

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

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AGENDA BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE (BPAC)

Date: Thursday, October 24, 2024	Join by Zoom Meeting: https://us02web.zoom.us/j/87362024773?pwd=ZXN1eFlyY3p4MHMvVWROeUJId1VPUT09
Time: 6:30 p.m.	Zoom Meeting ID: 873 6202 4773
Location: Burlingame Community Center 850 Burlingame Avenue Maple Room Burlingame, CA, 94070	Password: 894749
	Join by Phone: (669) 900-6833

HYBRID MEETING - IN-PERSON AND BY VIDEOCONFERENCE

This meeting of the C/CAG BPAC will be held in person and by teleconference pursuant to Government Code Section 54953(e). Members of the public will be able to participate in the meeting remotely via the Zoom platform or in person at the location above. The Board welcomes comments, including criticism, about the policies, procedures, programs, or services of the agency, or of the acts or omissions of the Board and committees. Speakers shall not disrupt, disturb, or otherwise impede the orderly conduct of a Board meeting. For information regarding how to participate in the meeting, either in person or remotely, please refer to the instructions at the end of the agenda.

1.	Call to Order	Action (Swire)	No materials
2.	Public comment on items not on the agenda	Limited to 2 minutes per speaker.	No materials
3.	Approval of the Minutes from the September 26, 2024 Meeting	Action (Swire)	Pages 4-8
4.	Review and approval of the 2025 Committee Meeting Calendar	Action (Shiramizu)	Pages 9-10
5.	Receive the FY 2022-2023 San Mateo County Safe Routes to School Program Annual Report	Information (Gaye)	Pages 11-12

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6.	Receive a presentation from the San Mateo County Transportation Authority on the US 101 San Mateo County Crossings Improvement Implementation Plan	Information (Shiramizu)	Pages 13-14
7.	Member Communications	Information (Swire)	No materials
8.	Adjournment	Information (Swire)	No materials

The next regularly scheduled BPAC meeting will be on January 23, 2025.

Future potential discussion topics:

- a. County Sheriff's Office Update on Online Incident Reporting System
- b. TDA Project updates

PUBLIC NOTICING: All notices of C/CAG regular BPAC meetings, standing committee meetings, and special meetings will be posted at the San Mateo County Court Yard, 555 County Center, Redwood City, CA, and on C/CAG's website at: <http://www.ccag.ca.gov>.

PUBLIC RECORDS: Public records that relate to any item on the open session agenda for a regular BPAC meeting, standing committee meeting, or special meeting are available for public inspection. Those public records that are distributed less than 72 hours prior to a regular meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members, of the Committee. The BPAC has designated the City/County Association of Governments of San Mateo County (C/CAG), located at 555 County Center, 5th Floor, Redwood City, CA 94063, for the purpose of making public records available for inspection. Such public records are also available on C/CAG's website at: <http://www.ccag.ca.gov>. Please note that C/CAG's office is temporarily closed to the public; please contact Audrey Shiramizu at ashiramizu@smcgov.org for inspection of public records.

PUBLIC PARTICIPATION DURING VIDEOCONFERENCE MEETINGS: Persons with disabilities who require auxiliary aids or services to participate in this meeting should contact Audrey Shiramizu at ashiramizu@smcgov.org, five working days prior to the meeting date.

ADA REQUESTS: Persons with disabilities who require auxiliary aids or services to participate in this meeting should contact Audrey Shiramizu at ashiramizu@smcgov.org by 10:00 a.m. prior to the meeting date.

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PUBLIC PARTICIPATION DURING HYBRID MEETINGS: During hybrid meetings of the Bicycle and Pedestrian Advisory Committee, members of the public may address the Committee as follows:

Written comments should be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to ashiramizu@smcgov.org.
2. Your email should include the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received at least 2 hours prior to the meeting, it will be provided to the C/CAG BPAC members and made publicly available on the C/CAG website along with the agenda. We cannot guarantee that emails received less than 2 hours before the meeting will be made publicly available on the C/CAG website prior to the meeting, but such emails will be included in the administrative record of the meeting.

