

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

C/CAG BOARD MEETING and SAN MATEO COUNTY AIRPORT LAND USE COMMISSION NOTICE

MINUTES

Meeting No. 373
April 11, 2024

*****HYBRID MEETING - IN-PERSON AND BY VIDEOCONFERENCE*****

This meeting of the C/CAG Board of Directors was held in person and by teleconference pursuant to Government Code Section 54953(e). Members of the public was able to participate in the meeting remotely via the Zoom platform and in person.

1.0 CALL TO ORDER/ ROLL CALL

Chair Adam Rak called the meeting to order at 6:30p.m. Roll call was taken.

AGENCY:	IN-PERSON:	ABSENT:	REMOTE AB 2449	REMOTE Publicly Accessible Teleconference Location:
Atherton	Elizabeth Lewis			
Belmont	Davina Hurt			
Brisbane	Karen Cunningham			
Burlingame		Absent		
Colma	Carrie Slaughter			
Daly City		Absent		
East Palo Alto		*See below		
Foster City	Stacy Jimenez			
Half Moon Bay		Absent		
Hillsborough	Christine Krolik			
Menlo Park	Maria Doerr			
Millbrae	Anders Fung			
Pacifica	Tygarjas Bigstycyk			
Portola Valley	Craig Taylor			
Redwood City	Alicia Aguirre			
San Bruno	Michael Salazar			
San Carlos	Adam Rak			
San Mateo			Rich Hedges	
South San Francisco	Flor Nicolas			
Woodside		Absent		
San Mateo County		Absent		

C/CAG EX-OFFICIO (NON-VOTING) MEMBERS				
AGENCY:	IN-PERSON:	ABSENT:	REMOTE AB 2449	REMOTE Publicly Accessible Teleconference Location:
SMCTA		*See Below		
SMCDT		Absent		

C/CAG Staff Present (In-Person):	Members of the Public (Remote):
Sean Charpentier – Executive Director	*Martha Barrangan – East Palo Alto
Mima Crume – Clerk of the Board	*Rico Medina – SMCTA
Audrey Shiramizu	
Eva Gaye	
Kaki Cheung	Members of the Public (In-Person):
Kim Springer	Grace Carsky – Kittleson & Associates
Kim Wever	Daniel Iacofano – MIG
Susy Kalkin	Rachel Bennet – MIG
Van Ocampo	Lou Hexter – MIG
C/CAG Staff Present (In-Person):	
Melissa Andrikopoulos – Legal Counsel	
Jeff Lacap	
Reid Bogert	

Board Member Cunningham MOVED to approve Board Member Hedges’s remote participation as authorized by AB 2449 for emergency circumstances. Board Member Salazar SECONDED.

MOTION CARRIED 14-0-0

Other members of the public were in attendance remotely via the Zoom platform or in person.

2.0 PRESENTATIONS / ANNOUNCEMENTS

- 2.1 Certificate of Appreciation to Davina Hurt, Councilmember for City of Belmont, for her Leadership as the Chair of C/CAG. INFORMATION

Chair Rak presented a certificate of appreciation from the Board of Directors of the City County Association of Governments (CCAG) of San Mateo County, expressing appreciation to Davina Hurt for her leadership as Chair of C/CAG.

3.0 ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA ITEMS

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff, or public request specific items to be removed for separate action.

- 3.1 Approval of minutes of regular business meeting No. 372 dated March 14, 2024.

APPROVED

- 3.2 Review and approval of Resolution 24-14 authorizing the C/CAG Executive Director to

amend the contract with Geosyntec Consultants for the ICARP funded OneWatershed Framework and Community-Led Plan (OneWatershed Project), adding an amount not to exceed \$34,073 to complete the subtask to develop C/CAG's application for the NOAA Climate Resilience Regional Challenge, resulting in a new total contract amount not to exceed \$458,321 for the overall OneWatershed Project. APPROVED

