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**Congestion Management & Environmental Quality (CMEQ) Committee**

<p><b>Date:</b> Monday February 26, 2024</p> <p><b>Time:</b> 3:00 p.m.</p> <p><b>Location:</b> San Mateo City Hall Conference Room C 300 W. 20<sup>TH</sup> Ave San Mateo, CA 94403</p> <p><b>Remote:</b> 2405 Kalaniana'ole Ave. PH-11 Hilo, HI 96720</p>	<p><b>Join by Zoom Webinar:</b> <a href="https://us02web.zoom.us/j/85229951343?pwd=czVIK1F6MW1MeTBWMIvNa2lvUU9XZz09">https://us02web.zoom.us/j/85229951343?pwd=czVIK1F6MW1MeTBWMIvNa2lvUU9XZz09</a></p> <p><b>Join By Phone:</b> +1 669 900 6833</p> <p><b>Zoom Webinar ID:</b> 852 2995 1343</p> <p><b>Passcode:</b> 269693</p>
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**\*\*\*HYBRID MEETING - IN-PERSON AND BY VIDEOCONFERENCE\*\*\***

This meeting of the C/CAG CMEQ will be held in person and by teleconference pursuant to Government Code Section 54953(e). Members of the public will be able to participate in the meeting remotely via the Zoom platform or in person at the location above. For information regarding how to participate in the meeting, either in person or remotely, please refer to the instructions at the end of the agenda.

1. Call to Order/Roll Call	Action (Papan)	No Materials
2. Public comment on items not on the agenda	Presentations are limited to 3 mins	No Materials
3. Issues from the December 14, 2023 C/CAG Board meeting: <ul style="list-style-type: none"> <li>Approval of Reso 23-99 adopting the C/CAG Equity Assessment and Framework Development Project Final Report and Action Plan.</li> <li>Approval of Reso 23-104 authorizing execution of an Agreement with MIG to prepare a C/CAG Strategic Plan.</li> </ul>	Information (Lacap)	No Materials
4. Approval of minutes of November 27, 2023 meeting.	Action (Papan)	Pages 1-4
5. Receive a presentation on the Regional Collaborative Program Interim MOU-based Program Summary Report	Information (Bogert)	Pages 5-6
6. Receive the draft 2024 and 2025 C/CAG Agency Work Plan	Information (Charpentier)	Pages 7-15
7. Review and recommend approval of the Fiscal Year 2024/25 Expenditure Plan for the Transportation Fund for Clean Air (TFCA) 40% Fund	Action (Wever)	Pages 16 -20



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8.	Nomination/Election of the CMEQ Committee Chair and Vice Chair	Action (Lacap)	Page 21
9.	Executive Director Report	Information (Charpentier)	No Materials
10.	Adjournment and establishment of next meeting date:	Action (Papan)	No Materials

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**PUBLIC NOTICING:** All notices of C/CAG regular Board meetings, standing committee meetings, and special meetings will be posted at the San Mateo County Court Yard, 555 County Center, Redwood City, CA, and on C/CAG's website at: <http://www.ccag.ca.gov>.

**PUBLIC RECORDS:** Public records that relate to any item on the open session agenda for a regular Board meeting, standing committee meeting, or special meeting are available for public inspection. Those public records that are distributed less than 72 hours prior to a regular Board meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members, of the Board. The Board has designated the City/County Association of Governments of San Mateo County (C/CAG), located at 555 County Center, 5th Floor, Redwood City, CA 94063, for the purpose of making public records available for inspection. Such public records are also available on C/CAG's website at: <http://www.ccag.ca.gov>. Please note that C/CAG's office is temporarily closed to the public; please contact Mima Guilles at (650) 599-1406 to arrange for inspection of public records.

**PUBLIC PARTICIPATION DURING VIDEOCONFERENCE MEETINGS:** Persons with disabilities who require auxiliary aids or services to participate in this meeting should contact Mima Guilles at (650) 599-1406, five working days prior to the meeting date.

Written comments should be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to [jlacap@smcgov.org](mailto:jlacap@smcgov.org).
2. Your email should include the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received at least 2 hours prior to the meeting, it will be provided to the C/CAG CMEQ Committee members, made publicly available on the C/CAG website along with the agenda. We cannot guarantee that emails received less than 2 hours before the meeting will be read during the meeting, but such emails will be included in the administrative record of the meeting.

Spoken comments will be accepted during the meeting in person and through Zoom. Public comments will be taken first by speakers in person, followed by via Zoom. Please read the following instructions carefully:

In-person participation:

If you wish to speak to the C/CAG CMEQ, please fill out a speaker's slip placed by the entrance of the meeting room. If you have anything that you wish distributed to the Committee and included in the official record, please hand it to the C/CAG staff who will distribute the information to the Committee members and staff.

Remote Participation:

1. The C/CAG CMEQ meeting may be accessed through Zoom at the online location indicated at the top of this agenda.
  2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
  3. You will be asked to enter an email address and name. We request that you identify yourself by your name as this will be visible online and will be used to notify you that it is your turn to speak.
  4. When C/CAG staff or CMEQ Chair call for the item on which you wish to speak, click on "raise hand." Staff will activate and unmute speakers in turn. Speakers will be notified shortly before they are called on to speak.
  5. When called, please limit your remarks to the time allotted.
- If you have any questions about this agenda, please contact C/CAG staff: Jeff Lacap, [jlacap@smcgov.org](mailto:jlacap@smcgov.org)

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS COMMITTEE ON CONGESTION  
MANAGEMENT AND ENVIRONMENTAL QUALITY (CMEQ)**

**MINUTES  
MEETING OF November 27, 2023**

The meeting was called to order by Vice Chair Papan at 3:05 p.m. at San Mateo City Hall. Roll call for attendance was taken. Attendance sheet is attached.

**1. Call to Order/Roll Call**

*Meeting called to order at 3:05 pm by Vice Chair Papan.*

**2. Public comment on items not on the agenda**

None.

**3. Issues from the November 9, 2023 C/CAG Board meeting. (Information)**

Jeff Lacap, C/CAG Staff, noted the agenda listed the status of items recently addressed by the C/CAG Board, and offered to respond to any questions.

