

STORMWATER COMMITTEE

Thursday, May 16, 2024

2:30 p.m.

Meeting Minutes

The Stormwater Committee meeting was held in a hybrid format (i.e., in person and videoconference) pursuant to Government Code Section 54953(e). Committee members met in-person at the 2nd Floor Auditorium of the San Mateo County Transit District in the City of San Carlos. Municipal staff (not part of a legislative body of C/CAG) and members of the public could participate remotely via the Zoom platform or in-person at the location above. Attendance at the meeting is shown in the attached table. In addition to the Committee members, also in attendance were Reid Bogert (C/CAG staff), Sean Charpentier (C/CAG Executive Director), Rachel Bennett (MIG), Sultan Henson (County Sustainability Department), Sarah Deicke (County Sustainability Department), Dolan Shoblo (City of Brisbane), Kaila Jones (City of Menlo Park), Mark Lander (Black and Veatch), Katherine Sheehan (Black and Veatch), Victor Voong (City of Burlingame), Evan Cai (City of San Carlos). Chair Breault called the meeting to order at 2:47 p.m.

1. Call to Order, Roll Call, and a brief overview of teleconference meeting procedures.
2. Public comment on items not on the agenda – No comments were received from the public.
3. INFORMATION – Presentation on the draft C/CAG Strategic Plan framework, including proposed mission, vision, goals, objectives, and performance measures. Rachel Bennett from MIG, Inc. (MIG), the consultant selected to develop the draft Strategic Plan gave an overview of the Plan. This is C/CAG's first Strategic Plan. The following *draft* elements were presented:

Mission statement (why C/CAG exists) – C/CAG provides a collaborative forum for all jurisdictions in San Mateo County to pursue our shared goals for an equitable, accessible, and robust multi-modal transportation network and a climate resilient future.

Vision (C/CAGs place in the desired future) - C/CAG is a leader in innovative and sustainable mobility, climate-resilient infrastructure, clean energy, and balanced land use, while achieving equitable outcomes and improved quality of life for San Mateo County's diverse communities.

Core Values – collaboration, transparency, equity, sustainability, innovation

Goals –

1. Transportation – Plan, fund, implement, and maintain a robust multimodal transportation system that is safe, connected, equitable, accessible, and environmentally sustainable.
- 2. Stormwater Management – Manage stormwater as a resource, meet Regional Stormwater Permit requirements, and reduce climate risk through promotion of green infrastructure and a watershed management approach. FOCUS ON THIS TODAY**
3. Energy, Environment, and Climate – Enhance community resilience to climate change throughout San Mateo County.
4. Land Use and Airport Compatibility – Meet the County's housing and economic development goals while addressing airport safety impacts.
5. Finance and Administration – Secure adequate funding and maintain effective organizational systems to support C/CAG's mission.

Goal 2 Ongoing Responsibilities – Planning (adapt street network, plan and implement multi-benefit GI); operations (manage MRP, explore risk-based integrated water management); funding.

Goal 2 Specific Objectives – Short term (OMP, implement grants, clarify roles, rain barrel rebate program); Medium term (OneWatershed Climate Resilience framework, 3-5 regional multi-benefit projects, Phase II GI tracking and mapping, school infrastructure, obtain sustainable funding); Long term (Sustainable Streets Master Plan implementation, GW recharge goals, OneWatershed

integration with wastewater and water supply, OneWatershed Climate Resilience Program)

Goal 2 Performance Measures – MRP compliance, volume of stormwater captured, completion of regional multi-benefit One Watershed projects, initiate new projects, percentage of jurisdictions with completed stormwater plans

Next Steps - additional presentations, document revision, Administrative Review Draft, Final Plan for C/CAG Board approval (likely end of summer).

Committee members provided specific comments/recommendations and discussion on stormwater funding, clarification of OneShoreline roles/responsibilities and approach to funding, elevation of coastside issues, integration of planning documents, targeted performance measures, and inclusion of stormwater into mission/vision statements.

4. ACTION – The Committee approved the draft March 21, 2024, Stormwater Committee Meeting minutes. Motion: Member Willis (Town of Hillsborough); Second: Member Syed Murtuza (City of Burlingame). Vote: Motion passed unanimously (14:0:0). Note Member Humza transitioned to remote meeting attendance at 3:05 p.m. and a vote was not recorded for the City of Half Moon Bay).
5. ACTION – The Committee approved the Draft Updated SMCWPPP Duly Authorized Representative Policy and approved the recommendation to circulate a Joint Letter to the Regional Water Quality Control Board from SMCWPPP member agencies authorizing C/CAG Duly Authorized Representatives.

