

# C/CAG

## CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park  
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

### C/CAG BOARD MEETING and SAN MATEO COUNTY AIRPORT LAND USE COMMISSION NOTICE

#### MINUTES

Meeting No. 374  
May 9, 2024

#### \*\*\*HYBRID MEETING - IN-PERSON AND BY VIDEOCONFERENCE\*\*\*

This meeting of the C/CAG Board of Directors was held in person and by teleconference pursuant to Government Code Section 54953(e). Members of the public was able to participate in the meeting remotely via the Zoom platform and in person.

#### 1.0 CALL TO ORDER/ ROLL CALL

Chair Adam Rak called the meeting to order at 6:30p.m. Roll call was taken.

<b>AGENCY:</b>	<b>IN-PERSON:</b>	<b>ABSENT:</b>	<b>REMOTE AB 2449</b>	<b>REMOTE Publicly Accessible Teleconference Location:</b>
Atherton	Elizabeth Lewis			
Belmont		Absent		
Brisbane	Karen Cunningham			
Burlingame	Peter Stevenson			
Colma		Absent		
Daly City	Juslyn Manalo			
East Palo Alto	Lisa Gauthier			
Foster City	Stacy Jimenez			
Half Moon Bay	Debbie Ruddock			
Hillsborough	Christine Krolik			
Menlo Park	Maria Doerr			
Millbrae	Gina Papan			
Pacifica	Sue Vaterlaus			
Portola Valley	Craig Taylor			
Redwood City	Alicia Aguirre			
San Bruno	Michael Salazar			
San Carlos	Adam Rak			
San Mateo	Rich Hedges			
South San Francisco	Eddie Flores			
Woodside		Absent		
San Mateo County		Absent		

<b>C/CAG EX-OFFICIO (NON-VOTING) MEMBERS</b>				
<b>AGENCY:</b>	<b>IN-PERSON:</b>	<b>ABSENT:</b>	<b>REMOTE AB 2449</b>	<b>REMOTE Publicly Accessible Teleconference Location:</b>
SMCTA		Absent		
SMCDT		Absent		

<b>C/CAG Staff Present (In-Person):</b>	<b>Members of the Public (Remote):</b>
Sean Charpentier – Executive Director	Daniel Iacofano – MIG
Melissa Andrikopoulos – Legal Counsel	Rachel Bennett – MIG
Mima Crume – Clerk of the Board	Mike Swire
Audrey Shiramizu	
Eva Gaye	
Jeff Lacap	<b>Members of the Public (In-Person):</b>
Kaki Cheung	Theresa Vallez-Kelly – SMC Office of Education
Kim Springer	Nancy McGee – SMC Office of Education
Kim Wever	Drew Corbett – City of San Mateo
Van Ocampo	
<b>C/CAG Staff Present (Remote):</b>	
Reid Bogert	
Susy Kalkin	

Other members of the public were in attendance remotely via the Zoom platform or in person.

## 2.0 PRESENTATIONS / ANNOUNCEMENTS

- 2.1 Receive an update on the San Mateo County Safe Routes to School Program Annual Report for FY 2022-2023. INFORMATION

The Board received an update on the San Mateo County Safe Routes to School program, including the annual report for Fiscal Year 2022-2023. The report highlights the program's achievements, such as the second cycle of the School Travel Fellowship Program, which promotes partnerships among schools, community partners, and cities to enhance school travel safety. In addition, the program saw an increase in education and outreach activities, including in-person bike rodeos, pedestrian presentations, walk-and-roll-to-school days, and other initiatives encouraging more active transportation for students and families.

## 3.0 ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA ITEMS

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff, or public request specific items to be removed for separate action.

- 3.1 Approval of minutes of regular business meeting No. 373 dated April 11, 2024.

