

# C/CAG

## CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park  
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

### C/CAG BOARD MEETING and SAN MATEO COUNTY AIRPORT LAND USE COMMISSION NOTICE

#### MINUTES

Meeting No. 380  
February 13, 2025

#### \*\*\*HYBRID MEETING - IN-PERSON AND BY VIDEOCONFERENCE\*\*\*

This meeting of the C/CAG Board of Directors was held in person and by teleconference pursuant to Government Code Section 54953(e). Members of the public was able to participate in the meeting remotely via the Zoom platform and in person.

#### 1.0 CALL TO ORDER/ ROLL CALL

Chair Adam Rak called the meeting to order at 6:34 p.m. Roll call was taken.

AGENCY:	IN-PERSON:	ABSENT:	REMOTE AB 2449	REMOTE Publicly Accessible Teleconference Location:
Atherton	Elizabeth Lewis			
Belmont	Julia Mates			
Brisbane	Coleen Mackin			
Burlingame	Peter Stevenson			
Colma	Thomas Walsh			
Daly City	Juslyn Manalo			
East Palo Alto	Mrak Dinan			
Foster City	Stacy Jimenez			
Half Moon Bay		Absent		
Hillsborough	Sophie Cole			
Menlo Park			Cecilia Taylor	
Millbrae	Anders Fung			
Pacifica	Sue Beckmeyer			
Portola Valley	Rebecca Flynn			
Redwood City	Elmer Martinez Saballos			
San Bruno	Michael Salazar			
San Carlos	Adam Rak			
San Mateo	Lisa Diaz Nash			
South San Francisco	Eddie Flores			
Woodside		Absent		
San Mateo County	Lisa Gauthier			

<b>C/CAG EX-OFFICIO (NON-VOTING) MEMBERS</b>				
<b>AGENCY:</b>	<b>IN-PERSON:</b>	<b>ABSENT:</b>	<b>REMOTE AB 2449</b>	<b>REMOTE Publicly Accessible Teleconference Location:</b>
SMCTA		Absent		
SMCDT		Absent		

<b>C/CAG Staff Present (In-Person):</b>	<b>Members of the Public (Remote):</b>
Sean Charpentier – Executive Director	Ann Shneider
Melissa Andrikopoulos – Legal Counsel	Helen Wolter
Mima Crume – Clerk of the Board	
Dan Sternkopf	<b>Members of the Public (In-Person):</b>
Eva Gaye	
Jeff Lacap	
Kaki Cheung	
Kim Springer	
Kim Wever	
Audrey Shiramizu	
Van Ocampo	
<b>C/CAG Staff Present (Remote):</b>	

Other members of the public were in attendance remotely via the Zoom platform or in person.

## 2.0 **PRESENTATIONS / ANNOUNCEMENTS** – None.

## 3.0 **ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA ITEMS**

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff, or public request specific items to be removed for separate action.

- 3.1 Approval of minutes of regular business meeting No. 379 dated December 12, 2024.  
APPROVED
- 3.2 Review and accept the 2024 attendance report for the C/CAG Board and Committee meetings.  
APPROVED
- 3.3 Review and approval of Resolution 25-01 determining that a proposed office/life science campus, including related rezoning, at 789 Old County Rd., San Carlos, is conditionally consistent with the Comprehensive Airport Land Use Compatibility Plan for the Environs of San Carlos Airport.  
APPROVED
- 3.4 Review and approval of Resolution 25-02 determining that a proposed office/life science campus, including related rezoning, at 987 Commercial St., San Carlos, is conditionally consistent with the Comprehensive Airport Land Use Compatibility Plan for the Environs of San Carlos Airport.  
APPROVED
- 3.5 Review and approval of Resolution 25-03 determining that a proposed 37-unit affordable

housing project located on two sites at 876-900 El Camino Real, Belmont, is conditionally consistent with the Comprehensive Airport Land Use Compatibility Plan for the Environs of San Carlos Airport. APPROVED

