

City/County Association of Governments of San Mateo County (C/CAG)

Bicycle and Pedestrian Advisory Committee (BPAC)

Meeting Minutes

January 23, 2025

1. Call to Order

Chair Swire called the meeting to order at 6:09 PM.

| Name | Agency | Jan 2025 |
|-----------------------|---------------------|---------------------|
| <u>Public</u> | | |
| Matthew Self | County of San Mateo | X |
| Malcolm Robinson | San Bruno | |
| Alan Uy – Vice Chair | Daly City | |
| Angela Hey | Portola Valley | X |
| Justin Yuen | South San Francisco | X |
| Marina Fraser | Half Moon Bay | |
| Mike Swire - Chair | San Mateo | X |
| <u>Elected</u> | | |
| | | |
| Flor Nicolas | South San Francisco | |
| Mary Bier | Pacifica | X |
| Patrick Sullivan | Foster City | X |
| Desiree Thayer | Burlingame | X* |

*Attended meeting online via Assembly Bill 2449.

C/CAG Staff present: Audrey Shiramizu, Sean Charpentier, Kaki Cheung, Jeff Lacap.

Guests: Jay Yu (City of San Mateo), Abdulkader Hashem (Town of Colma), Tomas Santoyo-Velazquez (City of Brisbane), Evan Cai (City of San Carlos), Humza Javed (City of East Palo Alto), Michael Cortez (City of East Palo Alto), Sean Rose (City of Pacifica), Eleni Jacobson (Silicon Valley Bicycle Coalition), Rey Soriano (Pacifica), Alex Tat, and others in attendance.

C/CAG Chair Mike Swire introduced the newest Elected Official committee Member, Councilmember Desiree Thayer from the City of Burlingame.

C/CAG Staff Audrey Shiramizu requested removing agenda item 6: “Review and recommend approval of request for reallocation of Transportation Development Act (TDA) Article 3 FY 2022/23 funds for the City of Burlingame”. The City is finalizing details on the project and will present their reallocation request at a future BPAC meeting.

2. Public comment on items not on the agenda

Eleni Jacobson from the Silicon Valley Bicycle Coalition (SVBC) commented that Commute.org and the SVBC recently received funding, including from the recent TDA Article 3 Cycle, to launch a bicycle education program in the County. Eleni also noted that SVBC is looking for people to train and lead programs. Staff will send a flier to the Committee following the meeting.

3. Approval of the Minutes from the October 24, 2024 Meeting

There were no public comments on the minutes.

Motion: Chair Swire motioned to approve the minutes. Member Bier seconded the motion. All members in attendance voted to approve. The motion passed.

4. Review and confirm receipt of MTC Complete Streets Checklist for Housing Incentive Pool (HIP) Project in the City of San Mateo.

Jay Yu from the City of San Mateo presented the MTC Complete Streets Checklist for the Housing Incentive Pool (HIP) Project in the City of San Mateo.

Member Hey asked if upgrading the traffic lights gives extra time for bicyclists. Jay noted the City is starting to incorporate timing and the protected bike lanes on Delaware Street is the first location.

Member Yuen asked for clarification on HIP projects. Jay and C/CAG Staff Jeff Lacap Staff noted that the City of San Mateo was one of the top 15 cities in the state that produced a certain number of housing units and that the funding received is flexible for different types of transportation projects. C/CAG Executive Director Sean Charpentier noted that HIP is a competitive grant and Daly City and Redwood City also received HIP funding.

Chair Swire asked if the funding is tied to future housing projects including on Humboldt Street. Jay noted that the funding is tied to projects already approved, including on Humboldt Street.

Members Hey and Swire asked about crash data. Jay noted the City received crash data from the police and community feedback. This did not include near miss data.

Chair Swire asked how this funding may impact the bike lanes on Humboldt that are currently being reviewed by the City Council. Jay noted that this funding is focused on Countywide Local Roadway Safety Plan (LRSP) priority packages. The priorities are mostly at intersections and not removing much parking. The project would include improvements on sight distance and visibility for bicyclists and pedestrians. The project would not be used to remove bike lanes on Humboldt.

Motion: Member Self motioned to confirm receipt of the MTC Complete Streets Checklist for the Housing Incentive Pool (HIP) Project in the City of San Mateo. Member Hey seconded the motion. All members in attendance voted to approve. The motion passed.

5. Review and confirm receipt of MTC Complete Streets Checklist for Climate Program Improvement - Active Transportation Capital Design Grant in the Town of Colma.

