



Stormwater Committee Presentations

C/CAG Stormwater Committee Meeting – May 16, 2024





Item 1 – Call to Order/Roll Call/Hybrid Zoom Procedures



Item 2 – Public Comment



**Item 3 (INFORMATION) –
Receive presentation on
Draft Strategic Plan and
provide input on
proposed mission, vision,
goals, objectives,
performance measures**



Item 4 (ACTION) – Review and approve March 21, 2024 Stormwater Committee Meeting minutes



Item 5 (ACTION) – Review and approve Draft Updated SMCWPPP DAR Policy and recommendation to circulate Joint Letter addressed to the RWB from member agencies regarding DARs

Draft Updated SMCWPPP DAR Policy and C/CAG DARs

Standard Provisions – Reporting (Attachment G of the MRP)

“All reports required by this Order and other information requested by the Water Board, State Water Board, or U.S. EPA shall be signed by a person described in Standard Provisions – Reporting Part V.B.2 above, or by a duly authorized representative of that person.”

- DARs must be authorized in writing by a person described in Standard Provisions
- DARs may be a named person or position with responsibility over the MS4/environmental compliance
- Written authorization must be submitted to the State and Regional Water Boards

Draft Updated SMCWPPP DAR Policy and C/CAG DARs

- In 2010, C/CAG staff coordinated DAR designation letters from each of C/CAG's member agencies (City/County Managers), naming C/CAG's program coordinator and Executive Director as DARs for countywide and regional MRP compliance submittals
- A policy was developed at that time specifying the process for the NPDES Technical Advisory Committee to recommend approvals for submitting MRP compliance reports through the Countywide Program and BASMAA
- Staff have since maintained records of current agency DARs to request approvals to submit on behalf of the SMCWPPP agencies via email communications
- There is now a need to update the SMCWPPP C/CAG DARs and a desire to update the approval/recommendation process to increase efficiency and reduce the number of communications surrounding certification/submittals

Draft Updated SMCWPPP DAR Policy and C/CAG DARs

- Proposed policy changes:
 - Refer all countywide/regional certification and submittals to Stormwater Committee for recommendation to submit on behalf of the SMCWPPP agencies
 - Seek recommendations from the Committee, but without a quorum, may proceed with certification/submittal as designated DARs in instances where submittal is timely
 - Notify OneShoreline's Executive Management separately to inform them of relevant agenda items, since OneShoreline does not have a seat on the Committee

Draft Updated SMCWPPP DAR Policy and C/CAG DARs

- Proposed process:
 - Update C/CAG DARs (Stormwater Director or position with equivalent responsibilities and C/CAG Executive Director) via a Joint Letter from the SMCWPPP member agencies to the RWB
 - Finalize and circulate the draft Joint Letter for signature by Executive Managers of each jurisdiction
 - Updated Policy will be distributed to the Stormwater Committee with the Joint Letter to facilitate the signatory process, followed by DocuSign signatures

Recommendation

1. Approve the Draft Updated SMCWPPP DAR Policy
2. Approve recommendation to finalize and circulate the Draft Joint Letter from the SMCWPPP agencies to the Regional Water Board specifying C/CAG's current DAR positions



Item 6 (INFORMATION) – Receive information and provide input on Draft Fiscal Year 2024-25 Stormwater Program Budget

Preliminary 24-25 Budget

	NPDES Fund	Measure M	AB 1546	Total
Est. Starting Balance	\$490,000 ¹	\$200,000	\$40,000 ⁴	\$730,000
Est. Revenue	\$1,800,000	\$1,000,000 ³	\$0	\$2,800,000
Available for Expenditures	\$2,290,000 ²	\$1,200,000	\$40,000	\$3,530,000
Reserve Balance	\$120,000			

¹ Not including \$500k reserved for potential countywide funding initiative and not including \$500k rollover for existing Task Order for FY23-24 ending Sept 2024