- 3.3 Review and approval of Resolution 24-15 authorizing the C/CAG Executive Director to amend Task Order EOA-16 with EOA Inc., adding an amount not to exceed \$56,430 for a new total Task Order amount not to exceed \$2,454,580 for additional Fiscal Year 2023-24 Municipal Regional Stormwater Permit compliance activities. APPROVED
- 3.4 Review and approval of Resolution 24-16 determining that proposed amendments to the Millbrae Downtown & El Camino Real Specific Plan and Zoning Map to extend the "Commercial Preference Area" overlay along El Camino Real and allow increased heights for residential mixed-use developments in this overlay area for parcels zoned "Residential Focused Mixed Use", are consistent with the Comprehensive Airport Land Use Compatibility Plan for the Environs of San Francisco International Airport. APPROVED
- 3.5 Review and approval of Resolution 24-17 determining that proposed amendments to the Foster City General Plan, Zoning Map and Zoning text, including the addition of Airport Land Use Compatibility Plan consistency criteria, are consistent with both the Comprehensive Airport Land Use Compatibility Plan for the Environs of San Carlos Airport and the Comprehensive Airport Land Use Compatibility Plan for the Environs of San Francisco International Airport. APPROVED
- 3.6 Review and approval of Resolution 24-18 authorizing the C/CAG Executive Director to execute an agreement with MIG in the amount of \$231,415 to update the San Bruno/South San Francisco Community Based Transportation Plan, establish a contingency in the amount of \$23,142 (10% of contract) for a total project budget of \$254,557, and execute future contract amendments in an amount not-to-exceed the appropriated contingency. APPROVED
- 3.7 Review and approval of Resolution 24-19 authorizing the C/CAG Executive Director to execute Amendment No. 2 to the FY 23-24 Agreement with the San Mateo County Office of Education for the San Mateo County Safe Routes to School Program to bring the agreement in compliance with the single audit finding. APPROVED
- 3.8 Review and approval of Resolution 24-20 authorizing the C/CAG Executive Director to execute the First Amendment to the Memorandum of Understanding with San Mateo County Transportation Authority and all other documents necessary to complete the Project Approval & Environmental Document Phase of the US 101 Managed Lane Project, North of I-380. APPROVED
- 3.9 Review and approve appointment of Stacy Jimenez of Foster City and Tygarjas Bigstycck of the City of Pacifica to fill two vacant seats on the Legislative Committee. APPROVED
- 3.10 Review and approval of the appointment of Rich Hedges of the City of San Mateo to fill one vacant Elected Official member seat on the C/CAG Bicycle and Pedestrian Advisory Committee (BPAC). APPROVED

Board Member Lewis MOVED to approve the consent agenda items 3.1 through 3.10.

Fung SECONDED. **MOTION CARRIED 15-0-0**

4.0 **REGULAR AGENDA**

- 4.1 Open a public hearing on the Draft San Mateo Countywide Local Roadway Safety Plan (LRSP) and continue the public hearing to June 13, 2024. **APPROVED**

The Board received an overview of the Local Roadway Safety Plan (LRSP), following its outline. It covers the purpose of the LRSP aligned with the safe system approach, commitment to Vision Zero, plan development process, safety analysis, identification of priority projects, recommendations, evaluation, and implementation framework, and next steps for finalizing and adopting the LRSP.

Mr. Charpentier highlighted two key points from the presentation. Firstly, the studies are now crucial for funding applications, as seen in the recent notice of funding availability for regional ATP funds by MTC, which mandates an LRSP or equivalent. Secondly, the project team is exploring ways to help jurisdictions extend their existing plans for another five years, ensuring future alignment and updates.

Board Member Doerr asked if schools were among the priority areas considered, to which it was affirmed that they were, especially within the High-End network and systemic factors for prioritization. She then inquired about community engagement. Ms. Gaye confirmed that 11 events were held, with fact sheets available in Spanish, Mandarin, and English.

Board member Hurt inquired about metrics and accountability, asking for more detailed information. She asked whether there would be a scoring card or similar tool and how they should ensure accountability for safety aspects.