Spoken comments will be accepted during the meeting in person and through Zoom. Public comments will be taken first by speakers in person, followed by via Zoom. Please read the following instructions carefully:

*In-person participation:

1. If you wish to speak to the C/CAG BPAC, please fill out a speaker's slip placed by the entrance of the meeting room. If you have anything that you wish distributed to the Committee and included in the official record, please hand it to the C/CAG staff who will distribute the information to the Committee members and staff.

*Remote participation:

Spoken comments will be accepted during the meeting through Zoom. Please read the following instructions carefully:

1. The C/CAG BPAC meeting may be accessed through Zoom at the online location indicated at the top of this agenda.
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by your name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When C/CAG Staff or Co-Chairs call for the item on which you wish to speak, click on "raise hand." Staff will activate and unmute speakers in turn. Speakers will be notified shortly before they are called on to speak. If calling in via phone, press *9 to raise your hand and when called upon press *6 to unmute.
5. When called, please limit your remarks to the time allotted.

If you have any questions about this agenda, please contact C/CAG staff:

Senior Transportation Programs Specialist: Audrey Shiramizu (ashiramizu@smcgov.org)

City/County Association of Governments of San Mateo County (C/CAG)
Bicycle and Pedestrian Advisory Committee (BPAC)
Meeting Minutes
September 26, 2024

1. Call to Order

Chair Swire called the meeting to order at 6:30 PM.

Name	Agency	Jan 2024	March 2024	May 2024	Sept 2024
<u>Public</u>					
Matthew Self	County of San Mateo	X			X
Malcolm Robinson	San Bruno	X	X	X	X
Alan Uy – Vice Chair	Daly City	X		X	X
Angela Hey	Portola Valley	X		X	X
Justin Yuen	South San Francisco	X	X	X	
Marina Fraser	Half Moon Bay	X		X	
Mike Swire - Chair	Hillsborough	X	X	X	X
<u>Elected</u>					
Ann Schneider	Millbrae	X	X	X	X
Flor Nicolas	South San Francisco	X	X	X	X
Mary Bier	Pacifica	X	X		X
Patrick Sullivan	Foster City		X	X	
John Goodwin	Colma	X	X		X
Lisette Espinoza-Garnica	Redwood City		X	X	
Rich Hedges	San Mateo			X*	X

*Attended meeting online via Assembly Bill 2449.

C/CAG Staff present: Audrey Shiramizu, Sean Charpentier, Kaki Cheung, Eva Gaye.

Guests: Jasmine Stitt (Caltrans), Cassie Halls (San Mateo County Transit District), Charlsie Chang (San Mateo County Transit District), Sue-Ellen Atkinson (San Mateo County Transportation Authority), Patrick Gilster (San Mateo County Transportation Authority), Armando Mora, Al, and others in attendance.

2. Public comment on items not on the agenda

There were no public comments on items not on the agenda.

3. Approval of the Minutes from the May 23, 2024 Meeting

There were no public comments on the minutes.

Motion: Member Nicolas motioned to approve the minutes. Member Schneider seconded the motion. Vice Chair Uy abstained from the vote. All other members in attendance voted to approve. The motion passed.

4. Review and recommend FY 24/25 Transportation Development Act (TDA) Article 3 funding for the San Mateo Countywide Comprehensive Bicycle and Pedestrian Plan update to the C/CAG Board for approval

C/CAG staff Audrey Shiramizu presented an update on the FY 2024/2025 TDA Article 3 program. She stated that staff recommends allocating \$250,000 of the TDA funds for the next update to the Countywide Comprehensive Bicycle and Pedestrian Plan.

Committee members asked about progress made since the 2021 Bicycle and Pedestrian Plan. Staff will follow up with Joint Venture Silicon Valley to share information gathered previously on new bike facilities added in the County.

For the electric bike (e-bike) strategy component of the plan, Chair Swire asked about including micromobility. C/CAG Executive Director Sean Charpentier noted that the plan will focus on e-bike trips as those trips have greater potential for mode shift. Member Bier asked about focusing on the coast side. The Executive Director noted this is to be determined and the plan will look at Half Moon Bay and Pacifica.