Member Brown inquired if C/CAG has any programs that support senior mobility. C/CAG staff, Jeff Lacap noted that one of the items on the agenda is beneficial to seniors. C/CAG Executive Director Sean Charpentier also added that C/CAG sets aside a portion of Measure M funds for paratransit and senior mobility programs.

**4. Approval of minutes of the October 30, 2023, 2023. (Action)**

*Motion – To approve the minutes of the October 30, 2023 CMEQ meeting, Penrose/Ratto. Brown, McCune, Sullivan, Hedges, Jimenez, Papan, Penrose. Motion Passes 7-0*

**5. Review and recommend approval of the C/CAG Lifeline Transportation Program (Cycle 7) Call for Projects and Schedule. (Action)**

C/CAG staff, Jeff Lacap presented on the C/CAG Lifeline Transportation Program (Cycle 7) Call for Projects and Schedule. The program is designed to improve the mobility options of low-income communities.

Vice-Chair Papan inquired whether the Equity Priority Community (EPCs) list is up to date. She added there are many people living below the poverty line within the county and they need to be accounted for. She further inquired if the coast was included as an EPC. Jeff responded that the EPC list is current. Sean added that San Mateo County has lost some EPCs in MTC's update to the Plan Bay Area 2050. Coastal Communities in the county were never designated as EPCs; however, C/CAG has its own designation for disadvantage communities in the county. Additionally, C/CAG tries to fund projects on the coast.

Member Sullivan inquired if there are other resources outside of the census to consult regarding EPC designations in the county given that it does not capture inflation.

Member Penrose noted that the coast is not only dealing with economic inequality but also geographic inequality being that there isn't adequate transportation.

*Motion – To approve the C/CAG Lifeline Transportation Program (Cycle 7) Call for Projects and Schedule. Sullivan/McCune. Brown, McCune, Sullivan, Hedges, Jimenez, Papan, Penrose, motion passed 7-0.*

**6. Review and approve the 2024 CMEQ Meeting Calendar. (Action)**

C/CAG Staff, Jeff Lacap presented the 2024 CMEQ Meeting Calendar.

*Motion – To approve the 2024 CMEQ Meeting Calendar. Brown/McCune. Brown, McCune, Sullivan, Hedges, Jimenez, Papan, and Penrose, motion passed 7-0*

**7. Discuss Committee Member Composition (Information)**

C/CAG Executive Director, Sean Charpentier noted that BART District Director Bevan Dufty has resigned from the CMEQ Committee. He added that BART will appoint Pam Herhold, the Assistant General Manager, Performance and Budget to replace member Dufty. Historically, board members are appointed to represent their respective transit agencies to serve on the CMEQ Committee and staff is seeking input on the possibility of executive level staff from each transit agency to serve on CMEQ Committee to allow for flexibility in filling vacated seats.

Sean further added that we are working with the Legislature for flexibility on attendance for advisory bodies. He further added that the CMEQ Committee currently has 5 vacancies: Two (2) seats for Elected Officials of City Councils and/or the San Mateo County Board of Supervisors; One (1) seat for an Environmental Community Member, One (1) seat for a Public Member, and One (1) seat for Peninsula Corridor Joint Powers Board (Caltrain), and One (1) seat for Bay Area Rapid Transit (BART).

Vice-Chair Papan noted that she would prefer an executive level member to join the CMEQ Committee in order to communicate the Committee's comments to BART's leadership.

**8. Receive a presentation on Plan Bay Area 2050+ Planning Assumptions**

C/CAG Staff, Jeff Lacap presented on Plan Bay Area 2050+ Planning Assumptions which included external forces, regional growth forecasts, needs and revenue analyses.

Vice-Chair Papan would like to forward updated new job forecasts in San Mateo County to MTC.

Member Sullivan noted that there are a lot of vacant lots in San Mateo given high inflation, how many developments are currently stalled and how many are in process? Vice-Chair Papan, noted that she is in the process of trying to collect that information. Sean added that the C/CAG Congestion Management Plan captures traffic counts which includes new developments.

#### **9. Executive Director Report (Information)**

*C/CAG Executive Director Sean Charpentier provided the following updates:*

- Two elected member vacancies on the C/CAG BPAC Committee
- Next CMEQ meeting is January 29, 2024 and the committee will appoint a new Chair and Vice-Chair

#### **10. Member comments and announcements (Information)**

No member comments.

#### **11. Adjournment and establishment of next meeting date**

The meeting adjourned at 4:11 p.m. The next regular meeting is scheduled for January 29, 2024 at San Mateo City Hall. (January 29<sup>th</sup> CMEQ meeting was canceled).

**2023 C/CAG Congestion Management & Environmental Quality (CMEQ) Committee Attendance Report**

Name	Representing	Jan (No Mtg.)	Feb	Mar	Apr	May	Jun (No Mtg.)	Jul (No Mtg.)	Aug	Sept	Oct	Nov	Dec (No Mtg.)
Dick Brown (Woodside Town Council Member)	Elected Official		X	AB 2449	X	X			X	X	X	X	
Tom McCune (Belmont City Council Member)	Elected Official		X		AB 2449				AB 2449	X	X	X	
Patrick Sullivan (Foster City Council Member)	Elected Official		X	X	X	X			X	X	X	X	
Richard Hedges (San Mateo City Council Member)	Elected Official		X	R	Brown Act	X			X	X		X	
Stacy Jimenez (Foster City Council Member)	Elected Official			X	X	X				X	X	X	
Stacy Miles Holland (Atherton Council Member)	Elected Official		X		X	X			X	X	AB 2449		
Juslyn Manalo (Daly City Council Member)	Elected Official			AB 2449	AB 2449	X							
Gina Papan (MTC Commissioner)	Metropolitan Transportation Commission (MTC)		X	X	X	X			X	X	X	X	
Lennie Roberts	Environmental Community												
Jessica Alba	Public Member		X	X	X	X			X	X			
Juan Salazar	Business Community			AB 2449		X							
Deborah Penrose	Agencies with Transportation Interests		X		R	Brown Act			X		X	AB 2449	
Peter Ratto	San Mateo County Transit District (SamTrans)		X	X		X			X	X	X	X	
Bevan Dufty	Bay Area Rapid Transit (BART)		X	R		R							
<i>Vacant</i>	<i>Peninsula Corridor Joint Powers Board (Caltrain)</i>												

**Staff and Guests in attendance for the November 27, 2023 Meeting**

Sean Charpentier and Jeff Lacap, Kaki Cheung- C/CAG Staff

**Remote attendance:**

**X** - In person attendance

**AB 2449** – Remote attendance via AB 2449

**R** - Remote attendance

Blank- Absent

**Brown Act** - Remote attendance via Publicly Accessible Teleconference Location

## C/CAG AGENDA REPORT

Date: February 26, 2024

To: Congestion Management and Environmental Quality (CMEQ) Committee

From: Reid Bogert, Stormwater Program Director

Subject: Receive information on the Final Interim MOU-Based Regional Collaborative Program Summary Report.