- 3.6 Review and approval of Resolution 25-04 authorizing the C/CAG Chair to execute an agreement with TJKM Transportation Consultants, in an amount not to exceed \$212,300 and authorizing the C/CAG Executive Director to approve amendments to the agreement that modify the maximum fiscal obligation by no more than \$21,230 for the 2025 update of the Congestion Management Program (CMP). APPROVED
- 3.7 Receive an update on programming actions for the US-101 Managed Lanes Project North of I-380 in the State Transportation Improvement Program (STIP) for San Mateo County. INFORMATION
- 3.8 Review and adopt Resolution 25-05 approving the population data to be used by C/CAG for calculation of member contributions and a variety of administrative related items. APPROVED
- 3.9 Review and approval of Resolution 25-06 amending the Congestion Management Program Technical Advisory Committee Guidelines and the Stormwater Committee guidelines by designating Malahat Owrang, Principal Planner as the alternate representative for the City of Redwood City. APPROVED
- 3.10 Review and approval of Resolution 25-07 authorizing the C/CAG Chair to execute Amendment No. 4 to the funding agreement with City of South San Francisco, extending the term to December 31, 2025, and increasing the amount by \$40,000 for the construction phase of the South San Francisco Smart Corridor Expansion project. APPROVED
- 3.11 Review and approval of Resolution 25-08 authorizing the C/CAG Executive Director to execute a Primary Agreement with the San Mateo County Transportation Authority (TA) to receive Measure A and W Funding. APPROVED
- 3.12 Review and approval of the appointment of Millbrae Councilmember Stephen Rainaldi to the Bicycle and Pedestrian Advisory Committee. APPROVED

Board Member Fung MOVED to approve the consent agenda items 3.1 through 3.12.  
Board Member Manalo SECONDED. **MOTION CARRIED 19-0-0**

#### 4.0 **REGULAR AGENDA**

##### 4.1 Appointments to C/CAG committees:

The Board planned to conduct voting for agenda items **4.1.1 and 4.1.2** simultaneously due to more applicants than available seats.

Applicants were given up to two minutes to provide comments. A statement from Paul Nagengast was read aloud.

- 4.1.1 Review and approve appointments to fill three vacant seats on the C/CAG Legislative Committee. APPROVED

- **Atherton:** Lisa Gauthier, Greg Wright, Andrea Pappajohn
- **Belmont:** Lisa Gauthier, Greg Wright, Andrea Pappajohn
- **Brisbane:** Lisa Gauthier, Paul Nagengast
- **Burlingame:** Lisa Gauthier, Andrea Pappajohn, Paul Nagengast
- **Colma:** Greg Wright
- **Daly City:** Lisa Gauthier, Greg Wright, Andrea Pappajohn, Paul Nagengast
- **East Palo Alto:** Lisa Gauthier, Andrea Pappajohn, Paul Nagengast
- **Foster City:** Lisa Gauthier, Andrea Pappajohn, Paul Nagengast
- **Half Moon Bay:** *(No vote recorded)*
- **Hillsborough:** Lisa Gauthier, Andrea Pappajohn, Paul Nagengast
- **Menlo Park:** Supervisor Lisa Gauthier, Greg Wright, Andrea Pappajohn
- **Millbrae:** Lisa Gauthier, Greg Wright, Andrea Pappajohn
- **Pacifica:** Lisa Gauthier, Greg Wright, Paul Nagengast
- **Portola Valley:** Lisa Gauthier, Greg Wright, Andrea Pappajohn
- **Redwood City:** Lisa Gauthier, Greg Wright, Andrea Pappajohn
- **San Bruno:** Lisa Gauthier, Greg Wright, Paul Nagengast
- **San Carlos:** Lisa Gauthier, Greg Wright, Paul Nagengast
- **San Mateo:** Lisa Gauthier, Andrea Pappajohn, Paul Nagengast
- **South San Francisco:** Lisa Gauthier, Greg Wright, Andrea Pappajohn
- **Woodside:** *(No vote recorded)*
- **San Mateo County:** Lisa Gauthier, Greg Wright, Andrea Pappajohn

Votes were tallied, and the three candidates with the highest votes appointed to the Legislative Committee are Lisa Gauthier (County Supervisor) with 18 votes, Greg Wright (Pacifica Councilmember) with 13 votes, and Andrea Pappajohn (Burlingame Councilmember) with 13 votes.

Board Member Manalo MOVED to approve the three candidates with the highest votes to the Legislative Committee. Board Member Flores SECONDED. A roll call vote was conducted, and the **MOTION CARRIED 19-0-0.**

#### 4.1.2 Review and approve appointments to fill two vacant seats on the C/CAG RMCP Committee. APPROVED

- **Atherton:** Ray Mueller, Helen Wolter
- **Belmont:** Ray Mueller, Helen Wolter
- **Brisbane:** Ray Mueller, Helen Wolter
- **Burlingame:** Ray Mueller, Helen Wolter
- **Colma:** Helen Wolter
- **Daly City:** Ray Mueller, Helen Wolter
- **East Palo Alto:** Ray Mueller, Helen Wolter
- **Foster City:** Ray Mueller, Helen Wolter
- **Half Moon Bay:** *(No vote)*
- **Hillsborough:** Ray Mueller, Helen Wolter
- **Menlo Park:** Ray Mueller, Helen Wolter
- **Millbrae:** Ray Mueller, Bob Nguyen
- **Pacifica:** Ray Mueller, Helen Wolter
- **Portola Valley:** Ray Mueller, Helen Wolter
- **Redwood City:** Ray Mueller, Helen Wolter
- **San Bruno:** Ray Mueller, Helen Wolter
- **San Carlos:** Ray Mueller, Helen Wolter