Ms. Carsky emphasized the flexible nature of the implementation, monitoring, and evaluation process, highlighting the need for each entity to determine what works best for them. She stressed the provision of a framework and initial ideas to guide the process, ultimately placing the responsibility on each entity to carry out the work. She also mentioned the recommendation for the safety working group and proposed tailoring the framework to suit the county and individual agencies during discussions.

Board member Jimenez inquired about the process of rolling out the plan to individual cities. The response confirmed that each jurisdiction with a chapter in the plan would need to adopt it through a local resolution.

Clerk Crume stated that there were no comments from the public.

Board Member Doerr **MOVED** to continue the public hearing until the June 13, 2024, board meeting. Board Member Salazar **SECONDED. MOTION CARRIED 15-0-0**

- 4.2 Review legislative update and, if appropriate, recommend approval of C/CAG legislative policies, priorities, or positions. (A position may be taken on any legislation, including legislation not previously identified in the legislative update. Action is only necessary if recommending approval of a policy, priority, or position.) **APPROVED**

C/CAG staff, Kim Springer, provided the C/CAG Board with an overview of the Legislative

Committee meeting held earlier in the evening. Springer mentioned timelines for State committees and budget prior to the governor’s May revised budget, and four bills, AB 1837 (Papan) – Transit Coordination, AB 817 (Pacheco) – Brown Act, SB 960 (Wiener) – Complete Streets on State Highways, and AB 1798 (Papan) – Stormwater Runoff, which are moving through committees. SB 1031 (Wiener) Regional Measure and Transit Consolidation, which lacks clarity but has regional significance in terms of transit and roadway funding. C/CAG Executive Director, Sean Charpentier shared staff and Legislative Committee concerns with the bill as written. The Legislative Committee took a position Opposed Unless Amended.

The C/CAG Board discussed SB 1031, including the potential value of consolidation, who might support consolidation. Eventually the C/CAG Board voted to take an Oppose Unless Amended Position, with Member Krolik making the motion and Member Lewis seconding.

Board Member Krolik MOVED to accept the recommendation of the legislative committee. Board Member Lewis SECONDED. **MOTION CARRIED 15-0-0**

4.3 C/CAG Strategic Plan Development Board Workshop Session 2. INFORMATION

The Board took part in Session 2 of the Strategic Plan Development Board Workshop, where members discussed and actively engaged with the following topics:

Mission, Vision, Values, Transportation, Stormwater Management, Energy Environment & Climate, Land Use – Airport Compatibility and Finance & Administration.

Board Member Taylor MOVED to extend the meeting until 9:15 p.m. Board Member Salazar SECONDED. **MOTION CARRIED 13-2-0** (Redwood City, Town of Colma opposed)

5.0 **COMMITTEE REPORTS**

5.1 Chairperson’s Report

None.

5.2 Board Members Report/Communication

None.

6.0 **EXECUTIVE DIRECTOR’S REPORT**

Mr. Charpentier expressed gratitude for the input on the strategic plan and thanked Davina Hurt for her leadership as Chair. He also thanked the board members who volunteered for C/CAG committees and mentioned ongoing recruitment for vacancies. Regarding the 92/101 interchange, construction on area improvements will commence later this year, with scoping meetings scheduled for the long-term vision, including a larger ramp or flyover. The virtual scoping meeting is scheduled for Tuesday, April 23rd at 6 pm, and a link will be provided. Additionally, an in-person scoping meeting will take place on Wednesday, May 1st at 6 pm at the Foster City Community Center, located at 1000 East Hillsdale Avenue, Foster City, California.

7.0 **COMMUNICATIONS** - Information Only

7.1 Written Communication – 3 Letters

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8.0 **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

Pursuant to Government Code Section 54954.3, members of the public who wish to speak on matters not on the agenda will be given an opportunity to address the Board. Members of the public will have two minutes each to address the Board, unless a different time limit is established by the Chair. Please refer to the instructions at the end of this agenda for details regarding how to provide public comments.

Clerk Crume stated that there were no comments from the public.

9.0 **ADJOURNMENT** – 9:01p.m.