(For further information or questions contact Reid Bogert at [rbogert@smcgov.org](mailto:rbogert@smcgov.org))

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### RECOMMENDATION

That the Congestion Management and Environmental Quality Committee (Committee) receive information on the Final Interim MOU-Based Regional Collaborative Program Summary Report.

### BACKGROUND/DISCUSSION

In 2022, the Countywide Stormwater Program, in collaboration with regional partners, including the San Mateo Flood and Sea Level Rise Resiliency District (OneShoreline), the Bay Area Water Supply and Conservation Agency (BAWSCA), the Regional Water Quality Control Board, and others, completed the Advancing Regional-Scale Stormwater Capture in San Mateo County Project, which was a multi-part study to evaluate and advance a regional approach to cost-effect multi-benefit stormwater management at a countywide scale. The primary output from this effort was a Regional Collaborative Program Framework White Paper, establishing the business case for regional-scale stormwater management in San Mateo County with an emphasis on regional stormwater capture projects and regional-scale distributed green infrastructure. The Regional Collaborative Program Framework also included a proposed program design to support long term funding and implementation of multi-benefit stormwater capture projects that could involve cost-sharing or credit trading among San Mateo County municipalities and potentially other entities with a regulatory or financial interest in cost-effective and multi-benefit stormwater infrastructure. The White Paper also included countywide analysis of regional capture project opportunities, five new project concepts for high priority regional project sites, a feasibility assessment for a countywide stormwater credit trading program and a hypothetical revenue and spending plan for implementing a regional collaborative program.

Following the completion of this project, the Countywide Stormwater Program continued work on advancing the Regional Projects with the establishment of the Workgroup Advancing Regional Projects (WARP), an ad-hoc workgroup of the Stormwater Committee, and the development of the Interim MOU-Based Regional Collaborative Program Summary Report (RCP Summary Report), which was completed in September 2023. The RCP Summary Report documents the proposed phasing of the Regional Collaborative Program, proposed units of exchange focusing on current Regional Municipal Stormwater Permit compliance goals for Green Infrastructure retrofits, proposed administrative needs and roles,

financial considerations for near and long-term funding needs, and a case study of an initial cost-sharing arrangement to support the operational needs of the Orange Memorial Park Regional Stormwater Capture Project in South San Francisco. The report concludes with recommendations for proceeding with the initial phase of the RCP on a project by project basis and considerations for advancing the program into future phases that could involve greater levels of centralization in administering and funding infrastructure planning, implementation and ongoing maintenance.

Staff will provide an overview of the Final RCP Summary Report and presentation of key findings and recommended next steps.

## **EQUITY IMPACTS AND CONSIDERATIONS**

The Regional Collaborative Program builds on C/CAG's prior planning studies for multi-benefit stormwater management in San Mateo County, including the Sustainable Streets Master Plan and the Advancing Regional-Scale Stormwater Management in San Mateo County Project. The methods for identifying and prioritizing infrastructure include criteria that prioritize projects in historically underserved communities and in geographies that are more vulnerable to the impacts of climate change, especially flooding from extreme storms and high heat, as well as areas that have limited access to parks and green space.

## **ATTACHMENTS**

1. Final Interim MOU-Based Regional Collaborative Program Summary Report (*The document is available on the C/CAG website (See "Additional Agenda Materials") at: <https://ccag.ca.gov/committees/stormwater-committee/>*)



**C/CAG AGENDA REPORT**

Date: February 26, 2024  
To: Congestion Management and Environmental Quality (CMEQ) Committee  
From: Sean Charpentier, Executive Director  
Subject: Receive the draft 2024 and 2025 C/CAG Agency Work Plan  
  
(For further information, contact Sean Charpentier at [scharpentier@smcgov.org](mailto:scharpentier@smcgov.org))

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**RECOMMENDATION**

That the Congestion Management and Environmental Quality (CMEQ) Committee receives the draft 2024 and 2025 C/CAG agency work plan.

**FISCAL IMPACT**

None.

**SOURCE OF FUNDS**

N/A

**BACKGROUND**

C/CAG is a multi-faceted JPA that serves multiple Countywide functions. C/CAG has a team of 12 staff members. C/CAG's goals are to improve mobility, the environment, equity, and the quality of life in San Mateo County.

Key functions include:

- a) Serving as the County Transportation Agency and Congestion Management Agency, allocating local, State, and Federal Transportation Funding, managing several Countywide Transportation Plans; and supporting member agencies with projects and funding timelines. Manage multiple transportation programs like Safe Routes to School, the Micromobility (bike and scooter-share) Program and the Smart Corridor system. Support the Express Lane JPA. Co-sponsoring with the SMTCA on transportation projects of countywide significance.
- b) Leading Countywide effort with all jurisdictions for compliance with the Regional Storm Water Permit, including major long term multi-million dollar contract to support our efforts. Supporting countywide efforts for regional stormwater projects and well as smaller more local green infrastructure projects.
- c) Managing the Countywide TDM policy, the Airport Land Use Commission, and 21-Element.

- d) Leading and supporting Countywide energy efficiency efforts, including San Mateo County Energy Watch and the Regionally Integrated Climate Action Planning Solutions program.
- e) Support C/CAG Board and 9 Standing Committees with 146 seats, including 76 seats reserved for elected officials and a total of 98 regularly scheduled Brown Act meetings each year.

Structure of the Workplan:

The work plan shows the progression of work over eight quarters, through the end of the 2025 calendar year. The work plan is color coded with the following denotations.