Abdulkader Hashem from the Town of Colma presented the MTC Complete Streets Checklist for the Climate Program Improvement - Active Transportation Capital Design Grant in the Town of Colma.

Member Sullivan asked if the Town plans to include speed limit signs for different classes of electric bikes. Abdul noted that design has not started yet. He noted the right-of-way is owned by Caltrans and they plan to include car speed limit signs. He noted they will consider other speed limit signs during the Project Approval and Environmental Document (PA&ED) phase. Town staff will recommend class 4 separated bike lanes.

Chair Swire asked about rules for separate bike lanes. The C/CAG Executive Director noted that San Jose State University plans to present on e-bike safety at the March meeting. He noted that for the upcoming countywide bicycle and pedestrian plan, the scope may include identifying best practices and policies for e-bikes.

Member Self noted that the federal government created e-bike standards to determine what type fits per lane. Member Hey noted that the State of California has roadway user criteria depending on miles per hour and grade.

Member Bier thanked the Town for the project and noted the importance of a road diet for the project.

Chair Swire asked if the road diet would be included and how that is determined. Abdul noted that Caltrans asked for two alternatives and that based on traffic operations, Caltrans wants to study both alternatives. The Town expects Caltrans to decide by this summer.

Motion: Member Yuen motioned to confirm receipt of the MTC Complete Streets Checklist for the Climate Program Improvement - Active Transportation Capital Design Grant in the Town of Colma. Member Self seconded the motion. All members in attendance voted to approve. The motion passed.

6. Review and recommend approval of request for reallocation of Transportation Development Act (TDA) Article 3 FY 2022/23 funds for the City of Burlingame.

This item was removed from the agenda.

7. Receive an update from Transportation Development Act (TDA) Article 3 program sponsors on recently completed and active bicycle and pedestrian projects.

Four project sponsors that received TDA 3 funding in FY 2022 presented project updates:

City of Brisbane: Alley Walkway – Alvarado St to San Benito Rd

Tomas Santoyo-Velazquez for the City of Brisbane presented this project. Committee members thanked staff for the hard work and expressed excitement on this project being constructed.

City of San Carlos: San Carlos Ave. Pedestrian Safety Improvement Project Phase III

Evan Cai for the City of San Carlos presented this project. Member Self asked if there will be complete sidewalks installed from downtown. Evan noted that there are further phases to install more bike lanes, but that will require outreach and potentially removing parking.

Chair Swire asked if there are buffered bike lanes. Evan noted that buffered bike lanes are approved for this project and that moving west to Belmont will require taking parking lanes. Member Hey asked if parking will be removed. Evan noted that street parking will be removed on San Carlos Avenue.

Member Sullivan asked if the bike lanes are on the streetside or other side of the sidewalk. Evan noted there is a slight incline and that bike lanes are in the street.

Chair Swire suggested reaching out to Carlmont School and also trash companies to avoid putting trash bins in bike lanes.

City of East Palo Alto: University Ave & Michigan Ave Intersection Improvements

Humza Javed for the City of East Palo Alto presented this project. Committee members congratulated the City for coming in under budget and on time. Humza noted that utilizing an existing and mobilized City contractor helped expedite the work.

Member Hey asked about access to the Bay Trail. Humza noted that there is access near Meta.

City of Pacifica: Palmetto & Esplanade Ave. Bicycle & Pedestrian Improvement Project

Sean Rose for the City of Pacifica presented this project. Member Bier noted the City has one of the worst pavement indexes and is excited for the project. Member Bier asked about outreach to unhoused people. Sean noted that the project included a parking impact analysis, and that the outreach will include residents living along the project including those that are unhoused.

Member Self asked about the independent review process. Sean noted the review resulted in modified turning radiuses.

Chair Swire asked about opportunities to do separate lanes or bike boulevards. Sean noted that the project includes traffic calming and improvements like from class 3 to class 3b lanes.

8. Member Communications

Member Hey noted that the Portola Valley Bicycle Pedestrian Safety Committee is meeting in February to potentially review a draft plan.

C/CAG Executive Director Sean Charpentier noted that C/CAG received a Safe Streets for All Grant to implement the Countywide Local Roadway Safety Plan (LRSP). C/CAG Staff Jeff Lacap added that the scope would include installing temporary cameras to gather bicycle, pedestrian, and vehicle movement counts.

The C/CAG ED also noted that C/CAG is currently recruiting for four elected official members for the committee.

9. Adjournment

Chair Swire adjourned the meeting at 8:11 PM.