Member Schneider suggested looking at the Metropolitan Transportation Commission's (MTC) Plan Bay Area priority projects.

Motion: Member Hedges motioned to recommend FY 24/25 TDA Article 3 funding for the San Mateo Countywide Comprehensive Bicycle and Pedestrian Plan update to the C/CAG Board for approval. Member Bier seconded the motion. All members in attendance voted to approve. The motion passed.

5. Receive a presentation from Caltrans on the District 4 Bicycle Plan Update

Jasmine Stitt from Caltrans District 4 presented on the District 4 Bicycle Plan Update.

Chair Swire asked what is included in the state highway system. Jasmine noted that El Camino Real, State Route 35, and State Route 84 are part of the state highway system. Member Hey asked about priority bikeway project in the state highway system, including on

SR-35. Jasmine noted that Skyline Boulevard is on the list but did not confirm if it is a priority.

Vice Chair Uy noted that in the Caltrans best practices, ideas seemed expensive. He asked if the best practices support quick build projects and if Caltrans can streamline processes. Jasmine noted that streamlining is a big topic for Caltrans. She is presenting to internal Caltrans departments to get support for alignment of processes.

Member Schneider noted that Cal Enviro Screen, one of the criteria for identifying projects, misses specific pollutants like noise pollution from airports.

Member Goodwin noted that El Camino Real is ideal for building a quick build bike lane. However, that the corridor is dangerous because of speed and six car lanes. Member Goodwin asked Caltrans to work with improving communications with the cities. Member Self noted another communication issue during a Caltrans bike lane repaving project on Woodside Road. He noted that there was no outreach until after the project was advertised for bid. Jasmine acknowledged these concerns, and mentioned that Caltrans is starting to do more and earlier engagement at the project initiation phase.

C/CAG Executive Director asked for the deadline to submit comments on the story map and priority projects. Jasmine responded that comments are due October 31. The Executive Director expressed concern with the lack of high priority improvements on the coast. Member Robinson noted that Highway 1 should be a draw for bicyclists.

Chair Swire expressed his concern about freeway widening to Caltrans.

6. Review and confirm receipt of MTC Complete Streets Checklists from the San Mateo County Transit District, and the San Mateo County Transportation Authority for projects in cities of Millbrae, San Bruno, San Mateo, Redwood City and East Palo Alto

Cassie Halls from the San Mateo County Transit District presented the MTC Complete Streets Checklist for the Dumbarton Busway Feasibility Study.

Member Goodwin asked if the project can be designed to include a multiuse bicycle path. Cassie responded that the feasibility study will explore this option and that the District plans to share the alternatives with this Committee. She noted that the primary focus of the project is busways, given the level of transit usage in the community. Member Goodwin suggested including adequate bicycle storage on vehicles if there is not room for a bike lane. Cassie mentioned that the Monterey Surf project is a good example. Member Self noted that there appears to be room for a bike lane.

Member Hey noted that the schedule seems long for a feasibility study and asked about bottlenecks. Cassie responded that there are many factors to manage for this project, including environmental clearance, Caltrans right-of-way, and Caltrain connections. The 2028 timeline will lead up to preliminary design.

Vice Chair Uy asked if the project is just for SamTrans buses. Cassie responded that the project may include private shuttles and Dumbarton Express.

Member Schneider asked if the project plans for climate resiliency. Cassie responded yes.

Member Self asked about feasibility to connect to the transit center underpass. Cassie noted that the team is reviewing options.

Member Hedges noted that there used to be a bus from San Mateo County to the east bay. Cassie noted that the team is looking into that.

Sue-Ellen Atkinson from the San Mateo County Transportation Authority (TA) presented six Complete Streets Checklists for projects in the cities of Millbrae, San Bruno, San Mateo, Redwood City, and East Palo Alto.

Member Robinson asked to better understand the high cost for the San Bruno Huntington Avenue project. Sue-Ellen noted that the project is asking for construction funding, which can be costly, while other projects are asking for studies, which typically have lower costs.