- 1. Yellow- Major work categories within the Agency.
- 2. Light Blue- These activities are required by Statute, or Role, or Ownership, thus constituting high priority tasks for the Agency. These are activities that are required by the C/CAG JPA or compliance with local, regional, or state regulations or statute. This also includes general management and operational activities. For example, C/CAG has to serve as the Airport Land Use Commission (ALUC), prepare the biannual Congestion Management Plan, manage the Regional Stormwater Permit, and maintain C/CAG owned components of the C/CAG Smart Corridor system.
- 3. Green- Discretionary Actions Necessary to Accomplish C/CAG’s Mission/Goals. These are activities that are not required by our JPA or Statute, but are necessary to achieve our mission and goals. C/CAG has traditionally played a leadership role in creating or supporting solutions for problems that require coordinated Countywide responses, such as Commute.org; OneShoreline; and the San Mateo County Express Lanes. For example, although the Equity Assessment and the bike and scooter-share Program are not required by Statute, they are essential to achieving our mobility goals and improving equity.
- 4. Orange: Discretionary Actions Not Yet Started: These are anticipated activities that have not yet started.

Major 2023 Organizational Accomplishments and 2024 Goals:

Major accomplishments in 2023 include:

- 1. Completion of the C/CAG Equity Assessment, Framework and Action Plan.
- 2. Began operation of the express lanes between I-380 and Whipple Ave.
- 3. Updated the C/CAG Congestion Relief Plan for a new reauthorization covering FY24-FY27.
- 4. Completion of the design for both the 92/101 Area Improvements and the Northern Cities Smart Corridor project.
- 5. Initiated the planning of launching two shared bike and scooter-share pilots in the county (Daly City/Colma/Broadmoor and Redwood City/North Fair Oaks).
- 6. Completed the update of the 2023 Congestion Management Plan.
- 7. Finished the biennial State Transportation Improvement Program (STIP) Update allocating \$37m to 92/101, Manor Drive, and the Managed Lanes North of I-380.
- 8. Secured \$2.4M in member directed funding for the San Bruno Regional Multi-Benefit Stormwater capture Project.
- 9. Distributed nearly 300 rain barrels across the county.

10. Continued dialogue with San Mateo permittees on countywide/support for local stormwater fee initiatives including balloted and non-balloted options.
11. Initiated development of a VMT/GHG Model Mitigation Program.

A Draft 2024/2025 Workplan is included as Attachment 1. The major initiatives and topics are noted below, denoted by the row number that is highlighted in red on Attachment 1.

Major new or updated initiatives for 2024 include:

1. #8- Develop C/CAG's first Strategic Plan.
2. #6-Begin implementing action items identified in the Equity Assessment, Framework and Action Plan.
3. #29-Conduct planning of a 3.7 mile of buffered bike lane on El Camino Real in Burlingame and Millbrae.
4. #28-Complete the Countywide Local Roads and Streets Safety Plan.
5. #30-Complete the VMT/GHG Mitigation Plan and Program development.
6. #45 & #46-Provide funding to Lifeline Transportation (\$4.5m) and Transportation Development Act (TDA) Article 3 (\$2.3m) program applicants.
7. Various capital improvement projects can be seen below:
  - a) #51-Begin construction of the Northern Cities Smart Corridor project.
  - b) #50-Complete construction of the South San Francisco Smart Corridor project.
  - c) #56-Initiate construction of the 92/101 Area Improvements, estimated \$44m. .
  - d) #52-Managed Lane North of I-380: Continue progress on Project Approval/Environmental Document (PA/ED).
8. #17 & #18- Submit a \$50M+ NOAA grant application to implement the San Mateo County OneWatershed Climate Resilience Infrastructure program; and seek funding for school yard greening efforts.
9. #22-Explore the funding and development of a Carbon Neutrality Plan to accomplish California's Carbon Neutrality goal.
10. #26 & #31- Initiate planning efforts to update the Countywide Bicycle and Pedestrian Plan and the County Transportation Plan (CTP).
11. #61 & #63-Express Lane activities include completing an Organization Assessment and designing and implementing the next phase of the Community Benefit Program (equity program).

There are several items that are currently being refined and will likely evolve over the next few months.

1. #27. Dumbarton Corridor Feasibility Study and Plan- Staff and project partners are re - evaluating the scope of this project given current traffic trends and existing and future planning efforts within this geography.
2. #44. USDOT Safe Streets for All Grant and Program- Staff are exploring the possibility of applying for \$10m+ in US DOT Safe Streets for All funds to fund the priority roadway safety improvements in all or a subset of all cities in the County.

#### Analysis:

This is a draft Workplan. In the last few years, the Agency has seen a significant increase in

transportation funding and funding for other C/CAG program areas. Staff have been opportunistically and aggressively pursuing these funding sources. To date, C/CAG's staffing has not increased to reflect the increased workload. Timely implementation of this work plan will require additional C/CAG staffing resources.

Staff will continue to refine it based on input from the C/CAG Board and as needs arise.

#### **EQUITY IMPACTS AND CONSIDERATIONS**

This item is necessary for the administration/operations of C/CAG.

#### **ATTACHMENT**

1. Draft 2024 and 2025 C/CAG Workplan

## C/CAG Draft 2 YR workplan

Color CODING KEY	
<b>Key Categories</b>	
Required Activities By Statute or Role or Ownership	
Discretionary Actions Necessary to accomplish C/CAG's Mission/Goals	
Discretionary Actions Not Yet Started	