As background, the MRP requires that an executive manager of each agency certify documents for submittal or have a duly authorized representative (DAR). The DARs must be authorized in writing to the State and Regional Water Boards and may be a named person or position. In 2010, C/CAG staff were designated as DARs for countywide and regional (e.g., BASMAA) MRP compliance submittals, with the C/CAG NPDES TAC recommending approvals for submittal. When the Stormwater Committee was reconvened in 2012, C/CAG staff switched to requesting approval to submit countywide and regional compliance documents from individual Permittee DARs via email communications. Since 2022, C/CAG member agency staff have maintained their own internal agency DARs for jurisdictional reporting via the Stormwater Multiple Applications for Reporting and Tracking (SMARTS) platform. C/CAG staff identified the need to update the policy because of the new C/CAG member agency (OneShoreline, which does not have a seat on the Stormwater Committee) and the desire to improve efficiency for requesting approvals from C/CAG agency DARs for countywide and regional submittals. The proposed policy changes and new process were presented, including development of a joint letter from the member agencies to the Regional Water Board specifying C/CAG DARs and an updated policy directing staff to bring all proposed countywide and regional compliance submittals to the Stormwater Committee for a recommendation to have C/CAG DARs submit on behalf of the Permittees.

Motion: Member Lee (City of San Bruno); Second: Member Murtuza (City of Burlingame). Vote: Motion passed unanimously (14:0:0).

6. INFORMATION – Received information on the Draft Fiscal Year 2024-25 Stormwater Program Budget. There are no major changes to the program budget from the current fiscal year. The estimated starting balance from the NPDES Fund, Measure M, and AB 1546 combined is \$730k, estimated revenue is \$2.8m, and estimated amount available for expenditures is \$3.53m. There is also a reserve balance of \$120k and \$500k reserved for a potential funding initiative. Fixed administrative costs are \$703k (including second staff person). Fixed Program costs are \$332k (including RMP required contributions). Technical support is \$2.46m, with the allocation among tasks similar to FY 2023-24. The estimated end of year balance/starting balance for FY 2025-26 is \$60k. The estimated amount available for consultant technical support in FY 2025-26 and beyond is approximately \$1.8m, which is considerably lower than the current spending level. Staff plan to finalize the budget for inclusion in the final draft Fiscal Year 2024-25 C/CAG Program Budget

for C/CAG Board adoption in June.

7. INFORMATION – C/CAG staff summarized announcements on stormwater related issues:

- Two contract amendments were approved in April.
- Inspections by Regional Water Board staff related to trash controls have been conducted in seven jurisdictions. They are mostly procedural, confirming that visual assessments match reporting.
- Program staff await RWB comments on the Old Industrial Control Measure Plan (OICMP), but have received positive verbal response, so the Program will begin implementing the investigations described in the OICMP.
- The Program is planning to work with other BAMSC partners to submit a grant application to the EPA's new office overseeing \$50M in funds. If awarded, the funds will offset new PCBs monitoring work required by the OICMP.
- The State Water Board's cost reporting policy, which was developed in parallel to the MRP cost reporting requirements, is out for public review. The Program is planning a remote training for the MRP-required cost reporting program.
- An Asset Management (AM) plan, with templates, is due by September 2025. BAMSC and C/CAG Asset Management Workgroups have been formed to meet this MRP requirement.
- The CASQA Annual Conference will be held October 21-23 in Sacramento. Abstracts due May 20. The Program is planning to submit several abstracts and participate in panel.
- Funding opportunities – There are no new grants on the immediate horizon, but the Program is tracking State Reliance Bonds. It is anticipated that the overall state budget deficit will reduce these funds.

8. Regional Board Report: None.

9. Executive Director's Report: C/CAG is recruiting for several committee vacancies, including two on the Congestion Management and Environmental Quality Committee and one on the Bicycle/Pedestrian Committee. An updated notice will be sent out shortly.

10. Member Reports: None; however, two cities, including San Carlos and San Mateo updated the Committee on the results of their trash device-related Regional Water Board inspections.

11. Chair Breault adjourned the meeting at 3:47 p.m.