

# C/CAG

## CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park  
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

### C/CAG BOARD MEETING and SAN MATEO COUNTY AIRPORT LAND USE COMMISSION NOTICE

#### MINUTES

Meeting No. 370  
December 14, 2023

#### \*\*\*HYBRID MEETING - IN-PERSON AND BY VIDEOCONFERENCE\*\*\*

This meeting of the C/CAG Board of Directors was held in person and by teleconference pursuant to Government Code Section 54953(e). Members of the public was able to participate in the meeting remotely via the Zoom platform and in person.

#### 1.0 CALL TO ORDER/ ROLL CALL

Chair Davina Hurt called the meeting to order at 6:32p.m. Roll call was taken.

<b>AGENCY:</b>	<b>IN-PERSON:</b>	<b>ABSENT:</b>	<b>REMOTE AB 2449</b>	<b>REMOTE Publicly Accessible Teleconference Location:</b>
Atherton	Elizabeth Lewis			
Belmont	Davina Hurt			
Brisbane		Absent		
Burlingame	Ricardo Ortiz			
Colma	John Goodwin			
Daly City	Juslyn Manalo			
East Palo Alto		Absent		
Foster City	Stacy Jimenez			
Half Moon Bay	Debbie Ruddock			
Hillsborough	Christine Krolik			
Menlo Park	Cecilia Taylor			
Millbrae			Gina Papan	
Pacifica	Sue Vaterlaus			
Portola Valley	Jeff Aalfs			
Redwood City	Alicia Aguirre			
San Bruno	Michael Salazar			
San Carlos	Adam Rak			
San Mateo	Rich Hedges			
South San Francisco	Flor Nicolas			
Woodside		Absent		
San Mateo County		Absent		

<b>C/CAG EX-OFFICIO (NON-VOTING) MEMBERS</b>				
<b>AGENCY:</b>	<b>IN-PERSON:</b>	<b>ABSENT:</b>	<b>REMOTE AB 2449</b>	<b>REMOTE Publicly Accessible Teleconference Location:</b>
SMCTA		Absent		
SMCDT		Absent		

<b>C/CAG Staff Present (In-Person):</b>	<b>Members of the Public (Remote):</b>
Sean Charpentier – Executive Director	Benjamin McKeever – WSP
Melissa Andrikopoulos – Legal Counsel	Chris Lepe – Mariposa Planning Solutions
Mima Crume – Clerk of the Board	Daniel Iacofano – MIG
Audrey Shiramizu	
Eva Gaye	<b>Members of the Public (In-Person):</b>
Jeff Lacap	Patrick Gilster – SMCTA
Kaki Cheung	Michelle Bouchard – Caltrain
Kim Springer	Devon Ryan – Caltrain
Kim Wever	
Reid Bogert	
Susy Kalkin	
Van Ocampo	

Other members of the public were in attendance remotely via the Zoom platform or in person.

**2.0 PRESENTATIONS / ANNOUNCEMENTS**

**2.1 Receive a presentation on the San Mateo Countywide Automated Vehicles Strategic Plan. INFORMATION**

The Board received a presentation on the San Mateo Countywide Automated Vehicles Strategic Plan. The Countywide AV Strategic Plan represents a joint effort by C/CAG and the TA to identify the current state of AVs in San Mateo County, establish a shared-vision for AV deployment, identify opportunities for AV pilots and other AV-related projects, and to develop an AV action plan.

**2.2 Receive a presentation on Caltrain service and the Caltrain Modernization Program. INFORMATION**

The Board received a presentation on Caltrain service and the Caltrain Modernization Program. The Caltrain Modernization program will improve system performance with faster, more reliable service while minimizing equipment and operating costs. The primary purpose of Caltrain Electrification is to improve Caltrain system performance and curtail

long-term environmental impacts by reducing noise, improving regional air quality, and lowering greenhouse gas emissions.

**3.0 ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA ITEMS**

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff, or public request specific items to be removed for separate action.