² Not including grant project revenues or expenditures (WQIF and ICARP; Potential NOAA grant)

³ Includes \$40k in Measure M Administration funds for professional services

⁴ Does not include funds committed to EPA SRTS/GI Pilot Project (est completion this spring)

*Staff met with MRP Implementation Ad-hoc WG in March to receive initial input

Preliminary 24-25 Budget

- Anticipated Fixed Admin Costs
 - Administration (Exec Dir): \$30,000
 - Professional Services (staff): \$513,000
 - Admin Allocation (overhead): \$90,000
 - Dues/Memberships: \$30,000
 - Distributions (rain barrel): \$30,000
 - Misc./Travel/Training/Supplies: \$10,000
 - TOTAL: \$703,000**

Preliminary 24-25 Budget

- Anticipated “Fixed” Program Costs
 - Regional Monitoring Program \$115,000
 - Required contribution to SF Bay monitoring
 - County fees (NPDES assessment) \$3,000
 - Annual Tax Roll Services \$20,000
 - State Lobbyist \$42,000
 - Federal Lobbyist \$48,000
 - ~~Petition/Unfunded/Contingency~~ \$100,000
 - CASQA (Pesticides regulatory) \$4,000
 - \$332,000
- Available for SW Technical Support: ~\$2.5M

FY24-25 Budget/Scope Assumptions

- Subcommittees remain at 1-2 meetings/year (no meetings for PIP currently)
- Reduce Training to core compliance (enough for ~1-2 per year/desire 3-4)
- No Annual Report training planned beginning FY24-25 but ongoing reporting support
- RAA update work plan developed FY24-25 (uncertainty about actual costs for next FYs)

Program Impacts/Implications

- Local program impacts:
 - Reduced Subcommittee support and training + many new requirements (cost reporting, asset management, C.2 training, unsheltered populations, trash, LID/GI, etc.)
 - Staff may experience compound effects of other work and understaffed teams
 - May consider local program consultant support

Program Impacts/Implications

- Countywide Program impacts:
 - Some WQ cost *may* come down in out years
 - Need for supplemental funding for Old Industrial CMP (EPA Grant)
 - Ongoing and new regional collaborative efforts
 - Fire Fighting Discharges BMP report (2025)
 - Long-term GSI Report (2025)
 - EPA grant for supplemental monitoring (2024+)
 - Alt. Trash outfall monitoring study (2025)
 - RAA update strategy/load accounting updates (2025/26)

Recommendations for Prioritization FY24-25

- Prioritize trainings (especially compliance oriented) + Subcommittee support at increased level
- Reduce unnecessary tasks (GI Planning/RAA, Asset Management, GI Tracking Tool)
- Maintain \$500K for funding initiative

FY24-25 Budget and Beyond?

- Est. end of year balance for FY24-25:
 - NPDES: \$500K - \$500K (funding) = \$0
 - Maintain \$120,000 reserve
 - AB1546: \$50,000
 - Measure M: \$10,000
- Est. Starting Budget FY25-26: \$60K
- Est. Avail. Consultant FY25-26/beyond:
~\$1.8M (considerably lower than current spending level)

Proposed Strategy for FY25-26 and Beyond

- FY24-25 – spend down fund balance
- FY25-26 through FY26-27 leverage \$120K in reserve funds to maintain base level program support (consider other program cuts)
- Leverage ICARP, NOAA, WQIF grants and other funding opportunities to support MRP and stormwater infrastructure goals
- MRP 4.0 consider longer term funding strategy working with F&F Workgroup and other partners

Next Steps

- Staff to finalize scopes/rates with EOA
- Present final draft budget to Finance Committee May 22
- Final budget/Task Order to C/CAG in June
- Ongoing discussion with F&F Ad-hoc on SW funding



Item 7 (INFORMATION) – Receive stormwater program related information and announcements



Item 8 – Regional Water Board Report



Item 9 – Executive Director’s Report



Item 10 – Member Reports



Item 11 – Adjourn