

That the C/CAG Board reviews and approves the appointment of a C/CAG Board member to the San Mateo County Express Lanes Joint Powers Authority (SMCEL-JPA).

Fiscal Impact:

None.

Background:

The San Mateo County Express Lanes Joint Powers Authority (SMCEL-JPA) was jointly created by C/CAG and the San Mateo County Transportation Authority (SMCTA). The SMCEL-JPA is charged with overseeing the operations and administration of the San Mateo 101 Express Lanes, in addition to jointly exercising ownership rights over the Express Lanes.

The SMCEL-JPA commenced tolling on the 7-mile segment between Whipple Ave and the Santa Clara County line in February 2022, and on the 15-mile segment between Whipple Ave and I-380 in March 2023. In addition, the SMCEL-JPA funds and administers the San Mateo County Express Lane Community Benefit Program.

Major upcoming SMCEL-JPA tasks in the next two years include:

- a) Preparation of an Expenditure Plan.
- b) Expanding and improving the Express Lanes Community Benefits program (equity program).
- c) Preparation of an organizational assessment to analyze and advise on the different organizational models.

For more details, see the website at: <https://101expresslanes.org/>

The Joint Exercise of Powers Agreement establishing the SMCEL-JPA states that the governing board will have a total of six members, including three Board members from C/CAG and three from SMCTA. Each Board member will serve for a term of two years. Reappointment for multiple terms is at the pleasure of the appointing authority.

In May 2023, the C/CAG Board of Directors appointed Alicia Aguirre, Michael Salazar, and Gina Papan for a 2-year term on the SMCEL-JPA Board. However, Gina Papan is no longer on the C/CAG Board of Directors. Consequently, she can not serve as the C/CAG appointee to the SMCEL-JPA Board. The C/CAG Board will have to appoint another member to fill the vacancy on the SMCEL-JPA Board.

Staff informed the C/CAG Board of Directors of the vacancy and requested letters of interest on January 12, 2024. By the requested deadline of 12pm on Thursday, February 1st, staff received one letter of interest from Richard Hedges, C/CAG Board Member and City of San Mateo Council Member.

Staff recommend appointing the new member through May 2025, which would complete the vacant term.

EQUITY IMPACTS AND CONSIDERATIONS

Appointing C/CAG Board Members to the SMCEL-JPA Board of Directors is a core C/CAG function. The SMCEL-JPA endeavors to enhance equity and improve mobility outcomes for low-income households through its Community Benefits program, which includes provisions such as a \$100 Clipper Card or FasTrak Transponder for eligible residents of San Mateo County. Additionally, the SMCEL-JPA supports regional efforts aimed at promoting equity by reducing fees and adopting a payment plan option.

Attachment:

1. Letter of Interest from C/CAG Board Member and San Mateo City Council Member
Richard Hedges

January 26, 2024

Ms. Davina Hurt, C/CAG Chair
Ricardo Ortiz, C/CAG Vice Chair
C/O Sean Charpentier, Executive Director
City/County Association of Governments of San Mateo County
555 County Center, 5th Floor,
Redwood City, California 94063

RE: Appointment to the San Mateo County Express Lanes Joint Powers Authority

Dear Davina Hurt, C/CAG Chair; and Ricardo Ortiz, C/CAG Vice Chair.

This letter shall serve as my request to serve on the San Mateo County Express Lanes Joint Powers Authority (SMCEL-JPA).

I am very excited about the possibility of serving on the Express Lanes Joint Powers Authority.

I have a long history of serving on transportation planning committees. I also have a long history of interest in transportation. I hold a master's degree in urban history and planning from San Francisco State University. I served on various advisory boards of the Metropolitan Transportation Commission (MTC) for 20 years. I served on the first Station Area Planning Committee at MTC and was a member of the Transportation Land Use Committee.

I served on the San Mateo County Transit Authority Citizens Advisory Committee for 18 years. I served on this committee during the entire time we were planning and constructing the San Mateo Express Lanes as well as Express Lanes financing and loan. I asked questions and made recommendations during the planning stages.

