

**City/County Association of Governments of San Mateo County (C/CAG)**  
**Bicycle and Pedestrian Advisory Committee (BPAC)**  
**Meeting Minutes**  
**May 23, 2024**

**1. Call to Order**

Chair Self was unable to attend this meeting. Vice Chair Uy chaired this meeting. Vice Chair Uy called the meeting to order at 6:34 PM. Vice Chair introduced the newest member to the Committee, San Mateo Councilmember Rich Hedges.

<b>Name</b>	<b>Agency</b>	<b>Jan 2024</b>	<b>March 2024</b>	<b>May 2024</b>
<b><u>Public</u></b>				
Matthew Self - Chair	County of San Mateo	X		
Malcolm Robinson	San Bruno	X	X	X
Alan Uy – Vice Chair	Daly City	X		X
Angela Hey	Portola Valley	X		X
Justin Yuen	South San Francisco	X	X	X
Marina Fraser	Half Moon Bay	X		X
Mike Swire	Hillsborough	X	X	X
<b><u>Elected</u></b>				
Ann Schneider	Millbrae	X	X	X
Flor Nicolas	South San Francisco	X	X	X
Mary Bier	Pacifica	X	X	
Patrick Sullivan	Foster City		X	X
John Goodwin	Colma	X	X	
Lissette Espinoza-Garnica	Redwood City		X	X
Rich Hedges	San Mateo			X*

\*Attended meeting online via Assembly Bill 2449.

C/CAG Staff present: Audrey Shiramizu, Sean Charpentier, Kaki Cheung, Eva Gaye, Jeff Lacap, Van Ocampo.

Guests: Rachel Bennett (MIG), Mike Alston (Kittelson), Carolyn Mamaradlo (San Mateo County Transportation Authority).

**2. Public comment on items not on the agenda.**

There were no public comments on items not on the agenda.

**3. Approval of the Minutes from the March 28, 2024 Meeting.**

There were no public comments on the minutes.

*Motion: Member Espinoza-Garnica motioned to approve the minutes. Member Robinson seconded the motion. Vice Chair Uy and Members Hedges and Fraser abstained from the vote. All other members in attendance voted to approve. The motion passed.*

**4. Receive a presentation on the C/CAG Strategic Plan development process and participate in a discussion on the proposed Agency mission, vision, core values, goals, objectives, and performance measures.**

Rachel Bennett from MIG, Inc. presented on the C/CAG Strategic Plan development process and facilitated a discussion on the proposed mission, vision, core values, goals, objectives, and performance measures.

Member Robinson asked how C/CAG will prioritize the long list of activities. Rachel noted that the Strategic Plan will help C/CAG make decisions. Executive Director Sean Charpentier noted that C/CAG prioritizes statutory requirements first, followed by safety goals and funding opportunities. Member Robinson suggested prioritizing senior citizens.

Member Hey noted that the focus appears to be construction of roads as opposed to behavioral changes.

Member Schneider noted that mode shift performance measures depend on if a city has access to services like shuttles.

Member Hedges suggested prioritizing legislation to prevent right turns on red lights in high injury network areas.

Member Swire noted that how funds are spent does not necessarily align with the performance measures or the mission statement. He suggested reducing the number of people that drive as a goal. He noted equity should result in more grants being granted in equity communities and providing more data on transportation-related injuries and fatalities.

Member Robinson asked how the San Mateo County Transportation Authority (TA) funding affects C/CAG. The Executive Director noted that the agencies are separate but do fund similar projects. The TA also relies on the C/CAG BPAC.

The Executive Director noted that staff can bring the equity assessment and action plan to a future meeting and present on metrics and rubrics.

Member Hedges noted the high number of C/CAG committees and impact on staff. The Executive Director noted that the Strategic Plan will help manage expectations.

## **5. Review and recommend approval of the Final San Mateo Countywide Local Roadway Safety Plan (LRSP) to C/CAG Board**

C/CAG staff Jeff Lacap introduced the Local Roadway Safety Plan (LRSP). Mike Alston, Project Manager from Kittelson and Associates, presented the updates and responses to comments in this Final draft.

Member Schneider asked about BART as a committee stakeholder. Mike noted that the plan recommends convening the newly established San Mateo County Transportation Safety Advisory Committee (TSAC) to address stakeholder concerns. Member Sullivan asked who the team has coordinated with. Mike noted outreach included public works directors and Caltrans. The Executive Director noted that outreach included BART to increase the lines of communication. He noted the goal of the LRSP is to eliminate fatalities and serious injuries of pedestrians, with C/CAG, the TA, and the cities leading the charge with agencies like BART and Caltrain as partners.

For crash data, Member Yuen noted that pre- and post-pandemic data excludes some context and suggested expressing the number of crashes relative to annual average daily traffic.

Member Espinoza-Garnica enjoyed the Plan. They suggested including more percentages of how equity communities are being funded and comparing those to national trends. They mentioned enforcement is a social equity issue and suggested non-emergency response efforts.