			2024				2025				
			1Qtr	2Qtr	3Qtr	4Qtr	1Qtr	2Qtr	3Qtr	4Qtr	
<b>Agency wide efforts</b>			<b>Partner Orgs</b>								
1	Measure M Management (General)	Manage Measure M (\$10 Vehicle License Fee) including planning, admin, and annual formula distributions.	All 21- Jurisdictions, SamTrans, County Office of Education	X	X	X	X	X	X	X	X
2	General Financial/Organizational Tasks (contracts, HR, CALPERs, financial management, Audits, Finance Committee Investment policies)			X	X	X	X	X	X	X	X
3	Oversight, management and participation in Committees (CMEQ, TAC, BPAC, AAC, Stormwater, Finance)	C/CAG has 9 standing committees, including ALUC, with approximately 75 regular scheduled Brown Act meetings each year.		X	X	X	X	X	X	X	X
4	Airport Land Use Commission Activities and Committee (ALUC)	ALUC Meetings, project review, and ALUCP Management.		X	X	X	X	X	X	X	X
5	21- Elements support	C/CAG is a major partner in supporting 21 Elements efforts.	SMC Dept Housing, all 21- jurisdictions	X	X	X	X	X	X	X	X
6	C/CAG Equity Action Plan Implementation	Implementation of action items identified in the Equity Plan		X	X	X	X	X	X	X	X
7	State and Federal Advocacy Program	State advocacy (Shaw Yoder Antwih Schmelzer & Lange) for tracking and commenting on legislation and pursuing funding; & Federal Funding advocacy (Ken Brown & Associates) Schedule DC and Sacramento legislative visits.		X	X	X	X	X	X	X	X
8	C/CAG Strategic Plan Development	Develop a vision statement, strategic priorities, and a project list		X	X	X	X				
9	C/CAG Update Website	TBD	N/A								
10	Create Handbook of C/CAG Committees	TBD									
<b>Stormwater Program</b>			<b>Partner Orgs</b>								
11	Regional Water Board MRP Compliance	Managing Regional Stormwater Permit for all permittees (22) in San Mateo County, including 5 Year contract with EOA and coordinating annual compliance.	Water Quality Control Board, all 21 Jurisdictions	X	X	X	X	X	X	X	X
12	Multi Benefit Regional Projects	Continue to support Orange Memorial Park project in SSF; Implement recent \$2.4m Federal Earmark for project in San Bruno and initiate planning for NOAA grant to fund full project design/permitting/construction; support project development and funding options for Red Morton Park in Redwood City and Twin Pines project in Belmont. Evaluate future regional projects.	San Bruno, Belmont, Redwood City, Caltrans and 22 Stormwater Permittees	X	X	X	X	X	X	X	X
13	Advancing OneWatershed San Mateo County Efforts	Advance OneWatershed Framework Project with Geosyntec and countywide partners; develop concept plan for new OneWatershed Pilot Project in San Bruno Creek Watershed;	OneShoreline, BAWSCA, Climate Resilient Communities, San Bruno, County of San Mateo, South San Francisco	X	X	X	X	X	X	X	X
14	Phase II Green Infrastructure Tracking & Mapping Tool	Advance GI Tracking and Mapping Tool to support new MRP requirements for asset management, trash control mapping and GSI implementation	C/CAG member agencies	X	X	X	X	X			

C/CAG Draft 2 YR workplan

Color CODING KEY	
Key Categories	
Required Activities By Statute or Role or Ownership	
Discretionary Actions Necessary to accomplish C/CAG's Mission/Goals	
Discretionary Actions Not Yet Started	

			2024				2025					
			1Qtr	2Qtr	3Qtr	4Qtr	1Qtr	2Qtr	3Qtr	4Qtr		
15	Pilot Bulk Rain Barrel Rebates	Annual project to distribute approximately 800+ rain barrels. See press release and coverage in Agenda #9 Communications.	BAWSCA and RainWater Solutions, plus C/CAG member agencies	X	X	X	X	X	X	X	X	X
16	Exploration of Stormwater Funding/Financing	Continue to explore funding and financing options for long-term stormwater revenue;										
17	\$50m+ NOAA Grant for One Watershed and Sustainable Streets	Apply for \$50m+ NOAA Grant for OneWatershed Projects in San Bruno and throughout San Mateo County;( San Bruno Regional Project and pilot OneWatershed Project in San Bruno Creek Watershed, Sustainable Streets Projects (Daly City, Colma, East Palo Alto), Pescadero Creek Flood Plain Restoration, Work Force Development, and Programmatic Enhancements for Regional Collaborative Program) implement if successful.	OneWatershed Partners, plus SFEI, Association of Ramaytush Ohlone, San Mateo Resource Conservation District, ReScape CA, EnviroCert, San Jose Conservation Corps, Green Schoolyards America	X	X	X	X	X	X	X	X	X
18	Scaling Schoolyard Greening Efforts (State and Federal earmark attempt)	Support advanced design work for three sites in San Carlos School District following Resilient San Carlos Schoolyards project and additional schoolyard greening planning work at 10 additional school sites throughout the county if successful with funding request.	San Mateo County Office of Education					X	X	X	X	X
	<b>Energy and Climate Program</b>		<b>Partner Orgs</b>									
19	San Mateo County Energy Watch (SMCEW)		OOS	X	X	X	X	X	X	X	X	X
20	Climate Action Planning (RICAPS)			X	X	X	X	X	X	X	X	X
21	Laundry to Landscape Program	Potential Earmark		X	X	X	X	X	X	X	X	X
22	Carbon Neutrality Plan	Potential Earmark			X	X	X	X	X			
	<b>Transportation Plans/Studies C/CAG LEAD</b>		<b>Partner Orgs</b>									
23	Community Based Transportation Plans - San Bruno/SSF	MTC required transportation plans for Equity Priority Communities. Initiate update of San Bruno/SSFplan w/completion est. end of 2025	MTC, San Bruno, SSF	X	X	X	X	X	X	X	X	X
24	Congestion Management Plan Biannual Update	Required update of Congestion Management Plan every two years to monitor traffic on CMP Network and Companion Network.	All 21 Jurisdictions					X	X	X	X	X
25	MTC RTP PBA 2050 Update	Every 4 years MTC must update its RTP Plan Bay Area. This update is intended to be a "focused" update. RTP is a 30 year plan that identifies over \$5.1 billion in San Mateo County projects.	All 21 Jurisdictions, SMCTA, SamTrans	X	X	X	X	X	X	X	X	X
26	County Transportation Plan Update (CTP)	Countywide update to the Countywide Transportation Plan. Required by MTC to connect Countywide efforts to the RTP PBA.	SMCTA, 21 Jurisdictions	X	X	X	X	X	X	X	X	X
27	Dumbarton Corridor Feasibility Study and Plan (Pre PID)	Study to identify alternatives to connect the Dumbarton Bridge to the Highway 101 Express Lanes. Roadway and ATP only. Alternatives will then be studied in greater detail in a PID. \$500k	East Palo Alto, Menlo Park, SamTrans, SMCTA	X	X	X	X	X	X			