- **San Mateo:** Ray Mueller, Helen Wolter
- **South San Francisco:** Ray Mueller, Helen Wolter
- **Woodside:** (No vote)
- **San Mateo County:** Ray Mueller, Helen Wolter

Votes were tallied, and the two candidates with the highest votes appointed to the Resource Management and climate Protection Committee (RMCP) are Ray Mueller (County Supervisor) with 18 votes and Helen Wolter (Portola Valley Councilmember) with 18 votes.

Board Member Mates MOVED to approve the two candidates with the highest votes to the RMCP Committee. Board Member Manalo SECONDED. A roll call vote was conducted, and the **MOTION CARRIED 19-0-0.**

4.1.3 Review and approval of the appointment of two elected officials to the Congestion Management & Environmental Quality (CMEQ) Committee. **APPROVED**

With two applicants for three vacancies, it was suggested to proceed with a roll call vote instead of a paper ballot.

Board Member Salazar MOVED to approve Mark Dinan and Bob Nguyen to the CMEQ Committee. Board Member Stevenson SECONDED. A roll call vote was conducted, and the **MOTION CARRIED 19-0-0.**

4.2 Nominations for C/CAG Chair and Vice Chair for the March 2025 Election of Officers. **APPROVED**

Board Member Jimenez nominated Board Member Rak for C/CAG Chair and Board Member Salazar for Vice Chair.

Chair Rak explained that the Chair and Vice Chair typically serve two one-year terms, with adjustments made for vacancies. Bylaws limit service to two consecutive years.

4.3 Open a public hearing to consider approval of amendments to the Congestion Management Plan Land Use Impact Analysis Program (C/CAG TDM Policy), focusing on affordable housing exemptions and local TDM plan thresholds for exemption from C/CAG TDM Policy requirements, and continue the public hearing to March 13, 2025. **APPROVED**

The Board opened a public hearing to consider amendments to the Congestion Management Plan (CMP), specifically regarding affordable housing exemptions and local Transportation Demand Management (TDM) plan thresholds. The hearing will be continued to March 13, 2025.

Susy Kalkin, C/CAG staff, provided an overview of the CMP, explaining its role in managing congestion and mitigating the impact of new developments. The proposed amendments aim to exempt 100% affordable housing projects from TDM requirements and allow more flexibility for local jurisdictions to meet exemption criteria.

Board members discussed concerns about parking availability, transportation access, and whether affordable housing projects inherently meet trip reduction goals. Some members expressed reservations about removing TDM requirements without additional analysis,

while others suggested a location-based exemption for developments near high-quality transit.

A public comment raised concerns about parking impacts in transit-rich areas like Millbrae, emphasizing the need for flexibility based on local conditions.

Board Member Gauthier MOVED to approve item 4.3. Board Member Salazar SECONDED. A roll call vote was conducted, and the **MOTION CARRIED 18-0-0**.

- 4.4 Receive a presentation on the San Mateo County One Watershed Climate Resilience Framework and Community-Led Plan project. INFORMATION

Reid Bogert, Stormwater Program Director, provided an update on the One Watershed Framework, an equity-focused, integrated approach to climate resilience in San Mateo County. Funded by a \$650K grant, the project is led by C/CAG in collaboration with local agencies and stakeholders. It addresses climate risks such as sea-level rise, groundwater rise, extreme precipitation, drought, heat, and wildfire, while integrating water supply, storm drainage, and wastewater management.

Board members discussed various aspects of the project, including the completion status of the Orange Park stormwater project, which was confirmed as finished in 2022 with some minor updates ongoing. Concerns were raised about refining grant funding terminology to improve federal funding prospects. They also inquired about monitoring PCB pollution due to a lawsuit, and it was confirmed that the stormwater program conducts monitoring in compliance with regional permits. Questions arose about how report findings would be shared with the public, with plans for future community engagement efforts. A public comment addressed whether San Bruno's project considers impacts on Millbrae's water flow, and it was clarified that the project follows a watershed-based approach, incorporating input from affected jurisdictions.

- 4.5 Review legislative update and, if appropriate, recommend approval of C/CAG legislative policies, priorities, or positions. (A position may be taken on any legislation, including legislation not previously identified in the legislative update. Action is only necessary if recommending approval of a policy, priority, or position.) APPROVED

Kim Springer, C/CAG staff provided an overview of the Legislative Committee's discussions, including approval of minutes and the election of Member Papin as Chair and Member Jimenez as Vice Chair.