APPROVED

- 3.2 Review and approval of Resolution 24-21 determining that Glenview Highlands, a 58-unit, 3-story townhome development at 850 Glenview Drive, San Bruno, is conditionally consistent with the Comprehensive Airport Land Use Compatibility Plan for the Environs of San Francisco International Airport. APPROVED
- 3.3 Review and approval of Resolution 24-22 determining that a proposed amendment to the Millbrae General Plan “General Commercial” land use designation to add life science and related biotechnology-type uses, including Biosafety Levels 1 or 2, on properties located east of US 101, is conditionally consistent with the Comprehensive Airport Land Use Compatibility Plan for the Environs of San Francisco International Airport. APPROVED
- 3.4 Receive a copy of a Resolution of the San Bruno City Council giving notice to the C/CAG Board, as the San Mateo County Airport Land Use Commission (ALUC), of its intent to consider an override of the ALUC determination of inconsistency with the noise policies of the Airport Land Use Compatibility Plan for the Environs of San Francisco International Airport for proposed General Plan and Navy Site Specific Plan Amendments and Rezoning of 1101, 1150, and 1151 El Camino Real and 1292 Huntington Avenue. INFORMATION
- 3.5 Review and approval of Resolution 24-23 adopting the San Mateo County Transportation Development Act (TDA) Article 3 Program, funding ten Bicycle and Pedestrian project proposals for Fiscal Year 2023-2024 for \$2,262,217. APPROVED
- 3.6 Review and approval of Resolution 24-24 terminating agreements by resolutions for the Dumbarton Corridor Pre-PID scope of work between C/CAG and the San Mateo County Transportation Authority by Resolution No. 22-10, and associated local match agreement (Resolution 22-60). APPROVED
- 3.7 Review and approval of Resolution 24-25 approving Agreement with the San Mateo County Superintendent of Schools (San Mateo County Office of Education) for the San Mateo County Safe Routes to School Program in an amount not to exceed \$798,223 for Fiscal Year 2024-25. APPROVED
- 3.8 Receive a copy of executed Amendment No. 1 to the agreement with Mariposa Planning Solutions for the preparation of a Shared Micromobility Community Outreach Plan adding \$11,955, an amount that does not exceed established contingency, for a new total not to exceed \$131,548. INFORMATION
- 3.9 Receive workplan and draft working group roster for completion of Countywide Integrated Waste Management Plan five-year review by C/CAG as the solid waste Local Task Force in San Mateo County. INFORMATION
- 3.10 Review and approval of Resolution 24-26 extending the terms of the pre-qualified bench of consultants to April 30, 2026 in order to continue providing transportation planning and program support services. APPROVED
- 3.11 Receive update on the Washington D.C. and Sacramento legislative visits. INFORMATION
- 3.12 Review and approval of the appointment of one elected official to the Congestion Management & Environmental Quality (CMEQ) Committee. ACTION

Board Member Hedges MOVED to approve the consent agenda items 3.1 through 3.12.

#### 4.0 **REGULAR AGENDA**

- 4.1 Review the initial draft of C/CAG Fiscal Year 2024-25 Program Budget and receive Equity Action Plan update. **INFORMATION**

The board received a presentation highlighting recent achievements and upcoming plans, including interim finance support for planning studies, completion of the Equity Study and Congestion Management Plan 2023 update, and progress on safety and mitigation plans.

In funding, \$31 million was secured through the biannual STIP update, \$4.5 million planned for Lifeline Transportation projects, \$2.3 million allocated for TDA Article 3 projects, \$850,000 began distribution for sustainable streets projects, and OBAG funds were reprogrammed for the Sharp Park project.

In stormwater management, support was provided for the Municipal Regional Stormwater Permit 3.0, advancement of regional stormwater projects, application for a \$60 million NOAA grant, and securing of a \$3.4 million EPA grant.

For capital projects, design was completed for the North Cities Smart Corridor and 92-101 Area Improvements projects, with continued planning for the 92-101 direct connector and managed lanes projects. The San Mateo County Energy Watch referred 30 projects, achieving significant energy savings.

Regarding equity, the first annual Equity Assessment report showed progress on 36 action items, with 21 completed or substantially completed. Efforts included distributing the equity plan to officials, using a CBO database for community engagement, and integrating equity into job descriptions and reports. A \$4.5 million Lifeline Transportation call for equity-focused projects was also issued.

The fiscal year budget overview showed expected revenues of \$19.6 million and expenditures of \$39.5 million, due to timing differences in funding and project completion. With 14 full-time staff, supported by various county agencies, the major goals for the upcoming year include securing long-term finance support, completing a strategic plan, advancing the Equity Action Plan, and undertaking significant planning and capital projects.

- 4.2 Participate in a focused discussion on the C/CAG Strategic Plan vision statement and agency mission. **INFORMATION**

The board received a presentation on the Strategic Plan Development, focusing on the revised mission and vision statements. They emphasized the collaborative efforts and feedback received in previous workshops. Key revisions were made to the mission and vision statements to better reflect the goals of the strategic plan.

Mr. Iacofano provided an overview of the strategic plan process, detailing upcoming steps and the involvement of board committees and staff in refining the plan's elements. He highlighted the importance of public input through an online comment tool. The board provided feedback on the mission and vision statements, with suggestions to incorporate equitable access into the mission statement.

Looking ahead, the plan involves further review and revision, with a goal to present a finalized draft for board approval by early fall. Overall, the session was productive, with significant progress made towards refining the strategic plan.

- 4.3 Review legislative update and, if appropriate, recommend approval of C/CAG legislative policies, priorities, or positions. (A position may be taken on any legislation, including legislation not previously identified in the legislative update. Action is only necessary if recommending approval of a policy, priority, or position.) APPROVED

C/CAG staff, Kim Springer, and Executive Director, Sean Charpentier provided an overview of the discussion and actions taken by the C/CAG Legislative Committee earlier in the evening. Springer mentioned the state budget and May revise expected shortly, AB 1837 (Papan) – Transit Coordination and Accountability with a Support position taken by the Committee, Discussion on SB 1031 (Wiener) – Regional Transit Measure, which C/CAG has previously sent a Oppose Unless Amended letter to the legislature, AB 817 (Pacheco) – Brown Act Advisory Bodies, and discussion at the end of the Committee meeting on a housing bond bill and housing preservation. Director Charpentier discussed AB 1837 first for a vote of Support by the C/CAG Board.