Chair Swire asked about local matches for Regional Measure 3 (RM3) projects. Sue-Ellen confirmed that no local match is required for RM3 projects.

Member Goodwin expressed enthusiasm for the San Bruno Huntington Ave project.

Member Schneider expressed enthusiasm for the Millbrae trail project. She noted the importance of keeping nature in for the SFO/Bay Trail Gap Closure project.

Member Self asked about alignments for the Redwood City Bay Trail project. Sue-Ellen noted that the project will look at other alignments.

Member Self asked if the RM3 funds are one-time. Sue-Ellen noted that the funds should be recurring.

Motion: Member Robinson motioned to confirm receipt of the MTC Complete Streets Checklists from the San Mateo County Transit District, and the San Mateo County Transportation Authority for projects in cities of Millbrae, San Bruno, San Mateo, Redwood City and East Palo Alto. Member Schneider seconded the motion. All members in attendance voted to approve. The motion passed.

7. Member Communications

Member Hedges noted that Washington, D.C. has good examples of how parking and bike lanes can coexist. He also noted that Kansas City recently covered 55 office buildings to housing.

Member Goodwin noted that he rode the new electric Caltrain trains today.

Member Bier noted that the Fog Festival will take place in the City of Pacifica this weekend. She also thanked the Executive Director for asking Caltrans about the deadline for the Bike Plan Update comments. The Executive Director noted that staff will send a link to the Bike Plan story map to the Committee to make comments.

Member Nicolas noted that there is a ribbon cutting for the Centennial Way Skate Park in the City of South San Francisco this Sunday.

Member Hey noted that the Portola Valley Town Picnic happened last week, and that the County Sheriff's Office closed the road. She noted that speeding is an issue in the Town of Portola Valley.

Member Self noted that the City of Redwood City developed new bike standards and regulations for buildings and apartment buildings regarding bike storage. He noted that only four cities in the country have similar standards.

Vice Chair Uy noted that he also took the new Caltrain trains. He thanked the new Chair for chairing today's meeting.

The Executive Director shared several announcements:

- The C/CAG Board adopted the Shared Micromobility Feasibility Study two years ago. He noted that MTC is now moving forward with adding the Bay Wheels micromobility program to the City of Daly City.
- C/CAG applied for the Safe Streets and Roads for All (SS4A) grant to continue implementation of the recently adopted Countywide Local Roadway Safety Plan.
- The C/CAG Vehicle Miles Traveled/Greenhouse Gas Model Mitigation Program draft report will be presented at the October C/CAG Board meeting. He noted the report lists potential mitigations for projects, private development, and/or transportation developments.
- The Silicon Valley Bicycle Coalition (SVBC) will be presenting on biking in San Mateo and Santa Clara Counties at the C/CAG Congestion Management & Environmental Quality (CMEQ) Committee on September 30.

Chair Swire recommended Committee members to watch C/CAG Board meetings for information and to continue helping this Committee move the needle.

Chair Swire adjourned the meeting at 8:21PM.

C/CAG AGENDA REPORT

Date: October 24, 2024

To: Bicycle and Pedestrian Advisory Committee

From: Audrey Shiramizu, Senior Transportation Programs Specialist

Subject: Review and approval of the 2025 Committee Meeting Calendar

(For further information, contact Audrey Shiramizu at ashiramizu@smcgov.org)

RECOMMENDATION

That the Bicycle and Pedestrian Advisory Committee reviews and approves the 2025 meeting calendar.

FISCAL IMPACT

None.

SOURCE OF FUNDS

Not applicable.

BACKGROUND

The proposed schedule of Committee meetings in 2025 will be as follows:

- January 23, 2025 (approved at the October 2023 meeting)
- March 27, 2025
- May 22, 2025
- July 24, 2025
- September 25, 2025
- October 23, 2025
- January 22, 2026

Meetings currently begin at 6:30 p.m. and are hosted both in-person at the Burlingame Community Center and via Zoom Webinar. Staff would like to gather input from Committee members on the possibility of starting the meetings earlier, such as at 6:00 p.m., to follow directly after the C/CAG Airport and Land Use Committee (ALUC) meetings, which start at 4:30 p.m. at the same meeting location.