Member Robinson asked if the high injury network can be expanded to include seniors. Mike mentioned that goal two includes implementation of counter measures to reduce or eliminate severe injuries and fatalities.

Members Schneider and Hey noted data resources including Streetlight Data and Statewide Integrated Traffic Records System (SWITRS). Mike noted Transportation Injury Mapping System (TIMS) data as well.

Member Swire asked if the County has a vision zero policy or plan. C/CAG staff Jeff Lacap noted that unincorporated county has a plan, and that this C/CAG LRSP is the countywide vision zero plan. Member Hey asked if cities are required to incorporate the LRSP. The Executive Director said it is not required but that an LRSP is a foundational requirement for most funding sources, which was a key reason for this endeavor.

Member Robinson asked if Caltrans is a partner. Staff noted that Caltrans is a partner.

Member Yuen asked how to get all cities on the same five-year plan update schedule. Staff replied that the TSAC will manage that.

*Motion: Member Sullivan motioned to approve the Final San Mateo Countywide Local Roadway Safety Plan (LRSP) to the C/CAG Board. Member Fraser seconded the motion. All members in attendance voted to approve. The motion passed.*

**6. Review and confirm receipt of the MTC Complete Streets checklist for Regional Measure 3 (RM3) funds in connection with the US101/SR92 Interchange Direct Connector Project**

Carolyn Mamaradlo from the San Mateo County Transportation Authority (TA) presented the MTC Complete Streets Checklist for the US-101/SR-92 Interchange Direct Connector Project.

Member Hey noted there is no bike lane on the side of the SR-92 bridge. Carolyn noted that may be part of MTC's jurisdiction. The Executive Director noted there is a project to look at a managed lane on SR-92 that may utilize a high-occupancy toll (HOT) lane or high-occupancy vehicle (HOV) lane.

Member Schneider suggested more funding from Measure A for bike and pedestrian projects instead of freeway or highway projects.

Member Swire noted the project goal is to improve operational efficiency and asked if the project helps travelers in the general purpose lane. Carolyn replied that the current merging at the intersection causes long queues and that a direct connector provides an opportunity to opt out of that congestion. Member Swire asked about induced demand. The Executive Director noted that when the environmental impact analysis scoping is complete staff can note when the public comments are released.

Member Hey asked if simulations have been done to see if total wait time during peak hours will be reduced. Carolyn noted that has not been completed yet and that will occur during the environmental phase. The Executive Director noted that this project is exempt from the MTC Complete Streets Policy because bicyclists and pedestrians are not allowed on the freeway.

Member Swire noted that he plans to vote no on this item and disagrees with the MTC Complete Streets Policy to exempt this type of project, as bicyclists and pedestrians will be impacted.

Member Uy asked how the Committee can stay informed. The Executive Director noted that staff can share more information and links.

Member Fraser confirmed that the Committee is just receiving the information at this meeting.

*Motion: Member Espinoza-Garnica motioned to confirm receipt of the MTC Complete Streets checklist for Regional Measure 3 (RM3) funds in connection with the US101/SR92 Interchange Direct Connector Project. Member Yuen seconded the motion. There were 10 yeses and 1 no. The motion passed.*

## **7. Nominations and Elections of the Bicycle and Pedestrian Advisory Committee Chairperson and Vice-Chairperson**

Staff Audrey Shiramizu noted that Chair Self, who could not attend the meeting, emailed staff that he is not able to run for Chair or Vice Chair again.

Member Schneider nominated Vice Chair Uy as Chair. Vice Chair Uy declined the nomination.

Member Robinson nominated Member Swire as Chair. Member Schneider nominated Vice Chair Uy as Vice Chair.

*Motion: Member Robinson motioned to approve Member Swire as Chair and Vice Chair Uy as Vice Chair. Member Schneider seconded the motion. All in attendance voted to approve. The motion passed.*

## **8. Member Communications**

Member Schneider thanked the Silicon Valley Bicycle Coalition, the County Sheriff's Office, and the California Highway Patrol for supporting a bike rodeo in Millbrae.

Member Schneider suggested discussing clothing that should be worn while walking and biking at a future meeting.

Member Espinoza-Garnica noted that the San Mateo Pride Parade is on June 8 at 10:30-11:30 AM at San Mateo Central Park.

The Executive Director thanked Members Self and Uy for Chairing and Vice Chairing the Committee.

The Executive Director noted that C/CAG continues to advocate for Assembly Bill 817 to allow remote meetings for advisory boards, including this Committee.

Member Swire noted that he attended the C/CAG Board meeting and noted that for Senate Bill 1031, the Board opposed the bill unless amended, including adding highways with managed lanes.

Member Espinoza-Garnica noted that the City of Redwood City is piloting a ferry to San Francisco this summer.

Vice Chair Uy adjourned the meeting at 9:02PM.