## C/CAG Draft 2 YR workplan

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Discretionary Actions Not Yet Started	

			2024				2025					
			1Qtr	2Qtr	3Qtr	4Qtr	1Qtr	2Qtr	3Qtr	4Qtr		
28	Local Roadway Safety Plan	Countywide Local Roadway Safety Plan will identify safety improvement in Cities to reduce severe injury and fatal collisions on local roadways and ensure jurisdictions are eligible for certain types of MTC funding as well as making the County more competitive for certain types of Federal Funding.	All 21 Jurisdictions	X	X							
29	Planning Buffered Bike Lane El Camino Real San Bruno/Millbrae	Planning and design for 3.7 mile of buffered bike lane along ECR in San Bruno and Millbrae. Funded with \$760k budget request from then Asm. Mullin.	San Bruno, Millbrae, SMCTA	X	X	X	X	X	X			
30	VMT/GHG Mitigation Plan and Program	Planning for a GHG/VMT Mitigation Program. Funded by Caltrans Planning Grant. \$670k. Recruiting consultant now.	Caltrans	X	X	X	X	X				
31	Countywide Comprehensive Bike and Pedestrian Plan	Update to the 2021 Comprehensive Bike and Ped Plan. Will identify and prioritize bicycle and pedestrian projects, update the equity focus areas, and include e-bike strategies, sidewalk inventories, and an update to the equity focus areas. Will submit applications for Caltrans planning grant, RAISE Planning Grant, and Earmarks.	All 21 jurisdictions, SMCTA				X	X	X	X	X	
32	Countywide Adaptive Traffic Signal Synchronization Plan and Implementation	Identify key corridors and routes to implement adaptive signal timing; prioritize signal timing for transit vehicles and emergency vehicles; install bicycle detection software; and leverage technology to better control and manage traffic flow. May seek federal earmark funding.	All 21 jurisdictions, SamTrans								X	X
	<b>Transportation Plans/Studies C/CAG Supporting Role</b>		<b>Partner Orgs</b>									
33	Countywide Autonomous Vehicle Strategic Plan (SMCTA)	Identify the current state of AV in San Mateo County, establish a shared-vision for AV deployment, identify opportunities and challenges for AV deployment in the county, and to develop an AV action plan with prioritized next steps that align with potential funding availability.	SMCTA	X	X	X						
34	Implementation of pilot projects identified in the Autonomous Vehicle Plan	Implement pilot projects identified in the Autonomous Vehicle Strategic Plan	SMCTA				X	X	X	X	X	
35	US 101 Multimodal Strategy (SMCTA)	Develop a strategy and conduct outreach to create a multimodal package of projects to be added to or bundled with and complement the existing highway projects.	SMCTA	X	X	X						
	<b>Transportation Programs</b>		<b>Partner Orgs</b>									
36	Ongoing STIP, RTIP, MEASURE M, OBAG, Federal Project Delivery, and other required admin activities	Assist cities with regional, state, and Federal Funding. Currently assisting member agencies with the delivery of approx. \$195m in funding throughout the County	All 21 jurisdictions, SMCTA	X	X	X	X	X	X	X	X	X
37	Safe Routes To School Program	The (SRTS) Program is a collaborative effort between (C/CAG and the San Mateo County Office of Education (SMCOE). The program encourages and enables school children to walk and bicycle to school by implementing projects and activities that improve the health, well-being, and safety of children, resulting in less traffic congestion and vehicle emissions caused by school-related travel.	County Office of Education, school districts	X	X	X	X	X	X	X	X	X
38	TDM Policy Management	C/CAG's Countywide TDM policy is used by a majority of the Cities.	All 21 jurisdictions	X	X	X	X	X	X	X	X	X
39	Shuttle Program	C/CAG supports shuttle investment.	SMCTA, Commute.org, Menlo Park	X	X	X	X	X	X	X	X	X
40	Regional Support and Advocacy at MTC/ABAG and Caltrans for regional priorities.	Coordinate with multiple staff level committees, brief MTC Commissioners on relevant issues, support member agency <u>roadway, multimodal, and grade separation applications.</u>	All 21 jurisdictions	X	X	X	X	X	X	X	X	X

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41	Transportation Fund for Clean Air County Program Manager Fund Management	C/CAG distributes Air District funds to qualifying projects that reduce air pollution, greenhouse gas emissions, and traffic congestion by improving transportation options.	BAAQMD, Commute.org	X	X	X	X	X	X	X	X
42	Big Data (StreetLight Data) Services	C/CAG manages a joint countywide subscription to StreetLight Data, allowing users to access big data to perform robust transportation analytics.	All 21 jurisdictions	x	x	x					
43	Micromobility (Bikeshare/Scooter share) Program Implementation	C/CAG Board adopted the Shared Micromobility Feasibility Study and Implementation Plan in December 2022. C/CAG has formed a Governance Working Group of participating pilot jurisdictions to finalize the program guidelines and procure vendor to launch the pilot. C/CAG is also developing a Community Outreach Plan to gain input from the community on station locations and an equity program. Pilot is anticipated to be operational in late 2024.	MTC, Daly City, Colma, SMC, Redwood City	X	X	X	X	X	X	X	X
44	USDOT Safe Streets for All Grant and Program (Placeholder)	Explore applying for Safe Streets for All Grant and Program for top 10 priority bike and pedestrian safety projects in each jurisdiction throughout County (Based on Local Streets and Roads Safety Plan) in 2024 and implementing if successful	All 21 jurisdictions	X	X	X	X	X	X	X	X
	<b>Calls For Projects/Funding</b>		<b>Partner Orgs</b>								
45	Lifeline STA County Block Call For Projects	Issue CFP In Q2 FY 23/24; The Lifeline Transportation Program is designed to help low-income residents by funding transportation projects that will improve their mobility options.	All 21 Jurisdictions; CBOs; SamTrans	X	X						
46	TDA Article 3	Provide planning and capital funding for active transportation projects. Will facilitate FY24-25 Call for Projects in beginning 2023 Q4.	All 21 Jurisdictions; CBOs; MTC	X	X	X	X				
47	Measure M Countywide Transportation Innovative Grant Program	A new Countywide Competitive Pilot Program dedicated to fund nimble Senior Mobility, ITS/Smart Corridor, Safe Routes to School, and Stormwater Management projects.	Measure M Funded Program Managers			X	X	X	X		
48	2026 STIP Update	Required update for County Formula Share STIP Funds.	SMCTA, Caltrans					X	X	X	
	<b>Smart Corridor Projects (C/CAG Lead)</b>		<b>Partner Orgs</b>								
49	Smart Corridor Ongoing Maintenance	Maintenance for fixtures and of Fiberoptic line that currently spans from East Palo Alto to San Bruno.	11 existing Smart Corridor jurisdictions; Caltrans	X	X	X	X	X	X	X	X
50	Smart Corridor SSF Construction	Support construction of Smart Corridor in SSF, including providing funding. Construction cost estimated at \$8.5M and anticipate completion by end of 2023.	SSF	X	X	X	X				
51	Smart Corridor Constuction Daly City/Colma	Support construction of Smart Corridor in Brisbane, Daly City, and Colma, including providing funding. Construction cost estimated at \$12.6M and anticipate construction advertisement in summer 2023.	Daly City & Colma, Caltrans	X	X	X	X	X	X	X	X
52	Smart Corridor Constuction Brisbane	Support construction of Smart Corridor in Brisbane, Daly City, and Colma, including providing funding. Construction cost estimated at \$12.6M and anticipate construction advertisement in summer 2023.	Brisbane, Caltrans	X	X	X	X	X	X	X	X
	<b>Managed Lane North of I 380 (Co-Sponsor with SMCTA)</b>		<b>Partner Orgs</b>								