- 3.1 Approval of minutes of regular business meeting No. 369 dated November 9, 2023. **APPROVED**
- 3.2 Review and approval of the 2024 C/CAG Board meeting calendar. **APPROVED**
- 3.3 Review and approval of Resolution 23-100 authorizing the C/CAG Executive Director to execute the COOPERATIVE AGREEMENT between C/CAG, CALTRANS and SMCTA for the Construction Phase of the US 101/SR 92 Interchange Area Improvement Project. **APPROVED**
- 3.4 Review and approval of the Finance Committee's recommendation of no change to the investment portfolio and accept the Quarterly Investment Report as of September 30, 2023. **APPROVED**
- 3.5 Review and accept the C/CAG Financial Statements (Audit) for Fiscal Year Ended June 30, 2023. **APPROVED**
- 3.6 Review and accept the C/CAG State Transportation Improvement Program (STIP) Planning, Programming & Monitoring Program (PPM) Final Project Expenditure Audit Report from July 1, 2022, through June 30, 2023. **APPROVED**
- 3.7 Review and accept the Measure M Fund Financial Statements (Audit) for the Year Ended June 30, 2023. **APPROVED**
- 3.8 Review and approval of Resolution 23-101 authorizing the C/CAG Executive Director to execute a contract with EOA, Inc. for an amount not to exceed \$3,171,000 to complete the Watching Our Watersheds Regional Trash Monitoring Project to support compliance with the Municipal Regional Stormwater Permit, and further authorizing a waiver of the standard three-year contract term to complete the project by June 30, 2028. **APPROVED**
- 3.9 Review and approval of Resolution 23-102 authorizing the C/CAG Executive Director to execute a contract with Geosyntec Consultants for an amount not to exceed \$424,248 to complete the San Mateo County OneWatershed Climate Resilience Framework and Community-Led with a contract term through January 31, 2026. **APPROVED**
- 3.10 Review and approval of Resolution 23-103 authorizing the C/CAG Executive Director to execute a funding agreement with the City of Daly City and the Town of Colma for the construction phase of the Daly City/Colma Smart Corridor Expansion project in an amount not to exceed \$5,918,359. **APPROVED**
- 3.11 Review and approval of \$4,500,000 in available funding for the C/CAG Lifeline Transportation Program Cycle 7 Call for Projects and Schedule. **APPROVED**

- 3.12 Review and approval of Resolution 23-106 authorizing the C/CAG Executive Director to execute Amendment No. 1 to the funding agreement with the City of Pacifica for the Sharp Park Priority Development Area Pedestrian Improvement Project, adding an additional amount not to exceed \$358,247 for a new total amount not to exceed \$1,258,247 in Measure M Safe Routes to School Funding; and terminate the \$358,247 TFCA FY 23/24 funding agreement with the City of Pacifica. **APPROVED**

Board Member Hedges MOVED to approve the consent agenda items 3.1 through 3.12.  
Board Member Rak SECONDED. **MOTION CARRIED 17-0-0**

#### 4.0 **REGULAR AGENDA**

- 4.1 Consider candidates and make appointments for two governing board members representing the Northern and Southern regions for the San Mateo County Flood and Sea Level Rise Resiliency District (OneShoreline) and adopt Resolution 23-105, which records the respective appointments. **APPROVED**

Chair Hurt and Executive Director Sean Charpentier has read to the Board the letters of interest from Mayor Lisa Gauthier, City of East Palo Alto and Vice Mayor Donna Colson, City of Burlingame.

Board Member Manalo MOVED to approve item 4.1. Board Member Taylor SECONDED. A roll call vote was taken. **MOTION CARRIED 17-0-0**

- 4.2 Review and approve Resolution 23-99 adopting the C/CAG Equity Assessment and Framework Development Project Final Report and Action Plan. **APPROVED**

Staff, Kim Springer, Transportation Systems Coordinator, and consultant, Chris Lepe, Mariposa Planning Solutions, provided a brief presentation on the C/CAG Equity Assessment and Framework Development Project Final Report and Action Plan, with a recommendation to adopt the final report.

Board Member Aguirre MOVED to approve item 4.2. Board Member Hedges SECONDED. A roll call vote was taken. **MOTION CARRIED 17-0-0**

- 4.3 Review and approve Resolution 23-104 authorizing the C/CAG Executive Director to execute an Agreement with MIG to prepare a C/CAG Strategic Plan at an amount not to exceed \$118,623, covering the period of December 18, 2023 through September 30, 2024, establish a contingency in the amount of \$12,000 (10% of contract) for a total project budget of \$130,623, and execute future amendments in an amount not-to-exceed the appropriated contingency. **APPROVED**

The Board received a brief presentation on the C/CAG Strategic Planning.