A federal funding update warned cities to be cautious with DEI-related language in grant applications, while environmental sustainability and persistent poverty remain acceptable terms.

The state budget is currently balanced, but structural deficits persist, with a \$50 billion shortfall from last year and potential revenue losses from wildfires.

SB 63 – Regional Transportation Measure remains under discussion, with MTC polling updates expected. The committee recommended granting C/CAG and Legislative Committee leadership authority to take a position on SB 63 if needed before the next board meeting.

C/CAG has already outlined its principles in a previous letter, emphasizing local decision-making, return-to-source funding, and transit accountability.

A C/CAG delegation will visit Sacramento on March 4 to discuss these issues.

Sean Charpentier, Executive Director of C/CAG, reported that the Legislative Committee recommended three actions for the board:

1. Regional Transportation Measure (SB 63) – The committee authorized C/CAG and Legislative Committee leadership to issue a position on SB 63 if needed before the next board meeting. The measure concerns regional transportation funding and tax policies, with the board reaffirming key principles, including opting in, board decision-making, and transit accountability.
2. Sacramento Advocacy Trip – C/CAG and Legislative Committee leadership will visit Sacramento on March 4 to discuss SB 63 and other policy priorities with legislators.
3. Legislative Update & Budget – The committee reviewed pending legislation and the state budget. While currently balanced, long-term deficits and wildfire-related property tax losses remain concerns.

Board Member Lewis MOVED to authorize the C/CAG Chair, Vice Chair, and Legislative Committee leadership to draft a letter outlining C/CAG's position on the regional transportation measure (SB 63), if necessary. Board Member Salazar SECONDED. A roll call vote was conducted, and the **MOTION CARRIED 18-0-0**.

Sean Charpentier, Executive Director of C/CAG, reported that the Legislative Committee recommended two actions for the board:

1. Support for AB 259 (Rubio) – The committee recommended supporting AB 259, which would eliminate the expiration date for remote participation under AB 2449. This allows members to attend remotely under specific conditions, such as caregiving responsibilities or illness.
2. Support with Amendments for SB 239 (Arreguín) – The committee recommended a support if amended position for SB 239, which permits non-elected advisory committee members to attend remotely without posting their locations. Proposed amendments include:
  - a. Extending the same flexibility to elected officials.
  - b. Allowing legislative bodies to require advisory committees to meet in person periodically.
  - c. Ensuring local flexibility in implementing these remote participation policies.

The committee emphasized that these changes would improve efficiency while maintaining the effectiveness of committee meetings.

Board Member Salazar MOVED to support AB 259 (Rubio) and support with amendments for SB 239 (Arreguín). Board Member Flores SECONDED. A roll call vote was conducted, and the **MOTION CARRIED 18-0-0**.

## 5.0 COMMITTEE REPORTS

### 5.1 Chairperson's Report

Chair Rak welcomed all new C/CAG board members.

## 5.2 Board Members Report/Communication

Board Member Jimenez announced that the Leadership Council of San Mateo County will host a civic foresight event for San Mateo County leaders on Friday, February 28, from 8:30 AM to 12:30 PM. The session, led by Alana Lipsett, co-founder of the Civic Foresight Project, will include hands-on exercises and collaboration among leaders, providing practical frameworks for future-ready decision-making.

For more information, visit [info@leadershipcouncilsmc.org](mailto:info@leadershipcouncilsmc.org).

## 6.0 EXECUTIVE DIRECTOR'S REPORT

Sean Charpentier, Executive Director, welcomed new and returning C/CAG Board members and provided an update on recent activities. C/CAG staff participated in presentations across the county, including Belmont's Vision Zero Local Safety Streets Plan, San Bruno's OneWatershed initiative, and Daly City's Bay Wheels expansion. Charpentier also attended Nicole Sankula's retirement event on behalf of C/CAG to acknowledge her contributions to the county and conservation efforts.

Charpentier announced that C/CAG has five available seats for the Joint Venture State of Silicon Valley event on Friday, March 7, at 8:30 AM at San Jose State. The event, featuring David Brooks as the keynote speaker, conflicts with the Express Lane JPA Board meeting. Board members interested in attending should email him by early next week. If more than five members express interest, attendees will be selected randomly.

## 7.0 COMMUNICATIONS - Information Only

7.1 Written Communication – 3 Letters, 1 Public Comment

## 8.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Pursuant to Government Code Section 54954.3, members of the public who wish to speak on matters not on the agenda will be given an opportunity to address the Board. Members of the public will have two minutes each to address the Board, unless a different time limit is established by the Chair. Please refer to the instructions at the end of this agenda for details regarding how to provide public comments.

There were no public comments.

## 9.0 ADJOURNMENT – 8:34 p.m.