I also serve on the Measure W Citizens Oversight Committee with SamTrans. I hope you will see that my education, background and strong interest will qualify me to serve on the San Mateo County Express Lanes Joint Powers Authority. Thank you for considering my application.

Sincerely,



Richard W Hedges
rhedges@cityofsanmateo.org
(650) 619-2771

C/CAG AGENDA REPORT

Date: February 8, 2024

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sean Charpentier, Executive Director

Subject: Nominations for C/CAG Chair and Vice Chair for the March 2024 Election of Officers.

(For further information, please contact Sean Charpentier at scharpentier@smcgov.org)

RECOMMENDATION

That the C/CAG Board of Directors make nominations for Chair and Vice Chair for the March 2024 Election of Officers in accordance with the C/CAG By-Laws.

FISCAL IMPACT

None.

REVENUE SOURCE

None.

BACKGROUND/DISCUSSION:

The C/CAG Bylaws established a process to have nominations for officers at the February meeting and then have voting at the following meeting, in March. The objective is to provide Board Members with background information to assist them in casting their votes. Nominations shall only be made by voting members of the Board of Directors. The Chairperson and Vice Chairpersons shall be voting members of the Board, as well. Nominations do not require a second or vote. Nominations for officers of the Board of Directors shall be made from the floor only at the regular February Board meeting. Nominations of the Chairperson shall precede nominations of the Vice Chairperson.

All nominated candidates should provide background information in advance of the March Board meeting such that the material can be included in the packet for the Board's consideration. For those candidates nominated, please provide the background information to Mima Crume (mcrume@smcgov.org) by February 23, 2024.

CURRENT OFFICERS:

Davina Hurt has served two terms as Chair and is not eligible to serve another term as Chair.
Ricardo Ortiz has served two terms as Vice Chair and is not eligible to serve another term as Vice Chair.

EQUITY IMPACTS AND CONSIDERATIONS

Selection of a Chair and Vice Chair is required by the C/CAG By Laws.

ATTACHMENTS:

1. Article IV of the Bylaws related to Officers.
2. Cover sheet for nominees to submit background information.

ARTICLE IV. OFFICERS

Section 1. The officers of the Board of Directors shall consist of a Chairperson and one Vice Chairperson.

Section 2. The Chairperson and Vice Chairperson shall be elected from among the nominees by the Board of Directors at the March meeting to serve for a term of twelve (12) months commencing on April 1. There shall be a two-term limit for each office. That is, a member may not serve more than two consecutive terms as the Chairperson, and not more than two consecutive terms as Vice Chairperson. An officer shall hold his or her office until he or she resigns, is removed from office, is otherwise disqualified to serve, or until his or her successor qualifies and takes office.

Section 3. Nomination for officers of the Board of Directors shall be made from the floor only at the regular February Board meeting. Nominations shall be made only by voting members of the Board of Directors.

Section 4. The Chairperson and Vice Chairperson must be a regularly designated, voting member (e.g., not an alternate, or an ex-officio member) of the Board of Directors.

Section 5. Nominations and election of the Chairperson shall precede nominations and election of the Vice Chairperson. Voting shall be public for all offices.

Section 6. The Chairperson shall preside at all meetings of the Board, may call special meetings when necessary, and shall serve as the principal executive officer. The Chairperson shall have such other powers, and shall perform such other duties which may be incidental to the office of the Chairperson, subject to the control of the Board.

Section 7. In the absence or inability of the Chairperson to act, the Vice Chairperson shall exercise all of the powers and perform all of the duties of the Chairperson. The Vice Chairperson shall also have such other powers and shall perform such other duties as may be assigned by the Board of Directors.

Section 8. A special election to fill the vacant office shall be called by the Board of Directors if

the Chairperson or the Vice Chairperson is unable to serve a full term of office.

Section 9. All officers shall serve without compensation.

Section 10. The Chairperson or the Vice Chairperson may be removed from office at any time by a majority vote of those members present at a duly constituted meeting of the Board.