Board Member Aguirre MOVED to approve item 4.3. Board Member Rak SECONDED. A roll call vote was taken. **MOTION CARRIED 17-0-0**

- 4.4 Review legislative update and, if appropriate, recommend approval of C/CAG legislative policies, priorities, or positions. (A position may be taken on any legislation, including legislation not previously identified in the legislative update. Action is only necessary if recommending approval of a policy, priority, or position.) **APPROVED**

Staff, Kim Springer, Transportation Systems Coordinator, provided a brief overview of the topics discussed at the C/CAG Legislative Committee meeting earlier in the evening. C/CAG Executive Director, Sean Charpentier described a vote that was taken at the Legislative Committee; potential inclusion of transit consolidation including BART and Caltrain in a regional measure effort by MTC. It was noted that the C/CAG Legislative Committee recommended sending a letter expressing concerns about consolidating Caltrain and BART. Staff requested Board authorization to send a letter to MTC expressing concerns about any potential consolidation of Caltrain and BART.

Board Member Lewis MOVED to approve item 4.4. Board Member Nicolas SECONDED. A roll call vote was taken. **MOTION CARRIED 16-0-1 (San Mateo abstains.)**

## 5.0 COMMITTEE REPORTS

### 5.1 Chairperson's Report

Chair Hurt reported that she has attended a federal advocacy trip in Washington, DC. Chair Hurt has met with the California delegation and had discussions related to building decarbonization transportation issues. Chair Hurt thanked Kadesh and associates who led their federal advocacy trip. Chair Hurt would like the Board to please reach out if interested in being a part of this in the future. In addition, a retreat is being planned in the next couple of months.

### 5.2 Board Members Report/Communication

Board Member/MTC Commissioner reported that MTC is coordinating a housing bond coming forward next year. In trying to make sure all of our cities are involved in the process, Commissioner Papan and Sean Charpentier are trying to coordinate with all of the city managers in which they can all have a say in how this moves forward. The funding will come through the county. Secondly, MTC is working on a transportation bond the following year. Commissioner Papan is hoping to get all of our jurisdictions in particularly locally our transit operators are an active part of that process, so that it benefits San Mateo County to the fullest extent, and that each and every city has input moving forward, this will be approved by the voters.

## 6.0 EXECUTIVE DIRECTOR'S REPORT

Sean Charpentier reported that we are planning to have the BAHFA, which is the MTC department related to the affordable housing measure present to the C/CAG Board at the February meeting, and they are planning to present to the city manager's monthly meeting early next calendar year. We are potentially having several community pop-up events related to our local streets and roads safety plan next week. In addition, the January Board meeting may be cancelled due to a light agenda. Sean has thanked the staff for all their accomplishments in the last year and has thanked the Board for all of its support.

## 7.0 COMMUNICATIONS - Information Only

### 7.1 Written Communication – (One Press Release)

## 8.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Pursuant to Government Code Section 54954.3, members of the public who wish to speak on matters not on the agenda will be given an opportunity to address the Board. Members of the public will have two minutes each to address the Board, unless a different time limit is established by the Chair. Please refer to the instructions at the end of this agenda for details regarding how to provide public comments.

Clerk Crume reported that there were no public comments via in-person or online.

Chair Hurt adjourned the meeting in memory of Don Horsley, who passed away at the end of November. Many of us know him as a former teacher, San Mateo County Sheriff, Sequoia Healthcare, District Board member, and a 2010 elected Board of Supervisor for many terms. While serving on the board, Mr. Horsley set as priorities, improving mental health services, expanding access to county parks and open spaces, curbing gun violence, providing more beds and services to those experiencing homelessness and improving emergency preparedness, among others. He will have a lasting legacy on the county of San Mateo. We send his family friends and loved ones our deepest sympathy.

9.0 **ADJOURNMENT** – 8:10 p.m.  
Next scheduled meeting January 11, 2024