Board Member Papan MOVED to approve and support AB 1837. Board Member Salazar SECONDED. **MOTION CARRIED 17-0-0**

Director Charpentier moved on to SB 1031, sharing that the Legislative Committee voted to maintain the position of Oppose Unless Amended with additional amendments requested. Charpentier provided additional presentation and the C/CAG discussed the position and legislation. The C/CAG Board voted to maintain the Oppose Unless Amended position with additional amendments, including joint authority between C/CAG and the SMCTA for approval, and use of direct funds, measure should not pay for transit consolidation study, there should be more return to source for direct funding rather than imputed benefit.

Public comment was made by Michael Swire.

Board Member Krolik MOVED to maintain the Oppose Unless Amended position with the previously mentioned amendments (SB 1031). Board Member Hedges SECONDED. **MOTION CARRIED 16-0-1 (Menlo Park Abstains)**

## 5.0 COMMITTEE REPORTS

### 5.1 Chairperson's Report.

Chair Rak announced that at our June meeting, we will have a closed session to evaluate the executive director. The board should anticipate receiving a survey for this either on Friday or Monday, similar to last year's. Chair Rak has requested completion of the survey a week to 10 days before the meeting so that he and Vice Chair Salazar can review it. Currently, our August meeting is canceled.

### 5.2 Board Members Report/Communication.

Board Member Papan/MTC Commissioner and Supervisor Canepa are actively seeking

funding from Regional Measure 3 for multiple transportation projects. They aim to secure additional funding for the 84/101 interchange, a crucial link between the Port of Redwood City and the bridge area and are also pursuing \$48 million for the interchange and \$5 million to study a Busway plan across Dumbarton involving Menlo Park and nearby cities.

In addition, they are seeking funding for grade separation in Burlingame and a pilot program to improve streets in Pacifica. The recent installation of new e-bikes at Daly City BART station highlights their efforts to enhance last-mile transportation options. Hoping to expand similar programs to other jurisdictions.

Commissioner Papan has reached out to mayors and city managers of cities with BART stations to discuss fare gate issues and charges. They plan to meet with BART leadership to clarify financial responsibilities and are organizing a meeting to enhance businesses at each BART station with a focus on smaller, non-brick-and-mortar improvements to improve the overall rider experience.

## **6.0 EXECUTIVE DIRECTOR'S REPORT**

Mr. Charpentier reported on recent developments, including the ribbon-cutting for the first Bay Wheels bicycle facility in San Mateo County on May 1st, with photos available. The facility aims to expand in San Mateo County, complementing existing services in San Francisco, with plans to potentially expand further.

He also attended a tour of the Port of Redwood City on April 24th, highlighting its critical economic role in the region, including its contribution to construction materials in Silicon Valley. Efforts are underway to secure funding for this important infrastructure.

On May 3rd, a scoping meeting was held in Foster City for the 92/101 direct connector project, starting its environmental phase. The meeting was well-attended by stakeholders, including Stacy Jimenez and Sam Hindi from the city council.

Mr. Charpentier shared good news that San Mateo County exceeded its RHNA (Regional Housing Needs Allocation) requirements for the 2015-2023 cycle, indicating robust building permit issuance. He acknowledged the efforts of cities, staff, developers, and nonprofit organizations in achieving this milestone.

Additionally, he noted ongoing recruitment for various C/CAG Board committees and announced the promotion of Audrey Shiramuzu to Senior Transportation Program Specialist.

## **7.0 COMMUNICATIONS - Information Only.**

### **7.1 Written Communication – 1 Letter**

## **8.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

Pursuant to Government Code Section 54954.3, members of the public who wish to speak on matters not on the agenda will be given an opportunity to address the Board. Members of the public will have two minutes each to address the Board, unless a different time limit is established by the Chair. Please refer to the instructions at the end of this agenda for details regarding how to provide public comments.

Public Member Mike Swire reminded everyone about Bike to Wherever Days next week, encouraging participation to experience biking firsthand and thanking C/CAG and TA for sponsoring the event.

Mr. Swire also attended the online presentation for the 101/92 direct connector project, where he and other elected officials expressed concerns. He criticized the project as another costly and ineffective highway widening that won't reduce congestion. Swire noted the lack of public transit over the 92 bridge, suggesting that tech companies should fund the project instead of San Mateo taxpayers.

He has highlighted that the project's benefits may primarily serve single occupancy drivers from the East Bay, potentially worsening climate change impacts and hindering housing efforts in San Mateo County. Mr. Swire raised concerns about increased air pollution and congestion, especially around Fiesta Gardens School in San Mateo.

9.0     **ADJOURNMENT** – 8:35 p.m.