C/CAG
CITY/COUNTY ASSOCIATION OF GOVERNMENTS
OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

Due Date: February 25, 2022

DATE:

TO: Attn: Mima Crume
555 County Center, 5th Floor
Redwood City, CA, 94063

RE: C/CAG Candidate background material for C/CAG Chair or Vice Chair
nominations

The attached is candidate background material for your information.

From:

C/CAG AGENDA REPORT

Date: February 8, 2024

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sean Charpentier, Executive Director

Subject: C/CAG Strategic Plan Development Board Workshop Session 1.

(For further information or response to questions, contact Sean Charpentier at scharpentier@smcgov.org)

RECOMMENDATION

That the C/CAG Board participates in a strategic planning workshop and provides input.

FISCAL IMPACT

The total not to exceed amount for the development of C/CAG's first strategic plan is \$130,623.

SOURCE OF FUNDS

The adopted Fiscal Year 2023/2024 Budget includes funding for an agency strategic plan. This project will be funded with a combination of general operation funds, Congestion Relief Program funds, and contributions from the Stormwater and Energy programs.

BACKGROUND

C/CAG was initially formed to address common issues among members, and to adopt and implement state mandated countywide plans and programs, including congestion management, integrated solid waste management, airport land use and hazardous waste management. Over time, the Agency has evolved to tackle a number of additional issues that affect the quality of life of the community, including multi-modal transportation, air quality, climate change, stormwater runoff, and transportation/land use linkage. C/CAG provides a unique forum for the cities and the County to collaborate on common issues and develop cost-effective solutions.

With the successful completion of the Agency's Equity Assessment and Framework, and the significant policy and regulatory changes effecting the transportation, energy and stormwater fields, C/CAG is embarking to develop its first Strategic Planning to cover the next three to five years. Through a competitive procurement process, MIG Inc. (MIG) was selected to perform this work.

One of the tasks outlined in the Scope of Work is to hold two strategic planning workshops with the Board. The February Board meeting will be the first session. An outline of the planned activities is listed below.

- **SWOT Analysis Presentation:** MIG will present high-level findings from the strengths, weaknesses, opportunities and threats (SWOT) analysis, which includes the document and data review, in addition to input from the Board/staff survey, stakeholder interviews, and community focus group.
- **Facilitated Priorities Discussion:** MIG will facilitate a discussion with the C/CAG Board of

Directors to discuss the SWOT analysis findings and understand the key issues, priorities, and needs for the future of C/CAG. **Board members are encouraged to prepare for the discussion by considering the following questions:**

1. Assets and Strengths: What do you believe are C/CAG's greatest strengths as an organization?
2. Issues and Challenges: What do you believe are the biggest quality of life challenges facing San Mateo County in the next 3-5 years? What can C/CAG's role be in addressing these challenges?
3. Future Opportunities: What do you believe are the greatest opportunities for C/CAG to strengthen its support of C/CAG member agencies?

- Framework Discussion: MIG will facilitate a discussion with the C/CAG Board of Directors to begin the process of building a potential Strategic Plan Framework, so the Board can envision what the final product will look like. The Board will also be invited to help craft a vision statement for the agency. The current version of the agency mission has been in use for some time, albeit without formalization.

The mission statement is “C/CAG works on issues that affect the quality of life in general; transportation, air quality, stormwater runoff, airport/land use compatibility planning, hazardous waste, climate planning, energy and water resource strategies, and solid waste and recycling.”

Board Members are strongly encouraged to attend this Board Session in-person if possible.

EQUITY IMPACTS AND CONSIDERATIONS

This item improves the administration/operations of C/CAG. C/CAG is currently implementing its Equity Assessment. The Strategic Planning process may identify additional desired equity outcomes or strategies.

ATTACHMENT

1. C/CAG Strategic Plan Development Board Workshop Session 1 Agenda



Strategic Plan Development

Board Workshop Session 1 Agenda

February 8, 2024 – 7:15-9:15pm

Meeting Objectives:

- Gain a shared understanding of the strategic planning process.
- Review high-level findings from the Environmental Scan and discuss C/CAG's assets and strengths, challenges, and future opportunities.
- Discuss future C/CAG priorities and C/CAG's future mission and vision.