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52	PAED (Planning)	Project would extend the managed lanes north of I 380 to the SM/SF county line and close the remaining gap in SMC along 101. Total Project Cost Estimated at \$315.5M (Construction estimated at \$272.2M)	SMCTA, Caltrans	X	X	X	X	X			
53	PSE (Design)						X	X	X	X	
54	Construction										
<b>92/101 Multi Modal Area Improvements (Co-Sponsor with SMCTA)</b>			<b>Partner Orgs</b>								
55	PSE (Design)	Project would improve 92/101 Interchange at 4 locations, construction buffered bike lane along Fashion Island Blvd, and a mobility hub interchange. Construction Cost Est \$51M (\$44M for Highway Construction and \$7M for Multi-modal Component).	SMCTA, Caltrans, Foster City, City of San Mateo	X							
56	Construction			X	X	X	X	X	X	X	
<b>92/101 Direct Connector (Co-Sponsor with SMCTA)</b>			<b>Partner Orgs</b>								
57	PAED (Planning)	Project is analyzing options to provide a direct connector between Hwy 92 and the Hwy 101 express lanes to encourage transit and HOVs. Total Proj Cost Est \$195.3M - Construction cost est is \$165M	SMCTA, Caltrans, Foster City, City of San Mateo	X	X	X	X	X	X	X	
58	PSE (Design)										
59	Construction										
<b>San Mateo County Express Lane JPA (101 Express Lanes)</b>			<b>Partner Orgs</b>								
60	FY Budget Preparation	Prepare program budget.	SMCEL-JPA	X	X			X	X		
61	Equity Program Oversight	Oversee equity program with Samaritan House that distributes \$100 Clipper Cards or \$100 FasTrak Transponders. Explore evaluation of program including increasing the amount to \$200, adding online enrollment, and transitioning to a mobility wallet.	SMCEL-JPA	X	X	X	X	X	X	X	
62	Expenditure Plan	State Required expenditure plan before any net revenue is expended.	SMCEL-JPA	X	X	X	X	X			
63	Organizational Assessment	Founding JPA requires an organizational assessment regarding the administrative structure of the organization.	SMCEL-JPA	X	X	X	X	X			
64	Express Lane Program Operation	Manage the express lane program operation from I-380 to San Mateo County/Santa Clara County line.	SMCEL-JPA	X	X	X	X	X	X	X	
65	Ongoing management of Express Lanes Asset Database	Develop a database that enables strategic and systematic process of maintain, upgrading and expanding assets to support Express Lane operation. Designed to focus on resource allocation and planning.	SMCEL-JPA	X	X	X	X	X	X	X	

## C/CAG AGENDA REPORT

Date: February 26, 2024

To: Congestion Management & Environmental Quality (CMEQ) Committee

From: Kim Wever, Transportation Program Specialist

Subject: Review and recommend approval of the Fiscal Year 2024/25 Expenditure Plan for the Transportation Fund for Clean Air (TFCA) 40% Fund

(For further information or questions, contact Kim Wever at [kwever@smcgov.org](mailto:kwever@smcgov.org))

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### RECOMMENDATION

That the Congestion Management & Environmental Quality (CMEQ) Committee reviews and recommends approval of the Fiscal Year 2024/25 Expenditure Plan for the Transportation Fund for Clean Air (TFCA) 40% Fund for San Mateo County.

### FISCAL IMPACT

The total estimated funding amount is \$1,692,481. Of the \$1.69M, an estimated amount of \$52,481 will be used for program administration, and approximately \$1,640,000 can be allocated to projects.

### SOURCE OF FUNDS

The Bay Area Air Quality Management District (BAAQMD) is authorized under Health and Safety Code Section 44223 and 44225 to levy a fee on motor vehicles. Funds generated by the fee are referred to as the Transportation Fund for Clean Air (TFCA) funds. They are used to implement projects that reduce air pollution from motor vehicles. Health and Safety Code Section 44241(d) stipulates that forty percent (40%) of funds generated within a county where the fee is in effect shall be allocated by the BAAQMD to one or more public agencies designated to receive the funds. For San Mateo County, C/CAG has been designated as the administrating agency to receive the funds.

### BACKGROUND

The Air District had issued a TFCA 40% Fund Expenditure Plan Guidance (Guidance) for the funding covering Fiscal Year 2024/25. Cost Effectiveness (C-E), as defined in the Guidance, is used as screening criteria for all projects considered for allocation under the TFCA program. For instance, ridesharing projects must result in a C-E of less than \$150,000 per weighted ton of reduced emissions. Existing First and Last Mile Connection (Shuttles) must show a C-E of less than \$200,000 per weighted ton of reduced emissions.