C/CAG staff recommends approving the 2025 calendar and considers the meeting start time.

EQUITY IMPACTS AND CONSIDERATIONS

C/CAG is committed to hosting committee meetings that are accessible via in-person and online.

ATTACHMENTS

None.

C/CAG AGENDA REPORT

Date: October 24, 2024

To: Bicycle and Pedestrian Advisory Committee (BPAC)

From: Eva Gaye, Transportation Program Specialist

Subject: Receive the FY 2022-2023 San Mateo County Safe Routes to School Program Annual Report.

(For further information, contact Eva Gaye at egaye@smcgov.org)

RECOMMENDATION

That the Bicycle and Pedestrian Advisory Committee (BPAC) receive the FY 2022-2023 San Mateo County Safe Routes to School Program Annual Report.

FISCAL IMPACT

None.

SOURCE OF FUNDS

The San Mateo County Safe Routes to School (SRTS) Program is funded using a combination of federal Congestion Mitigation and Air Quality Improvement (CMAQ) funds from the One Bay Area Grant (OBAG) Program and local Measure M funding, which is the \$10 vehicle registration fee levied in San Mateo County.

BACKGROUND

Since 2010, C/CAG has contracted with the San Mateo County Office of Education (SMCOE) to administer the countywide Safe Routes to School Program. Program activities include bike and pedestrian rodeos, walk and roll to school days, and funding for special projects. In adherence to reporting obligations to C/CAG, SMCOE annually compiles a report summarizing the activities undertaken within the fiscal year and outlining projected objectives for the ensuing year. Theresa Vallez-Kelly, the Program Coordinator of the Safe Routes to School Program at SMCOE, will present the Fiscal Year 2022-2023 annual report to the C/CAG Technical Advisory Committee.

In FY 22-23, the Safe Routes to School program provided support to 111 schools across the County and organized a grand total of 239 educational and encouragement events. This marks a significant rise from the previous fiscal year (FY) 2021-2022, during which the program supported 76 schools and organized 155 educational events.

In addition, the SRTS program saw its second year of the School Travel Fellowship Program in

action. This innovative program offers support to municipalities seeking to collaborate with schools and community partners in promoting safe and accessible active transportation around school areas. Noteworthy is the selection of five teams in East Palo Alto, Millbrae, Redwood City, San Mateo, and South San Francisco, comprising of school officials, community partners, and city staff. These teams utilized quick-build strategies like temporary traffic circles, high-visibility crosswalks, and curb extensions, alongside demonstration projects, to bolster traffic safety in and near respective schools in their communities.

These demonstrations, typically spanning a few days to a week, serve as a cost-effective approach for cities to assess project feasibility, gather community feedback, and address concerns before committing to permanent infrastructure changes. An example from previous years is the East Palo Alto team's creation of temporary traffic circles near Pulgas Ave and Runnymede Street and Pulgas Ave and Beech Street. These changes aimed at calming traffic along the roadway and enhancing safety for students commuting to school. Building on the success of this fellowship initiative, the City of East Palo Alto secured funding to transition these temporary traffic circles into permanent mini roundabouts.

Impact of SRTS Program

To measure the effectiveness of the SRTS Program, during FY 2022-2023 the County Office of Education launched the Safe Routes to [School Travel Tally Database](#), offering access to an extensive repository of school travel data spanning the county. This database details commuting trends for students and their families. Users can leverage the interactive map on the webpage to compare commuting patterns across school districts and delve into the travel patterns of individual schools. Additionally, the program now conducts an annual Fall collection of travel data, further enriching the database and underlining the significance of safe school travel.

Equity Impacts and Considerations

The San Mateo County Safe Routes to School Program's commitment to equity extends to educational opportunities, outreach events, and partnerships to improve safety in priority schools. The program further prioritizes grant funding in schools that are in Equity Priority Communities.