7:15 pm

I. Open Meeting

- Introductions
- Agenda Overview

7:30 pm

II. Strategic Plan Process Overview

7:40 pm

III. Presentation and Discussion of Environmental Scan

- Assets and Strengths
- Issues and Challenges
- Future Opportunities

8:15 pm

IV. Facilitated Discussion

- Discussion of Future C/CAG Priorities
- Discussion of C/CAG Future Mission and Vision

9:00 pm

V. Immediate Next Steps

9:15 pm

VI. Public Comment

C/CAG AGENDA REPORT

Date: February 8, 2024

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sean Charpentier, Executive Director

Subject: Review legislative update and, if appropriate, recommend approval of C/CAG legislative policies, priorities, or positions. (A position may be taken on any legislation, including legislation not previously identified in the legislative update. Action is only necessary if recommending approval of a policy, priority, or position.)

(For further information, contact Kim Springer at kspringer@smcgov.org)

RECOMMENDATION

C/CAG staff recommend that the C/CAG Board of Directors review the legislative update and, if appropriate, recommend approval of C/CAG legislative policies, priorities, or positions. (A position may be taken on any legislation, including legislation not previously identified in the legislative update. Action is only necessary if recommending approval of a policy, priority, or position.)

FISCAL IMPACT

N/A

SOURCE OF FUNDS

N/A

BACKGROUND

The C/CAG Legislative Committee receives monthly written reports and oral briefings from C/CAG's State legislative advocate, Shaw Yoder Antwih Schmelzer & Lange (Consultant). Important or interesting issues and votes on positions taken by the Committee, or that arise out of the Committee meetings, are reported to the full C/CAG Board through this item.

The attached report (Attachment 1) from the Consultant may include various updates from Sacramento with respect to the legislative timelines, State Budget, State grant programs, recent committee hearings, and bill progress of interest to C/CAG since the Committee and Board last met. The 2024 Legislative Session began when the legislature reconvened on January 3, 2024. Remaining two-year bills will need to pass to the opposite house by the end of January to move forward. The deadline for new bills is February 16, 2024. The 2024 Legislative Calendar can be found here: [2024 Legislative Calendar](#).

At the Legislative Committee meeting, held prior to the Board meeting, the Committee will mainly

receive updates from the Consultant on State budget updates, and any additional information from Sacramento on bills discussed in the attached C/CAG Legislative Update. In addition, the consultant may discuss transportation funding and potential efforts to consolidate transportation agencies, and changes in legislative leadership and committee assignments.

State Authorizing Legislation for a potential future Regional Transportation Revenue ballot measure:

The Metropolitan Transportation Commission (MTC) has been discussed State Authorizing legislation to enable the region to put a regional transportation measure on a future ballot, possibly in 2026. The current schedule is to submit draft legislation in early 2024. The authorizing legislation does not require a regional ballot measure but provides the MTC the authority to pursue a regional measure. The C/CAG Legislative Committee, at its December meeting, discussed and voted to send a letter to MTC to reconsider inclusion of transit coordination/consolidation being included in the regional measure. The C/CAG Board voted in support of the letter in December.

EQUITY IMPACTS AND CONSIDERATIONS

The C/CAG Legislative Committee considers equity in its positions on legislation and has included equity language in the annual Legislative Priorities document for C/CAG Board review and approval. Decisions made in relation to transportation, housing, stormwater, and climate resilience have the potential to impact our most vulnerable communities in San Mateo County.

Additional Information

For additional information with respect to what the Metropolitan Transportation Commission/Association of Bay Area Governments Joint Legislative Committee, California League of Cities, California State Association of Counties (CSAC), and California Association of Councils of Government (CALCOG) are tracking, staff has included informational links to the relevant bill tracking websites, as well as the full legislative information for the State Legislature and the 2021 calendar of legislative deadlines. Lastly, staff have also included links to the 2022 legislation websites for the San Mateo County delegates for information only.

