

City/County Association of Governments of San Mateo County (C/CAG)
Bicycle and Pedestrian Advisory Committee (BPAC)
Meeting Minutes
January 25, 2024

1. Call to Order

Chair Self called the meeting to order at 6:30 PM.

Name	Agency	Jan 2024
<u>Public</u>		
Matthew Self - Chair	County of San Mateo	X
Malcolm Robinson	San Bruno	X
Alan Uy – Vice Chair	Daly City	X
Angela Hey	Portola Valley	X
Justin Yuen	South San Francisco	X
Marina Fraser	Half Moon Bay	X
Mike Swire	Hillsborough	X
<u>Elected</u>		
Ann Schneider	Millbrae	X
Flor Nicolas	South San Francisco	X
Mary Bier	Pacifica	X
Patrick Sullivan	Foster City	
John Goodwin	Colma	X
Lisette Espinoza-Garnica	Redwood City	

C/CAG Staff present: Audrey Shiramizu, Sean Charpentier, Kaki Cheung.

Guests: Kim Comstock (commute.org), Rachael Londer (Town of Atherton), Batool Zaro (City of East Palo Alto), Natalie Gribben (Town of Hillsborough), Ana Morales (City of San Bruno), Ryan Marquez (City of Foster City), Peter Brown (City of Belmont), Selena Lau (City of Belmont), Jeff Chou (City of South San Francisco), Nicolette Chan (City of San Mateo), Leila Carver (Town of Colma), Abdul Hashem (Town of Colma), Brad Donohue (Town of Colma), Robert Ovadia (Town of Atherton), Scott Mace, Giuliano Carlini.

2. Public comment on items not on the agenda.

There was one public comment from Scott Mace. One public comment was received as an email. The public comment is posted on the Committee website as additional meeting material.

3. Approval of the Minutes from the October 26, 2023 Meeting

There were no public comments on the minutes.

Motion: Member Fraser motioned to approve minutes. Member Nicolas seconded the motion. All members in attendance voted to approve. The motion passed.

4. Receive presentations from Transportation Development Act Article 3 Program Applicants for the Fiscal Year 2023/24 grant cycle

TDA 3 Article 3 funds are made available through state funds and distributed by the Metropolitan Transportation Commission (MTC) to C/CAG on a formulaic basis. The total amount available for FY 2023/24 is approximately \$2.59M.

Prior to the presentations, C/CAG staff Audrey Shiramizu shared the TDA 3 evaluation and scoring timeline with the Committee. Staff also shared that C/CAG received 11 applications seeking a total of \$2.36M. Based on MTC guidelines, one project application did not meet requirements for funding at this time.

All 10 eligible project applicants presented their proposals to the Committee. Each applicant was allowed five minutes for the presentation and three minutes for questions from the Committee.

Following the presentations and questions, staff noted that they would follow up with a list of relevant studies and plans that the applicants referenced during their presentations.

5. 2024 Meeting Location and Time Discussion

C/CAG staff Audrey Shiramizu noted that at the October BPAC meeting, members agreed to move the meeting start time from 7:00 PM to 6:30 PM for the January 2024 meeting. At this January meeting, the Committee planned to discuss continuing with 6:30 PM or considering a different time and discussing the meeting location.

Member Hey noted preferring a later meeting time to avoid traffic.

Member Bier preferred meeting earlier and in Burlingame instead of Redwood City.

Members Uy and Goodwin preferred meeting earlier and a location close to Caltrain/transit.

Member Hey suggested meeting at 4:00 PM. Member Fraser noted that members may be working at that time. Member Fraser preferred the 6:30 PM time and in Burlingame.

C/CAG Executive Director Sean Charpentier noted that staff will continue scheduling committee meetings at 6:30 PM in Burlingame.

Member Goodwin suggested checking in at the middle of the year to reevaluate the timing and/or location.

6. Member Communications

Chair Self noted there is one news article included in the packet.

Chair Self adjourned the meeting at 8:50 PM.