ATTACHMENT

1. FY 2022-2023 San Mateo County Office of Education Safe Routes to School Annual Report (*The following attachment is available on the C/CAG website (See "Additional Agenda Materials") at: <https://ccag.ca.gov/committees/bicycle-and-pedestrian-advisory-committee/>*)

C/CAG AGENDA REPORT

Date: October 24, 2024

To: Bicycle and Pedestrian Advisory Committee

From: Audrey Shiramizu, Senior Transportation Programs Specialist

Subject: Receive a presentation from the San Mateo County Transportation Authority on the US 101 San Mateo County Crossings Improvement Implementation Plan

(For further information, contact Audrey Shiramizu at ashiramizu@smcgov.org)

RECOMMENDATION

That the Bicycle and Pedestrian Advisory Committee receives a presentation from the San Mateo County Transportation Authority (TA) on the US 101 San Mateo County Crossings Improvement Implementation Plan.

FISCAL IMPACT

There is no direct fiscal impact to C/CAG.

SOURCE OF FUNDS

Caltrans Sustainable Transportation Planning Grant and TA Measure A Interest Funds.

BACKGROUND

The TA has developed the 101 Corridor Connect program, an overarching collaborative program to identify and prioritize congestion management projects along US 101. The program, in partnership with C/CAG, Caltrans, transit agencies, and local cities, intends to look beyond highway infrastructure to consider the mobility needs of the corridor as a whole. As part of the 101 Corridor Connect program, the TA is developing the US 101 San Mateo County Crossing Improvement Plan (Active 101). This Plan supports the 101 Corridor Connect program's goals of safety, connectivity, sustainability, and inclusivity by identifying and prioritizing US 101 crossing and corridor improvement projects for future funding. These projects aim to improve access and safety for pedestrians, cyclists, and transit users in currently underserved areas.

The project team reviewed approved transportation plans, including local active transportation plans, the C/CAG Comprehensive Bicycle & Pedestrian Plan, MTC Regional Active Transportation Plans, and Caltrans District 4 Bicycle & Pedestrian Plans, to identify all crossing and improvement needs within a quarter-mile of US 101. Nearly 200 project needs were

identified, and the top 25 projects from each of the North, Mid, and South county segments (75 total) will be prioritized based on the 101 Corridor Connect goals and external grant funding criteria.

In October 2024, the team is beginning the first phase of community and stakeholder engagement through an online mapping tool, pop-up events, and a recorded multilingual informational video to raise awareness and boost participation. This outreach will gather community feedback to refine the prioritized project list, leading to up to 10 projects advancing to conceptual design for future funding.

At the October BPAC meeting, TA staff intends to provide an overview of the project to the Committee on the following elements:

- Project background
- Process and schedule
- How to provide feedback
- Information on upcoming engagement and events.

For additional information, please visit the TA Active 101 webpage at: <https://www.smcta.com/SMCActive101>.

EQUITY IMPACTS AND CONSIDERATIONS

Active 101 can improve transportation access and connectivity for underserved communities. US 101 is the busiest corridor in San Mateo County. However, the freeway itself presents multiple types of barriers for people walking, rolling, biking, and taking transit. The Active 101 Plan aims to prioritize crossing and corridor improvement needs and identify which projects will most effectively create safe crossings and corridors near US 101. The TA has identified four project priorities which impact equity:

- **Safety:** Striving to eliminate collisions for the most vulnerable road users, including people who walk, bike, and use mobility devices near US 101.
- **Connectivity:** Bridging critical gaps in local, countywide, and regional active transportation networks to ensure seamless transportation.
- **Sustainability:** Providing alternative options for people to make short trips without relying on a car, thereby promoting environmental sustainability.
- **Inclusivity:** Enhancing access for underserved communities and expanding mobility opportunities for individuals without access to a car.

ATTACHMENT

1. TA Active 101 Project Presentation (*The following attachment is available on the C/CAG website (See “Additional Agenda Materials”) at: <https://ccag.ca.gov/committees/bicycle-and-pedestrian-advisory-committee/>*)