Committee members may view the bills being tracked at the following link provided by SYASL:
[C/CAG Bill Tracking](#)

ATTACHMENTS

1. C/CAG Legislative Update, January 31, 2024 from Shaw Yoder Antwih Schmelzer & Lange

Below are informational links:

2. [Recent Joint ABAG MTC Legislation Committee Agendas](#)
3. [California State Association of Counties \(CSAC\) bill positions and tracking](#)
4. [California Associations of Councils of Government \(CALCOG\) bill tracking](#)

5. Full Legislative information is available for specific bills at <http://leginfo.legislature.ca.gov/>
6. [2024 California State Calendar of Legislative Deadlines](#)
7. San Mateo County Delegation
 - [Legislation from Assemblymember Marc Berman](#)
 - [Assemblymember Diane Papan](#)
 - [Legislation from Assemblymember Phil Ting](#)
 - [Legislation from Senator Josh Becker](#)
 - [Legislation Senator Scott Wiener](#)
8. Bill Tracker for C/CAG by SYASL: [C/CAG Bill Tracking](#)
9. Current client roster for Shaw Yoder Antwih Schmelzer & Lange - <https://syaslpartners.com/clients/>



January 31, 2024

To: Board of Directors
City/County Association of Governments of San Mateo County

From: Matt Robinson, Andrew Antwih and Silvia Solis Shaw
Shaw Yoder Antwih Schmelzer & Lange

Re: **STATE LEGISLATIVE UPDATE – February 2024**

Legislative Update

The Legislature returned to Sacramento on January 3 to convene the second year of the two-year 2023-24 Legislative Session. Immediately upon their return, the Legislature's policy committees began to hear and act on bills introduced in the first year of the two-year session that did not move out of their first house (these bills are commonly referred to as "two-year bills"). Per the adopted 2024 Legislative Calendar, two-year bills still in their first policy committee are required to be acted on by January 22 to remain active, and all two-year bills must pass their first house by January 31. For more information about key legislative and budget deadlines, see the adopted 2024 Legislative Calendar, which is available [here](#).

Governor Newsom Releases Proposed FY 2024-25 Budget

On January 10, Governor Newsom released his proposed [Fiscal Year \(FY\) 2024-25 budget](#), based on the latest economic forecasts available to the Governor and his Department of Finance. Responding to a \$37.9 billion budget deficit (about half what the Legislative Analyst's Office estimated in December), the \$291.5 billion budget proposes to implement a series of funding delays and shifts (between fund sources) to maintain the state's commitments to addressing its top priorities – homelessness, education, public safety, and transportation.

The Governor is proposing to largely honor last year's \$5.1 billion transit funding deal. There is no proposed cut to the funds the Bay Area for transit operations and capital, only a proposed one-year delay of some TIRCP funding and fund source shift. The budget proposal does reduce the Active Transportation Program commitment by \$200 million.

The Governor is proposing cuts to housing programs, including reducing the REAP 2.0 program by \$300 million (about half of what was initially planned). The Administration has also indicated each region will be reimbursed for only half of their approved spending plans. The budget also proposes cuts to the Multifamily Housing Program and the Infill Infrastructure Grants Program.

Finally, \$54 billion identified in FY 2021-22 and 2022-23 budgets for various climate programs and the budget proposes to cut \$2.9 billion, delay \$1.9 billion, and shift \$1.8 billion from the General Fund to GGRF and other special funds. The budget proposes a \$221 million cut from sea level rise programs and \$171 million for coastal protection and adaptation.

Metropolitan Transportation Commission Approves Pursuit of Regional Transportation Measure, Identifies Framework for Investment

On January 24, the Metropolitan Transportation Commission (MTC) voted to pursue state legislation to enable Bay Area voters to consider a new regional transportation measure as early as November 2026. With this action, MTC also approved a framework for the enabling legislation, which outlines funding categories and potential revenue options, and which aims to generate \$1 billion annually. Funding categories included in this framework include: transit transformation, focused on sustaining and expanding transit service and supporting the transition to zero-emission technologies; safe streets, focused on bike and pedestrian infrastructure, safe routes to transit, and fixing potholes; connectivity, focused on relieving bottlenecks in the transportation network; and climate resilience, focused on funding planning, design, and/or construction activities that protect transportation infrastructure from climate change.