For the past several years, C/CAG has allocated the TFCA funds to projects implemented by Commute.org. Historically, funds were provided to Commute.org to help fund the BART Shuttle Program, which provide peak commute period shuttle service from BART stations to employment sites in San Mateo County. In addition to the BART Shuttle Program, funds were provided to Commute.org cover costs associated with the Countywide Voluntary Trip Reduction Program. The program aims to reduce single occupant vehicle trips and provides funding for the countywide Guaranteed Ride Home program.

In March 2023, the C/CAG Board adopted Resolution 23-26 approving the FY 2023/24 Expenditure Plan, which funded the Commute.org’s Countywide Voluntary Trip Reduction Program and BART Shuttle Program, C/CAG’s Shared Micromobility Pilots, and City of Pacifica’s Sharp Park Priority Development Area Pedestrian Improvement Project. In November 2023, City of Pacifica staff prepared the Sharp Park Project cost-effective (C-E) worksheet and found that the Project’s C-E ratio did not meet the Air District’s required threshold of \$500,000 per weighted ton of reduced emission. As a result, the Sharp Park Project is not eligible for TFCA funds. In December 2023, the C/CAG Board terminated the TFCA Agreement with the City of Pacifica. The FY 2023/24 Expenditure Plan is summarized in the table below.

	<b>FY 2023/24 TFCA Funds</b>
Administration	\$65,364
Commute.org - Countywide Voluntary Trip Reduction Program	\$600,000
Commute.org - BART Shuttle	\$46,400
C/CAG – Shared Micromobility Pilots	\$300,000
City of Pacifica – Sharp Park Priority Development Area Pedestrian Improvement Project ( <i>Canceled</i> )	\$358,247
Total	<u>\$1,370,011</u>

***FY 2024/25 Funding Recommendations***

For FY 2024/25, the Air District estimated that San Mateo County will receive a total of \$1,692,481 in TFCA funding (\$1.04M in new funds and \$0.65M from the reprogramming of underbudgeted and canceled projects) . An amount of \$52,481 is budgeted for grant administration purpose, with the remaining \$1,640,000 available for projects.

For this cycle, staff recommends continuing to fund Commute.org programs based on its countywide reach and effective collaboration with employers and stakeholders to offer alternative commute options. It is recommended that Commute.org receives an allocation up to \$600,000 for the Countywide Trip Reduction Program. Staff also proposes directing up to \$40,000 for the BART Shuttle Program to offer employees a convenient way to get to job sites from transit hubs. Commute.org anticipates additional contribution from private employers to fully fund the shuttle program. Both projects are expected to meet the Air District’s cost

effectiveness ratio.

For the remaining \$1M, staff recommends allocating the funds to projects with a focus on active transportation and/or first and last mile innovative solutions. Staff is currently exploring the following options:

- Leverage the grant funds as local match for a USDOT Safe Streets for All (SS4A) grant application to implement safety countermeasure projects and strategies that have been identified in the San Mateo Countywide Local Roadway Safety Plan (LRSP). Although the plan is currently in its draft form, staff would like to discuss potential strategies on how to structure a countywide application including all eligible/interested jurisdictions given the fast-approaching due date of grant proposals this summer.
- Fund the top two to three eligible projects identified in the San Mateo Countywide Local Roadway Safety Plan (LRSP).
- Conduct a limited Call for Projects.

Project sponsors and staff will prepare detailed project scope(s) in the next couple months, and project concepts will be brought back to the Committee for approval.

A summary of the current Fiscal Year 2024/25 TFCA 40% fund recommendation is shown below:

	<u>Estimated FY 2024/25 TFCA Funds</u>
Administration	\$52,481
Commute.org - Countywide Voluntary Trip Reduction Program	\$600,000
Commute.org - BART Shuttle	\$40,000
Other Projects to be determined	\$1,000,000
Total	<u>\$1,692,481</u>

These funding recommendations are subject to the submission of an acceptable work plan and C-E calculations worksheet. At their February 16, 2024 meeting, the C/CAG Congestion Management Program Technical Advisory Committee reviewed the funding proposal, and recommended approval of the Fiscal Year 2024/25 Expenditure Plan.

Staff requests that the CMEQ Committee reviews and recommends approval of the Fiscal Year 2024/25 Expenditure Plan for the Transportation Fund for Clean Air (TFCA) 40% Fund.

#### **EQUITY IMPACTS AND CONSIDERATIONS**

Funding allocated through this program serves to benefit all community members by facilitating the implementation of projects aimed at reducing air pollution from motor vehicles. Among the options being considered within the “other projects to be determined” category is the San Mateo

Countywide LRSP. The comprehensive Plan encompasses various locations within an MTC Equity Priority Community and the C/CAG Equity Focus Areas.

**ATTACHMENTS**

- None

**C/CAG AGENDA REPORT**

Date: February 26, 2024  
To: C/CAG Congestion Management and Environmental Quality (CMEQ) Committee  
From: Jeff Lacap, Transportation Systems Coordinator  
Subject: Nomination/Election of the CMEQ Committee Chair and Vice Chair

(For further information or response to questions, contact Jeff Lacap at [jlacap@smcgov.org](mailto:jlacap@smcgov.org))

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**RECOMMENDATION**

That the C/CAG CMEQ Committee nominate and elect a CMEQ Chair and a Vice Chair to serve for the 2024 calendar year.

**FISCAL IMPACT**

None.

**SOURCE OF FUNDS**

N/A.

**BACKGROUND**

Each year, the C/CAG CMEQ Committee selects a Chair and a Vice Chair to lead the committee for the year. Currently, Member Gina Papan serves as the Vice Chair and the Chair position was vacated by Jessica Alba as she resigned from the committee in late 2023. Member Papan is eligible to continue serving in her respective role if elected by the Committee. Staff recommends that the C/CAG CMEQ Committee elect a Chair and Vice Chair for 2024.

**EQUITY IMPACTS AND CONSIDERATIONS**

This item is necessary for the administration/operations of C/CAG and the CMEQ Committee.

**ATTACHMENTS**

None.