Bill language to expand on the framework will be introduced and amended into SB 925, the “spot bill” for the regional transportation measure in mid-February. The bill is expected to be heard in its first policy committee in the State Legislature in March.

Assembly Speaker Rivas Announces Committee Rosters

On November 21, Assembly Speaker Robert Rivas (D-Salinas) announced his much-anticipated changes to policy and fiscal committee chairs in the Assembly. On the heels of that announcement, on December 27, 2023, the Speaker further announced the full rosters for the Assembly’s various policy and fiscal committees. You can find those rosters [here](#).

California State Senate Announces Timeline for Leadership Transition

On December 4, 2023, the California State Senate announced that incoming Senate President pro Tempore Mike McGuire (D-Healdsburg) will take the gavel from current Senate President pro Tempore Toni Atkins (D-San Diego) on February 5, 2024. Following his inauguration as Senate President pro Tempore, Senator McGuire will name his new Senate leadership team and could appoint new chairs to various Senate committees.

Bills of Interest

SB 450 (Atkins) Updates to Ministerial Approvals for Parcel Subdivisions (SB 9) – C/CAG OPPOSE

This bill would make several changes to the ministerial approval process created by SB 9 for a housing development of no more than two units in a single-family zone (duplex), the subdivision of a parcel zoned for residential use into two parcels (lot split), or both by requiring that that an application for a duplex or a lot split shall be considered and approved or denied within 60 days from the date the local agency receives a completed application. If the local agency has not approved or denied the application in that timeframe, it shall be approved. SB 450 adds that if a local agency denies an application for a duplex or lot split, the permitting agency shall return in writing a full set of comments to the application with a list of deficient items and a description of how the application can be remedied by the

applicant. This bill would also prohibit a local agency from imposing objective zoning standards, objective subdivision standards, and objective design standards that do not apply uniformly to developments within the underlying zone. ***This bill is in the Assembly.***

SB 532 (Wiener) Bridge Toll Increase

This bill would increase the toll for vehicles for crossing toll bridges in the San Francisco Bay area by \$1.50 until December 31, 2028, and require the revenues collected from this toll to be used by MTC for allocation to transit operators that provide service within the San Francisco Bay area and experiencing an operations funding challenge. Any transit operator seeking an allocation would be required to submit a 5-year projection of its operating need. ***This bill is in the Assembly.***

SB 537 (Becker) Brown Act – Multijurisdictional, Cross-County Agencies

The bill would authorize the legislative body of a multijurisdictional, cross-county agency, as specified, to use alternate teleconferencing provisions if the eligible legislative body has adopted an authorizing resolution, as specified. The bill would also require the legislative body to provide a record of attendance and the number of public comments on its internet website within 7 days after a teleconference meeting, as specified. The bill would require at least a quorum of members of the legislative body to participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction. The bill would require the legislative body to identify in the agenda each member who plans to participate remotely and to include the address of the publicly accessible building from each member will participate via teleconference. The bill would prohibit a member from participating remotely pursuant to these provisions unless the remote location is the member's office or another location in a publicly accessible building and is more than 40 miles from the location of the in-person meeting. The bill would repeal these alternative teleconferencing provisions on January 1, 2028. ***This bill is on the Assembly Inactive File.***

SB 903 (Skinner) – PFAS Ban

This bill would state the intent of the Legislature to enact subsequent legislation to phase out the sale of products with avoidable perfluoroalkyl and polyfluoroalkyl substances.

SB 925 (Wiener) Bay Area Regional Measure

This bill, which is a "spot" bill for the nine-county regional transportation measure, would state the intent of the Legislature to enact subsequent legislation to authorize the Metropolitan Transportation Commission to propose a revenue measure to the voters in its jurisdiction to fund the operation, expansion, and transformation of the San Francisco Bay area's public transportation system, as well as other transportation improvements.

SB 926 (Wahab) Bay Area Transit Consolidation

This bill would require the California State Transportation Agency to develop a plan to consolidate all transit agencies that are located within the geographic jurisdiction of the Metropolitan Transportation Commission.

SB 960 (Wiener) Complete Streets Projects on the State Highway System

This bill would require all transportation projects funded or overseen by Caltrans to provide "comfortable, convenient, and connected complete streets facilities" unless exempt pursuant to the bill

and would require the State Highway Operation and Protection Program (SHOPP) asset management plan to prioritize the implementation of “comfortable, convenient, and connected facilities” for pedestrians, bicyclists, and transit users on all projects in the program. The bill would require the CTC to adopt 4-year and 10-year objective targets and performance measures reflecting state transportation goals and objectives, including for complete streets assets that reflect the existence and conditions of bicycle, pedestrian, and transit facilities on the state highway system. The bill would require Caltrans and CTC to use the updated asset management plan and to guide the selection of transit priority projects for the SHOPP.

This bill would define “transit priority project” as a roadway design, operations, and enforcement action, treatment, or project that helps transit buses and other transit vehicles avoid traffic congestion, reduce signal delays, and move more predictably and reliably. The bill would require Caltrans to adopt a policy on transit priority projects for state and local highways and require Caltrans to take certain actions to streamline the approval of transit priority projects. The bill would require Caltrans to establish 4-year and 10-year targets for the fast and reliable movement of transit vehicles on state highways. Finally, this bill would require the Caltrans to establish a process to streamline the approval of pedestrian facilities, traffic calming improvements, bicycle facilities, and transit priority projects at locations where a local highway is above, below, or otherwise intersects with, a conventional state highway.

AB 817 (Pacheco) Brown Act – Advisory Bodies – C/CAG SUPPORT

This bill provides a narrow exemption under the Brown Act for non-decision-making legislative bodies to participate in meetings via teleconferencing outside of a declared state of emergency without posting the physical location of members or requiring a quorum to be present at a meeting location. ***This bill passed the Assembly and is in the Senate.***

AB 1379 (Papan) Brown Act - Remote Meeting Flexibility – C/CAG SUPPORT

This bill also provides a broad interpretation of the Brown Act for all legislative bodies to participate in meetings via teleconferencing outside of a declared state of emergency without posting the physical location of members or requiring a quorum to be present at a meeting location, but would require a local agency to have a physical meeting location open to the public and follow certain notification procedures and meeting procedures. ***This bill failed the two-year deadline.***

AB 1798 (Papan) Stormwater Runoff

This bill would require Caltrans and the State Water Resources Control Board, the Department of Toxic Substances Control, and the Department of Fish and Wildlife, to develop a programmatic environmental review process to prevent toxic compounds generated from vehicle tires from entering salmon and steelhead trout bearing waters. The bill would require Caltrans’ process to include a pilot project at an unspecified location to study the effectiveness and cost effectiveness of installing and maintaining bioretention and biofiltration systems. ***C/CAG supported a similar bill in 2023 and should consider a SUPPORT position on this bill.***

AB 1837 (Papan) Bay Area Transit Coordination

This bill, which is a spot bill, would state the intent of the Legislature to enact subsequent legislation to encourage coordination and collaboration among transit agencies in the San Francisco Bay area.

For a full list of the bills we are tracking for C/CAG, please click [here](#).

C/CAG AGENDA REPORT

Date: February 8, 2024

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sean Charpentier, Executive Director

Subject: Written Communications - Information Only (Two Letters)

(For further information, please contact Mima Crume at mcrume@smcgov.org)

BACKGROUND

This item is for information only and is available for review as attachments at the link provided below.

There are two:

1. **1/16/2024** – Letter of Support for County of San Mateo Transportation Infrastructure Adaptation and Resilience Improvement Plan.
2. **12/18/2023** – Letter of Concern for inclusion of consolidation of Caltrain and BART in multimodal regional measure effort.

ATTACHMENTS

1. The written communications are available on the *C/CAG website* (See “*Additional Agenda Materials*”) at: <https://ccag.ca.gov/committees/board-of-directors-2/>